MINUTES OF REGULAR MEETING OF BOARD OF TRUSTEES
SANTA BARBARA JUNIOR COLLEGE DISTRICT

September 11, 1969 - 4:00 p.m. - Board Room
Santa Barbara City College
Santa Barbara, California

1. GENERAL FUNCTIONS

1.1 Call to Order

A regular meeting of the Board of Trustees of the Santa Barbara
Junior College District was called to order by President Fillippini
on Thursday, September 11, 1969, at 4:00 p.m. in the Board Room,
Santa Barbara City College, Santa Barbara, California.

1.2 Roll Call

Members present:

Mrs. Kathryn O. Alexander
Mr. Wilbur L. Fillippini
Mr. Sidney R. Frank (arrived during 1.3)
Mr. James R. Garvin
Mrs. Ann Gutshall
Mrs. Dorothy N. Meigs
Mr. Benjamin P. J. Wells

Members absent:

None

Others present for all or a portion of the meeting:

Dr. Julio L. Bortolazzo, Superintendent-President and Secretary-
Clerk to the Board of Trustees
Mr. Lorenzo Dall'Armi, Assistant Superintendent
Mr. M. L. (Pat) Huglin, Administrative Dean, Instruction
Mrs. Marie Lantagne, Administrative Dean, Student Personnel
Dr. Donald K. Sorsabal, Administrative Dean, Business Services,
and Assistant Secretary-Clerk to the Board of Trustees
Mr. Selmer O. Wake, Director-Administrative Dean, Adult Education
Mr. Lisle C. Bresslin, Assistant Dean, Admissions and Records
Mr. James E. Foxx, Assistant Dean, Technical-Vocational
Mrs. Margaret F. McGillin, Assistant Dean, Health Occupations
Mr. Alfred L. Silvera, Assistant Dean, Student Activities
Mr. Ken Allen, Coordinator, Apprenticeship
Mr. Cedric Boeseke, Coordinator, Placement
Miss Kathleen McGuire, Student Activities Adviser
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Mr. Raymond F. O'Connor, President, Academic Senate
Mr. Theron Barnes, A-V Assistant
Mrs. Louise H. Thornton, Secretary to the Superintendent
A number of other SBCC staff members
Mrs. Katherine McCloskey, Santa Barbara News-Press staff writer
Mr. Art Campos, Editor, Channels

Mr. Fillippini declared that a quorum was present and ordered
that the Board proceed with the regular order of business.

1.3 Welcome to Guests

Mr. Fillippini welcomed guests and new and returning faculty,
and invited comments from the audience during the course of the
meeting.

(Mr. Frank entered the meeting at this point.)

Mr. Huglin introduced all new teachers present, and Mrs. Lantagne
and Mr. Wake introduced new personnel in their respective areas.

Dr. Bortolazzo discussed the challenges to be met today by the
junior colleges in general and by Santa Barbara City College in par-
ticular. He told the trustees of his request that faculty become
personally acquainted with each of their students. He then introduced
Mr. Willard Johnson, Building Operations Supervisor, and Mr. Louis
Torres, Grounds Supervisor.

1.4 Minutes

It was moved by Mr. Carvin, seconded by Mr. Wells, and unanimously
carried to approve the minutes as mailed for the regular meeting of
August 28, 1969—with the correction of a typographical error in item
1.7-a which should include Mrs. Gutshall's name as a member of the
Budget Study Subcommittee.

1.5 Hearing of Citizens and Petitions

None.
1.6 Communications

a. Personal Message to Board of Trustees from Governor Ronald Reagan

Referring to attachment 1.6-a, a copy of Governor Reagan's personal message of thanks to the boards of California community colleges, Dr. Bortolazzo suggested that the word "need" should be substituted for "have" in the second line of paragraph four.

At the Board's request, Dr. Bortolazzo will draft a letter to Governor Reagan, expressing its appreciation for his thoughtful complimentary letter, but also presenting the serious financial problem which community college boards face because of inadequate State support.

b. Announcement of Meeting of Region 11, CSBA

Mr. Wells reported that Region 11 of the California School Boards Association will meet October 17 and 18, 1969 at the Madonna Inn near San Luis Obispo.

2. PERSONNEL

2.1 Certificated Personnel

a. Approval of Certificated Personnel Assignments

Upon recommendation of the Superintendent, it was moved by Mr. Garvin, seconded by Mrs. Meigs, and carried unanimously, to approve the certificated personnel assignments as outlined in attachment 2.1-a. Upon recommendation of the Superintendent, it was moved by Mr. Wells, seconded by Mrs. Alexander, and unanimously carried to approve the addenda to attachment 2.1-a.

b. Executive Session to Discuss Personnel Matters

At 4:25 p.m., the Board and Dr. Bortolazzo adjourned to the
Superintendent's office, in executive session, to discuss personnel matters. They reconvened in regular session at 4:40 p.m. in the Board Room.

c. **Appointment of Mr. Russell S. Wenzlau as Coordinator, Evening College, Replacing Dr. Richard E. Gillies**

Upon recommendation of the Superintendent, it was moved by Mr. Frank, seconded by Mrs. Gutshall, and unanimously carried that Mr. Russell S. Wenzlau be appointed Coordinator, Evening College, to replace Dr. Richard E. Gillies, effective September 5, 1969, as outlined in the corrected version of attachment 2.1-b.

2.2 **Classified Personnel**

a. **Approval of Classified Personnel Assignments**

Upon recommendation of the Superintendent, it was moved by Mrs. Alexander, seconded by Mrs. Meigs, and unanimously carried to approve the classified Personnel assignments as outlined in attachment 2.2-a. Upon recommendation of the Superintendent, it was moved by Mr. Wells, seconded by Mrs. Alexander, and unanimously carried to approve the addenda to attachment 2.2-a.

b. **Appointment of Mrs. B. Ruth Jones to Position of Financial Aids Secretary**

Upon recommendation of the Superintendent, it was moved by Mr. Wells, seconded by Mr. Garvin, and unanimously carried to approve the appointment of Mrs. B. Ruth Jones to the new position of Financial Aids Secretary, effective date to be determined, as outlined in attachment 2.2-b.

c. **Deferment of Agenda Item Regarding Classification of New Classified Positions**

The Superintendent recommended that agenda item 2.2-c,
"Recommended Classification of New Classified Positions", be
defered to the September 25, 1969 meeting of the Board of
Trustees. There were no objections from the trustees.

3. CURRICULUM AND INSTRUCTION

No report.

4. PLANTS AND PROPERTY

4.1 Acceptance of Posting Machine as a Gift from Biltmore Hotel

Upon recommendation of the Superintendent, it was moved by
Mr. Garvin, seconded by Mr. Wells, and unanimously carried to accept
from the Biltmore Hotel the gift of an NCR 2000 posting machine
valued at $600.00, and to send a letter of appreciation to the
donor. The machine has immediate applicability to the Hotel and
Restaurant Management program.

4.2 Progress Report on Improvement of Nopal Street Building's Apprenticeship
Training Facilities

Explaining that the original two-year lease is about to terminate
and that the building's use on a permanent basis necessitates addi-
tional rehabilitation, Dr. Sorsabal listed the improvements being
made to bring the facilities up to apprenticeship training standards.

Mr. Frank inquired about the evaluation of McKinley School, dis-
cussed in a prior Board meeting. Mr. Dall'Armi replied that the
City Schools now plans to retain the building.

4.3 Authorization to Enter Into a Lease Agreement for Facilities for an
Apprenticeship Training Center

Upon recommendation of the Superintendent, it was moved by Mr. Wells,
seconded by Mr. Frank, and unanimously carried to proceed with negotia-
tions to enter into a three-year agreement with Santa Barbara Coastal Lemon Company, 302 East Montecito Street, for lease of facilities outlined in attachment 4.3, with an option for two additional years.

4.4 Progress Report on Maintenance of Buildings and Grounds

Dr. Sorsabal enumerated the projects contemplated or already accomplished in the way of paving, roofing, painting, electrical work, landscaping, and installation of sprinkling system.

5. BUSINESS AND FINANCE

5.1 Authorization and/or Ratification of Purchase Orders and R Numbers

Upon recommendation of the Superintendent, it was moved by Mr. Garvin, seconded by Mrs. Meigs, and unanimously carried to authorize and/or ratify purchase of supplies, equipment, and services as listed in attachments 5.1-a and 5.1-b.

5.2 Authorization and/or Ratification of Payment of Claims

Upon recommendation of the Superintendent, it was moved by Mr. Wells, seconded by Mr. Garvin, and unanimously carried to authorize and/or ratify the payment of claims as listed in attachment 5.2-a.

5.3 Acceptance of Advertised Bid No. 52 - Electronic Instruction Equipment

Upon recommendation of the Superintendent, it was moved by Mrs. Gutshall, seconded by Mr. Frank, and unanimously carried to accept the bid of RCA Service Company for a composite instructor trainer in the amount of $3,237.15; and the bid of the Hickok Teaching Systems, Inc., in the amount of $13,125.00, for five student trainers, five advanced electronic circuit analyzers, five electronic and electrical basic circuit analyzers, ten electronic mechanic
design and fabrication units, and four test benches, plus accessories; as outlined in attachment 5.3-a.

5.4 **Ratification of Paving Contract for Parking Lot - Haskell Company**

Upon recommendation of the Superintendent, it was moved by Mr. Garvin, seconded by Mr. Frank, and unanimously carried to ratify a contract with Haskell Company, in the amount of $3,340.00, for the paving of the parking lot on Loma Alta Drive.

5.5 **Ratification of Contract for Remodeling and Rehabilitation Work in the Electronics Lab, Dishwasher Room, and Bookstore - Kenneth Urton**

Upon recommendation of the Superintendent, it was moved by Mr. Frank, seconded by Mrs. Alexander, and unanimously carried to ratify a contract with Kenneth Urton, general contractor, in the amount of $2,125.00, for construction of a partition in the electronics laboratory, repair and repainting of the walls in the dishwasher room, and a partition in the bookstore.

5.6 **Ratification of Contract for Roof Repair - Capitol Roofing Company**

Upon recommendation of the Superintendent, it was moved by Mr. Frank, seconded by Mrs. Meigs, and unanimously carried to ratify a contract with the Capitol Roofing Company, in the amount of $3,925.00, for the installation of a new roof on the east wing of the Administration Building.

6. **STUDENT PERSONNEL**

6.1 **Acceptance of Funds Approved for July 1, 1969 - December 31, 1969 College Work-Study Program**

Upon recommendation of the Superintendent, it was moved by Mr. Wells, seconded by Mrs. Gutshall, and carried unanimously to accept from the Department of Health, Education, and Welfare an
award of $20,580.00 for the July 1, 1969 - December 31, 1969 period, plus a supplemental award of $11,759.00 for the same period, for the College Work-Study Program.

Dr. Bortolazzo reported that Mr. Dall'Armi will confer with HEW officials in Washington, D.C., in October, in an effort to obtain additional funds for the Work-Study Program and other Federal programs.

6.2 Acceptance of Funds Approved for Fiscal Year 1970 - National Defense Student Loan Program

Upon recommendation of the Superintendent, it was moved by Mr. Garvin, seconded by Mr. Wells, and unanimously carried to accept from the Department of Health, Education, and Welfare an allocation of $7,025.00 for the National Defense Student Loan Program for the fiscal year 1970.

6.3 Report on the Organization of the Financial Aids Office

Dr. Bortolazzo announced that Mr. Boeseke, presently in charge of student placement, will be responsible for student financial aid, as well. Mr. Boeseke introduced his staff members, Mrs. Leger and Mrs. Jones; told of the needs of students applying for jobs and funds; and described the organization of his office (see attachment 6.3). Cooperation with the Santa Barbara Scholarship Foundation and the possibility of making second-hand textbooks available for purchase by students were discussed by trustees.

6.4 Summary of Data on Entering Santa Barbara City College Freshman, Fall 1968

Referring to attachment 6.4, Mrs. Lantagne elaborated on the comparison of SBCC student characteristics with the national norm, as published in a survey conducted by the American Council on Education,
and answered questions from the Board.

6.5 Report on Enrollment for Fall Semester 1969-70

Mr. Bresslin reported an enrollment of 100 students more than the projections. Day enrollments include 2,871 full-time and 908 part-time; evening enrollments include 1,392 part-time; this is a grand total of 5,171, and an increase over 1968 fall semester of 12.65 per cent.

7. GENERAL INFORMATION

7.1 "Hike for the Hungry"

Mr. Fillippini reported that La Playa Field will be used on October 18, 1969 for a "Hike for the Hungry" to be staged by the United Nations Association. He explained how the march will operate.

7.2 October 1969 Meeting Dates for Board of Trustees

Because the Superintendent and Board President will be out of town on the next meeting date, October 9, 1969, Mr. Fillippini suggested that the October 9, 1969 meeting be cancelled and that the Board meet on the regular date of October 23, 1969 and possibly again on October 30, 1969, if necessary.

7.3 Introductions

Dr. Bortolazzo introduced Mr. Art Campos, editor of the student newspaper, Channels, and Mr. Raymond O'Conner, president of the Academic Senate.

7.4 Adult Education Series - Critical Cross-Currents

Mr. Wake called attention to the "Critical Cross-Current" series, which will open September 11, 1969 with a talk by Dr. Bortolazzo on,
"Student Activism and the Future of Higher Education ... or the Trials of Job Revisited."

8. **ADJOURNMENT**

At 5:35 p.m., it was moved by Mr. Garvin, seconded by Mrs. Gutshall, and carried unanimously, to adjourn and to meet next on the regular meeting date of September 25, 1969 at 4:00 p.m. in the Board Room of Santa Barbara City College, Santa Barbara, California.

Attest:

Wilbur L. Filippini
President, Board of Trustees
Santa Barbara Junior College District

Julio L. Bortolazzo
Superintendent-President and Secretary-Clerk to the Board of Trustees
Santa Barbara Junior College District

Approved by the Board of Trustees

on September 25, 1969