MINUTES OF ADJOURNED MEETING OF BOARD OF TRUSTEES
SANTA BARBARA JUNIOR COLLEGE DISTRICT

June 5, 1969 - 4:00 p.m. - Board Room
Santa Barbara City College
Santa Barbara, California

1. GENERAL FUNCTIONS

1.1 Call to Order

An adjourned meeting of the Board of Trustees of the Santa Barbara
Junior College District was called to order by President Wells on
Thursday, June 5, 1969, at 4:00 p.m. in the Board Room, Santa Barbara
City College, Santa Barbara, California.

1.2 Roll Call

Members present:

Mrs. Kathryn O. Alexander
Mr. Wilbur L. Fillippini
Mr. Sidney R. Frank
Mr. James R. Garvin
Mrs. Ann Gutshall
Mrs. Dorothy N. Meigs
Mr. Benjamin P. J. Wells

Members absent:

None

Others present for all or a portion of the meeting:

Mr. Lorenzo Dall'Armi, Acting Superintendent-President and
Secretary-Clerk to the Board of Trustees
Dr. Donald K. Sorsabal, Administrative Dean, Business Services,
and Assistant Secretary-Clerk to the Board of Trustees
Mr. M. L. (Pat) Huglin, Administrative Dean, Instruction
Mrs. Marie Lantagne, Administrative Dean, Student Personnel
Mr. Selmer O. Wake, Director-Administrative Dean, Adult Education
Mr. R. Spencer Blickenstaff, Assistant Dean, Community Services
and Special Programs
Mr. Lisle Bresslin, Assistant Dean, Admissions and Records
Mr. N. E. Clark, Assistant Dean, Student Activities
Mr. Cedric Boeseke, Coordinator, Placement
Dr. David Probert, MDTA Coordinator
Mr. Raymond F. O'Connor, President, Academic Senate
Mr. Theron Barnes, Audio-Visual Assistant
Miss Trudi Colberg, President, Chapter 289, CSEA
Mrs. Louise H. Thornton, Secretary to the Superintendent
A number of other SBCC staff members
Mr. Lyle Cunningham, Vice-President, Griffenhagen-Kroeger, Inc.

Mr. Wells declared that a quorum was present and ordered that the
Board proceed with the regular order of business.

1.3 Welcome to Guests

Mr. Wells welcomed guests and staff members present and invited
comments from the audience during the course of the meeting.

1.4 Minutes

It was moved by Mr. Garvin, seconded by Mr. Fillippini, and
unanimously carried to approve the minutes as mailed for the regular
meeting of May 22, 1969.

1.5 Hearing of Citizens and Petitions

None.

1.6 Communications

a. Congratulations from Dr. Bortolazzo

Mr. Wells read a note from Dr. Bortolazzo congratulating the
Board, staff, and students on the success of the June 3, 1969 bond
election.

b. Notification by HEW of Grant Approved for Physical Education Complex

Mr. Dall'Armi reported receipt of a notice from the U.S. Depart-
ment of Health, Education, and Welfare that the $500,000 federal grant
for construction work on the new Physical Education Complex has been
authorized. This will reduce the amount of local and State effort by
$250,000 each, thus possible leaving a nice balance in the District's
bond fund.

To Mr. Garvin's and Mr. Frank's queries if the Federal government
imposes any restrictions in connection with the grant, Mr. Dall'Armi
said there were no academic restrictions; the District is required
simply to conform with Federal building standards. Answering Mrs.
Meigs, he said that the funds must be used within 18 months from the time the grant is received; the District should be able to comply with this easily.

2. **PERSONNEL**

2.1 **Certificated Personnel Assignments**

Upon recommendation of the Acting Superintendent-President, it was moved by Mr. Garvin and seconded by Mr. Fillippini to approve assignments for certificated staff as recommended in attachment 2.1 and the addenda.

Mrs. Meigs asked if Mr. LeBlanc were to assist Mr. Fossett. Mr. Dail'Armi replied that, although Mr. LeBlanc is not yet credentialed for teaching and counseling, he has completed his work for his B.A. and is working on his M.A. He is highly qualified for his position as coaching assistant and human relations assistant, and is being employed as a member of the classified staff.

Mr. Garvin's motion was voted on and carried unanimously.

2.2 **Classified Personnel Assignments**

Upon recommendation of the Acting Superintendent-President, it was moved by Mr. Garvin, seconded by Mr. Fillippini, and unanimously carried to approve assignments for classified staff as recommended in attachment 2.2 and the addenda.

2.3 **Tribute to the Late Gordon L. Price, City College English Professor**

A memorial service was held on campus on June 4, 1969 for Gordon L. Price, Assistant Professor in the English division, who died suddenly while playing tennis with two of his City College colleagues on May 30, 1969. The service was attended by family, trustees, students, staff, teachers from other schools, and neighbors.

Mr. Price, member of the staff since 1960, was a master instructor,
admired and respected by students and staff alike. Besides being an excellent teacher, Mr. Price was, as a fellow professor eulogized, "a beautiful human being." A scholarship fund has been established, the proceeds from which will be turned over to Rebecca Price, Mr. Price's daughter, when she attends college.

3. CURRICULUM AND INSTRUCTION

3.1 Approval to Submit Application for WIN Project in Basic Education

Upon recommendation of the Acting Superintendent-President, it was moved by Mr. Fillippini, seconded by Mr. Frank, and carried unanimously to approve the submission to the State Department of Education of an application for a 25-Week project in Basic Education for those eligible to enroll for the WIN (Work Incentive) program. This is a State-Federally-funded project to cover excess costs to the District.

3.2 Approval to Submit Application for Five MDTA Projects

Upon recommendation of the Acting Superintendent-President, it was moved by Mr. Frank and seconded by Mr. Fillippini to approve the submission to the State Department of Education of a Manpower Development and Training Act application for vocational training programs in Automobile Service Mechanic, Electronic Assembler, Television Service Repairman, Licensed Vocational Nurse, and Machine Operator Setup. This is an anti-poverty program funded by the State and Federal governments. Replying to Mr. Frank's query, Mr. Dall'Armi said that these programs will go into effect this fall in the Nopal Street Building and hospital clinics. Dr. Probert noted that teachers will be found to staff the programs as soon as funding is available.

Mr. Frank's motion was voted on and carried unanimously.
4. **PLANTS AND PROPERTY**

   No report.

5. **BUSINESS AND FINANCE**

5.1 **Purchase Order Report**

   Upon recommendation of the Acting Superintendent-President, it was moved by Mr. Garvin, seconded by Mr. Fillippini, and unanimously carried, to authorize and/or ratify the purchase of supplies, equipment, and services on purchase orders 17481 through 17545 and R numbers 5079 through 5087. (Please see attachment 5.1-a.)

5.2 **Payment of Claims**

   Upon recommendation of the Acting Superintendent-President, it was moved by Mr. Garvin, seconded by Mr. Fillippini, and unanimously carried, to authorize and/or ratify the payment of claims listed in attachments 5.2-a and 5.2-b and the addenda.

5.3 **Distribution of 1969-70 Tentative Budgets**

   The 1969-70 Tentative Budgets (see attachment 5.3) were distributed to trustees with the agenda for this meeting. Mr. Dall'Armi stated that a meeting of the Board's Subcommittee on Budget will be called to review the budgets and hear explanations by Dr. Sorsabal. Recommendations of the Subcommittee will be made at the regular Board meeting on June 26, 1969, when the budgets are presented for adoption.

5.4 **Acceptance of New Premium Rates for Blue Cross Health Insurance**

   The Business Office has been informed of a rate increase in the District's Blue Cross Health Insurance premium, effective October 1, 1969. The new rates, with comparative figures for current premiums, are as follows:
New Rates | Present Rates | % of Increase
---|---|---
Employee | $15.30 | $14.04 | 8.97
Two-party | 29.35 | 26.93 | 8.99
Family | 33.48 | 30.72 | 8.93

Upon recommendation of the Acting Superintendent-President, it was moved by Mr. Garvin and seconded by Mrs. Meigs to accept the new premium rates for Blue Cross Health Insurance and to authorize the Administrative Dean, Business Services, to use the new rate for computing the tax levy necessary to cover Santa Barbara Junior College District employees for the 1969-70 college year.

Mr. Frank commented that at one time there was discussion about comparing Blue Cross with other plans. Mr. Dall'Armí said that the District's employees are always welcome to do this but, to date, no study has been undertaken. Referring to Mr. Frank's point that there have been three increases in premium within a short period of time, Mr. Dall'Armí said that if the Board wishes a survey to be made, it can be done. The District's experience regarding payment of claims by Blue Cross seems to be satisfactory, he added. Mr. Frank recommended that Mr. O'Connor and Miss Colberg make such a study, to determine if other groups, while perhaps also raising their premiums recently, may still not be raising them as high as Blue Cross' recent 9 per cent increase.

Mr. Garvin's motion was voted on and carried unanimously.

5.5 Classified Employee Position Classification and Salary Schedule Proposals

Mr. Frank, chairman of the Board's Subcommittee on Salaries, reported that the Subcommittee was impressed by the amount of work done and the presentation made by the classified salary committee as it pertained to the overall college budget. He added that he liked the straightforward study done by the firm of Griffenhagen-Kroeger, Inc. He expressed the hope that a feasibility study might be made as to whether a similar
analysis could be done in the area of certificated staff salaries.

Mr. Dall'Armi explained that it was necessary to move rapidly in order to meet the July 1, 1969 payroll deadline; therefore, not as much time as desired for review by all classified staff was possible. He noted that some classified employees and their supervisors are concerned because they have not had an opportunity to study the new salary schedule being presented for adoption at this meeting. However, he continued, he has worked on many surveys and believes this to be an excellent one. He recommended that the firm of Griffenhagen-Kroeger, Inc., be retained on a limited basis so that various position placements can be reviewed if desired; any possible inequities can be corrected at an early date.

Answering Mr. O'Connor's question, he said that the haste in presentation is brought about by the fact that the District may no longer pay retroactively. If the July payroll does not reflect these proposed salaries, classified personnel still would be paid their present rates for their work in July, and their loss of increase in salary could not be paid retroactively.

Dr. Sorsabal pointed out that job descriptions had been reviewed by supervisors to ascertain if the survey team were on the right track. Mr. Sprigg, field representative for California School Employees Association, concurred that it is a good report but stipulated that the door be left open for any necessary changes. Supervisors did sign a statement saying they had read their employees' job descriptions, and they had a chance to add any remarks they cared to make. However, it is true that not every supervisor has seen every job description in the survey.

Mr. Fillippini moved adoption of the four points in attachment 5.5, "Salary and Policy Proposals - Classified Personnel", with the condition
that the door be left open for any necessary changes, and that said proposals be subject to review if any employee or his supervisor feels that an inequity exists.

Mr. O'Connor requested a one-week delay in adoption of the proposals, to allow everyone concerned to read the job descriptions. Dr. Sorsabal and Miss Castleberg (Personnel Assistant) told of the problems involved in completing Notice of Employment forms and other paper work and stated that any delay would work a hardship to accomplish this by the payroll deadline.

Mr. Cunningham, Vice-President of Griffenhagen-Kroeger, Inc., commented that, from the District's processing standpoint, no headway could be made in a week, assuming there would be any objections. He reviewed the procedures necessary for complete review. Mr. O'Connor stated that some of the lab assistants have "unique qualifications" to be considered. Mr. Fillippini replied that the placement and salary are based strictly on the qualifications listed for the job; the job, not the person, is under consideration.

Mr. Fillippini said he could not see a serious morale problem if everyone would be receiving at least a 5 per cent cost-of-living increase. He asked if this increase were based on adjusted new salaries or on present salaries. Dr. Sorsabal explained that the survey shows where everyone should be today; each position is then upgraded two ranges, which may mean 5 per cent to some. There will still be three in the "Y" position. Therefore, some employees may not receive 5 per cent; some may receive as much as 11 per cent. The District cost averages 7 per cent. Many employees have been underpaid in the past; determination of such inequities is the purpose of the survey.

Miss Colberg reported that Mr. Sprigg made a spot check of benchmark positions and said they looked in line; he accepted the survey in philosophy.
Mr. Garvin's motion was voted on and carried unanimously.

Mr. Bruce Van Dyke, chairman of the Adult Education Instructors' Salary Committee, thanked the Board for its consideration in passing the salary proposals. Mr. O'Connor commended the Board's Salary Subcommittee for its understanding and appreciation of the faculty and for its attempts to keep the District competitive and retain excellent faculty members.'

5.7 Employment of Classified Personnel for 1969-70

This item, attachment 5.7, a listing of classified personnel, their titles, and salaries for 1969-70 (effective July 1, 1969) was tied in with item 5.5 of the agenda. Therefore, the Board decided to defer it, too, to the June 12, 1969 Board meeting.

6. STUDENT PERSONNEL

No report.

7. GENERAL INFORMATION

7.1 Review of June 3, 1969 Bond Election Returns

Dr. Sorsabal reviewed the results of the June 3, 1969 bond election, as follows:

<table>
<thead>
<tr>
<th></th>
<th>Per Cent of Voter Turnout</th>
<th>Per Cent of &quot;Yes&quot; Votes</th>
</tr>
</thead>
<tbody>
<tr>
<td>Goleta Valley</td>
<td>28.0%</td>
<td>85.3%</td>
</tr>
<tr>
<td>Hope</td>
<td>37.7%</td>
<td>80.6%</td>
</tr>
<tr>
<td>Santa Barbara</td>
<td>33.8%</td>
<td>78.2%</td>
</tr>
<tr>
<td>Cold Spring</td>
<td>38.5%</td>
<td>81.0%</td>
</tr>
<tr>
<td>Montecito</td>
<td>32.5%</td>
<td>79.2%</td>
</tr>
<tr>
<td>Carpinteria</td>
<td>31.7%</td>
<td>85.3%</td>
</tr>
<tr>
<td>TOTAL</td>
<td>32.6%</td>
<td>80.3%</td>
</tr>
</tbody>
</table>

Dr. Sorsabal will distribute copies of the final tabulation, showing comparisons with the March 4, 1969 election figures, to the trustees prior to the next meeting.

Mr. Dall'Armi noted that the absentee ballot vote was only 63 per cent
"Yes"; this would indicate that the impact of the campaign's final thrust made the difference in percentages between the earlier absentee votes and the votes on election day. He quoted Dr. Messersmith, Executive Director of the California Junior College Association, as saying that SBJCD's 80.3 per cent is the highest plurality ever compiled in a junior college election.

Mr. Dall'Armi told trustees that letters of thanks are being written to key people. Mrs. Meigs said she'd like to see a list of those receiving letters to be certain that Carpinteria workers are included. Two ads, one signed by students and staff, and one signed by the co-chairmen, will be run to thank the electorate.

Dr. Sorsabal noted that discussion has begun on marketing the bonds. Mr. Fillippini initiated a discussion of the status of construction on campus. Mr. Dall'Armi mentioned the grant for the Physical Education Complex and equipment for the Life Science-Geology Building. He said there would be no working drawings on the Health Occupations structure until more is heard about the Federal grant. A time schedule will be set up for 1970-71. He reported that Dr. Bortolazzo wishes to review all preliminary drawings to be sure that buildings won't be obsolete before they are occupied. Mrs. Alexander concurred that this is important, in view of the time lapse involved—in some cases, about four years.

Mrs. Alexander commended Mr. Huglin's "magnificent and good-humored leadership" during the hectic campaign days; Mr. Dall'Armi added his compliments to those of the trustees. Following Mrs. Alexander's praise of Mrs. Max Whittaker for her yeoman services in organizing volunteer Mrs. Gutshall help, it was reported that Mrs. Whittaker plans to compile a list of friends of the College for future use. Dr. Sorsabal commented that this list might go on computer. Mrs. Gutshall also remarked that it would be desirable to have a registrar on campus for future elections, to register
all eligible SBCC students. She then commented on the excellence of the
student yearbook, Wind 'N' Sea, and the literary publication, Concept,
distributed to trustees prior to the meeting.

Mr. Frank remarked that the SBCC alumni letters to the editor,
expressing their appreciation to the college, were beautifully written.
Mrs. Lantagne said that 10-15 additional such letters were received but
had not been published; Mrs. Meigs and Mr. Wells indicated their hope
that those writers would also be thanked. Mr. Huglin reported that a
scrapbook of all election materials would be compiled.

7.2 Adoption of Resolution No. 46 - Commendation of the Student Effort in
the June 3, 1969 Bond Election

It was moved by Mrs. Meigs and seconded by Mr. Garvin to adopt
Resolution No. 46 recognizing and acclaiming the efforts on the part of
City College students in promoting the June 3, 1969 bond election, as
outlined in attachment 7.2.

Roll call vote was taken as follows:

Ayes: Mrs. Alexander
      Mr. Fillippini
      Mr. Frank
      Mr. Garvin
      Mrs. Gutshall
      Mrs. Meigs
      Mr. Wells

Noes: None

Not Voting: None

Absent: None

Copies of the resolution printed on parchment will be presented to
the Associated Students president and president-elect at the Commencement
exercises.
8. **ADJOURNMENT**

At 5:35 p.m., it was moved by Mr. Fillippini, seconded by Mr. Garvin, and unanimously carried to adjourn the meeting and to meet next on the regular meeting date of Thursday, June 12, 1969 in the Board Room of Santa Barbara City College, Santa Barbara, California. The meeting will convene at 3:00 p.m. instead of the regular time, because of the Commencement exercises at 5:00 p.m. on that day.

Attest:

Benjamin F. J. Wells  
President, Board of Trustees  
Santa Barbara Junior College District

Lorenzo Dell'Armi  
Acting Superintendent-President and  
Secretary-Clerk to the Board of Trustees  
Santa Barbara Junior College District

Approved by the Board of Trustees  
on ____________, 1969