MINUTES OF REGULAR MEETING OF BOARD OF TRUSTEES
SANTA BARBARA JUNIOR COLLEGE DISTRICT

September 25, 1969 - 4:00 p.m. - Board Room
Santa Barbara City College
Santa Barbara, California

1. GENERAL FUNCTIONS

1.1 Call to Order

A regular meeting of the Board of Trustees of the Santa Barbara Junior College District was called to order by President Fillippini on Thursday, September 25, 1969, at 4:00 p.m. in the Board Room, Santa Barbara City College, Santa Barbara, California.

1.2 Roll Call

Members present:

Mrs. Kathryn O. Alexander
Mr. Wilbur L. Fillippini
Mr. Sidney R. Frank
Mr. James R. Garvin
Mrs. Ann Gutshall
Mrs. Dorothy N. Meigs
Mr. Benjamin P. J. Wells

Members absent:

None.

Others present for all or a portion of the meeting:

Dr. Julio L. Bortolazzo, Superintendent-President and Secretary-Clerk to the Board of Trustees
Mr. Lorenzo Dall'Armi, Assistant Superintendent
Mr. M. L. (Pat) Huglin, Administrative Dean, Instruction
Mrs. Marie Lantagne, Administrative Dean, Student Personnel
Dr. Donald K. Sorsabal, Administrative Dean, Business Services, and Assistant Secretary-Clerk to the Board of Trustees
Mr. Selmer O. Wake, Director-Administrative Dean, Adult Education
Mr. Lisle C. Bresslin, Assistant Dean, Admissions and Records
Mr. James E. Foxx, Assistant Dean, Technical-Vocational
Mrs. Margaret F. McGillin, Assistant Dean, Health Occupations
Mr. Alfred L. Silvera, Assistant Dean, Student Activities
Mr. Russell S. Wenzlau, Coordinator, Evening College
Mr. Raymond F. O'Connor, President, Academic Senate
Mr. Theron Barnes, A-V Assistant
Mrs. Louise H. Thornton, Secretary to the Superintendent
A number of other SBCC staff members
Mrs. Katherine McCloskey, Santa Barbara News-Press staff writer
Col. R. L. Temple, Interim Executive Secretary, Santa Barbara County Taxpayers' Association, Inc.

Mr. Fillippini declared that a quorum was present and ordered that the Board proceed with the regular order of business.

1.3 Welcome to Guests

Mr. Fillippini welcomed guests and invited comments from the audience during the course of the meeting.

1.4 Minutes

It was moved by Mr. Wells, seconded by Mrs. Gutshall, and carried unanimously to approve the minutes as mailed for the regular meeting of September 11, 1969.

1.5 Hearing of Citizens and Petitions

None.

1.6 Communications

a. Letter from State Department of Finance, dated August 29, 1969, Regarding State Funds for the Public Schools

Referring to attachment 1.6-a, Dr. Bortolazzo noted that $26,900,000 is earmarked for junior college capital outlay appropriated in the 1969 Budget Act, out of the estimated $79,800,000 excess surplus available for schools. General discussion ensued pertaining to the load to be borne by junior colleges as the University and state colleges cut down on their lower-division enrollments.
b. Resolution from Board of Governors of the California Community Colleges, Dated September 17, 1969, Regarding Student Participation in Community College Decision-Making

Upon recommendation of the Superintendent, it was moved by Mr. Wells, seconded by Mrs. Gutshall, and unanimously carried that the Board of Trustees write a letter to the Associated Students of Santa Barbara City College, inviting student attendance at Board meetings.

c. Authorization to Send Communication to Governor Ronald Reagan from the Santa Barbara Junior College District, Regarding Financial Aid to Community Colleges

Mr. Fillipini read attachment 1.6-c, a letter from the Board to Governor Reagan, thanking him for his letter of August 19, 1969 and requesting his consideration of the problems community colleges face with regard to adequate State financing.

Upon recommendation of the Superintendent, it was moved by Mr. Wells, seconded by Mr. Frank, and unanimously carried that the letter presented as attachment 1.6-c be sent to Governor Ronald Reagan, with copies to Dr. Sidney W. Brossman, Chancellor, The California Community Colleges; Mr. Joseph M. Brooks, Executive Director, California School Boards Association; Dr. Lloyd E. Messersmith, Executive Director, California Junior College Association; Senator Robert J. Lagomarsino; and Assemblyman Don MacGillivray. Dr. Bortolazzo will attach personal notes to the copies, requesting the recipients' assistance in legislation and/or help in circulating the letter to other junior colleges of California.
d. Adoption of Policy for Disadvantaged Students Programs - Resolution Adopted August 21, 1969 by the Board of Governors of the California Community Colleges

Upon recommendation of the Superintendent, it was moved by Mr. Garvin, seconded by Mrs. Meigs, and unanimously carried to adopt the "Statement of Policy for Disadvantaged Student Programs" contained in a resolution adopted August 21, 1969 by the Board of Governors of the California Community Colleges (see attachment 1.6-d).

Trustees then discussed definitions of "disadvantaged" and "success" as used in said statement and resolution.

1.7 Executive Session to Discuss 1969 Election of Delegates for the California School Boards Association Delegate Assembly

At 4:40 p.m., the Board adjourned to go into executive session with Dr. Bortolazzo and Mrs. McCloskey in the Superintendent's office.

At 4:55 p.m., the regular meeting of the Board of Trustees of the Santa Barbara Junior College District reconvened in regular session in the Board Room of Santa Barbara City College. Mr. Fillippini reported that no action had been taken in executive session with regard to the 1969 election of delegates for the California School Boards Association Delegate Assembly. Instead, a committee composed of Mr. Frank, Mr. Garvin, and Mr. Wells will study the matter further and report back to the Board at its next regular meeting.

2. PERSONNEL

2.1 Certificated Personnel

a. Approval of Certificated Personnel Assignments

Upon recommendation of the Superintendent, it was moved by
Mrs. Meigs, seconded by Mr. Garvin, and carried unanimously to approve the certificated personnel assignments as outlined in attachment 2.1-a.

2.2 **Classified Personnel**

a. **Appointment of Mr. James M. Williams as Assistant for College-Community Relations**

Dr. Bortolazzo introduced Mr. James M. Williams and described his educational background and experience (attachment 2.2-a).

Upon recommendation of the Superintendent, it was moved by Mr. Garvin, seconded by Mr. Wells, and carried unanimously to employ Mr. James M. Williams as Assistant for College-Community Relations, effective October 13, 1969, as outlined in attachment 2.2-a.

b. **Approval of Classified Personnel Assignments**

Upon recommendation of the Superintendent, it was moved by Mr. Frank, seconded by Mr. Garvin, and carried unanimously to approve the classified personnel assignments as outlined in attachment 2.2-b.

Following Mr. Garvin's reading of a statement (attachment 2.2-b) commending the services of Mrs. Louise H. Thornton, who has resigned her position as secretary to the Superintendent, it was moved by Mr. Wells, seconded by Mrs. Alexander, and unanimously carried to adopt the statement and include it in the minutes, as follows:

"Mr. Chairman, I would like to read a prepared statement at this time, to be spread on the minutes of this meeting of the Santa Barbara City College Board of Trustees."
"In the relatively short time that this Board has been in existence, many things have had to be learned in order for it to function as the smoothly operating entity that it has become. Much time, other than regular board meetings, has been spent on 'learning the ropes' and getting the hang of working with personnel charged with implementing policy that we, as board members, have, in our infinite wisdom, decreed as the direction we are to take. Unobtrusively at times, obtrusively at other times, with a gentle hand and with much understanding of the frailties of the newcomer, Louise Thornton has guided us, the Board, over rough spots; comforted us in our frustrations; gathered us to meetings on the right days at the right time; greeted us always with a smile and, above all, has been a calming influence during turbulent periods of our growth to maturity.

"Knowing that further comment will probably cause an incoherent copy of the minutes to be delivered next week, I will stop at this point with 'Thanks, Louise, and we will miss you.'"

2.3 Acceptance of Griffenhagen-Kroeger, Inc., Report on Reclassifications, Title Changes, and Salary Adjustments

Referring to attachment 2.3-b, Dr. Sorsabal distributed a "Summary of Recommendations - Report of Restudy by Griffenhagen-Kroeger, Inc." (see attachment 2.3-a), which is concerned with those recommendations affecting changes in salary, title and/or classifications, with recommendations of the Superintendent.

Upon recommendation of Dr. Sorsabal, it was moved by Mr. Garvin, seconded by Mr. Frank, and unanimously carried to accept the Griffenhagen-Kroeger, Inc., "Report on Reclassifications, Title Changes, and Salary Adjustments" as outlined in attachment 2.3-b.

3. CURRICULUM AND INSTRUCTION

3.1 Reports on Afro-American and Other Related (Ethnic) Course Offerings for Fall Semester 1969-70, and on the Initial Meeting of the Mexican-American Courses Planning Committee

Mr. Huglin reviewed the progress being made on ethnic courses to
be offered in future semesters (see attachments 3.1 and 3.2). Mrs. McCloskey described similar courses being offered at the junior and senior high school levels in Santa Barbara, and Dr. Bortolazzo noted that the Adult Education Division is working in this area at the adult level.

3.3 Report on the Initial Meeting of the Learning Resource Center Study Committee (Tentative Title)

Mr. Huglin introduced Mr. Royce Adams of the English Division, chairman of the newly-formed Learning Resource Center Study Committee. Mr. Adams explained that the committee will determine Santa Barbara City College needs in the way of a study skills center for use by the entire student body and faculty and will make visits to other campuses for study of their programs in this field. The Committee's findings and recommendations will be reported to Dr. Bortolazzo by February 1, 1970. Dr. Bortolazzo outlined the approaches made to this problem by College of San Mateo and San Joaquin Delta College. Mr. Huglin told what the funds resulting from the passage of SB 164 could do for the college along these lines.

3.4 Tentative Policy for Evening College Administration

Mr. Russell S. Wenzlau, newly-appointed Coordinator, Evening College, reviewed the tentative policy for evening college administration, as outlined in attachment 3.4-a. Mrs. Meigs requested that progress reports on implementing this policy be made to the Board from time to time. Mr. Fillippini complimented those involved in working on the many facets of this important segment of the instructional program.
3.5 **Announcement of Reaccreditation Evaluation for Santa Barbara City College - October 13, 14, and 15, 1970**

Dr. Bortolazzo reported that Santa Barbara City College will be visited by an evaluation team on October 13, 14, and 15, 1970, since the college's five-year accreditation expires on June 30, 1971. Board members will meet with the visiting team on October 13, 1970.

4. **PLANTS AND PROPERTY**

4.1 **Acceptance of Modifications in the Physical Education Building (Master Plan for Construction)**

Mr. Dall'Armi discussed the contents of attachment 4.1, which was distributed at the meeting, concerning the interrelationship of Pershing Park, Los Baños del Mar, and the new Physical Education Building. Upon his recommendation, it was moved by Mrs. Meigs, seconded by Mr. Garvin, and unanimously carried to accept the proposed modifications in the Physical Education Building as outlined in attachment 4.1.

4.2 **Acceptance of Gifts - Electric Organ, Electronics Equipment, Dry Cell Batteries**

Upon recommendation of the Superintendent, it was moved by Mrs. Meigs, seconded by Mrs. Alexander, and unanimously carried to accept as gifts to the college the following items:

- Conn electric organ, estimated value $600.00, offered by Mrs. Frank Frost;
- electronics equipment, estimated value $1,855.00, offered by Applied Magnetics Corp.;
- dry cell batteries, estimated value $250.00, offered by Mr. Sidney R. Frank; for a grand total estimated value of $2,705.00; with a letter of appreciation to be sent to each donor.
4.3 Ratification of Lease of Apprenticeship Facilities - 302 East Montecito Street (Coastal Lemon Building)

After a discussion of the rental and remodeling charges involved in rehabilitating facilities under consideration for apprenticeship training, and upon recommendation by Dr. Sorsabal, it was moved by Mrs. Alexander, seconded by Mrs. Gutshall and unanimously carried to ratify a lease of facilities at 302 East Montecito Street (Coastal Lemon building) for use by certain apprenticeship classes.

4.4 Report on Temporary Office Space

Dr. Sorsabal reported that delivery of the trailers to be used for temporary office space (Human Relations, Placement, and Financial Aids offices) has been delayed.

4.5 Report on Paving Project

Dr. Sorsabal reported that Haskell Company will blacktop and stripe the Loma Alta parking lot in the next few days, after which landscaping will be done.

4.6 Authorization to Extend Upper Parking Lot

Upon recommendation of the Superintendent, it was moved by Mr. Wells, seconded by Mrs. Alexander, and unanimously carried to authorize the administration to proceed with all necessary arrangements to develop and construct additional parking space on the upper campus, in conformance with the Master Plan.

4.7 Progress Report on Life Science-Geology Building Construction

Mr. Reidar Dahl estimated completion date of the Life Science-Geology Building to be April of 1970, thus making it available for instruction during the 1970 summer session.
5. **BUSINESS AND FINANCE**

5.1 **Authorization and/or Ratification of Purchase Orders and R Numbers**

Upon recommendation of the Superintendent, it was moved by Mr. Garvin, seconded by Mrs. Alexander, and unanimously carried to authorize and/or ratify purchase of supplies, equipment, and services as listed in attachments 5.1-a and 5.1-b, but with the deletion of purchase order No. 18906 on attachment 5.1-a.

5.2 **Authorization and/or Ratification of Payment of Claims**

Upon recommendation of the Superintendent, it was moved by Mr. Garvin, seconded by Mrs. Gutshall, and unanimously carried to authorize and/or ratify the payment of claims as listed in attachment 5.2-a.

5.3 **Ratification of Supervised Teaching Contract with UCSB**

Upon recommendation of the Superintendent, it was moved by Mrs. Alexander, seconded by Mrs. Meigs, and unanimously carried to ratify the supervised teaching contract with the University of California, Santa Barbara, under which the Santa Barbara Junior College District receives a maximum payment of $450.00 and pays this to the supervising teacher at the rate of $5.00 per quarter unit of supervised teaching.

5.4 **Ratification of Contract for Roof Repair - Capitol Roofing**

Upon recommendation of the Superintendent, it was moved by Mr. Garvin, seconded by Mrs. Meigs, and unanimously carried to ratify a contract with Capitol Roofing Company in the amount of $2,168.00 to repair roof leaks in R-1, the Physical Education Building, and the auditorium.

5.5 **Authorization to Enter Into Lease Agreement for Use of the National Guard Armory**

Upon recommendation of the Superintendent, it was moved by Mrs.
in some areas; however, the students may pick up these classes in the spring. Dr. Bortolazzo mentioned the possibility of scheduling classes over the noon hour on Mondays, Wednesdays and Fridays. He reported a total of 166 enrolled in the seven apprenticeship programs.

6.2 Report on Accelerated High School Student Participation During Summer Session 1969

Mr. Cal Reynolds, head counselor, told of the purpose of the program for accelerated high school students (see attachment 6.2). Dr. Bortolazzo added that the vocational-technical courses will play an important part in this program.

7. GENERAL INFORMATION

7.1 Announcement of Annual Conference of CJCA - October 19-22, 1969

Dr. Bortolazzo called attention to attachment 7.1, which announces the annual fall conference of the California Junior College Association in Los Angeles, October 19-22, 1969. Trustees interested in attending may make arrangements through the Superintendent's office.

7.2 Announcement of Academic Senate and Representative Council Meetings

Dr. Bortolazzo said that he had met with both the Academic Senate and Representative Council, and stated that a set of District policies and procedures will be developed by the end of this year. Trustees were invited to attend Representative Council meetings, which are held each Tuesday at 3:30 p.m. in the Board Room. Mr. Garvin asked Mr. O'Connor, Academic Senate president, to invite the faculty to attend Board Meetings.

8. ADJOURNMENT

At 6:25 p.m., it was moved by Mr. Garvin, seconded by Mrs. Gutshall,
and carried unanimously, to adjourn and to meet next on the regular meeting date of October 23, 1969 at 4:00 p.m. in the Board Room of Santa Barbara City College, Santa Barbara, California (thus omitting the regular meeting scheduled for October 9, 1969).

Attest:

Wilbur L. Fillippini
President, Board of Trustees
Santa Barbara Junior College District

Julio L. Bortolazzo
Superintendent-President and
Secretary-Clerk to the Board of Trustees
Santa Barbara Junior College District

Approved by the Board of Trustees

on October 23, 1969