AGENDA
REGULAR MEETING OF BOARD OF TRUSTEES
SANTA BARBARA JUNIOR COLLEGE DISTRICT
November 25, 1969

3:30 p.m. - Board Room
Santa Barbara City College
Santa Barbara, California

1. GENERAL FUNCTIONS
   1.1 Call to Order
   1.2 Roll Call
   1.3 Welcome to Guests
   1.4 Minutes of Regular Meeting, November 13, 1969
   1.5 Hearing of Citizens and Petitions
   1.6 Executive Session

2. PERSONNEL
   2.1 Certificated Personnel
      a. Recommended Approval of Certificated Personnel Assignments
         (See attachment 2.1-a)
   2.2 Classified Personnel
      a. Recommended Approval of Classified Personnel Assignments
         (See attachment 2.2-a)
      b. Authorization to Establish New Position - Director of Purchasing
         Range 47 ($860 - $1,045 mo.)

Although our planning does not call for complete assumption of the District purchasing functions until July, 1970, it is imperative that a search begin immediately to find a highly-qualified specialist in purchasing. As we enter the budgeting phase for the 1970-71 school year, the need becomes more evident that a Director of Purchasing be employed as soon as possible to assist in the establishment of an efficiently-functioning purchase office and to ensure continuous service. The proposed job description for the Director of Purchasing is found in attachment 2.2-b.

The Superintendent recommends the establishment of the classified position Director of Purchasing with a salary at
SANTA BARBARA JUNIOR COLLEGE DISTRICT

Certificated Personnel

<table>
<thead>
<tr>
<th>Name</th>
<th>Class &amp; Rate</th>
<th>Effective Date</th>
<th>Remarks</th>
</tr>
</thead>
<tbody>
<tr>
<td>LAWYER, DAVID N., JR.</td>
<td>Class I, Step 2 (3/5 time) $3,425.</td>
<td>11/24/69</td>
<td>Replacement</td>
</tr>
</tbody>
</table>

Education:
A.B., Princeton University
Graduate work - UCSB

Teaching experience:
Sept., 1969 - present - SBCC - Adult Ed. (Afro-American History)
June, 1968 - Sept., 1969 - Thacher School, Ojai (Social Science)

(Age - 23 - 5/18/46)
SANTA BARBARA JUNIOR COLLGE DISTRICT

Certificated Personnel

<table>
<thead>
<tr>
<th>Name</th>
<th>Class &amp; Rate</th>
<th>Effective Date</th>
<th>Remarks</th>
</tr>
</thead>
<tbody>
<tr>
<td>Atkinson, Richard J.</td>
<td>IV-1 $9.75</td>
<td>11/25/69</td>
<td>Substitute - Hourly as needed</td>
</tr>
<tr>
<td>Basic Education</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Cieslik, Kurt</td>
<td>IV-1 9.75</td>
<td>11/25/69</td>
<td>Substitute - Hourly as needed</td>
</tr>
<tr>
<td>Spanish, German; Music</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Cordero, William J.</td>
<td>III-1 9.00</td>
<td>12/1/69</td>
<td>Hourly as needed</td>
</tr>
<tr>
<td>Basic Education- MDTA</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
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TRAVEL & CONFERENCE - ADVANCE PAYMENT

| Bortolazzo, Julio L. | Supt-Pres. | Dec. 6-10, 1969 | $125.00                     |
| CASA Conference, San Francisco, Calif. |            |                |                              |
2. Range 47 ($860 - $1,045 monthly), and further that the administration be authorized to fill the position upon location of a qualified candidate.

c. Recommended Re-Classification for Clay Shupe from Business Manager, Student Finance, 36E to Business Manager, Student Finance 47B

(See attachment 2.2-c)

3. CURRICULUM AND INSTRUCTION

3.1 Progress Report, Learning Resources Center

Dean Huglin will report on the progress of the Learning Resources Center.

3.2 Progress Report on Manpower Development Training Program Projects

Four of the five Manpower Development Training Projects approved this past year have been completed.

(See attachment 3.2)

4. PLANTS AND PROPERTY

4.1 Progress Report, Pershing Park Development Project

Mr. Dall'Armi will make a brief progress report on the Pershing Park Project.

(See attachments 4.1-a and 4.1-b)

4.2 Recommendation of Board of Trustees Planning Committee on Disposition of District-Owned Properties

4.3 Acceptance of Gift - Electric Organ

At the September 25, 1969 Board meeting, the gift from Mrs. Frank Frost of a Conn Electric Organ was accepted. The value of said gift was erroneously listed as $600.00. The actual value of the organ is $3,000.00.

The Superintendent recommends that the Board accept the electric organ from Mrs. Frank Frost valued at $3,000.00

5. BUSINESS AND FINANCE

5.1 Recommended Authorization and/or Ratification of Purchase Orders and R Numbers for Supplies, Equipment, and Services

The Superintendent recommends authorization and/or ratification of the purchase of supplies, equipment, and services on purchase orders 19394 through 19486 and R numbers 5048 through 5051.

(See attachment 5.1)
5.2 **Recommended Authorization and/or Ratification of Payment of Claims**

The Superintendent recommends authorization and/or ratification of the payment of claims on attachments 5.2-a and 5.2-b, and such other claims as may arise prior to the meeting.

5.3 **Report on Investment of District Funds in U. S. Treasury Obligations**

<table>
<thead>
<tr>
<th>Fund:</th>
<th>Bond Building</th>
<th>Maturity Value:</th>
<th>$250,000.00</th>
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<tbody>
<tr>
<td>Purchase Date:</td>
<td>10/23/69</td>
<td>Return:</td>
<td>$1,333.33</td>
</tr>
<tr>
<td>Maturity Date:</td>
<td>11/28/69</td>
<td>Rate:</td>
<td>$6.00</td>
</tr>
<tr>
<td>Cost:</td>
<td>$248,666.67</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

5.4 **Status Report - Renewal of National Science Foundation Grant for Marine Technology Program**

(See attachment 5.4)

5.5 **Grant Approval - Vocational Education Act Project**

According to word received from Leland P. Baldwin, Assistant Chancellor, California Community Colleges, the SBCC application for financial assistance under Part B, Public Law 90-576 (Vocational Education), has been approved. The amount of the grant is $73,424.

6. **STUDENT PERSONNEL**

6.1 **Report on October Enrollments for Credit and Non-Credit Classes, 1963-1969**

(See attachment 6.1)

7. **GENERAL INFORMATION**

7.1 **Items for District and Institutional Study and Action, 1969-70, Chronological Order**

(See enclosure)

7.2 **California Junior College Association Position Statement on Legislation**

(See attachment 7.2)

7.3 **Paraprofessional Training Project**

The Adult Education Division was requested by the State Department of Education to submit a special pilot-experimental project in Paraprofessional training for the economically disadvantaged Mexican-Americans and other minority people. The proposed project had to be submitted early to be considered for Federal funds which may be available for such a project. It will be 100% Federally funded. The participants will be enrolled according to the guidelines similar to those for MDTA projects.

7.4 **Announcement of the Meeting of the Council of Community College Boards at the 1970 Annual Convention of the National School Boards Association, April 11-14, 1970, San Francisco**

(See attachment 7.4)
8. ADJOURNMENT