AGENDA FOR REGULAR MEETING OF BOARD OF TRUSTEES
SANTA BARBARA JUNIOR COLLEGE DISTRICT

February 13, 1969 - 4:00 p.m. - Board Room

1. GENERAL FUNCTIONS
   1.1 Call to Order
   1.2 Roll Call
   1.3 Welcome to Guests
   1.4 Minutes
   1.5 Hearing of Citizens and Petitions
   1.6 Communications

2. PERSONNEL
   2.1 Certificated Personnel Assignments

       The Acting Superintendent-President recommends authorization and/or
       ratification of certificated personnel assignments, according to the
       recommendations noted in attachment 2.1.

   2.2 Classified Personnel Assignments

       The Acting Superintendent-President recommends authorization and/or
       ratification of classified personnel assignments, according to the
       recommendations noted in attachment 2.2.

3. CURRICULUM AND INSTRUCTION

   No report.

4. COLLEGE PLANTS AND PROPERTY

   4.1 Tabulation of Bids for Machine Shop Equipment

       Advertised bids for machine shop equipment for the MDTA program
       (Bid No. 59) were opened on January 31, 1969. A summary and
       recommendations on the bids will be presented at the meeting.

   4.2 Estimate of Cost for Construction of Scaffold

       The construction of a scaffolding at the Nopal Street facility is
       required for the diving program (Marine Technology). Estimates were
       reviewed from three contractors as follows:
Don Greene $2,990.00  
Kenneth Urton $3,300.00  
Max Falk $5,348.40  

The Acting Superintendent-President recommends ratification of a contract with Don Greene in the amount of $2,990.00 for the construction of the scaffolding in accordance with design specifications.

4.3 Estimate of Cost of Plumbing Installation

The Marine Technology diving program necessitates the availability of shower facilities. Estimates for installation of showers were received from three contractors, as follows:

R. J. Carroll $3,714.00  
Ott's $3,985.00  
Doug Wilson $4,390.00  

The Acting Superintendent-President recommends that the Administrative Dean, Business Services, be authorized to enter into a contract with R. J. Carroll in the amount of $3,714.00 for the installation of showers at the Nopal Street facility.

4.4 Sale of Surplus Printer

Many years ago, a used Ozalid printer was purchased for the printing department. The machine has not had wide use and therefore has become unusable unless a substantial investment is made to restore it to a working condition. The Acting Superintendent-President recommends that the Ozalid printer be declared surplus at a value of less than $200 and that the Board authorize the Business Office to offer it for public sale.

4.5 Tabulation of Bids for Diving Helmets (Bid No. 61)

Advertised bids for diving helmets for the Marine Technology program were opened on February 10, 1969. A summary and recommendations on the bids will be presented at the meeting.

5. BUSINESS AND FINANCE

5.1 Purchase Order Report

The Acting Superintendent-President recommends authorization and/or ratification of the purchase of supplies, equipment, and services on purchase orders 16604 through 16800, and R numbers 5037 through 5041. See attachment 5.1-a.

5.2 Payment of Claims

The Acting Superintendent-President recommends authorization and/or ratification of the payment of claims on attachments 5.2-a and 5.2-b, and such other claims as may arise prior to the meeting in conjunction with the Santa Barbara Junior College District.
6. **STUDENT PERSONNEL**

6.1 **Report on City College Enrollment for Spring 1969**

Enrollment figures for the spring semester are now available. (See attachment 6.1.) A brief report will be made to the Board regarding the significance of these figures.

7. **GENERAL INFORMATION**

7.1 **Progress Report on the Bond Election**

Mr. Fillippini, co-chairman of the bond election campaign, will make a progress report to the Board.

8. **ADJOURNMENT**

The next regular meeting of the Board of Trustees of the Santa Barbara Junior College District will be held on Thursday, February 27, 1969 at 4:00 p.m. in the Board Room of Santa Barbara City College, Santa Barbara, California.

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