AGENDA
REGULAR MEETING OF BOARD OF TRUSTEES
SANTA BARBARA JUNIOR COLLEGE DISTRICT
January 13, 1970
4:00 p.m. - Board Room
Santa Barbara City College
Santa Barbara, California

1. GENERAL FUNCTIONS
   1.1 Call to Order
   1.2 Roll Call
   1.3 Welcome to Guests
   1.4 Minutes of Regular Meeting, December 16, 1969
   1.5 Hearing of Citizens and Petitions
   1.6 Communications
      a. Letter and Resolution from Palomar College under date of December 10, 1969, regarding Financial Support for Community Colleges.
         Attachment 1.6-a
      b. Letter of Appreciation, Fred J. Greenough, County Superintendent of Schools, retired.
         Attachment 1.6-b
   1.7 Executive Session

2. PERSONNEL
   2.1 Certificated Personnel
      a. Recommended Appointment of Certificated Personnel Assignments as enumerated in attachment 2.1-a.
      b. Recommended Appointment of Certificated Personnel, Spring Semester, 1969-70 College Year.
         Attachment 2.1-b
      c. Resignation of Margaret A. Covert, Instructor, Anthropology, effective June 30, 1970.
         Attachment 2.1-c
         Attachment 2.1-d
2.

e. **Recommended Appointment of Russell S. Wenzlau, Assistant Dean Evening College and Director of Summer Session, 1970-71 College Year.**

Attachment 2.1-e

f. **Recommended Appointment of Richard R. Weist, Division Chairman, Physical Education, 1970-71 College Year, Replacement.**

Attachment 2.1-f

g. **Recommended Appointment of Dwight L. Anderson, Counselor, 1970-71 College Year.**

Attachment 2.1-g

h. **Recommended Appointment of Frank Fowler, Instructor, Drama, Adult Education Division, four/fifths time, 1970-71 College Year.**

Attachment 2.1-h

i. **Recommended Administrator Vacation Policy for 1970-71 College Year, as set forth in Attachment 2.1-i.**

Attachment 2.1-i delineates the proposed policy for administrators. This policy is a clarification of existing practice with the exception that the Superintendent, Deans, and Assistant Deans would all have 22 days vacation per year accumulative to a maximum of 30 working days.

The Superintendent recommends the approval of the vacation policy as set forth in attachment 2.1-i.

j. **Recommended Sabbatical Leave Policy by Academic Senate for College Year 1970-71, as set forth in attachment 2.1-j.**

The Superintendent recommends the adoption of the Sabbatical Leave Policy submitted by the Academic Senate on an experimental basis for the 1970-71 and 1971-72 college years.

2.2 **Classified Personnel**

a. **Recommended approval of Classified Personnel Assignments as enumerated in 2.2-a.**

b. **Recommended Appointment of Director of Purchasing, Classified Salary Schedule, Range 47, Step 3.**

Attachment 2.2-b

c. **Recommended Approval of Sick Leave Policy for Classified Personnel**

Legislation passed at the 1969 session and effective on November 13, 1969, provides for a substantive change in sick leave benefits for classified personnel. In effect, it grants sick leave benefits to classified personnel which are similar to those granted certificated certificated personnel. The proposed sick leave policy will be found in attachment 2.2-c. The President will be prepared to discuss the policy in detail.
3. CURRICULUM AND INSTRUCTION

3.1 Second Annual Manpower Survey by Santa Barbara County Vocational Advisory Council.

Attachment 3.1 and enclosure

3.2 Federally Funded Projects for the Economically Disadvantaged, Adult Education Division.

The Adult Division continues to sponsor anti-poverty programs which are funded by the State and Federal Governments. Attachment 3.2 shows a summary of programs currently in operation or pending.

4. PLANTS AND PROPERTY

4.1 Financial Report for Health and Physical Education Complex

Attachment 4.1 presents a report on the financial condition of the Bond Building Fund and the source of funds for financing the Health and Physical Education Complex project.

4.2 Progress Report on Campus Entrance Project

Dr. Sorsabal will discuss the status of the project to rebuild the campus entrance on Cliff Drive.

Attachment 4.2

4.3 Recommended Approval to Financially Participate with the City of Santa Barbara in the Rehabilitation of the Locker and Shower Rooms at Los Banos Swimming Pool.

Under the joint use agreement between the SBJCD and the City of Santa Barbara, the SBJCD has agreed to share capital outlay costs on approved projects involving the Los Banos Swimming Pool. The Recreation Department has asked that the SBJCD provide one-half the funds necessary for this project. The cost to the District would be $22,500. Dr. Sorsabal will discuss this request in more detail.

The Superintendent recommends the Board authorize the Administration to work with the City of Santa Barbara in developing an adequate locker and shower facility at Los Banos swimming pool and further the SBJCD to provide one-half the costs of such project, said share not to exceed $22,500.

4.4 Progress Report - Life Science-Geology Building

Dr. Sorsabal will provide a status report on the construction of the Life Science-Geology Building.

Attachment 4.4

4.5 Recommended Acceptance of Gift - UCSB Art History Department

The Art History Department at UCSB has donated over 1,000
slide transparencies to the SBJCD Art Department. Mr. Nack of the SBCC Art Department reports these slides will be invaluable in the art instruction program.

The Superintendent recommends acceptance of the slide transparencies and that a letter of acceptance and appreciation be written and delivered to the Art History Department, UCSB.

5. BUSINESS AND FINANCE

5.1 Recommended Authorization and/or Ratification of Purchase Orders and R Numbers for Supplies, Equipment and Services.

The Superintendent recommends authorization and/or ratification of the purchase of supplies, equipment and services on purchase orders 19683 through 19885 and R numbers 5061 through 5081.

Attachment 5.1

5.2 Recommended Authorization and/or Ratification of Payment of Claims.

The Superintendent recommends authorization and/or ratification of the payment of claims on attachment 5.2, and such other claims as may arise prior to the meeting.

5.3 Recommended Acceptance of Funds Approved for January 1, 1970 – June 30, 1970, College Work-Study Program.

Santa Barbara City College has received from the Department of Health, Education, and Welfare an award of $20,580 for the College Work-Study Program for the first six months of the grant period, January 1, 1970 through December 31, 1970. This continues to reflect a decrease in awards as $31,740 and $32,400 were allocated for the same period of 1968 and 1969, respectively.

The Superintendent recommends acceptance of this grant.

Attachment 5.3

5.4 Recommended Approval of Loan of Diving Bell – Ocean Systems, Inc.

Ocean Systems, Inc. has offered to loan the Santa Barbara Junior College District a diving bell, on an indefinite basis, for use in conjunction with our Marine Technology Program. The bell is valued at approximately $20,000. The District will be required to release Ocean Systems, Inc. from all liability resulting from the District’s use of the diving bell. In addition, the District must arrange for and pay all costs for transporting the bell from Morgan City, Louisiana, to Santa Barbara. The approximate costs of such transportation are $500.

The Superintendent recommends that the SBJCD agree to the terms prescribed and accept the loan of a diving bell from Ocean Systems, Inc., subject to agreement with the insurance carrier.

Attachment 5.4

Dr. Sorsabal will make a presentation on the report's findings.

5.6 Report, Application for Funds, Extended Opportunity Programs and Services.

Attachment 5.6

5.7 Recommended Acceptance of Audit Report for 1968-69 Fiscal Year

The District contract auditor, Mr. William D. Kendall, has submitted his audit report of the financial records of the SBJCD. Questions regarding the report will be answered during the presentation.

The Superintendent recommends the audit report for the 1968-69 fiscal year be accepted and filed.

See enclosure

5.8 Recommended Acceptance of Increased Award of $2,200 - Law Enforcement Education Program (LEEP).

Word has been received from the U. S. Department of Justice that Santa Barbara Junior College District has been awarded an additional $2,200 for the issuance of loans and/or grants in connection with the Law Enforcement Education Program (LEEP). The final fiscal year award has been indicated as $3,700, of which $1,500 was authorized previously.

Attachment 5.8

5.9 Recommended Acceptance of Advertised Bid #71, SBCC, Geology Equipment, Life Science-Geology Building.

On December 30, 1969, Advertised Bid #71/SBCC – Geology Department for one standard petrographic size thin-section saw and grinder set was opened. In addition to the legal advertisements, bids were mailed to four vendors. The following two were returned:

1. Wards Natural Science Est., Inc. $4,568.55
2. Hillquist Lapidary Equipment $2,950.00

The Superintendent recommends acceptance of the bid of Wards, number 1 above, because it was the only bid received which met the specifications as established by the Geology Department. Mr. Dave Williams of the Geology Department will be available for further discussion and explanation, if necessary.

6. STUDENT PERSONNEL

6.1 Report on Student Characteristics, Fall Semester, 1969-70 College Year.

Attachment 6.1
5. BUSINESS AND FINANCE

5.10 Authorization to Pay Judgment of Superior Court - Viola, Inc. vs. Santa Barbara High School District, etc.; Santa Barbara Junior College District, etc., No. 74459

On September 25, 1969, the Court of Appeals filed its opinion affirming the judgment of the Superior Court against the Santa Barbara High School District and Santa Barbara Junior College District in favor of Viola, Inc. in the sum of $40,620.12 including interest thereon at 7% from January 15, 1968, plus costs of $538.21 on appeal. This judgment has now become final. As of January 15, 1970, the interest on this judgment amounts to $5,686.82. The total amount of this judgment now due is $46,845.15.

The County Counsel recommends that the amount of $46,845.15 be made as full payment for the judgment against the district in favor of Viola, Inc.
6.2 **Recommended Policy for the Admission of Out-of-State Students.**

The Superintendent recommends the adoption of the recommended District Policy for the Admission of Out-of-State Students as set forth in attachment 6.2.

6.3 **Recommended Approval of the College Calendar for the 1970-71 College Year.**

The Superintendent recommends the adoption of the College Calendar for the 1970-71 college year, as set forth in attachment 6.3.

6.4 **Report on Student Class Attendance Policy.**

Attachment 6.4

6.5 **Report on the Elimination of the College Noon Hour, 1970-71 College Year.**

7. **GENERAL INFORMATION**

7.1 **Progress report on "Items for Institutional Study and Action."**

See enclosure

7.2 **Directory of South Coast Agencies Serving the Disadvantaged.**

Attachment 7.2

7.3 **Report on Submittal of Request to National Science Foundation for Continuance of the Marine Technology Training Program, 1970-71 College Year.**

7.4 **Report on Publication of Brochures for College Vocational Technical Programs.**

7.5 **Report of Publication of New Textbook "Numbers and Units for Physics," Robert A. Carman, Assistant Professor, Physical Science, Santa Barbara City College.**

7.6 **Report on Coming Events**

8. **ADJOURNMENT**

Next Meeting, January 22, 1970

February Meetings:

Tuesday, February 10, 1970
Thursday, February 26, 1970