AGENDA FOR REGULAR MEETING OF BOARD OF TRUSTEES
SANTA BARBARA JUNIOR COLLEGE DISTRICT

August 28, 1969 - 4:00 p.m. - Board Room
Santa Barbara City College
Santa Barbara, California

1. GENERAL FUNCTIONS
   1.1 Call to Order
   1.2 Roll Call
   1.3 Welcome to Guests
   1.4 Minutes
   1.5 Hearing of Citizens and Petitions
   1.6 Communications
      a. Letter from Bank of America, Dated August 8, 1969
         Trustees have received copies of a letter (attachment 1.6-a) from
         the Bank of America, announcing its decision to discontinue its
         5% policy bids on California school district bonds.
   1.7 Appointment of Subcommittees of Board of Trustees - 1969-70
      The President of the Board of Trustees announces the appointment of
      the following subcommittees for the 1969-70 college year:
      a. Budget Study Subcommittee
         Mr. Wells, Chairman
         Mrs. Gutshall
         Mrs. Meigs
      b. Planning Subcommittee
         Mr. Fillippini, Chairman
         Mr. Garvin
         Mr. Wells
      c. Salary Study Subcommittee
         Mr. Frank, Chairman
         Mrs. Alexander
         Mr. Garvin

2. PERSONNEL
   2.1 Certificated Personnel
      a. Recommended Approval of Certificated Personnel Assignments
         (See attachment 2.1-a.)
b. **Recommended Approval of Request of Richard E. Gillies, Coordinator, Evening College, for Release from 1969-70 Contract**

(Trustees have received copies of Dr. Gillies' letter of resignation dated August 11, 1969 - attachment 2.1-b.)

2.2 **Classified Personnel**

a. **Recommended Approval of Classified Personnel Assignments**

(See attachment 2.2-a.)

b. **Recommended Approval of Job Specifications for the Position of Assistant for College-Community Relations**

(Trustees have received copies of the job specifications for this position - attachment 2.2-b.)

2.3 **Recommended Adoption of Resolution No. 3, Authorizing Teaching in Minor Subject Fields**

The Superintendent recommends that the Board grant authorization for teachers holding the standard teaching credential with specialization in junior college teaching to teach their subject minors in the Santa Barbara Junior College District for the 1969-70 college year.

2.4 **Recommended Adoption of Resolution No. 4, Authorizing Extended Services**

The Superintendent recommends that the Board grant authorization for substitute teachers holding the standard teaching credential with a specialization in secondary teaching and for substitute teachers holding the standard teaching credential with a specialization in junior college teaching to extend their teaching service outside their major and minor stated on the credential, for the 1969-70 college year.

2.5 **Recommended Adoption of Resolution No. 5, Authorizing Teaching in the Adult Education Division - William S. Carnes and Mary P. Scopatz**

The Superintendent recommends that the Board grant authorization for William S. Carnes and Mary P. Scopatz, who hold standard teaching credentials with specialization in secondary teaching, to teach their subject fields in the Adult Education Division for the 1969-70 college year.

3. **CURRICULUM AND INSTRUCTION**

3.1 **Recommended Approval of District Master Plan, Vocational Education**

The Superintendent recommends approval of the District Master Plan for Vocational Education. (Trustees have received copies of pertinent materials - attachment 3.1.)
3.2 **Recommended Approval to Submit a Vocational Education Program Application for Funds Under the Vocational Education Amendments of 1968, P.L. 90-576, Part B, for the School Year July 1, 1969 - June 30, 1970**

The Superintendent recommends approval to submit an application for vocational education funds under the Vocational Education Amendments of 1968, P.L. 90-576, Part B, for the school year July 1, 1969 - June 30, 1970. (Trustees have received copies of pertinent materials - attachment 3.2.)

3.3 **Recommended Approval to Submit a Vocational Education Program Application for Funds Under the Vocational Education Amendments of 1968, P.L. 90-576, Part F--Consumer and Homemaking Education--for the School Year July 1, 1969 - June 30, 1970**

The Superintendent recommends approval to submit an application for vocational education funds under the Vocational Education Amendments of 1968, P.L. 90-576, Part F--Consumer and Homemaking Education--for the school year July 1, 1969 - June 30, 1970. (Trustees have received copies of pertinent materials - attachment 3.3.)

4. **PLANTS AND PROPERTY**

4.1 **Report by Dr. Sorsabal on Apprenticeship Training Center**

4.2 **Report by Dr. Sorsabal on Nopal Street Building**

4.3 **Progress Report by Dr. Sorsabal on Construction of Life Science-Geology Building**

(Trustees have received copies of a report by Mr. Reidar Dahl, Construction Inspector - attachment 4.3.)

4.4 **Recommended Ratification of Change Orders No. 11, No. 12, and No. 13 - Life Science-Geology Building**

Change Order No. 11 requests an extension of the contract completion date on the Life Science-Geology Building two (2) days, due to rain and muddy conditions on March 21 and April 3, 1969. This will make the new contract completion date December 22, 1969.

Change Order No. 12 requests a change to provide labor, materials and equipment to provide a construction joint which will assist the contractor in placing the concrete stairs, at no added cost to the District.

Change Order No. 13 requests technical changes in the suspended ceiling support, installation of a construction joint, and the installation of a double curb in order to cover structural steel shear bents. There will be no added cost to the District on this change order.

The Superintendent recommends ratification of Change Orders No. 11, No. 12, and No. 13.
5. BUSINESS AND FINANCE

5.1 Recommended Authorization and/or Ratification of Purchase Orders and R Numbers for Supplies, Equipment, and Services

(See attachment 5.1.)

5.2 Recommended Authorization and/or Ratification of Payment of Claims

(See attachment 5.2.)

5.3 Revised Budget Recap

The passage of AB 606 will result in increased income to the District in the amount of approximately $58,000. In addition, another $3,000 from the County equalization offset tax will be added to the budget. The bill specifically authorizes the District to expend these funds without re-advertising the budget. Therefore, the net result of the legislation will be to increase the undistributed reserves by the amount of $61,000. A recap of the budget is included in attachments 5.3-a, 5.3-b, and 5.3-c.

5.4 Progress Report on the Status of Pershing Park and Adjacent Properties

On August 19, 1969, the City Council voted unanimously to rescind the 1964 restrictive auditorium amendment and to restore the conditions of the 1962 joint-use agreement for development of Pershing Park. Mr. Dall'Armi will make a brief report to the Board regarding the significance of the action taken by the City Council, as it affects the future planning related to the development of the area. (Trustees have received copies of pertinent materials - attachments 5.4-a, 5.4-b, and 5.4-c.)

The Superintendent recommends that the administration be authorized to proceed with the necessary plans and negotiations leading to the ultimate completion of the Pershing Park joint-use project.

5.5 Recommended Acceptance of Casework Bid for Life Science-Geology Building - Kewaunee Technical Furniture Company

A letter has been received from the Office of the Chancellor of The California Community Colleges authorizing the District to expend funds for construction projects approved for the 1969-70 college year, prior to approval by the Public Works Board. When State matching funds are available, the District will receive the authorized State allocation. (Trustees have received copies of said letter - attachment 5.5.)

The Superintendent recommends, therefore, that the low casework bid from the Kewaunee Technical Furniture Company in the amount of $173,694.00 be accepted and that the Business Office be authorized to proceed with all necessary notices and reports to accept and install such casework.
5.6 Recommended Acceptance of Initial Award - Law Enforcement Education Program (LEEP)

Word has been received from the U. S. Department of Justice that Santa Barbara Junior College District has been awarded $1,500 initially for the issuance of loans and/or grants in connection with the Law Enforcement Education Program (LEEP). The final Fiscal Year Award is not yet determined and will be dependent upon the appropriation authorized by Congress. It is estimated that the Fiscal Year Award will be $3,700.

The Superintendent recommends acceptance of the award for loans and grants, subject to the conditions contained in the Manual - 1969 promulgated by the Office of Academic Assistance.

5.7 Recommended Acceptance of Agreement for Partial Support of 1969-70 Real Estate Program

The Santa Barbara Junior College District has been awarded $600 from the Department of Real Estate for partial support of the Real Estate Program offered by the College. The funds may be used for coordination, counseling and guidance, clerical and secretarial help, supplies and materials, released time, travel, library acquisitions, postage, stationery, telephone, brochures, programs, etc.

The Superintendent recommends acceptance of the agreement with the Department of Real Estate for funds in the amount of $600, subject to the terms and conditions stipulated in said agreement.

5.8 Recommended Authorization to Lease Trailers for Temporary Office Space - Designed Facilities Corporation

With increased staffing, a need for office space has developed. Trailers are deemed to be the most appropriate method for meeting the temporary problem. Estimates of costs for two trailers have been received from Designed Facilities and from Angelus Mobileasing, as follows:

<table>
<thead>
<tr>
<th></th>
<th>55' Trailer</th>
<th>35' Trailer</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Designed Facilities</td>
<td>$2,247.00</td>
<td>$1,667.00</td>
<td>$3,914.00</td>
</tr>
<tr>
<td>Angelus Mobileasing</td>
<td>2,255.00</td>
<td>1,865.00</td>
<td>4,120.00</td>
</tr>
</tbody>
</table>

(These estimates do not include applicable taxes.)

The Superintendent recommends acceptance of the low bid for one 55' and one 35' trailer in the amount of $3,914.00 from Designed Facilities, with authorization for the Business Office to finalize the lease agreement.

5.9 Recommended Approval of Up-Dated Ten-Year Plan of Capital Construction

The Junior College Construction Act of 1967 requires that the Ten-Year Plan for construction of facilities be reviewed and up-dated each year. A copy of the revised plan is submitted for Board study (attachment 5.9). Mr. Dall'Armi will report briefly regarding some of the changes included in this latest version. The Superintendent recommends approval of the 1969-70 version of the Ten-Year Plan. The deadline for submitting the plan to the State is September 1, 1969.
6. **STUDENT PERSONNEL**

No report.

7. **GENERAL INFORMATION**

7.1 **Report by Dr. Bortolazzo on Legislation Affecting Junior Colleges - 1969 Legislative Session**

(Trusted have received copies of letter dated August 12, 1969, from Dr. Sidney Brodman, Chancellor, The California Community Colleges, regarding financial support for community colleges and progress on legislative bills - attachment 7.1.)

7.2 **Report on the Opening of the 1969-70 College Year**

a. **Enrollment Projections**

(See attachment 7.2-a.)

b. **Facilities**

c. **Orientation Week**

(Copies of Orientation Week schedule and list of new faculty were mailed to the trustees earlier.)

7.3 **Report on WIN and MDTA**

Mr. Wake will make a presentation on WIN (Work Incentive Program) and MDTA. (See attachment 7.3.)

8. **ADJOURNMENT**

The next regular meeting will be held on Thursday, September 11, 1969 at 4:00 p.m. in the Board Room of Santa Barbara City College, Santa Barbara, California.

Superintendent's Office/1t
August 26, 1969
Addenda to the Agenda for Regular Meeting of Board of Trustees

August 28, 1969

SANTA BARBARA JUNIOR COLLEGE DISTRICT

2.6 Adoption of Resolution No. 6 - Authorizing Teaching on a Standard Secondary Credential - Hazel M. Stewart

Because of complications in securing a Standard Junior College credential for Hazel M. Stewart, it will be necessary for the Board to adopt a resolution authorizing her to teach for the 1969-70 college year under her Standard Secondary credential. The resolution will be available at the time of the meeting, and the Superintendent recommends its adoption (Attachment 2.6)