AGENDA FOR REGULAR MEETING OF BOARD OF TRUSTEES
SANTA BARBARA JUNIOR COLLEGE DISTRICT

June 12, 1969 - 3:00 p.m. - Board Room
Santa Barbara City College
Santa Barbara, California

1. GENERAL FUNCTIONS

1.1 Call to Order

1.2 Roll Call

1.3 Welcome to Guests

1.4 Minutes

Minutes for the June 5, 1969 meeting will be mailed for Board approval at the June 26, 1969 meeting.

1.5 Hearing of Citizens and Petitions

1.6 Communications

a. Announcement of Special Meeting with Senator Lagomarsino and Assemblyman MacGillivray

A special meeting has been arranged by the Santa Barbara County Superintendent of Schools to be held on Saturday, June 21, 1969 at 9:00 a.m. at the Educational Service Center. Senator Lagomarsino and Assemblyman MacGillivray have accepted an invitation to meet with County school administrators and board members. The primary purpose of the meeting is to discuss legislation which will affect school financing.

Any trustee who is interested in attending this important meeting is asked to notify Mrs. Thornton in the Superintendent’s office.

2. PERSONNEL

2.1 Adoption of Provision Establishing Right of the Board to Increase Salaries During the College Year

Education Code sections 13510 and 13602 require that appropriate rules and regulations must be adopted by the governing boards to permit salary increases during the school year. In accordance with these Code sections, the Acting Superintendent-President recommends adoption of the following policy statement:

The Governing Board of the Santa Barbara Junior College District retains the right to increase the annual salaries of any or all employees, both certificated and classified, at any time during the 1969-70 college year.
Adoption of this policy statement does not obligate the Board to take action on salaries during the course of the year. It merely makes it permissible to make changes should a situation arise which merits this kind of action.

3. **Curriculum and Instruction**

   No report.

4. **Plants and Property**

   No report.

5. **Business and Finance**

   5.1 **Renewal of Lease Agreements with El Presidio Properties**

   Annually, the District has leased space from El Presidio Properties to house certain Adult Education classes. These contracts are for continuance of rental space at 117 and 119 East De La Guerra Street. The Acting Superintendent-President recommends the approval of these leases for the college year 1969-70.

   5.2 **Payment of Claims**

   The Acting Superintendent-President recommends authorization and/or ratification of the payment of claims on attachment 5.2-a and such other claims as may arise prior to the meeting.

   5.3 **Designation of Person to Receive Warrants Upon Death of Employee**

   Recent changes in the Government Code allow an employee to designate a person who shall, upon the death of said employee, be entitled to receive all warrants or checks that would have been payable to the decedent had he survived. The Acting Superintendent-President recommends that the policy as presented in attachment 5.3-a be approved and that the administration be directed to develop procedures for its implementation.

   5.4 **Release of Lien - Frank D. Dobyns**

   In 1967, an agreement and lien in the amount of $4,563.00 was executed by Frank D. Dobyns and the Santa Barbara Junior College District to furnish a suitable bond indemnifying the Governing Board of the District against the loss in the event the employee failed to render at least two years' service following the return of the employee from sabbatical leave. Mr. Dobyns did not return for the required service and subsequently paid the amount due.

   The Acting Superintendent-President recommends that a lien release be approved to finalize the settlement and that the Administrative Dean,
Business Services, be authorized to sign all documents necessary to validate the lien release.

5.5 Request for Board Adoption of Recommendations on Classified Salary Proposals and Position Classification Plan

The matter of accepting the Griffenhagen-Kroeger, Inc., Survey Report was tabled during the June 5, 1969 Board of Trustees meeting. Along with consideration of this report, the proposals for classified employee salary adjustments are submitted for Board action. The recommendations of the Board Subcommittee on Salaries are contained in attachment 5.5.

The Acting Superintendent-President recommends adoption of the proposals as outlined in attachment 5.5.

6. STUDENT PERSONNEL

No report.

7. GENERAL INFORMATION

No report.

8. ADJOURNMENT

The next regular meeting of the Board of Trustees of the Santa Barbara Junior College District will be held Thursday, June 26, 1969 at 4:00 p.m. in the Board Room of Santa Barbara City College, Santa Barbara, California.

LD'A/lt
Addenda to the Agenda
Regular Meeting, Santa Barbara Junior College District Board of Trustees
June 12, 1959

BUSINESS & FINANCE

5.6 Authorization to go to Bid - Additional Casework, Life Science-Geology Building

Authorization has been received from both the Department of Health, Education, and Welfare and the State for the advertising for receipt of bids for the casework to be installed in the Life Science-Geology Building. The estimated cost for this equipment is $143,000. The State allowable cost is $154,000. The Acting Superintendent-President recommends that the Business Office be authorized to call for bids for casework for the Life Science-Geology Building and that all bids shall be received on or before 2:00 (D.S.T.) July 3, 1969.