MINUTES OF REGULAR MEETING OF BOARD OF TRUSTEES 
SANTA BARBARA JUNIOR COLLEGE DISTRICT 

June 26, 1969 - 4:00 p.m. - Board Room 
Santa Barbara City College 
Santa Barbara, California 

1. GENERAL FUNCTIONS 

1.1 Call to Order 

A regular meeting of the Board of Trustees of the Santa Barbara Junior College District was called to order by President Wells on Thursday, June 26, 1969, at 4:00 p.m. in the Board Room, Santa Barbara City College, Santa Barbara, California. 

1.2 Roll Call 

Members present: 

Mrs. Kathryn O. Alexander  
Mr. Wilbur L. Fillipponi  
Mr. Sidney R. Frank  
Mr. James R. Garvin  
Mrs. Ann Gutshall  
Mrs. Dorothy N. Meigs  
Mr. Benjamin P. J. Wells 

Members absent: 

None 

Others present for all or a portion of the meeting: 

Mr. Lorenzo Dall'Armi, Acting Superintendent-President and Secretary-Clerk to the Board of Trustees  
Dr. Julio L. Bortolazzo, Superintendent-President-Designate of Santa Barbara Junior College District  
Dr. Donald K. Sorsabal, Administrative Dean, Business Services, and Assistant Secretary-Clerk to the Board of Trustees  
Mrs. Marie Lantagne, Administrative Dean, Student Personnel  
Mr. Selmer O. Wake, Director-Administrative Dean, Adult Education  
Mr. Lisle C. Bresslin, Assistant Dean, Admissions and Records  
Mr. James E. Foxx, Assistant Dean, Vocational/Technical  
Mrs. Margaret F. McGillin, Assistant Dean, Health Occupations  
Dr. Martin Bobgan, Assistant Dean, Adult Education  
Mr. Jesse L. Coburn, Vice-President, Academic Senate  
Miss Gertrude H. Colberg, President, C.S.E.A., Chapter 289  
Mr. Maurice E. Ryan, Jr., Coordinator, Apprenticeship  
Mr. Theron Barnes, Audio-Visual Assistant  
Mrs. Katherine McCloskey, Santa Barbara News Press staff writer  
Mrs. Evarts C. Moore, Senior Stenographer-Clerk (substituting for Mrs. Louise Thornton)
Mr. Wells declared that a quorum was present and ordered that the Board proceed with the regular order of business.

1.3 **Welcome to Guests**

Mr. Wells welcomed guests and staff members present and invited comments from the audience during the course of the meeting.

1.4 **Minutes**

It was moved by Mr. Fillippini, seconded by Mrs. Meigs, and unanimously carried, to approve the minutes as mailed for the adjourned meeting of June 5, 1969, and the minutes as mailed for the regular meeting of June 12, 1969.

1.5 **Hearing of Citizens and Petitions**

None

1.6 **Communications**

Mr. Wells noted that he had received a letter from Senator Robert Lagomarsino, stating that serious consideration would be given to support of Senate Bill No. 164 concerning education for the disadvantaged in the Junior Colleges.

2. **PERSONNEL**

2.1 **Approval of Job Specifications for the Position of Assistant Superintendent**

Upon recommendation of the Acting Superintendent-President, it was moved by Mrs. Alexander, seconded by Mr. Fillippini, and unanimously carried, to approve the job specifications for the position of Assistant Superintendent, as outlined in Attachment 2.1 to these minutes, and to fill the position in conformance with the details set forth in Attachment 2.3 to these minutes.

2.2 **Subcommittee Report and Recommendations on Administrative Salaries**

Mr. Frank, Chairman of the Board Subcommittee on Salaries, summarized the recommendations of his committee on the matter of administrative
salaries, as stated in Attachment 5.9 to these minutes. He noted the committee's recommendation that the ratio method of computing administrative salaries be suspended effective June 30, 1969, pending a thorough study to be undertaken at the earliest possible date by a committee appointed by the Superintendent-President. He also reviewed the modifications to the ratio method of salary computation recommended by his committee for 1969-70.

It was moved by Mr. Frank, seconded by Mr. Fillippini, and unanimously carried, to approve and implement the recommendations of the Board Subcommittee on Administrative Salaries, as stated in Attachment 5.9 to these minutes.

Mrs. Gutshall asked if the study would be undertaken by an outside organization, such as the one recently approved for classified salaries, and Mr. Frank said Doctor Bortolazzo had some excellent ideas on the subject and perhaps the study could be done internally.

2.3 Certificated Personnel Assignments

Upon recommendation of the Acting Superintendent-President, it was moved by Mr. Fillippini, seconded by Mr. Frank, and unanimously carried, to approve assignments for certificated staff as recommended in Attachment 2.3 and the addenda.

Board members and Mr. Wake discussed aspects of the WIN Program and the MDTA Program, both of which are Federally reimbursed and are organized to train and/or educate disadvantaged adults.

2.4 Classified Personnel Assignments

Upon recommendation of the Acting Superintendent-President, it was moved by Mr. Fillippini, seconded by Mr. Frank, and unanimously carried, to approve assignments for classified staff as recommended
in Attachment 2.4 and the addenda.

2.5 **Announcement of Newly Elected Instructors' Association Officers**

Mr. Wells announced, for the information of the Board, that the following instructors had been elected to serve as officers of the Santa Barbara City College Instructors' Association for 1969-70:

- President - John Kay
- Secretary - Jack Halloran
- Treasurer - Conrad Weiler
- Members-at-large - Ray O'Connor and John McCafferty

3. **CURRICULUM AND INSTRUCTION**

3.1 **Approval of New Courses for 1969-70**

Upon the recommendation of the Acting Superintendent-President, it was moved by Mrs. Alexander and seconded by Mrs. Meigs to approve new courses to be offered in the 1969-70 college year, as listed and described in Attachment 3.1, and as recommended by the Curriculum Advisory Committee and the Administrative Dean, Instruction.

Mr. Dall'Armi directed the Board members' attention to certain new courses in Nursery School Education, Marine Technology, and Political and Social Science. Mrs. Alexander asked about enrollments in Nursery School and Marine Technology, and Mr. Foxx and Mr. Bresslin replied that applications continue to be received, reviewing the procedures involved in acceptance for these programs, particularly Marine Technology. Mrs. Alexander, Mr. Frank, and Mr. Foxx discussed some of the possibilities for expanding the Marine Technology program at SBCC and whether or not our program should be developed to lead into the one offered at UCSB at a higher level.

Following this discussion, the motion was unanimously carried.
4. PLANTS AND PROPERTY

4.1 Acceptance of Gifts

Upon the recommendation of the Acting Superintendent-President, and following a brief discussion, it was moved by Mr. Frank, seconded by Mrs. Gutshall, and unanimously carried, to accept the following gifts and donations to Santa Barbara City College with a proper letter of acknowledgment to be sent to each donor:

<table>
<thead>
<tr>
<th>Donor</th>
<th>Item</th>
<th>Estimated or Actual Value</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mr. Frederich L. Moore</td>
<td>Electronics Equipment</td>
<td>$ 80.00</td>
</tr>
<tr>
<td>Mr. Mark Eldredge</td>
<td>Trade and Industrial Center Tools and Eqpt.</td>
<td>635.00</td>
</tr>
<tr>
<td>Mr. Frank Heath</td>
<td>Electronics Equipment</td>
<td>68.00</td>
</tr>
<tr>
<td>Mr. Thomas Atkinson</td>
<td>Photo Lab. Equipment</td>
<td>225.00</td>
</tr>
<tr>
<td>Santa Barbara News Press</td>
<td>Print Shop Equipment</td>
<td>200.00</td>
</tr>
<tr>
<td>Santa Barbara National Bank</td>
<td>Pins for ADN and VN Graduates</td>
<td>187.82</td>
</tr>
</tbody>
</table>

Total $1395.82

4.2 Acceptance of Support Grant from the Santa Barbara-Ventura County Dental Society

Upon recommendation of the Acting Superintendent-President, it was moved by Mr. Frank, seconded by Mrs. Alexander, and unanimously carried, to accept with sincere appreciation the generous grant of the Santa Barbara-Ventura County Dental Society in the amount of $2500 for establishing a program in Dental Assisting at Santa Barbara City College. A check for $1250 has been received in support of the fall, 1969 classes, and an additional $1250 will be forthcoming in the spring, 1970.

5. BUSINESS AND FINANCE

5.1 Purchase Order Report

Upon recommendation of the Acting Superintendent-President, it was moved by Mr. Garvin, seconded by Mr. Fillippini, and unanimously
carried, to authorize and/or ratify the purchase of supplies, equipment, and services on purchase orders 17546 through 17609 and R-5088 through R-5096, as listed on Attachment 5.1-a.

5.2 Payment of Claims

Upon recommendation of the Acting Superintendent-President, it was moved by Mr. Garvin, seconded by Mr. Fillippini, and unanimously carried, to authorize and/or ratify the payment of claims as listed on Attachment 5.2-a and 5.2-b.

5.3 Renewal of Work-Study Agreement with UCSB

Upon recommendation of the Acting Superintendent-President, and following brief discussion, it was moved by Mrs. Alexander, seconded by Mr. Frank, and unanimously carried, to renew the Work-Study Agreement with UCSB for the utilization of student readers at SBCC, with a cost to the District in the amount of 20% of the total compensation.

5.4 Resolution to Participate in State Cooperative Purchasing Program

Upon recommendation of the Acting Superintendent-President, it was moved by Mr. Garvin and seconded by Mr. Fillippini that Resolution No. 47 be adopted authorizing the Santa Barbara Junior College District to participate in the State Cooperative Purchasing Program; and further, that the Administrative Dean, Business Services, be authorized to prepare and sign all documents necessary for the implementation of the program.

Roll call vote was taken as follows:

Ayes: Mrs. Alexander
      Mr. Fillippini
      Mr. Frank
      Mr. Garvin
      Mrs. Gutshall
      Mrs. Meigs
      Mr. Wells
Nays: None
Not Voting: None
Absent: None

5.5 Ratification of Change Order No. A-1 - Contract with Don Greene for Adult Education Alterations

Upon recommendation of the Acting Superintendent-President, it was moved by Mrs. Alexander, seconded by Mr. Garvin, and unanimously carried, to ratify Change Order No. A-1 on the Alteration Contract with Don Greene as follows:

Alteration Contract $4545.00
Change Order No. A-1, add 193.00
Total Alteration Contract $4738.00

5.6 Resolution Authorizing Sale of Bonds

Upon recommendation of the Acting Superintendent-President, it was moved by Mr. Garvin and seconded by Mr. Frank that Resolution No. 48 be adopted directing the Administration to proceed with all necessary formalities to sell bonds in the amount of $1,500,000, as authorized by the June 3 election; and further, that the Administrative Dean, Business Services, be authorized to sign all documents necessary for the sale of said bonds in the name of the District.

Roll call vote was taken as follows:

Ayes: Mrs. Alexander
Mr. Fillippini
Mr. Frank
Mr. Garvin
Mrs. Gutshall
Mrs. Meigs
Mr. Wells

Nays: None
Not Voting: None
Absent: None
5.7 Report of the Board Budget Study Subcommittee Regarding Adoption of the 1969-70 Tentative Budgets

Mr. Fillippini, Chairman of the Budget Study Subcommittee, reported on his committee's study of the 1969-70 Tentative Budgets and referred to materials which had been prepared and distributed by the Administrative Dean, Business Services. (Please see Attachment 5.7 to these minutes.) He referred to the summary of tax rates, which in his opinion, have been held within proper limits. Doctor Sorsabal reminded the Board that these are Tentative Budgets only, and that some expenditures may still be cut.

It was moved by Mr. Fillippini, seconded by Mr. Frank, and unanimously carried, that the Tentative Budgets for 1969-70 be adopted and submitted to the County Superintendent of Schools for approval by July 1, 1969.

5.8 Renewal of Agreement with Santa Barbara City Schools for Contract Services Performed for the Junior College District

Upon recommendation of the Acting Superintendent-President, it was moved by Mr. Garvin, seconded by Mrs. Meigs, and unanimously carried, that a modified agreement with the Santa Barbara City Schools be ratified for administrative, fiscal, and maintenance services for the period of July 1, 1969, to June 30, 1970, with the agreement for administrative and fiscal services to terminate on August 31, 1969.

5.9 Subcommittee Report and Recommendations on Administrative Salaries

Please see Item 2.2 of these minutes for details and adoption of this subcommittee report.

5.10 Authorization to Implement WIN Project

Mr. Dall'Armi said that the WIN Project application submitted to the State earlier in the year had been approved at the funding level of $9,355, and Mr. Wake explained in response to Board members' questions
that this new class in Basic Education would commence June 30 and run for 25 weeks for approximately fifteen students.

Upon recommendation of the Acting Superintendent-President, it was moved by Mr. Frank, seconded by Mrs. Alexander, and unanimously carried, to authorize implementation of the WIN Project under the auspices of the Adult Division, Santa Barbara City College.

6. STUDENT PERSONNEL

No report.

7. GENERAL INFORMATION

No report

8. ADJOURNMENT

It was moved by Mr. Garvin, seconded by Mr. Frank, and unanimously carried, to adjourn the meeting at 4:55 p.m. The next regular meeting will be held on Thursday, July 10, 1969, at 4:00 p.m. in the Board Room of Santa Barbara City College, Santa Barbara, California.

Attest:

Benjamin P. J. Wells
President, Board of Trustees
Santa Barbara Junior College District

Lorenzo Dall'Armi
Acting Superintendent-President and Secretary-Clerk to the Board of Trustees
Santa Barbara Junior College District

Approved by the Board of Trustees
on July 10, 1969