MINUTES OF REGULAR MEETING OF BOARD OF TRUSTEES
SANTA BARBARA JUNIOR COLLEGE DISTRICT

November 25, 1969 - 3:30 p.m. - Board Room
Santa Barbara City College
Santa Barbara, California

1. GENERAL FUNCTIONS

1.1 Call to Order

A regular meeting of the Board of Trustees of the Santa Barbara
Junior College District was called to order by President Fillippini
on Tuesday, November 25, 1969, at 3:30 p.m. in the Board Room, Santa
Barbara City College, Santa Barbara, California.

1.2 Roll Call

Members present:

Mr. Wilbur L. Fillippini
Mr. Sidney R. Frank (Arrived during 1.6 -- 3:40 p.m.)
Mr. James R. Garvin
Mrs. Ann Gutshall
Mrs. Dorothy N. Meigs
Mr. Benjamin P. J. Wells

Members absent:

Mrs. Kathryn O. Alexander

Others present for all or a portion of the meeting:

Dr. Julio L. Bortolazzo, Superintendent-President and Secretary-
Clerk to the Board of Trustees
Mr. Lorenzo Dall'Armi, Assistant Superintendent
Mr. M. L. (Pat) Huglin, Administrative Dean, Instruction
Mrs. Marie Lantagne, Administrative Dean, Student Personnel
Dr. Donald K. Sorsabal, Administrative Dean, Business Services,
and Assistant Secretary-Clerk to the Board of Trustees
Mr. Selmer O. Wake, Director-Administrative Dean, Adult Education
Mr. Lisle C. Bresslin, Assistant Dean, Admissions and Records
Mr. James E. Foxx, Assistant Dean, Technical-Vocational
Mr. R. Spencer Blickenstaff, Assistant Dean, MDTA Programs
Mrs. Margaret F. McGillin, Assistant Dean, Health Education
Mr. Cedric B. Boeseke, Coordinator, Placement and Financial Aids
Dr. David B. Probert, Coordinator, Adult Education
Mr. Theron Barnes, Audio-Visual Department
Mr. Robert Carman, Instructor, Physical Science Department
Mr. Royce Adams, Instructor, English Department
Mr. Art Campos, Editor, Channels
Mr. James M. Williams, College Community Relations Assistant
Miss Gloria A. Castleberg, Personnel Assistant
A number of other SBCC Staff Members
Col. R. L. Temple, Interim Executive Secretary, Santa Barbara County
Taxpayers' Association
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Mrs. Margaret Lund
Irene Evans, Secretary to the Superintendent-President

Mr. Fillippini declared that a quorum was present and ordered that the Board proceed with the regular order of business.

1.3 Welcome to Guests

Mr. Fillippini welcomed guests and invited comments from the audience during the course of the meeting.

1.4 Minutes of Regular Meeting, November 13, 1969

On motion of Mrs. Meigs, seconded by Mr. Garvin, the minutes of the Regular Meeting of November 13, 1969, were unanimously approved as mailed.

1.5. Hearing of Citizens and Petitions

None.

1.6 Executive Session

At 3:35 p.m. the Board adjourned to go into executive session with Dr. Bortolazzo in the Superintendent's office. Board member Sidney R. Frank arrived during the executive session, and joined the other members in the office of the Superintendent for discussion of personnel matters.

At 4:00 p.m., the regular meeting of the Board of Trustees of the Santa Barbara Junior College District reconvened in regular session in the Board Room of Santa Barbara City College

1.7 Communications

Mr. Fillippini read into the record a letter of November 19, 1969, addressed to the Board of Trustees by Mrs. Charles L. Atkinson, expressing the family's appreciation for the Board's action in passing Resolution #7 honoring the late Charles L. Atkinson.

The Superintendent informed the Board that Mrs. Atkinson was giving to the college Mr. Atkinson's collection of photographs of the college for use in public relations work.

2. PERSONNEL

2.1 Certificated Personnel

a. Approval of Certificated Personnel Assignments

Upon recommendation of the Superintendent, it was moved by
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Mr. Wells, seconded by Mrs. Meigs, and carried unanimously to approve the certificated personnel assignments as outlined in attachment 2.1-a.

ADDENDA - Appointment of Instructor in Afro-American Studies

Upon recommendation of the Superintendent, it was moved by Mr. Garvin, seconded by Mr. Wells, and carried unanimously, to approve the appointment of David N. Lawyer, Jr., as instructor in Afro-American Studies effective November 25, 1969, as set forth in the Addenda, 2.1-b, page 1.

Further, upon recommendation of the Superintendent, it was moved by Mr. Frank, seconded by Mrs. Gutshall, and unanimously carried for the Board to address a letter to Mr. Otto Haase, Chairman of the Selective Service System, Ventura, California, requesting an occupational deferment for Mr. Lawyer, who has been classified I-A, and for the Superintendent to take such further steps as he deems necessary in this matter.

Mr. Fillippini welcomed Mr. Lawyer to the staff, and stated that it was the consensus of the Board that the College was most fortunate in obtaining the services of an instructor of his caliber for this program.

ADDENDA - Certificated Personnel and Travel & Conference Advance Payment

Upon recommendation of the Superintendent, it was moved by Mrs. Meigs, seconded by Mr. Wells, and carried unanimously to approve the certificated personnel assignments and conference advance payments as set forth in the Addenda, 2.1-b, page 2.

2.2 Classified Personnel

a. Approval of Classified Personnel Assignments

Upon recommendation of the Superintendent, it was moved by Mr. Wells, seconded by Mrs. Gutshall, and carried unanimously to approve the Classified Personnel Assignments as set forth in attachment 2.2-a.

b. Authorization to Establish New Position - Director of Purchasing

Dr. Sorsabal expressed the need for the Business Services to begin searching immediately to find a highly qualified specialist in purchasing. Although planning does not call for complete assumption of the District purchasing functions until July, 1970,
the Business Services must be prepared to assume this full responsibility on this date.

Upon recommendation of the Superintendent, it was moved by Mr. Wells, seconded by Mr. Garvin, and carried unanimously, to establish the classified position of Director of Purchasing with a salary at Range 47 ($860 - $1,045 monthly), and the administration was authorized to fill the position upon location of a qualified candidate, as set forth in the Job Description under attachment 2.2-b.

c. Recommended Re-Classification for Clay Shupe from Business Manager, Student Finance, Range 36E to Range 47B

The Superintendent informed the Board that this re-classification for Clay Shupe was recommended by the Associated Students. (Attachment 2.2-c) Mr. Shupe is responsible for student finances, and his salary is paid through the Associated Student funds.

On motion of Mr. Frank, seconded by Mrs. Meigs, and carried unanimously, Mr. Shupe's classification was changed from Business Manager, Student Finance, Range 36E to Range 47B, effective November 1, 1969.

3. CURRICULUM AND INSTRUCTION

3.1 Progress Report, Learning Resources Center

Dean Huglin stated that recently Mr. Royce Adams, Chairman of the Learning Resources Center Committee and two other Committee members had visited San Joaquin Delta College to see what can be done in this area.

Dean Huglin introduced Royce Adams, who distributed a schematic drawing of the overall perspective for the development of the Learning Resources Center. Mr. Adams stated that the present concern of the committee is to establish the objectives of the Center, and the implementation of the program would then follow. The Committee will have a full report to present to the Board in February. Following a full discussion of the program, including possible future plans for the gifted student, Mr. Fillippini thanked Mr. Adams for his report, and stated that the Board would look forward to further progress reports concerning the development of the Learning Resources Center.
3.2 Progress Report on Manpower Development Training Program Projects

Upon recommendation of the Superintendent, it was recommended that this item be held in abeyance until the next regular meeting of the Board inasmuch as Mrs. Alexander had requested the report and was not present at the meeting. On motion of Mr. Frank, seconded by Mrs. Meigs, the recommendation of the Superintendent was carried unanimously.

4. PLANTS AND PROPERTY

4.1 Progress Report, Pershing Park Development Project

Mr. Dall'Armi reported that a meeting had been held with the architects on November 18, 1969, at which time the relocation of the structure used to store the Fiesta floats was discussed and given first priority. Thereafter the drainage problem for the park will be worked out, to be followed by the development of the facilities in phases to meet the priority needs of the Physical Education Program, and the parking areas to be required. In response to questioning regarding the maintenance costs involved for Pershing Park, Mr. Dall'Armi stated that the College will assume these costs, with the possibility that any major maintenance problems will be worked out with the City. The College will assume the cost of an employee to coordinate the use of the facilities. Additional liability insurance will not be necessary, as coverage will be provided under the basic plan for the College. Mrs. Meigs inquired regarding the policing of the area and Mr. Dall'Armi advised that this will be worked out in cooperation with the City, due to the accessibility of the area.

The Superintendent informed the Board that he and Dr. Sorsabal will carry on in this project in Mr. Dall'Armi's absence, and it is expected that Mr. Dall'Armi's successor will be available by February 1.

4.2 Recommendation of Board of Trustees Planning Committee on Disposition of District-Owned Properties

Mr. Fillippini reported that the Planning Committee (Mr. Garvin, Mr. Wells and himself), had met on November 20, 1969 to discuss the action to be recommended concerning surplus school district property located on Cliff Drive and Weldon and at the corner of Canon Perdido
and Olive Streets. These two parcels have been appraised by Mr. Jack Holt, appraiser, as discussed at the last regular meeting of the Board. The Cliff Drive Property, located at the corner of Cliff Drive and Weldon, consists of approximately 1.85 acres. (Mr. Holt's appraisal of this property is $52,000.)

It is recommended that the net minimum acceptable price for this property would be $60,000, subject to the following terms:

1. The administration would proceed to have a resolution drawn by County Counsel declaring the Board's intention to sell said piece of property in accordance with the provisions of Education Code Sections 16051 through 16071.

2. All bids on the property must be accompanied with a certified check or money order in the amount of 10% of the bid price.

3. The successful bidder would have the option of paying cash for the property or terms as follows: One-third of the bid price payable within 30 days after the Board's acceptance of the successful bidder, the remaining amount due to be paid in two equal annual installments with interest at 7½% of the unpaid annual balance.

4. At any time within the contract period, the balance could be paid off without penalty.

It was moved by Mr. Garvin, seconded by Mr. Wells and unanimously carried to accept the recommendation of the Planning Committee and that the administration proceed to have the resolution drawn by the County Counsel declaring the Board's intention to sell said property at the minimum net acceptable price of $60,000, subject to the terms and conditions as set forth above.

Mr. Fillippini stated that the Canon Perdido property at the corner of Canon Perdido and Olive Streets had been appraised at $38,500. It was the recommendation of the Committee that a net asking price of $45,000 be established, and this property be sold under the same conditions as those for the Cliff Drive property; that is, all bids to be accompanied by a certified check or a money order in the amount of 10% of the bid.
The successful bidder would pay one-third within 30 days following acceptance of the bid by the Board, the remaining portion of the bid to be paid in two equal annual installments carrying 7½% interest on the unpaid annual balance. No penalty to be assessed for advance payment.

It was moved by Mr. Garvin, seconded by Mr. Wells and unanimously carried to accept the recommendation of the Planning Committee and that the administration proceed with the procedure as set forth above for the disposition of this property.

The Superintendent stated that these properties must be offered to public agencies prior to their being offered to the public, and that all monies must be used for capital outlay.

5. BUSINESS AND FINANCE

5.1 Recommended Authorization and/or Ratification of Purchase Orders and R Numbers for Supplies, Equipment, and Services

Upon recommendation of the Superintendent, it was moved by Mr. Wells, seconded by Mr. Garvin, and unanimously carried to authorize and/or ratify purchases of supplies, equipment, and services as listed in attachment 5.1.

5.2 Recommended Authorization and/or Ratification of Payment of Claims

Upon recommendation of the Superintendent, it was moved by Mr. Garvin, seconded by Mr. Wells, and unanimously carried to authorize and/or ratify the payment of claims as listed in attachments 5.2-a and 5.2-b.

5.3 Report on Investment of District Funds in U. S. Treasury Obligations

The investment report as set forth on the Agenda was reviewed, and it was noted that the rate should read 6% rather than $6.00.

5.4 Status Report - Renewal of National Science Foundation Grant for Marine Technology Program

Mr. Dall'Armi stated that Mr. Goodwin of the National Science Foundation had called and stated that the Foundation would entertain an application for a one-year renewal of our Marine Tech Program grant. This application must be filed by January 1, 1970. Mr. Dall'Armi stated that the necessary research was being done, and the application would be filed by the due date. (Attachment 5.4)
Mr. Dall'Armi reviewed his items of responsibility under the "Items for District and Institutional Study and Action for the 1969-70 School Year." It was noted that all items scheduled through the month of December either had been or were nearing accomplishment.

5.5 Grant Approval - Vocational Education Act Project

The Superintendent reported that according to word received from Leland P. Baldwin, Assistant Chancellor, California Community Colleges, the SBCC application for financial assistance under Part B, Public Law 90-576 (Vocational Education), has been approved. The amount of the grant is $73,424.

Mr. Foxx stated that it is anticipated that the amount of this grant will be increased, possibly doubled, as the amount of $73,424 is based on the funds available three years prior to the 1968-69 school year.

6. STUDENT PERSONNEL

6.1 Report on October Enrollments for Credit and Non-Credit Classes, 1963-1969

The report as set forth in attachment 6.1 was reviewed in each category, and it was noted that the total enrollment pattern is fairly inconsistent. The Superintendent stated that two factors will influence the enrollment factor next year: (1) All District Agreements will be at full cost, and (2) if the University of California increases their tuition, we will find that this will offset our policy toward requiring full costs from District agreements, insofar as enrollment is concerned.

7. GENERAL INFORMATION

7.1 Items for District and Institutional Study and Action, 1969-70

The Superintendent referred to the chronological listing of the items for District and Institutional Study and Action, and reviewed all items not covered by Mr. Dall'Armi, advising the Board of the accomplishments or present status of each item to date.

7.2 California Junior College Association Position Statement on Legislation

The Superintendent directed the attention of the Board to attachment 7.2, and requested that this statement be reviewed carefully. Col.
Temple, Interim Executive Secretary, Santa Barbara County Taxpayers' Association, stated that it is developing that a majority of taxpayers feel that if the Court favors the appeal cases on their dockets, it may develop that non-ad valorem taxpayers will not be permitted to vote on measures which involve the tax rate. The required 66 2/3 percentage is the only protection property taxpayers have at the present time.

The Superintendent stated that this was presently a legal problem.

7.3 **Paraprofessional Training Project**

Mr. Wake reported that the Adult Education Division was requested by the State Department of Education to submit a special pilot-experimental project in Paraprofessional training for the economically disadvantaged Mexican-Americans and other minority people in the community. The proposed project had to be submitted early to be considered for Federal funds which may be available for such a project, which will be 100% Federally funded. The participants will be enrolled according to the guidelines similar to those for MDTA projects.

7.4 **Announcement of the Meeting of the Council of Community College Boards at the 1970 Annual Convention of the National School Boards Association,** April 11-14, 1970, San Francisco.

The Superintendent directed the attention of the Board to the announcement of this convention in attachment 7.4.

7.5 **Announcement of Coming Events**

Mr. Williams reported on the coming events from November 25 through December 19, 1969.

8. **ADJOURNMENT**

At 6:15 p.m., it was moved by Mr. Garvin, seconded by Mrs. Gutshall, and carried unanimously, to adjourn. The next meeting will be held on Tuesday, December 16, at 4:00 p.m. in the Board Room of Santa Barbara City College, Santa Barbara, California.
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Board of Trustees
November 25, 1969

Attest:

Wilbur L. Fillippini
President, Board of Trustees
Santa Barbara Junior College District

Julio L. Bortolazzo
Superintendent-President and
Secretary-Clerk to the Board of Trustees
Santa Barbara Junior College District

Approved by the Board of Trustees

on December 16, 1969.