MINUTES OF REGULAR MEETING OF BOARD OF TRUSTEES
SANTA BARBARA JUNIOR COLLEGE DISTRICT

February 27, 1969 - 4:00 p.m. - Board Room

1. GENERAL FUNCTIONS

1.1 Call to Order

A regular meeting of the Board of Trustees of the Santa Barbara
Junior College District was called to order by President Wells on
Thursday, February 27, 1969 at 4:00 p.m. in the Board Room at Santa
Barbara City College, Santa Barbara, California.

1.2 Roll Call

Members present:

Mrs. Kathryn O. Alexander
Mr. Wilbur L. Fillippini
Mr. Sidney R. Frank
Mr. James R. Garvin
Mrs. Ann Gutshall
Mrs. Dorothy N. Meigs
Mr. Benjamin P. J. Wells

Members absent:

None

Others present for all or a portion of the meeting:

Mr. Lorenzo Dall'Armi, Acting Superintendent-President and
Secretary-Clerk to the Board of Trustees
Dr. Donald K. Sorsabal, Administrative Dean, Business Services,
and Assistant Secretary-Clerk to the Board of Trustees
Mr. M. L. (Pat) Huglin, Administrative Dean, Instruction
Mrs. Marie Lantagne, Administrative Dean, Student Personnel
Mr. Selmer O. Wake, Director-Administrative Dean, Adult Education
Mr. Lisle C. Breslau, Assistant Dean, Admissions and Records
Mr. Norman E. Clark, Assistant Dean, Student Activities
Mr. James E. Foxx, Assistant Dean, Vocational/Technical
Mrs. Margaret F. McGillin, Assistant Dean, Health Occupations
Mr. B. Cedric Boeseke, Coordinator, Placement
Mr. Henry H. Bagish, President, Academic Senate
Mr. Theron Barnes, Audio-Visual Assistant and Representative of
Chapter 289, CSEA
Mrs. Louise H. Thornton, Secretary to the Superintendent
A number of other SBCC staff members
Mrs. Katherine McCloskey, Santa Barbara News-Press staff writer
Miss Cathejean McGillin, SBCC Channels editor
Mr. Wells declared that a quorum was present and ordered that the Board proceed with the regular order of business.

1.3 Welcome to Guests

Mr. Wells welcomed guests and staff members present and invited comments from the audience during the course of the meeting.

1.4 Minutes

It was moved by Mr. Garvin, seconded by Mr. Fillippini, and carried unanimously to approve the minutes for the regular meeting of February 13, 1969.

1.5 Hearing of Citizens and Petitions

None.

1.6 Communications

None.

Mr. Wells commented on the excellent presentation made by Mrs. Alexander, Mr. Fillippini, and Mr. Dall'Armi on KEY-T, February 26, 1969, when they discussed City College's programs and the forthcoming bond election.

2. PERSONNEL

2.1 Certificated Personnel Assignments

Upon recommendation of the Acting Superintendent-President, it was moved by Mr. Garvin, seconded by Mrs. Meigs, and unanimously carried to approve assignments for certificated staff as recommended in attachment 2.1 and the addenda.

2.2 Classified Personnel Assignments

Upon recommendation of the Acting Superintendent-President, it was moved by Mr. Garvin, seconded by Mrs. Meigs, and unanimously carried to approve assignments for classified staff as recommended in attachment 2.2 and the addenda.
Referring to the addenda, item 2.1, Mr. Dall'Armi expressed great regret that the District was losing Mr. Anderson, "a fine gentleman and an excellent football coach." However, he continued, the District believes it should permit Mr. Anderson to advance himself by accepting the offer from Dartmouth which is a tribute to his capabilities. Mr. Garvin concurred with these sentiments and asked that they be made a matter of record.

2.3 Introduction of Mr. Norman E. Clark

Mrs. Lantagne introduced Mr. Clark, new Assistant Dean, Student Activities, to the Board. She related his background of education and experience, the leadership roles he has played in educational organizations, and his great interest in student involvement. Mr. Clark expressed his pleasure at joining the SBCC staff.

3. CURRICULUM AND INSTRUCTION

3.1 Approval of New Courses for 1969-70

Referring to previous discussions of the development of courses concerned with minority groups, Mr. Huglin commended Mr. Bagish for developing Sociology 5 and securing a teacher. He listed the qualifications of Mrs. Anita Mackey, newly employed instructor for this "Afro-American Culture" course. Initial enrollment is 60 students to date; it is hoped to find another instructor so that the course can be offered in two smaller sections. Mrs. Mackey is available to teach only in the evening; the second teacher would take the day section.

Mr. Garvin asked what percentage of the students enrolled in the course are black; Mr. Huglin replied that far more white students are enrolled than black, and that the black student population at SBCC is only 50.
Mr. Huglin emphasized that many existing courses have touched on minorities over the years, and that the College will be doing much in the area of Mexican-American culture. In Social Science courses 1 and 2, now being developed, the students will be involved in tutoring and other projects, including working with governmental agencies.

Mr. Garvin asked if these courses will attract additional students from minority groups; Mr. Huglin replied, "We hope so."

Mr. Frank told the Board of a seminar he attended during the recent AASA convention, at which a discussion was held concerning the "recruiting" of minority group students, beginning at the elementary level. It was stressed that the benefits of higher education must be instilled at an early age.

Mr. Frank then spoke on the training of air pollution technicians. In talking with HEW officials in Washington, D.C. prior to the AASA convention, he found recognition of the need for technicians trained for two years in the field of air pollution as well as for the administrators with a four-year college education. Mr. Frank said he believes that no two-year air pollution technician course is presently offered in California which, of all states, needs such trainees. Cal Poly in San Luis Obispo has expressed hope that SBCC might establish such a course. Mr. Huglin acknowledged this as an excellent suggestion and commented that Mr. Frank would be helpful as a consultant. Mr. Frank opined that the course title "Environmental Pollution Technology" would be appropriate as this would take in water pollution as well as air pollution.

Mrs. McCloskey reminded the Board and staff that she welcomes calls related to continuing instructional difficulties in marine biology, etc., resulting from the oil disaster. Mr. Dall'Armi said that Mr. Huglin and Mr. Foxx would keep her informed.
Upon recommendation of the Acting Superintendent-President, it was moved by Mrs. Alexander, seconded by Mr. Frank, and unanimously carried to adopt the new courses to be offered during the 1969-70 college year, as outlined in attachment 3.1.

4. PLANTS AND PROPERTY

4.1 Approval for Architectural Services for Fire-Damaged Adult Education Building

Because of the extent of fire damage to one of the Adult Education buildings, it is necessary to employ an architectural engineer to develop plans and specifications for the rehabilitation work. Dr. Sorsabal said that Arendt/Mosher/Grant referred the District to Mr. Peter Ehlen.

Upon recommendation of the Acting Superintendent-President, it was moved by Mr. Fillippini, seconded by Mr. Frank, and unanimously carried to employ Mr. Peter Ehlen to develop plans and specifications for rehabilitating the fire-damaged Adult Education building, for an estimated fee of $500.00.

4.2 Approval of Contract for Rehabilitation of Fire-Damaged Adult Education Building

Because of the emergency nature of required repairs to the fire-damaged Adult Education building, the County Superintendent of Schools has concurred with the request of the SBJCD Board of Trustees to proceed with the rehabilitation of the building without formal advertising of bids for said construction.

Dr. Sorsabal explained that two recommendations were being presented for Board approval: (a) a basic contract with Frederick E. Sanders, general contractor, in the amount of $8,732.99, to restore the building to the same relative conditions which existed prior to the fire (at least that amount will be covered by the fire insurance); (b) alterations,
in an amount not to exceed $4,000.00, to make the building more serviceable.

Upon recommendation of the Acting Superintendent-President, it was moved by Mrs. Alexander and seconded by Mrs. Meigs to authorize the Administration to contract with Frederick E. Sanders to restore the building to the same relative conditions which existed prior to the fire, at a cost of $8,732.99.

Mr. Garvin announced that the State has appropriated $450,000 to purchase land for restoration of the Presidio, said land being presently surrounded by District property used for Adult Education, and suggested that the property might possibly be worked into the Presidio restoration as classrooms for the District. Mr. Garvin stated that he would propose a resolution at some future time, indicating the District's interest in that area because of its proximity to Adult Education property, and the District's concern lest the buildings be torn down for commercial use.

At Mr. Fillippini's request, the trustees agreed to postpone further action on item 4.2 to later in the meeting. Mr. Fillippini then left the meeting to check on whether or not Mr. Sanders is a local contractor. (Note: Item 4.2 is continued following item 7.3; see page 14.)

4.3 Ratification of Change Order No. 1 - Contract with Macleod Construction Company for Life Science-Geology Building

Upon recommendation of the Acting Superintendent-President, it was moved by Mr. Garvin, seconded by Mr. Frank, and unanimously carried to ratify Change Order No. 1 to the contract with Macleod Construction Company for the Life Science-Geology Building, at no additional cost to nor any deduction from the original contract price. The change order covers the following items: (a) provide labor, material, and equipment to install masonry support (clarifies construction intent); (b) provide
labor, material, and equipment to install slab haunch to coordinate architectural and structural details.

4.4 Ratification of Change Order No. 2 - Contract with Macleod Construction Company for Life Science-Geology Building

Upon recommendation of the Acting Superintendent-President, it was moved by Mr. Frank, seconded by Mrs. Alexander, and unanimously carried to ratify Change Order No. 2 to the contract with Macleod Construction -Geology Company for the Life Science/Building, at no additional cost to nor any deduction from the original contract price. The change order covers a field adjustment to accommodate the assembly of the elevator guide rail supports.

4.5 Ratification of Change Order No. 3 - Contract with Macleod Construction Company for Life Science-Geology Building

Upon recommendation of the Acting Superintendent-President, it was moved by Mrs. Meigs, seconded by Mrs. Gutshall, and unanimously carried to ratify Change Order No. 3 to the contract with Macleod Construction Company for the Life Science-Geology Building, at no change in the original contract amount. Unavoidable delays during construction have made it evident that an extension of contract completion of nine days must be granted, thus making the new completion date November 23, 1969. The change order covers the following items: (a) because of unstable subsoil, a portion of the foundation required overgrading and subsequently the placing of lean concrete in those areas, which delayed the work eight days; (b) rain on November 11, 1968 caused a delay of one day. Dr. Sorsabal said that the cost of the concrete would be about $10,000, but that he has taken the position that this is not the District's responsibility.

4.6 Acceptance of Gift of Ford Club Wagon from Associated Students

To assure that the new vehicle purchased with Associated Students'
funds will be properly insured, it is necessary that the vehicle be registered in the name of the District. Therefore, the Associated Students has offered a newly purchased and delivered 1969 Ford 12-passenger Custom Club Wagon to the District as a gift.

Upon recommendation of the Acting Superintendent-President, it was moved by Mr. Garvin, seconded by Mrs. Alexander, and unanimously carried to accept with thanks the gift of a 1969 Ford Custom Club Wagon from the Associated Students to the Santa Barbara Junior College District; and to authorize the Administrative Dean, Business Services, to take the proper steps to insure the vehicle under the District policy.

5. BUSINESS AND FINANCE

5.1 Purchase Order Report

Upon recommendation of the Acting Superintendent-President, it was moved by Mrs. Alexander, seconded by Mr. Garvin, and carried unanimously to authorize and/or ratify the purchase of supplies, equipment, and services on purchase orders 16801 through 16886, and R numbers 5042 through 5048. (Please see attachment 5.1-a.)

5.2 Payment of Claims

Upon recommendation of the Acting Superintendent-President, it was moved by Mrs. Alexander, seconded by Mr. Garvin, and carried unanimously to authorize and/or ratify the payment of claims as recommended in attachments 5.2-a and 5.2-b.

5.3 Approval to Lease City Bus for MDTA Classes

Upon recommendation of the Acting Superintendent-President, it was moved by Mr. Garvin, seconded by Mr. Frank, and unanimously carried to authorize the Administration to enter into a lease agreement with
the City of Santa Barbara for joint use of a bus to provide enrollees in the MDTA classes with transportation to and from work assignments.

5.4 Approval to Lease Parking Space from Family Service Agency for Adult Education

Upon recommendation of the Acting Superintendent-President, it was moved by Mr. Frank, seconded by Mr. Garvin, and unanimously carried to authorize the Administration to enter into a lease agreement with the Family Service Agency for the use of parking space at no cost to the District. Annually, the District has renewed a lease with the Agency for parking space used in connection with Adult Education classes. The current agreement will allow the continued use of the parking area until July 31, 1970, and thereafter on a month-to-month basis after that date until written notice is served by either party which would terminate said lease. Mr. Wake expressed appreciation for the cooperation of the Family Service Agency.

5.5 Approval of Resolution No. 37, Authorizing Payment of Past Due Invoice

Invoices over one year old cannot be paid unless the Board by resolution waives the statute of limitations. It was moved by Mr. Frank and seconded by Mr. Garvin to approve Resolution No. 37 authorizing payment of an invoice in the amount of $20.00, dated January 30, 1969 for a subscription to J.C. Sportswire for 1968. (Reason for delay was the fact that the invoice for the 1968 subscription was not received until the 1969 subscription was ordered.)

Roll call vote was as follows:

Ayes: Mrs. Alexander
       Mr. Frank
       Mr. Garvin
       Mrs. Gutshall
       Mrs. Meigs
       Mr. Wells
Nays: None
Not voting: None
Absent: Mr. Fillippini

5.6 **Authorization for Rental of Classroom Space for WIN Program**

Institution of classes under the WIN (Work Incentive) Program, through the State Department of Employment, necessitates the rental of classroom space. Mr. Wake explained that this six-month, reimbursable program aims to train welfare recipients to become employable, thus removing them from welfare rolls. The classrooms in question are on West De la Guerra Street.

(Mr. Fillippini returned to the meeting at this point.)

Upon recommendation of the Acting Superintendent-President, it was moved by Mr. Frank, seconded by Mr. Fillippini, and unanimously carried to authorize the Administration to enter into contract(s) for the rental of classroom space through Watkins Realty, for the Work Incentive Program, at the rate of $125.00 per month.

5.7 **Plan for Taking Over Operation of Certain Business Services Now Being Provided by City Schools**

As a matter of information for the Board, Mr. Dall'Armi said that a plan is being developed to facilitate transfer to the SBJCD Business Office of certain business services now being handled by the City Schools. A report of the proposal under consideration will be made at the March 13, 1969 Board meeting, when recommendations regarding staffing requirements and job descriptions will be presented. This transfer is made possible because the SBJCD now has its own computer.

Mr. Garvin told trustees of his recent attendance at an IBM School for Education Executives, representing the Acting Superintendent-President who was unable to attend. He suggested to IBM that such a course be
offered to all Board members, inasmuch as computers are playing such a
vital role in the field of education.

6. **STUDENT PERSONNEL**

   No report.

7. **GENERAL INFORMATION**

   7.1 **Adoption of 1969-70 College Calendar**

       Upon recommendation of the Acting Superintendent-President, it
was moved by Mrs. Alexander, seconded by Mr. Garvin, and unanimously
 carried to adopt the 1969-70 College calendar as presented in attach-
 ment 7.1. The calendar, worked out in conformance with the Education
 Code, was approved by the Academic Senate and Administrative Council
 before submission to the Board.

   7.2 **Report on Trustee Election to be Held April 15, 1969**

       The deadline for filing candidacy papers for the April 15, 1969
Junior College District trustee election was February 20, 1969.
According to information released by the County Superintendent of
Schools, the races shape up as follows:

   **Area 1 - Carpinteria, Summerland**
   Mrs. Dorothy N. Meigs, Incumbent

   **Area 2 - Montecito, Cold Spring**
   No contest

   **Area 3 - Santa Barbara**
   Mrs. Ann Gutshall, Incumbent
   Mr. Wilbur L. Fillippini, Incumbent
   Mr. Robert L. Monk, Deputy District Attorney
   Mr. Kenneth R. Woodcox, Auditor-Appraiser

   **Area 4 - Hope, Goleta, Ellwood**
   Mrs. Kathryn C. Alexander, Incumbent
   Mr. Warren Webster, Elementary Principal, Goleta Union
   School District
After the bond election, Mr. Dall'Armi stated, he will contact the non-incumbents, inviting them to visit the campus and to discuss with him the role of a trustee, the time involved in serving, and background information about the District. To Mr. Bagish's query if a candidate could withdraw after filing, Mr. Dall'Armi replied, "Yes."

7.3 Final Progress Report on the Bond Election to be Held March 4, 1969

Trustees and staff have been invited to meet in the Board Room the evening of March 4, 1969, to await the election returns. It is expected that earliest reports will come in about 7:30 p.m.

Mr. Fillippini, co-chairman of the bond election campaign, reported that a 30-minute panel discussion was held February 26, 1969, on KEY-T, and that the same three (Mrs. Alexander, Mr. Fillippini, and Mr. Dall'Armi) would make a tape for KDB.

The Tax-Action Association, Inc., of Santa Barbara County will not oppose the bonds, according to Mr. Fred Hand, Association chairman, and there seems to be no organized opposition from any other groups. In fact, Mr. Fillippini said, some groups and individuals previously skeptical have indicated support for this election.

He termed the recent Santa Barbara News-Press editorial "outstanding and a magnificent job." Mr. Dall'Armi said he had written Mr. Stuart Taylor a letter of appreciation from the Board, staff, and students, and he also commended the continuing fine cooperation on the part of Mrs. McCloskey, News-Press staff writer.

Mr. Garvin, co-chairman of the campaign, reported contacting Mrs. Winifred Lancaster, former trustee who is now a member of the Board of Governors of the California Community Colleges; she has enthusiastically endorsed the bonds and has stated she believes the District has done an excellent job in arriving at the amount of bonds to be sold. Her
endorsement was publicized by Mrs. McCloskey. Mr. Fillippini reported that the Apartment and Property Owners Association of Santa Barbara is supporting the bonds; this, too, has been noted in the News-Press. On the day before the election, an ad featuring this endorsement will be run (paid for by the District staff's contributions). Answering Mrs. Gutshall's question as to the reaction of the Taxpayers Association of Santa Barbara County, Inc., Mr. Fillippini said that there is nothing definite to report as yet.

Mr. Dall'Armi announced that a series of small newspaper ads is scheduled to run beginning February 27, 1969. An editorial was published by the Carpinteria Herald, and the various radio stations and TV station are offering time. Approximately 15,000 brochures have been distributed.

Several telephone calls have been received by the Acting Superintendent-President from voters who have questions. Some asked why no itemized statement of how the funds would be spent appears in the materials accompanying their sample ballot; it has been explained to them that, legally, the District is limited in what may be sent out with the sample ballot. Mrs. Gutshall opined that emphasis should be placed on the fact that SBCC is one of the few California junior colleges eligible for matching funds. Mr. Fillippini said that the District must face up to the fact that a large segment of the public wants to lash out in retaliation against the student demonstrators. It must be pointed out to them that they are also lashing out at the majority of youth not in revolt.

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The Board then resumed discussion of:

4.2 Approval of Contract for Rehabilitation of Fire-Damaged Adult Education Building (continued from page 6)

Mr. Fillippini reported that Mr. Sanders is a local contractor.

Mrs. Alexander's motion, which had been seconded by Mrs. Meigs, was voted on and carried unanimously.

Upon recommendation of the Acting Superintendent-President, it was moved by Mr. Fillippini, seconded by Mrs. Alexander, and unanimously carried to authorize the Administration to contract for alterations during rehabilitation of the fire-damaged Adult Education building, in an amount not to exceed $4,000.00.

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Mr. Bresslin stated he had the statistics requested by Mr. Garvin at the February 13, 1969 Board meeting. In the fall of 1967, of the 82 students transferring from UCSB to SBCC, two-thirds were residents of the SBJCD and one-third were non-residents. Mr. Dall'Armi said that these statistics could not be considered relevant under the present policy; under the present policy, the one-third should be eliminated because non-residents are generally not admitted. Before the question can be answered accurately, the 1968 statistics must be known. Mr. Garvin asked if the number of such transfers increases each year; Mr. Bresslin answered, "Yes."

8. ADJOURNMENT

It was moved by Mr. Garvin, seconded by Mrs. Meigs, and unanimously carried to adjourn at 5:17 p.m. The next regular meeting of the Board of Trustees of the Santa Barbara Junior College District will be held on Thursday, March 13, 1969 at 4:00 p.m. in the Board Room of the Santa
Barbara City College, Santa Barbara, California.

Attest:  
Benjamin P. J. Wells  
President, Board of Trustees  
Santa Barbara Junior College District  

Lorenzo Dall'Armi  
Acting Superintendent-President and Secretary-Clerk to the Board of Trustees  
Santa Barbara Junior College District

Approved by the Board of Trustees

on March 13, 1969