AGENDA FOR REGULAR MEETING OF BOARD OF TRUSTEES
SANTA BARBARA JUNIOR COLLEGE DISTRICT

July 24, 1969 - 4:00 p.m. - Board Room
Santa Barbara City College
Santa Barbara, California

1. GENERAL FUNCTIONS
   1.1 Call to Order
   1.2 Roll Call
   1.3 Welcome to Guests
   1.4 Minutes
   1.5 Hearing of Citizens and Petitions
   1.6 Communications

2. PERSONNEL
   2.1 Certificated Personnel Assignments

       The Acting Superintendent-President recommends authorization and/or ratification of certificated personnel assignments according to recommendations noted in attachment 2.1.

   2.2 Classified Personnel Assignments

       The Acting Superintendent-President recommends authorization and/or ratification of classified personnel assignments according to recommendations noted in attachment 2.2.

3. CURRICULUM AND INSTRUCTION

   No report.

4. PLANTS AND PROPERTY

   No report.

5. BUSINESS AND FINANCE

5.1 Purchase Order Report

       The Acting Superintendent-President recommends authorization and/or ratification of the purchase of supplies, equipment, and services on purchase orders 17636 through 17650 and 18184 through 18251, and R numbers
5000 and 5001. Please see attachment 5.1-a.

5.2 Payment of Claims

The Acting Superintendent-President recommends authorization and/or ratification of the payment of claims on attachments 5.2-a and 5.2-b, and such other claims as may arise prior to the meeting.

5.3 Ratification of Consultant Contract - Robert C. Poolman & Associates

The District has retained Robert C. Poolman and Associates during the 1968-69 school year to provide services in connection with the facilities development of the City College campus. Largely through the efforts of the consultant, the District has met all State deadline requirements for the Master Plan and has received an award of $500,000 under the Higher Education Facilities Act for the Physical Education Complex. The services are paid on a fee basis plus expenses for mileage, lodging, and subsistence.

The Acting Superintendent-President recommends that Robert C. Poolman & Associates be retained for the 1969-70 school year on the same terms and conditions as were applicable during the 1968-69 year. It is anticipated that Mr. Poolman's services will be required on a limited basis during 1969-70.

5.4 Resolution No. 1 - Accepting the Certification of Election Results for June 3, 1969 Bond Election

Attachment 5.4 is a resolution accepting the results of the June 3, 1969 bond election. This resolution is required for certification of the saleability of the bonds. The Acting Superintendent-President recommends adoption of said resolution.

5.5 Authorization for Dr. Julio L. Bortolazzo to Sign Documents and Reports

The Acting Superintendent-President recommends that Dr. Julio L. Bortolazzo be authorized and directed to sign all Santa Barbara Junior College District documents and reports as required, including but not limited to the following: fiscal reports, project applications, warrants, purchase orders, claims, requisitions, legal documents (escrow papers, etc.), requests for special permits, surplus property orders and government documents, contract documents, and other routine business documents; his signature to become official as of August 4, 1969.

5.6 Request for Ratification of Contract for Rental of Office Machines - WIN

Because of the temporary nature of the WIN projects, office machines for one of the classes were secured by rental arrangements. The machines have been provided since the class began by Litton Industries, pending the corporate approval of the rental conditions. The contract has now been received, and the Acting Superintendent-President recommends approval of a rental agreement with Monroe International Division of Litton Industries for 5 Monroe rotary calculators, 5 Monroe printing calculators,
and 1 Monroe electronic calculator, at a cost not to exceed $690.43 per month.

6. **STUDENT PERSONNEL**

   No report.

7. **GENERAL INFORMATION**

   7.1 **Granting of Accreditation to the City College Associate Degree Nursing Program**

   According to word received from the National League of Nursing Board of Review, the associate degree program in nursing at Santa Barbara City College has been granted accreditation. The action was based on a visitors' report and a self-evaluation report submitted by the nursing staff.

   This is presented as in information item.

   7.2 **Consideration for Change of Meeting Date on the Budget Public Hearing**

   There has been a request made to change the date of the Budget Public Hearing to Monday, August 4, 1969, instead of August 5, 1969. Inasmuch as several Board members have indicated a preference for a meeting early in the week, the Acting Superintendent-President recommends that this change in meeting date be given favorable consideration. The new Superintendent-President will be on duty and available for either date.

8. **ADJOURNMENT**

   An adjourned meeting of the Board of Trustees of Santa Barbara Junior College District will be held on the date determined under item 7.2 of this agenda, at 4:00 p.m. in the Board Room of Santa Barbara City College, Santa Barbara, California.

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