## Agenda for Regular Meeting of Board of Trustees
November 25, 1969

### SANTA BARBARA JUNIOR COLLEGE DISTRICT

#### Certificated Personnel

<table>
<thead>
<tr>
<th>Name</th>
<th>Class &amp; Rate</th>
<th>Effective Date</th>
<th>Remarks</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>HOURLY</strong></td>
<td></td>
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</tr>
<tr>
<td>Daniels, Arthur</td>
<td>II-3 $8.25</td>
<td>11/14/69</td>
<td>6 additional lab hours.</td>
</tr>
<tr>
<td>Machine Shop 11</td>
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<tr>
<td><strong>HOURLY - Adult Education</strong></td>
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<tr>
<td>Barnitz, Walter</td>
<td>II-3 8.25</td>
<td>12/1/69</td>
<td>Hourly as needed</td>
</tr>
<tr>
<td>Nursery-Laborer Training</td>
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<tr>
<td>MDTA</td>
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<td>Bonnet, John</td>
<td>III-3 9.50</td>
<td>12/1/69</td>
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<td>Basic Education</td>
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<td>MDTA</td>
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<tr>
<td>MacInnis, Anita</td>
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<td>Hourly as needed</td>
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<td><strong>Substitute</strong></td>
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<td>Strong, Ray</td>
<td>II-3 8.25</td>
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<tr>
<td>Painting &amp; Drawing</td>
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<td></td>
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<td>Nielsen, Aage</td>
<td></td>
<td></td>
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<tr>
<td>Consultant</td>
<td>100.00</td>
<td>11/25/69</td>
<td>New Experimental College/Denmark</td>
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### SANTA BARBARA JUNIOR COLLEGE DISTRICT

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<tr>
<td><strong>TRAVEL &amp; CONFERENCE - AUTHORIZATION</strong></td>
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<tr>
<td>Bortolazzo, Julio L.</td>
<td>Supt-Pres.</td>
<td>Dec. 6-10, 1969</td>
<td>Actual and Necessary</td>
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<tr>
<td>CASA Conference, San Francisco, Calif.</td>
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<td>Vocational Education Leadership Conference, State of Calif., Dept. of Education Sacramento, Calif.</td>
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<td>Hendrick, Joanne</td>
<td>Instructor Nursery School Education Program</td>
<td>Nov. 21-23, 1969</td>
<td>VEA-70, $103.00</td>
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<td>Calif. State Assoc. for the Education of Young Children-Committee on Teacher Education and C.A.E.Y.C. Board Meeting, Fresno, Calif.</td>
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</table>
Agenda for Regular Meeting of Board of Trustees
November 25, 1969

SANTA BARBARA JUNIOR COLLEGE DISTRICT

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<tr>
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<tr>
<td><strong>HOURLY</strong></td>
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<tr>
<td>Partch, David E.</td>
<td>Reader</td>
<td>$2.30/hr.</td>
<td>11/13/69</td>
<td>Social Science</td>
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<td><strong>HOURLY - (Students) GENERAL</strong></td>
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<td>Aull, Andrew J.</td>
<td>Student help</td>
<td>1.65/hr.</td>
<td>11/12/69</td>
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<td>Mahneke, Michael S.</td>
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<td><strong>HOURLY - (Students) EOA</strong></td>
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<td>11/13/69</td>
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<td>Ente, Paul D.</td>
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<td>11/17/69</td>
<td>Hourly as needed</td>
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<td>1.65/hr.</td>
<td>11/10/69</td>
<td>Hourly as needed</td>
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<td><strong>WITHDRAWAL OF RESIGNATION</strong></td>
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<tr>
<td>Rodriguez, Shirley A.</td>
<td>Sec. 20B</td>
<td>468/mo.</td>
<td>11/14/69</td>
<td>Resigned on 11/13/69 Bd. Agenda</td>
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<tr>
<td>Adult Education</td>
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<td><strong>RESIGNATION</strong></td>
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<td>Ray, Janice J.</td>
<td>Typ.Clk. 17A</td>
<td>206.50/mo.</td>
<td>11/28/69</td>
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<td>($\frac{1}{2}$ time-10mo.)</td>
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<td><strong>RECOMMENDED APPOINTMENTS</strong></td>
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<tr>
<td>Baker, John W.</td>
<td>Physics Lab</td>
<td>568/mo.</td>
<td>11/20/69</td>
<td>New position</td>
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<tr>
<td>(age-21 - 12/19/47)</td>
<td>Tech 28B</td>
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<tr>
<td>Brackenhamer, Mae L.</td>
<td>Account Clk 20C</td>
<td>491/mo.</td>
<td>12/15/69</td>
<td>New position</td>
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<tr>
<td>Business Office</td>
<td>(age-43 - 9/11/26)</td>
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# Agenda for Regular Meeting of Board of Trustees
November 25, 1969

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<tr>
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<tbody>
<tr>
<td><strong>RECOMMENDED APPOINTMENTS (Continued)</strong></td>
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<tr>
<td>Griffith, Mary M.</td>
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<td>(Age-46 - 1/8/23)</td>
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<td>Kiely, Margaret M.</td>
<td>Sec. 20B</td>
<td>468/mo.</td>
<td>12/15/69</td>
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<tr>
<td>Evening College</td>
<td>(11 mo.)</td>
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<td>Logue, WandaLee</td>
<td>Typ.Clk 17A</td>
<td>206.50/mo.</td>
<td>11/24/69</td>
<td>Replace Janice Ray</td>
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<tr>
<td>Porter, Pamela C.</td>
<td>Clerk 15A</td>
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<tr>
<td>Mail Clerk</td>
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**RECOMMENDED 6 MONTH INCREMENTS**

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<tbody>
<tr>
<td>Mcauliffe, Loring J.</td>
<td>Dir. of Data Proc. 59B</td>
<td>$1,210/mo.</td>
<td>12/1/69</td>
<td>6 month increment</td>
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<td>Data Processing</td>
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<tr>
<td>Pickering, David L.</td>
<td>Controller Acctg.Serv.47D</td>
<td>995/mo.</td>
<td>12/1/69</td>
<td>6 month increment</td>
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**RECOMMENDED YEARLY INCREMENTS**

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<th>Classification</th>
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<th>Effective Date</th>
<th>Remarks</th>
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<tbody>
<tr>
<td>Bennett, Robert E.</td>
<td>Custodial (Grvd.) 23D</td>
<td>554/mo.</td>
<td>12/1/69</td>
<td>Yearly increment</td>
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<tr>
<td>Lee, Dorothy M.</td>
<td>Typ.Clk. 17C</td>
<td>456/mo.</td>
<td>12/1/69</td>
<td>Yearly increment</td>
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<td>Richardson, Patricia D.</td>
<td>Steno-Clk. 20C</td>
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<td>12/1/69</td>
<td>Yearly increment</td>
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<td>MDTA</td>
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<tr>
<td>Torina, Monica T.</td>
<td>Custodial (Grvd.) 23D</td>
<td>554/mo.</td>
<td>12/1/69</td>
<td>Yearly increment</td>
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DIRECTOR OF PURCHASING

Definition

Under general administrative direction, to plan and direct an effective and comprehensive purchasing and stores program for the district; to be responsible for all purchasing functions; and to do related work as required.

Examples of Duties

Formulates procedures and policies to be used for purchasing and stores; plans and supervises the purchase, receipt, storage and distribution of supplies and equipment for the district; maintains proper minimum stock levels; evaluates price quotations and current market trends; examines and prepares information necessary for awarding of bids and recommends bid acceptance or rejections; prepares standard specifications and writes specialized specifications; maintains a bidding calendar; resolves complaints from vendors and departmental representatives; acts as a resource person to administrators and department heads for information in matters pertaining to supplies and equipment; selects, assigns, trains, evaluates and develops the staff in accordance with needs; prepares reports.

Employment Standards

Training and Experience - Any combination equivalent to graduation from college in business or public administration and four years of responsible experience in business or government purchasing which would provide knowledge of a wide variety of commodities and equipment.

Knowledge and Abilities - Knowledge of the methods, practices, and procedures of purchasing including governmental purchasing; knowledge of sources of supply, commodity markets, marketing practices, and commodity pricing methods and differentials; knowledge of store room practices and stock record systems; ability to plan and schedule buying activities for greatest efficiency and service; ability to interpret market prices and trends; ability to plan and supervise the work of others; ability to establish and maintain effective work relationships with others.
SANTA BARBARA JUNIOR COLLEGE DISTRICT

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<thead>
<tr>
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</tr>
</thead>
<tbody>
<tr>
<td>RECOMMENDED RECLASSIFICATION</td>
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<tr>
<td>Shupe, Clayton A.</td>
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<td>$903/mo.</td>
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<td>Associated Student</td>
<td>Student Finance</td>
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<td>(see attached</td>
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<tr>
<td>Bookstore</td>
<td>47B</td>
<td></td>
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<td>recommendations)</td>
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November 19, 1969

To: Dr. Julio L. Bortolazzo, Superintendent-President
From: Selmer O. Wake, Director-Administrative Dean, Adult Education
Subject: Manpower Development Training Act Projects - 1968-69

I. COMPLETED TRAINING COURSES

A. Nurse Aide/Orderly
   Course dates: 1/20/69-3/28/69
   Number enrolled - 24

   Originally planned for thirty, the California Department of Human Re-
   source Development was unable to recruit a full class because of the
   low pay in this field, and only twenty-four enrolled.

   Five trainees were dropped for too much absenteeism due to illness or
   temperamental incompatibility for this occupation; two left the Santa
   Barbara area; two are still unemployed; one is otherwise employed; and
   five could not be located. The nine trainees who found employment are
   very happy with their jobs; many have received raises and believe they
   have a better standard of living.

   Summary: 24 enrolled, 18 completed, 9 still employed

B. Custodian
   Course dates: 1/20/69-5/16/69
   Number enrolled - 14

   Planned for twenty trainees, only fourteen were recruited because of
   the low prestige of the occupation; several lost interest and took
   other jobs rather than finish the course. As of November 18, 1969,
   three of the five who completed the course were working in the area
   of training, one is unemployed, and one has left the Santa Barbara area.

   Summary: 14 enrolled, 5 completed, 3 still employed

C. Labor Nursery
   Course dates: 1/20/69-5/16/69
   Number enrolled - 23

   Some trainees obtained jobs in other fields before completing the pro-
   ject and the personal problems of others prevented them from finishing.
   Six persevered to the end and, as of November 18, five were still employed
   in the area of training and one has left Santa Barbara.

   Summary: 23 enrolled, 6 completed, 5 still employed
D. Machine Set-Up Operator

Course dates: 2/3/69-10/17/69
Number enrolled - 20

Seven trainees left the program before finishing for assorted personal reasons; one who came from Santa Maria gave up commuting and three others dropped out because they either took other jobs or moved from the Santa Barbara area.

Nine finished the course and, as of November 18, four were working in the area as beginners, two have left the Santa Barbara area, two are still unemployed, and one is working in the construction industry. Two trainees who finished have passed the GED tests for certification of high school graduation equivalency.

Summary: 20 enrolled, 9 completed, 4 employed

II. INCOMPLETE TRAINING COURSE

A. Licensed Vocational Nurse

Course dates: 2/17/69-1/16/70
Number enrolled - 15 (maximum allowed by law)

This program is still in operation and when finished the trainees who complete it will have enough clinical hours (supervised experience in the wards) to qualify them to take the State Board Examination for LVN.

Twelve of the original enrollees are still in training; three were dropped for poor scholarship.

Summary: 15 enrolled, 3 dropped; none yet completed or employed

The Department of Human Resource Development selects all the trainees from their files of unemployed persons. Upon completion of their vocational training by our Division, they are placed in jobs by this state office. There has been a change in personnel at the Human Resources Development Department so that the follow-through on counseling and placement has been irregular. It is obvious that we must work more closely with this Department in placing these people after they have completed their training even though, under the Manpower Development and Training act, this is not our responsibility.

Educating and training these people, who have been unemployed and economically disadvantaged over a great many years, and changing their habit patterns and life-style in preparing them for full employment in a short period of time, is a great challenge. Even though the results are not as good as we would like, definite progress is being made in training the unemployed and getting some of them into positions of gainful employment in our community.
SUMMARY - PERSHING PARK MEETING

Date, Time and Place: Friday, September 5, 1969 at 11 a.m. in the City College Administration Building.

Members Present: Mr. Bertka, Mr. Ware and Mr. Koury - Recreation Department
Mr. Pahos - Park Department
Mr. Dall'Armi, Mr. Huglin, Mr. Revis and Mr. Wenzlau - City College

Some preliminary planning was done relative to the utilization of Pershing Park and adjacent areas as joint-use facilities for physical education and recreational purposes.

The following facilities and play areas were discussed:

1. Tennis Courts

   This is a top priority item. A minimum of eight (8) lighted courts should be provided. The optimum planning here would call for as many as sixteen (16) courts subject to availability of space and funds. There was general agreement that eight (8) courts will serve the needs of both the College and the Community quite adequately.

   Resurfacing of the existing two courts was discussed. The practicality of this project is to be studied by the architectural firm retained to develop an overall plan.

2. Softball

   This is another high priority item, particularly for the City. A minimum of three (3) lighted, turfed diamonds should be provided. The optimum number to be made available is four (4) with the possibility that one diamond can be converted to use for baseball.

   One diamond calls for bleachers with a capacity to seat 500 spectators. A concession stand near this diamond is recommended.
3. **Baseball**

There was general consensus that it would be unwise, if not impossible from a space standpoint, to build a baseball diamond in addition to the softball diamonds. If baseball is to be accommodated in the Pershing Park area it should be as an overlap with one softball diamond.

The use of Laguna Park should be extended to the College on a first priority basis. This kind of an arrangement will adequately meet the needs of City College as far as the baseball program goes. The desirability of installing a batting cage or tunnel at either location was discussed.

4. **Golf**

The basic requirements for golf are a putting green and an area for installing the driving nets.

An area for practicing chipping, pitching and short shots would be desirable as a secondary item.

5. **Archery**

The recommendation here is for the installation of hay bales in an isolated, protected section with adequate provision for storage nearby as a prime necessity.

6. **Handball**

Handball courts which can double as tennis backboards are recommended and can be located in rather compact spaces. These should be of the three corner variety with the minimum number set at four (4) and the Maximum at six (6).

7. **Basketball**

With the availability of an indoor facility, basketball would receive a lower priority. With proper space available, the construction of two outdoor basketball courts can be considered.

8. **Restrooms, Office Space and Storage Facilities**

It will be necessary to provide restroom facilities, some office space and adequate storage space. Showers and lockers for activities to be conducted in the Pershing Park area will be available at Los Banos del Mar either in renovated facilities or new shower and locker rooms being considered under terms of the existing joint-use agreement.

These are tentative plans to be submitted to the architect. These
plans are subject to change. Ideas for additions, deletions or alterations to this tentative planning will be considered. Prior to initiating the actual construction project, approval will be required from the Park and Recreation Commissions, the City Council, and the City College Board of Trustees.

LA'D/pc
cc: Clifford Petrie
    Dr. Bortolazzo
SANTA BARBARA CITY COLLEGE

November 20, 1969

SUBJECT: Meeting to Discuss Architectural Planning for Development of Pershing Park

DATE OF MEETING: Tuesday, November 18, 1969

IN ATTENDANCE: Dr. Bortolazzo, Dr. Sorsabal, L. Dall’Armi, representing the College
Richard Conklin and G. Ernst, representing DMJM
Serifo John Menegon, Project Architect
Richard B. Taylor, Project Landscape Architect

The preliminary specifications for the facilities to be developed in the Pershing Park area were distributed to the people attending this meeting. A copy of these preliminary specs is attached herewith.

Some of the problems inherent in developing Pershing Park into a first-rate physical education-recreation area were discussed. These were:

1. Relocation of the structure used to store Fiesta floats and carriages.

2. The nature and number of the courts, fields, practice areas and facilities to be developed.

3. The parking related to these courts, fields and practice areas.

4. The location and scope of the shower-locker facilities to be utilized by students and townspeople using the courts, fields and practice areas.

5. The details regarding the nature and amount of the budget to be established in connection with this project and the sources of the funds to be committed.

Work in developing preliminary plans will begin immediately. One of the first requirements is the storage shelter for Fiesta properties. This storage shelter must be located either in this general neighborhood or somewhere within the Pershing Park area preferably away from the spot were the
barn is presently located. It is anticipated that approximately 7500 square feet of storage space will be required.

As progress is made in the development of preliminaries, City College staff members as well as representatives of both the Park and Recreation Departments will meet with the architects to review the plans. The final plans or working drawings will require Board approval and concurrence from the City Council.

All planning aspects of this project are to be coordinated by the firm of Daniel, Mann, Johnson, & Mendenhall.

LD'A/dp
TO: Dr. Bortolazzo  
FROM: D. K. Sorsabal  
RE: Disposition of Surplus School District Property  

At a meeting of the Board's Planning Committee on November 20, 1969, the discussion centered on action to be recommended concerning surplus school district property located on Cliff Drive and Weldon and at the corner of Canon Perdido and Olive Streets.

The two subject-named parcels have been appraised by Mr. Jack Holt, appraiser, as directed by the Board of Trustees. The following conclusions were reached concerning recommendations to be made to the Board as a whole:

**Cliff Drive Property.** The Cliff Drive property located at the corner of Cliff Drive and Weldon encompasses 1.85 acres, approximately. Mr. Holt's appraisal of the property is $52,000. After due consideration of all expenses involved and possible future expenses, it was recommended that the net minimum acceptable price for this property would be $60,000, subject to the following terms:

1. The administration would proceed to have a resolution drawn by County Counsel declaring the Board's intention to sell said piece of property in accordance with the provisions of Education Code Sections 16051 through 16071.

2. All bids on the property must be accompanied with a certified check or money order in the amount of 10% of the bid price.

3. The successful bidder would have the option of paying cash for the property or terms as follows: One-third of the bid price payable within 30 days after the Board's acceptance of the successful bidder, the remaining amount due to be paid in two equal annual installments with interest at 71/2% of the unpaid annual balance.

4. At any time within the contract period, the balance could be paid off without penalty.

**Canon Perdido Property.** Mr. Jack Holt had appraised the property on the corner of Canon Perdido and Olive Streets at $38,500. After due consideration of all of the expenses to be incurred, the committee recommended that a net asking price of $45,000 be established. This
property is to be sold under the same conditions as that for the
Cliff Drive property, that is, all bids to be accompanied by a
certified check or a money order in the amount of 10% of the bid.
The successful bidder would pay one-third within 30 days following
acceptance of the bid by the Board, the remaining portion of the
bid to be paid in two equal annual installments carrying 7½% interest
on the unpaid annual balance. No penalty for paying off in advance.

The money derived from the sale of this property would be deposited, if
possible, in our bond building fund for use in other capital expansion
projects.

DKS/ler

cc: Mr. Wells
    Mr. Carvin
    Mr. Filippini
    Mr. Dall'Armi
SANTA BARBARA JUNIOR COLLEGE DISTRICT  
PURCHASE ORDER REPORT  
NOVEMBER 25, 1969  

<table>
<thead>
<tr>
<th>PURCHASE ORDER NUMBER</th>
<th>VENDOR</th>
<th>JUNIOR COLLEGE FUND</th>
<th>SPECIAL RESERVE FUND</th>
<th>J.C. BOND FUND</th>
<th>DESCRIPTION</th>
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<tbody>
<tr>
<td>#19396</td>
<td>Ted Shreve</td>
<td>590.00</td>
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<td>#19397</td>
<td>Hayward's Mag-Dex, Inc.</td>
<td>482.00</td>
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<td>#19400</td>
<td>Suppliers Inc.</td>
<td>482.25</td>
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<td>#19422</td>
<td>Eugene Dietzgen</td>
<td>2315.09</td>
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<td>Vertical Files - VEA-70</td>
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<td>#19423</td>
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<td>Apprenticeship Equipment - VEA-70</td>
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<td>Academic Senate</td>
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<td>#19432</td>
<td>Kenneth Urton</td>
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<td>Building Alterations</td>
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<td>#19436</td>
<td>Renz Electric</td>
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<td>#19450</td>
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<td>#19460</td>
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<td>#19462</td>
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<td>Move and Install Telephone Extensions</td>
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And those number meeting definition of routine orders (per Board Policy) numbers 19394 through 19486 excepting those listed above and R numbers 5048 through 5051.

CODE  # RATIFICATION
# SANTA BARBARA JUNIOR COLLEGE DISTRICT
## PAYMENT OF GENERAL CLAIMS
### November 19, 1969

**General Fund**

Amount due on purchase orders previously approved by Board of Trustees $52,228.24

**Amount for Approval and/or Ratification:**

**Advertising**
- Los Angeles Times 25.74
- Santa Barbara News Press 2.75

**Consultant**
- Sethard Fisher 32.25
- Dr. Thomas F. O'Dea 32.25
- James H. Wells 32.25

**Fingerprinting**
- Edna M. Arnold 4.00
- Janice J. Ray 4.00

**Machine Rental**
- IBM Corp. 3,680.99
- 3M Business Products 33.00
- Pitney-Bowes, Inc. 47.25

**Maintenance**
- Red Star Industrial Service 92.25
- Hydrex Pest Control 110.00

**Oxygen**
- Coast Welding Supply 84.89

**Postmaster**
- Bulk Mailing Permit 30.00

**Student Refunds**
- Donald K. Sorsabai, Adm Dean of Bus. Serv. SB Jr College Dist. 26.00

**Transportation**
- Associated Charter Bus Co. 1,733.57
- Melni Bus Service 240.00
- Eleanor Simmons 10.38

**Travel and Conference**
- Elsie Anderson 79.85
- Lisle C. Bresslin 178.11
- Robert Christiansen 13.50
- Tim Fetler 22.20
- James E. Foxx 89.28
- Willard Johnson 6.75
- Andrew J. Locatelli 16.00
- Jim G. Parker 13.50
- Guy H. Peterson 33.30
- David B. Probert 109.34
- M. D. Rice 3.75
- Jack L. Sanford 19.20
- D. K. Sorsabai 54.40
- Jim Williams 38.90
November 19, 1969

SANTA BARBARA JUNIOR COLLEGE DISTRICT

General Fund (Cont'd)

Utilities

<table>
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<th>Service</th>
<th>Amount</th>
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<td>Sanitation Service</td>
<td>22,16</td>
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<tr>
<td>City Water Dept.</td>
<td>878.70</td>
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<td>So. Counties Gas Co.</td>
<td>15.56</td>
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<tr>
<td>General Telephone Co.</td>
<td>2,563.66</td>
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Total - General Fund: $10,379.75

Total - General Fund: $62,607.97
SANTA BARBARA CITY COLLEGE

November 10, 1969

TO: Dr. Bortolazzo
FROM: Lorenzo Dall'Armi
SUBJECT: Report of Telephone Conversation with Mr. Goodwin of the National Science Foundation Regarding the City College Marine Tech Program

Mr. Goodwin called from Washington today to discuss a recommended plan of action for developing and submitting a new Marine Tech application. This is the gist of the agreement we reached as a result of our conversation.

The National Science Foundation is asking that we submit a one year proposal and that this proposal should be sent in by January 1, 1970. The rationale for requesting a one year proposal stems from the fact that there isn't sufficient data to make a valid evaluation of the City College Marine Tech program at this time.

The application should include salaries based on the present project, expendable supplies, indirect costs or general administrative overhead and a limited amount of funding for major equipment. Along with the budget, we are asked to include a summary or evaluative statement based on experience to date. There will be no objection in having the project expanded to include the electronic instrumentation approach.

Mr. Goodwin recommends that the narrative in the application be brief but concise. He suggests that the budget be tight so that approval can be obtained without the need for negotiations. Whereas he did not guarantee approval, he did state that on-going programs will receive priority. A carefully prepared project application is virtually assured of being approved and funded.

LD'A/dp

cc: Huglin
    Foxx
    Sorsabal
    Parks, et al
    Profant
    Gray
    Schuler
<table>
<thead>
<tr>
<th>YEAR</th>
<th>DAY ENROLLMENT</th>
<th>DAY STUDENT INCREASE</th>
<th>DAY % INCREASE</th>
<th>EVENING ENROLLMENT</th>
<th>EVENING STUDENT INCREASE-DECREASE</th>
<th>EVENING % INCREASE-DECREASE</th>
<th>TOTAL CREDIT ENROLLMENT</th>
<th>TOTAL STUDENT INCREASE</th>
<th>TOTAL % INCREASE</th>
<th>NON-CREDIT ENROLLMENT*</th>
<th>TOTAL COLLEGE ENROLLMENT</th>
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<td>1963</td>
<td>1627</td>
<td></td>
<td></td>
<td>770</td>
<td>212</td>
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<td>2397</td>
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<td>3908</td>
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<tr>
<td>1964</td>
<td>1822</td>
<td>195</td>
<td>12%</td>
<td>982</td>
<td>212</td>
<td>28%</td>
<td>2804</td>
<td>407</td>
<td>17%</td>
<td>3682</td>
<td>6486</td>
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<tr>
<td>1965</td>
<td>2218</td>
<td>396</td>
<td>22%</td>
<td>1130</td>
<td>148</td>
<td>15%</td>
<td>3348</td>
<td>544</td>
<td>19%</td>
<td>5210</td>
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<td>1966</td>
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<td>5148</td>
<td>8952</td>
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<tr>
<td>1967</td>
<td>2952</td>
<td>368</td>
<td>14%</td>
<td>966</td>
<td>254 (dec)</td>
<td>21% (dec)</td>
<td>3918</td>
<td>114</td>
<td>3%</td>
<td>5643</td>
<td>9561</td>
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<tr>
<td>1968</td>
<td>3189</td>
<td>237</td>
<td>8%</td>
<td>1146</td>
<td>180</td>
<td>19%</td>
<td>4335</td>
<td>417</td>
<td>11%</td>
<td>5372</td>
<td>9707</td>
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<td>1969</td>
<td>3762</td>
<td>573</td>
<td>18%</td>
<td>1410</td>
<td>264</td>
<td>23%</td>
<td>5172</td>
<td>837</td>
<td>19%</td>
<td>5893</td>
<td>11065</td>
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</table>

NOTE: The Fall, 1968 day percentage increase was comparatively small because the adoption of restrictive inter-district contracts limited the number of students admitted to Santa Barbara City College from other junior college districts.

*NON-CREDIT CLASSES - Due to the particular nature of the Non-Credit Classes for adults, these enrollment figures, taken at the 4th week, do not reflect accurately the true enrollment for the Fall Quarter. A great many classes for adults start after the fourth week.

LCB/ts
Office of Admissions and Records
November 19, 1969
November 5, 1969

TO: All Concerned
FROM: Charles W. Brydon, Assistant Executive Director
SUBJECT: CJCA Position Statement on Legislation

On October 21, 1969, the CJCA Committee on Legislation, meeting in conjunction with the CJCA Annual Conference, began work on an update and review of Dr. Lloyd E. Messersmith's Position Statement on Legislation. It was the consensus that this general legislative position paper has served well as a basic working document for our legislative program in the past year. However, the Committee believes that it may be necessary to amend, add, or delete certain points from the general narrative content of the statement.

The Committee believes that there should be the widest possible distribution of this all-important document, and has requested this office to provide this distribution. May we ask that you use the retyped statement, now broken down in numerical sequence, to carefully analyze the 18 separate points in light of the kind of legislative program you would wish the Association to pursue in 1970. You are invited to provide your comments, and may we urge that you mail them to this office no later than December 5, 1969.

The Committee on Legislation will be meeting in Sacramento on December 11-12, 1969, and at that time will formulate its proposed position statement, which, in turn, will be presented to the CJCA Board of Directors on January 9-10, 1970.

Thank you for your assistance and cooperation.

CWB:1w

Enclosure
January 2, 1969

TO:          All Concerned

FROM:        Lloyd E. Messersmith, Executive Director

SUBJECT:     CJCA Position Statement on Legislation

Introduction: The California Junior College Association, a non-profit, incorporated, educational organization designed and operated for the benefit of the junior colleges, both public and private, in the State of California, has several purposes. Each of these purposes is designed to further the basic philosophy and interest of the organization's constituency. To further the aims of the Association, the Board of Directors of CJCA and the total membership have accepted the role of the Association as a change agent. One of the ways change is effected for the benefit of the various colleges is through review, revision, or possibly extensive modification of the legislative structure which governs the operation of those institutions.

As an organization concerned with the needs and desires of colleges numbering more than the total of the other segments of higher education, both public and private, in the State of California, the leadership of the Association accepts and perpetuates the legislative role as a primary Association function. Operating in a situation which finds public, state, and local tax funds devoted to both operation and capital outlay, it behooves the Association to establish, work for, and guard a program that supports the faith placed in this concept of education by the people of California.

1. Master Plan: CJCA supports as a basic document the California Master Plan for Higher Education.

2. State-Local Support Ratio of 45/55 Percent: CJCA supports the concept regulating the state contribution on a percentage basis, and accepts the 45 percent figure as realistic.

3. Junior College Construction Act: Some gains have been made in the area of finance through such legislative enactments as SB 691 (Stiern, 1967). It is vital that the tenets of this legislation, while admittedly relating to construction only, be strengthened and that the interpretation of this legislation be transferred from the State Department of Finance to the staff of the Board of Governors of the California Community Colleges. The gain made during the 1967 session of the Legislature in the area of construction finance in the public junior college must be protected. The logic of the ten-year Master Plan is sound; and the provision for the permissive override tax, while not new to some areas of local taxation, is a significant advantage for the junior college. The Association reinforces the
underlying philosophy in this legislation which assumes and reflects the integrity of the local governing board to protect the interests of the community while providing a comprehensive educational program for the residents of that community.

4. Finance: There would seem to be an obvious need for new approaches to financing the junior college. This plan must be comprehensive and must support the concept of equal educational opportunity for all citizens including those in areas served by the small junior college.

5. Tuition: While seeking new approaches to finance, the Association is opposed to tuition in the junior college.

6. Ancillary Services: This stand on tuition does not seem to be in conflict with a desire to assist in relieving the tax burden by promoting a fee for ancillary services, such as parking, health, or student activities.

7. Defined Adult: As a continuation of this concern for the appropriateness of education for the total population at the local level, CJCA has very real concerns about the current concept popularly known as "defined adult." The rather arbitrary manner used to make a differentiation in support level because of age or program scope seems inappropriate and shortsighted.

8. Property Tax Relief: Perhaps one use for a portion of the funds created by the increase of the sales tax and to be used for property tax relief would be in the area of junior college financing.

9. Community Service Tax: As separateness of funding continues, and in most cases it is a legitimate way to approach the problem, the Association strongly favors a separate tax for programs and activities which are community-wide in nature. It would seem unacceptable to the Association to favor any legislation which negates or modifies the intent or operation of the present interpretation of the community services tax.

10. One Man, One Vote: In this era of one man, one vote, it would seem illogical to support a voting system for monetary support at the local level which allows the "No" vote to outweigh the "Yes" vote by one-third, as is currently the case when a measure needs a 66-2/3 percent positive vote to pass. The Association strongly favors lowering the vote ratio to as close to a simple majority as is possible.

11. Credentials: Requirements for professional employment in the public junior colleges of California are in need of review and revision. This is reflected in the recently created legislative committee to study the problem. CJCA supports this move.

12. Recodification: The area of certification is but one of many areas of concern, and highlights the need for a complete and thorough review of the Education Code. While several efforts have been made to critique and classify, perhaps the time for a complete recodification is here. This type of effort ideally would result in a separate code for the junior college, or at the minimum a division within the existing code.
13. Two-Hat Boards: The role of the local board is of such importance to the junior college that opportunities for the board to be of assistance must be increased. The creation of a separate state-level board for the two-year college underscores the importance of this governance role. With this board assuming responsibilities formerly held by the State Board of Education, some junior colleges are placed at a disadvantage by having a board common to the K-12 educational program. This places the board in a position of "serving two masters" and would seem unnecessarily cumbersome. CJCA supports, and will work for, the concept of separate boards for all junior colleges.

14. Nondistrict Territory: There is need for meaningful legislation to move all territory in the state into junior college districts at the earliest possible time. The Association reaffirms its belief that equal opportunity should be provided to those in our state who are interested in pursuing an educational goal beyond the high school without regard to their place of residence. This clarification of responsibility and authority, including all territory in the state, would seem necessary if the new state board is to be at all effective.

15. Single Agency Concept (Vocational Education): The utilization of one state plan for purposes of federal funding would seem unnecessarily cumbersome.

16. Administration of Vocational Education: There must be some mechanism created which will allow for the area of vocational-technical education to become an integral part of the activity of the Board of Governors without involvement of the State Board of Education.

17. Cooperative Work Experience: There must be modification of present legislation to update and structure programs of cooperative work experience.

18. Disadvantaged Programs: The educational needs of an entire population must be met, and to make sure that this is indeed a reality, CJCA will seek allowances for programs for the disadvantaged.

Closing Statement: While it is not possible to articulate a position on each of the issues coming before the almost 90 public junior colleges, perhaps the foregoing will act to set the stage in this area. Above all else, the need for a legitimate funding basis, local control, and realistic programs of study in both technical and liberal arts education would seem central to the problem. Only if these things are accepted as meaningful will the more than 700,000 currently enrolled California junior college students get the educational program they seek and deserve.
October 20, 1969

TO: The Chairman of the Board of Trustees

FROM: Council of Community College Boards

SUBJECT: Meeting of the Council of Community College Boards at the 1970 Annual Convention of the National School Boards Association

The 1970 Annual Convention of the National School Boards Association will be in San Francisco. The dates are April 11-14. The Council of Community College Boards will convene at 9:00 a.m., Saturday, April 11. For those of you arriving Friday, we plan a no-host social gathering from 9:00 - 11:59 p.m. on Friday evening. I hope you will be able to join us.

During the first year of the Council's operation, trustees in 50 community colleges have elected to join together as members of the Council of Community College Boards. The April meeting will provide your board an opportunity to consider the advantages of membership in our Council.

Since more than 15,000 board members and educators are expected in San Francisco, I encourage you to take immediate action to secure the best accommodations. If you will indicate "Attn: Community College Council" on your envelope containing your registration, we will give personal attention to your needs.

The Council's Steering Committee has directed me to provide a rousing program. We'll have one. I look forward to hearing favorably from you.

Sincerely,

[Signature]
Harold V. Webb
Executive Director

HJV:msr
Enclosure
October 2, 1969

Dear Colleague:

San Francisco is pleased to have been selected as the site for the National School Boards Association's 1970 convention scheduled for April 11-14.

This City by the Golden Gate, with its quaint cable cars, its exotic Chinatown, and its many ethnic groups, will provide you with a visit which you will long remember. With its sea breeze, its beautiful views from the hills and from the tops of its high buildings, San Francisco will be a wonderful setting for this National Convention.

The convention's theme this year is "School Boards In An Era Of Unrest". The many decisions and reports of the convention in this most vital of topics will undoubtedly receive nation-wide attention and provide subjects for discussion among Board members and Administrators as they return to their respective School Districts.

The seven members of the San Francisco Unified School District Board of Education join me in this cordial invitation to visit our City of San Francisco and in addition to visit any of our schools or programs while you are here. We hope that you will mark the dates of April 11-14 on your calendar now and plan to join your fellow educators here in San Francisco for this most important conference.

Sincerely,

Robert E. Jenkins
Superintendent of Schools

REJ:cmt