MINUTES OF REGULAR MEETING OF BOARD OF TRUSTEES
SANTA BARBARA JUNIOR COLLEGE DISTRICT

March 13, 1969 - 4:00 p.m. - Board Room

1. GENERAL FUNCTIONS

1.1 Call to Order

A regular meeting of the Board of Trustees of the Santa Barbara Junior College District was called to order by President Wells on Thursday, March 13, 1969 at 4:00 p.m. in the Board Room at Santa Barbara City College, Santa Barbara, California.

1.2 Roll Call

Members present:

Mrs. Kathryn O. Alexander (left meeting at end of item 7.1)
Mr. Wilbur L. Fillippini
Mr. Sidney R. Frank
Mr. James R. Garvin
Mrs. Ann Cutshall
Mrs. Dorothy N. Meigs
Mr. Benjamin P. J. Wells

Members absent:

None

Others present for all or a portion of the meeting:

Mr. Lorenzo Dall'Armi, Acting Superintendent-President and Secretary-Clerk to the Board of Trustees
Mr. Donald K. Sorsabal, Administrative Dean, Business Services, and Assistant Secretary-Clerk to the Board of Trustees
Mr. M. L. (Pat) Hunglin, Administrative Dean, Instruction
Mrs. Marie Lantagne, Administrative Dean, Student Personnel
Mr. Selmer O. Wake, Director-Administrative Dean, Adult Education
Mr. R. Spencer Blickenstaff, Assistant Dean, Community Services and Special Programs
Dr. Martin Bobgan, Assistant Dean, Adult Education
Mr. Lisle C. Bresslin, Assistant Dean, Admissions and Records
Mr. Paul Ash, Coordinator, Adult Education
Mr. B. Cedric Boeseke, Coordinator, Placement
Mr. Maurice Ryan, Coordinator, Apprenticeship
Mr. Henry H. Bagish, President, Academic Senate
Mr. Theron Barnes, Audio-Visual Assistant and Representative of Chapter 289, CSEA
Mrs. Louise H. Thornton, Secretary to the Superintendent
A number of other SBCC staff members
Mrs. Katherine McCloskey, Santa Barbara News-Press staff writer
Miss Cathejean McGillin, SBCC Channels editor
Mr. Robin J. Spriggs, Field Representative, California School Employees Association

Mr. Wells declared that a quorum was present and ordered that the Board proceed with the regular order of business.

1.3 Welcome to Guests

Mr. Wells welcomed guests and staff members present and invited comments from the audience during the course of the meeting.

1.4 Minutes

It was moved by Mr. Garvin, seconded by Mr. Frank, and carried unanimously to approve the minutes for the regular meeting of February 27, 1969.

1.5 Hearing of Citizens and Petitions

None.

1.6 Communications

a. Faculty Assistance to Students

Mrs. Alexander reported that a hospitalized student had told her about the cooperation received from two SBCC professors who helped her keep up with her work—an example of the College staff's dedication.

b. Announcement of CJCA Spring Conference

Mr. Dall'Armi reported that the spring conference of the California Junior College Association will be held March 30-April 1, 1969 at the Sacramento Inn. Board members who wish to attend may make travel arrangements through Mrs. Thornton. Preregistration deadline is March 24, 1969.
c. **Authorization to Contact Dr. Bortolazzo About Superintendent-President Position at SBCC**

Mr. Fillippini read an announcement from the March 13, 1969 edition of the *Santa Barbara News-Press*, which stated that Dr. Julio Bortolazzo, Superintendent-President of San Joaquin Delta College in Stockton, California, has resigned effective June 30, 1969.

It was moved by Mr. Fillippini, seconded by Mrs. Gutshall, and carried unanimously to authorize the Screening Committee for the Selection of a New Superintendent-President to contact Dr. Bortolazzo to ascertain if he might be interested in the position here.

2. **PERSONNEL**

2.1 **Certificated Personnel Assignments**

Upon recommendation of the Acting Superintendent-President, it was moved by Mr. Garvin, seconded by Mr. Fillippini, and unanimously carried to approve assignments for certificated staff as recommended in attachment 2.1 and the addenda.

2.2 **Classified Personnel Assignments**

Upon recommendation of the Acting Superintendent-President, it was moved by Mr. Garvin, seconded by Mr. Fillippini, and unanimously carried to approve assignments for classified staff as recommended in attachment 2.2 and the addenda.

2.3 **Approval of Sabbatical Leaves for the 1969-70 College Year**

Because the number of sabbatical leaves approved by the Professional Standards and Leave Committee (see attachment 2.1-a of agenda) exceeds the quota by one, Mr. Dall'Armi requested that an exception be made for
the 1969-70 college year to authorize six faculty members to take
leaves instead of five. He noted that the leave for Mr. Ash is an
administrative sabbatical. In many junior college districts, he said,
the sabbatical leave policy states that exceptions may be made at the
discretion of the board.

Mr. Dall'Armi recommended that Mr. Dunn, listed sixth on the
Professional Standards and Leave Committee's list, be granted a leave
so that he may go into residency before the age of 45, in conformance
with the University of Oregon policy. To grant this sabbatical would
cost very little; the District would pay Mr. Dunn only half his salary;
as his substitute, a young teacher would be hired. Mr. Dall'Armi also
stressed the unusually fine job performed by Mr. Dunn in enhancing
the image of the College.

Upon recommendation of the Acting Superintendent-President, it was
moved by Mr. Garvin, seconded by Mr. Fillippini, and carried unani-
mously to make an exception to the current sabbatical leave policy,
to include Mr. Dunn in the list of those granted sabbaticals for the
1969-70 college year.

Mr. Dall'Armi stated that the Professional Standards and Leave
Committee plans to study the existing policy and recommend revisions
after comparison with other districts' policies; both tightening and
liberalizing are needed. This will be done long before the Board is
asked to grant sabbaticals next spring. Mr. Dall'Armi then explained
the method of payment to staff on sabbatical leave.

2.4 Adoption of Resolution No. 38 Authorizing Anita Mackey to Teach
Sociology 5

Upon recommendation of the Acting Superintendent-President, it was
moved by Mr. Fillippini and seconded by Mrs. Meigs to adopt Resolution
No. 38 which authorizes Anita Mackey to teach the Sociology 5 course in Afro-American Culture for the balance of the 1968-69 college year. Mr. Huglin attested to Mrs. Mackey's competence and said that trustees are invited to visit the class at any time.

Roll call vote was as follows:

Ayes: Mrs. Alexander
      Mr. Fillippini
      Mr. Frank
      Mr. Garvin
      Mrs. Gutshall
      Mrs. Meigs
      Mr. Wells

Nays: None

Not voting: None

Absent: None

Mr. Huglin also praised the teaching of Ruth Smith, who has been employed to instruct the day section of Sociology 5.

3. CURRICULUM AND INSTRUCTION

3.1 Approval of Adult Education Courses for Spring Term 1969

Mr. Wake reported that the spring schedule will appear as a supplement in the March 23, 1969 edition of the Santa Barbara News-Press, and he described some of the courses to be offered.

It was moved by Mr. Frank, seconded by Mrs. Meigs, and unanimously carried to approve the Adult Education courses to be offered in the spring term 1969 (see attachments 3.1-a and 3.1-b).

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At 4:22 p.m., the meeting was adjourned briefly so that a Santa Barbara News-Press photographer might take photographs of trustees running for re-election, for use with their statements in the paper. The meeting reconvened at 4:34 p.m.

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4. PLANTS AND PROPERTY

4.1 Authorization to Negotiate re Lease of La Playa Stadium

Dr. Sorsabal reported that the administration of SBCC and the business office of the University of California, Santa Barbara, have discussed the possible "Assignment of Conditions" of the lease for La Playa Stadium from the University of California Board of Regents to the Santa Barbara Junior College District. The UC Regents would like to get out from under their lease with the City of Santa Barbara; details of the lease were read by Dr. Sorsabal.

Upon recommendation of the Acting Superintendent-President, and with the provision that the same lease terms can be maintained, it was moved by Mr. Frank, seconded by Mr. Fillippini, and unanimously carried that the administration be authorized to negotiate with the University of California Board of Regents and the City of Santa Barbara for the acceptance of the "Assignment of Conditions" for La Playa Stadium by the Santa Barbara Junior College District.

5. BUSINESS AND FINANCE

5.1 Purchase Order Report

Upon recommendation of the Acting Superintendent-President, it was moved by Mr. Garvin, seconded by Mr. Frank, and carried unanimously to authorize and/or ratify the purchase of supplies, equipment, and services on purchase orders 16887 through 17007, and R numbers 5049 through 5058. (Please see attachment 5.1-a.)

5.2 Payment of Claims

Upon recommendation of the Acting Superintendent-President, it was moved by Mr. Garvin, seconded by Mr. Frank, and carried unanimously to
authorize and/or ratify the payment of claims as recommended in attachments 5.2-a and 5.2-b.

5.3 Authorization to Employ Griffenhagen-Kroeger for Classified Personnel Evaluation

Because of a need for an objective evaluation of the classification of, and subsequent allocation of salary for, the District's classified personnel, Dr. Sorsabal said he has conferred with three different firms. He has also contacted junior college districts and others who have been their clients. His recommendation is Griffenhagen-Kroeger, at a cost of $2,750, on the basis that they have been highly recommended, they have done regent surveys for Santa Barbara County and five junior college districts, their fee is reasonable, and they can do the job by June 1, 1969.

Mr. Frank asked if G-K would set up a salary scale and, if so, would it be related to the community at large. Dr. Sorsabal said "yes" to both queries, and added that the District would not have to "buy" such a salary schedule. Mr. Frank remarked that with the background G-K already has in the Santa Barbara area, it would have a head start on the survey. Dr. Sorsabal introduced Mr. Robin Spriggs, field representative for the California School Employees Association, who gave some background on the firms mentioned by Dr. Sorsabal. He, too, endorsed G-K.

It was moved by Mr. Frank, seconded by Mr. Garvin, and unanimously carried to employ the firm of Griffenhagen-Kroeger, at a cost of $2,750, to make an objective evaluation of the classification of the District's classified personnel, and a subsequent allocation of salary.

5.4 Authorization to Share in the Appraisal of the McKinley School Property

Administration of the Santa Barbara Junior College District and the
Santa Barbara School District have discussed the possible acquisition of the McKinley School for the JCD if funds were to become available, Mr. Dall'Armi reported. Since the District did not acquire the Wolff property because of its prohibitive price, the McKinley School site of approximately eight acres would seem a good acquisition. Agreement has been reached that the two Districts would share the cost of appraising the property. Mr. Frank said he believes this would be a good way to expand the College's limited area.

Upon recommendation of the Acting Superintendent-President, it was moved by Mr. Fillippini, seconded by Mr. Frank, and unanimously carried to authorize sharing with the Santa Barbara School District the cost of appraising the McKinley School property; Santa Barbara Junior College District's share, $437.50, would be reimbursed if the purchase of the property is not consummated.

5.5 Report on Investment of District Funds in U.S. Treasury Obligations

The report in the March 13, 1969 agenda was presented as a matter of information only.

5.6 Adoption of Resolution No. 39 - Ratification of Release of Lien for Charles C. Courtney

As a condition for granting a second-year continuation of sabbatical leave, the Board accepted a lien in lieu of a bond to guarantee a second year of service by Charles Courtney to the Santa Barbara Junior College District. Mr. Courtney is now in the process of selling his house and the sale is being held up pending release of this lien.

Upon recommendation of the Acting Superintendent-President, it was moved by Mrs. Meigs and seconded by Mr. Fillippini to adopt Resolution No. 39 (see attachment 5.6), thus releasing the Santa Barbara Junior College District's lien on Charles C. Courtney's home and accepting a
personal note in its stead as a guarantee of Mr. Courtney's service for the 1969-70 college year. Roll call vote was as follows:

**Aves:**
- Mrs. Alexander
- Mr. Fillippani
- Mr. Frank
- Mr. Garvin
- Mrs. Guttshall
- Mrs. Meigs
- Mr. Wells

**Nays:**
- None

**Not voting:**
- None

**Absent:**
- None

5.7 **Acceptance of Staffing Plan for SBJCD Business Office**

Referring to the three new classified positions established by the Board at this meeting, under item 2.2 of the addenda, Dr. Sorsabal gave the trustees descriptions of these positions (see attachments 5.7-a, 5.7-b, and 5.7-c). Beginning with the new fiscal year, his plans call for the following staffing in the Business Office: (a) Mr. Blickenstaff would continue to coordinate certain phases of the MDTA projects; (b) Controller of Accounting Services would serve as Dr. Sorsabal's chief assistant; (c) Payroll Supervisor would handle payroll functions and be responsible to the Controller; (d) Accounting Technician would post and maintain all official fiscal records; (e) Miss Colberg, presently in the Business Office, would serve as Purchasing Assistant. Also responsible to Dr. Sorsabal would be Mrs. Spafford, his secretary; Mr. Torres, Grounds Supervisor; and Mr. Johnson, Custodial Supervisor.

Dr. Sorsabal recommended maintaining the current system of purchasing, utilizing Mr. Baise of the City Schools as buyer. For accounting, if the District's computer could not be used immediately, the City Schools' bookkeeping machine might be borrowed or rented on a temporary basis.
Mr. Dall'Armi said that the District now pays City Schools $28,000 - $30,000 for certain business services; the amount to be paid to City Schools for the arrangements just outlined by Dr. Sorsabal would be considerably less, thus freeing funds to help pay for salaries of new employees in the Business Office. He recalled that Dr. Joyner and Dr. Nelson, USC consultants who made a study of the District's business practices in 1966, recommended this changeover. Not having to hire a consultant firm to work out the details of said changeover, thanks to Dr. Sorsabal's excellent organizing talents, has saved the District money, Mr. Dall'Armi stated. A furniture firm representative will plan the office arrangement.

Upon recommendation of the Acting Superintendent-President, it was moved by Mrs. Alexander, seconded by Mrs. Cutshall, and unanimously carried that Dr. Sorsabal be authorized to set up the staffing plan for the SBJCD Business Office as outlined above, with some overlap provided before the new fiscal college year begins.

5.8 Report of Approval of Title I Grant for the Physical Education and Health Education Complex

For the information of the Board, Mr. Dall'Armi announced that the Coordinating Council for Higher Education has recommended approval of a $500,000 grant for SBCC under Title I of the Higher Education Facilities Act. This recommendation will now be submitted to the U.S. Commissioner of Education for his approval. It is anticipated that final notification and funding of the grant will come by late April or early May from the U.S. Office of Education. The funds would be applied toward the cost of construction of the Physical Education and Health Education Complex. (This is the second $500,000 grant, Mr. Dall'Armi noted; the first is being applied to the construction of the
Life Science-Geology Building.

SBCC received sixth highest priority among the 29 junior colleges applying, is one of only 15 approved to receive funds, and one of 9 receiving the maximum amount possible. The gymnasium project has 94 per cent utilization factor. Mr. Dall'Armi commended Mr. Poolman, consultant, for his fine work in putting the application together.

Mr. Frank reported that he checked on the progress of the District's application for nursing facilities funds while he was in Washington, D.C., and learned that funds are practically assured.

6. **STUDENT PERSONNEL**

No report.

7. **GENERAL INFORMATION**

7.1 Report on the Results of the March 4, 1969 Bond Election;
Adoption of Resolution No. 40 Calling for Bond Election on June 3, 1969

Referring to the election results itemized by school districts in the March 13, 1969 agenda, Mr. Wells noted that almost 60 per cent were "yes" votes.

Mr. Fillippini reported that the Board's Planning Committee has spent much time in discussing the election results and plans for the future. Referring to "Options on Courses of Action to be Taken as a Result of the Bond Election Failure" distributed at the meeting (see attachment 7.1-a), he said that the Planning Committee favors Option No. 1, with certain qualifications. There seems to be considerable feeling on the part of individuals and organizations that if a full-fledged campaign were held and the public thoroughly informed, a second bond election would pass, he said. The Committee feels that the cost of holding elections must be considered and that the Board must be
assured to a great degree that there is strong public support for a second election; otherwise, it would be foolish of the Board to call one.

Mr. Fillippini then pointed out that a resolution to call a second bond election would have to be approved at this meeting in order to meet the 80-day legal requirement for a June 3, 1969 election. The Committee suggests that the April 24, 1969 Board meeting be the deadline for cancellation of the election if the amount of community support does not warrant going ahead.

It was moved by Mr. Fillippini and seconded by Mr. Frank to adopt Resolution No. 40 ordering the County Superintendent of Schools to call a bond election under the authority of Education Code sections 1307, 1323, 21701, and 21751, to be held June 3, 1969; said election to be cancelled no later than April 24, 1969 if insufficient community support is shown. (Complete text of the resolution is to be found in attachment 7.1-b.)

Mr. Fillippini reported that the Committee and Mr. Dall'Armi met with Mr. Taylor and Mr. Veblen of the Santa Barbara News-Press. As part of its support, the paper will run a statement and a series of mail-in coupons worded as follows:

"(1) The Board of Trustees of SBCC should hold a second bond election on June 3, 1969 .................. YES NO

(2) If such an election is held, I will support it at the polls .................. YES NO"

Mr. Wells expressed the hope that comments would accompany the coupons mailed to the College.

To Mrs. Meigs' query if the election could be held in conjunction with the City's April 15 election, Mr. Dall'Armi replied that it was too late for that. Mr. Frank stated he believes the straw ballot is a good idea. He added that it is important in drafting questions and
answers to make it clear if "no" means "yes" and vice versa; the concept must be clarified.

Mrs. McCloskey commented that when "Mesa Campus" is mentioned, many persons wonder if this means another campus besides the "City College" campus. Board members concurred with her and agreed that, hereafter, use of the word "Mesa" will be avoided; all communications will refer only to "City College campus."

Mr. Fillippini said that people do read their sample ballots; this is evident from criticism received concerning the contents of the District's last sample ballot. Unfortunately, he continued, the Election Code requires these statements. Mr. Dall'Armi told the Board that Dr. Sorsabal has been working on wording for the next ballot, with advice from the County Counsel. He read the proposed sample ballot, which would list specifically those projects on which the money would be spent. Referring to the statement on acquisition of property, Mr. Fillippini objected to "adjacent to the campus" lest the public think this means the expensive Wolff property; he thought that the McKinley School site should be specified. Mrs. McCloskey suggested using the all-inclusive phrase utilized by some other districts: "...and to perform such other duties..." To this, Dr. Sorsabal replied that the County Counsel wants it spelled out. Mrs. Alexander said she would hesitate to mention McKinley School specifically because it might cloud the issue. After further discussion, the Board agreed to use the phrase, "...carrying out of projects or purposes as provided by Education Code 21701 Sub-sections (a), (b), (c), (d), (e), (f), (h), and (j)..."

Mr. Frank suggested changing the college's name to "Community College" as more accurately reflecting the nature of the college's enrollment and purpose.
Mrs. Alexander emphasized that she would like to see opinions in writing from groups such as the taxpayers' associations.

Mr. Dall'Armi reported that a letter has been drafted to send out to certain individuals and organizations in the District, stating the situation and inviting them to the public meeting on March 26, 1969 at 8:00 p.m., to help the Board determine the strength of public support for a second bond election.

Mrs. Meigs suggested checking with brokers and bankers, who are most likely to be working with retired persons and those with no children of school age. She quoted a broker as saying, "I never vote for bonds." Mr. Carvin said that publicity must be beamed to the most uninformed voter; while he may not get the message, others should. He believes a high-keyed campaign must be waged this time.

Dr. Sorsabal told the Board of the increased likelihood of errors when an election is arranged on extremely short notice, and he touched on some problems involved. At his request, the County Superintendent of Schools will permit breaking some of the regular routine, but many regulations cannot be waived, of course. He added that he is writing a ballot argument to go out with the sample ballots.

Mr. Dall'Armi concurred that this will not be an easy task, for this will make three elections (including the trustees' election scheduled for April 15, 1969) within a very short time; authorization of extra help will be necessary. Mrs. McCloskey asked if volunteers who have worked on prior elections could assist; Mr. Dall'Armi said that the details he referred to are too complex for volunteers but that there are areas where help will be needed and welcomed.

Mr. Fillippini's motion, which had been seconded by Mr. Frank, was then voted on. Roll call vote was as follows:
Ayes:  
Mrs. Alexander  
Mr. Fillippini  
Mr. Frank  
Mr. Garvin  
Mrs. Gutshall  
Mrs. Meigs  
Mr. Wells  

Nays:  
None  

Not voting:  
None  

Absent:  
None  

(Mrs. Alexander left the meeting at this point.)

The Board's Planning Committee agreed to meet on March 14, 1969  
at 10:00 a.m. in Mr. Dall'Armi's office, to work out campaign details.

8. ADJOURNMENT  

It was moved by Mr. Garvin, seconded by Mrs. Meigs, and unanimously  
carried to adjourn at 5:50 p.m. The next regular meeting of the Board of  
Trustees of the Santa Barbara Junior College District will be held on  
Thursday, March 27, 1969 at 4:00 p.m. in the Board Room of the Santa Barbara  
City College, Santa Barbara, California.

Attest:  
Benjamin P. J. Wells  
President, Board of Trustees  
Santa Barbara Junior College District  

Lorenzo Dall'Armi  
Acting Superintendent-President and  
Secretary-Clerk to the Board of Trustees  
Santa Barbara Junior College District

Approved by the Board of Trustees  
on March 27, 1969