MINUTES OF REGULAR MEETING OF BOARD OF TRUSTEES
SANTA BARBARA JUNIOR COLLEGE DISTRICT

November 13, 1969 - 4:00 p.m. - Board Room
Santa Barbara City College
Santa Barbara, California

1. GENERAL FUNCTIONS

1.1 Call to Order

A regular meeting of the Board of Trustees of the Santa Barbara Junior College District was called to order by President Fillippini on Thursday, November 13, 1969, at 4:00 p.m. in the Board Room, Santa Barbara City College, Santa Barbara, California.

1.2 Roll Call

Members present:

Mrs. Kathryn O. Alexander
Mr. Wilbur L. Fillippini
Mr. Sidney R. Frank
Mr. James R. Garvin
Mrs. Ann Gutshall
Mrs. Dorothy N. Meigs
Mr. Benjamin P. J. Wells

(Arrived during 1:6 -- 4:05 p.m.)

Members absent:

None

Others present for all or a portion of the meeting:

Dr. Julio L. Bortolazzo, Superintendent-President and Secretary-Clerk to the Board of Trustees
Mr. Lorenzo Dall'Armi, Assistant Superintendent
Mr. M. L. (Pat) Huglin, Administrative Dean, Instruction
Mrs. Marie Lantagne, Administrative Dean, Student Personnel
Dr. Donald K. Sorsabals, Administrative Dean, Business Services, and Assistant Secretary-Clerk to the Board of Trustees
Mr. Selmer O. Wake, Director-Administrative Dean, Adult Education
Mr. Lisle C. Bresslin, Assistant Dean, Admissions and Records
Mr. James E. Foxx, Assistant Dean, Technical-Vocational
Mr. R. Spencer Blickenstaff, Assistant Dean, MDTA Programs
Mr. Alfred L. Silvera, Assistant Dean, Student Activities
Mr. Russell S. Wenzlau, Coordinator, Evening College
Mr. Raymond F. O'Connor, President, Academic Senate
Miss Gloria A. Castleberg, Personnel Assistant
Mr. James M. Williams, College Community Relations Assistant
Mr. Donald C. Brown, Counselor
A number of other SBCC staff members
Minutes - Regular Meeting, SBJCD Board of Trustees
November 13, 1969

Mr. Richard Conklin, Daniel, Mann, Johnson & Mendenhall
Mrs. Katherine McCloskey, Santa Barbara News-Press staff writer
Mr. Richard B. Taylor, Richard Taylor & Associates
Mr. Serigo John Menegon, A.I.A.
Art Campos, Editor, Channels
Irene Evans, Secretary to the Superintendent

Mr. Fillippini declared that a quorum was present and ordered that
the Board proceed with the regular order of business.

1.3 Welcome to Guests

Mr. Fillippini welcomed guests and invited comments from the audience
during the course of the meeting.

1.4 Minutes of Regular Meeting, October 23, 1969

On motion of Mr. Garvin, seconded by Mr. Wells, the minutes of the
Regular Meeting of October 23, 1969 were unanimously approved as mailed.

1.5 Hearing of Citizens and Petitions

None.

1.6 Executive Session

At 4:02 p.m. the Board adjourned to go into executive session with
Dr. Bortolazzo in the Superintendent's office. Board Member Frank arrived
during the executive session, and joined the other members in the office
of the Superintendent.

At 4:40 p.m. the regular meeting of the Board of Trustees of the
Santa Barbara Junior College District reconvened in regular session in
the Board Room of Santa Barbara City College.

Upon reconvening, Mr. Frank reported briefly on the meeting of the
Southern Santa Barbara County Industry-Education Council, Board of Direc-
tors held on November 12, and the plans of the Council for the develop-
ment of closer communication between education and the industries.

2. PERSONNEL

2.1 Certificated Personnel
a. **Approval of Certificated Personnel Assignments**

   Upon recommendation of the Superintendent, it was moved by Mrs. Alexander, seconded by Mrs. Meigs, and carried unanimously to approve the certificated personnel assignments as outlined in attachment 2.1-a. It was noted, however, that the dates of December 6-7 should be corrected to December 5-6 under Travel and Conference Authorization for Dr. Bortolazzo.

b. **Establishment of Administrative Position, Director of Research. (Replacement for Mr. Dall'Armi)**

   Upon recommendation of the Superintendent, it was moved by Mr. Wells, seconded by Mrs. Gutshall, and carried unanimously to approve the establishment of the administrative position, Director of Research, as a replacement for Mr. Dall'Armi, subject to the job description as set forth in attachment 2.1-b.

c. **Appointment of Russell S. Wenzlau as Director of Summer Session, 1970**

   Upon recommendation of the Superintendent, it was moved by Mr. Wells, seconded by Mrs. Gutshall, and carried unanimously to approve the appointment of Russell S. Wenzlau as Director of Summer Session, 1970.

   Mr. Wells congratulated Mr. Wenzlau on his accomplishments as Coordinator of the Evening College, and the Board concurred in Mr. Wells' remarks.

2.2 **Classified Personnel**

a. **Approval of Classified Personnel Assignments**

   Upon recommendation of the Superintendent, it was moved by Mrs. Alexander, seconded by Mrs. Meigs, and carried unanimously to approve the classified personnel assignments as outlined in attachment 2.2.
3. CURRICULUM AND INSTRUCTION

3.1 Report on Summer Session and Plans for 1970

Dean Huglin expressed his pleasure at Mr. Wenzlau's appointment as director of Summer Sessions for 1970. Mr. Wenzlau presented a brief evaluation of the 1969 Summer Session, and the tentative structure for the 1970 Session, including plans to offer six or seven basic transfer courses in the night summer session schedule. The tentative 1970 Summer Session Calendar was also reviewed. (Attachments 3.1-a and 3.1-b)

3.2 Report of Enrollments in Vocational/Technical Education

Mr. Foxx reported on the increased enrollments in the programs offered by the Technical and Vocational Education Division from 1965 to date. It was noted that there was an increase of 151 in the 1969 evening enrollment over 1968, and an increase of 293 in the 1969 day program enrollment over 1968. (Attachments 3.2-a, b, and c)

3.3 Report of Divisional Meetings with President and Dean of Instruction

Dean Huglin informed the Board of the series of Divisional Meetings which have been set up with Dr. Bortolazzo, and their value as an excellent in-service program. (Attachment 3.3)

The Superintendent stated that it is his hope to develop a master plan for each division, and members of the Board were extended an invitation to attend the Divisional Meetings.

4. PLANTS AND PROPERTY

4.1 Progress Report -- Apprenticeship Training Center, 302 East Montecito Street

Dr. Sorsabal reported that the Apprenticeship Training Center at 302 East Montecito Street opened on November 10, and will be known in the future as the Building Trades Center. With Mr. Blickenstaff's
move into the Center, the Manpower Development Training programs will function from this location. Dr. Sorsabal stated that agreement has been reached with Coastal Lemon Company to assume one-half the salary of the custodian-maintenance man at the rate of $233 per month.

4.2 Progress Report - Life Science Geology Building

Dr. Sorsabal reported that construction is moving along on the Life Science-Geology Building, with the contract 71% complete at this time, and the first equipment to be installed in two to three weeks.

4.3 Architectural and Landscape Designing for Entrance to the City College Campus

Mr. Dall'Armi reported that discussions have been held with landscape architect Mr. Richard Taylor, in cooperation with Daniel, Mann, Johnson & Mendenhall concerning the entrance to the campus from Cliff Drive, including lighting, signing, and parking areas for motor bikes and cycles. Construction of a new structure for the traffic control officer will also be included. These plans will be developed immediately and presented to the Board for consideration. The plan is to develop an entrance which will enhance the natural beauty of the area, but will not be too expensive.

4.4 Recommended Approval, Appointment of Local Architects for Pershing Park Project

Mr. Richard Conklin of Daniel, Mann, Johnson & Mendenhall, addressed the Board stating that he and Vice President Stanley Smith had interviewed four landscape architects and five architectural firms regarding consulting services for Pershing Park and adjacent areas. It was their recommendation that Richard B. Taylor and Associates be associated with Daniel, Mann, Johnson & Mendenhall, and that Serifo John Menegon, A.I.A., be retained as consultant on this project.
Minutes - Regular Meeting, SBJCD Board of Trustees
November 13, 1969

On motion of Mr. Wells, seconded by Mrs. Alexander, the firms of Richard B. Taylor and Associates and Serifo John Menegon were approved unanimously. Mr. Conklin introduced Mr. Taylor and Mr. Menegon to the Board.

4.5 Acceptance of Appraisal Reports on District-owned Properties -- 900 Block Cliff Drive and North Corner of Canon Perdido and Olive Streets

On recommendation of the Superintendent, it was moved by Mr. Garvin, seconded by Mr. Wells and unanimously carried to accept the appraisal reports as prepared by Mr. H. L. (Jack) Holt, and the business office was authorized to make payment in full to Mr. Holt. The market value of the 1.85 acre parcel in the 900 block of Cliff Drive was placed at $52,000, and the market value appraisal of the Canon Perdido property at $38,500.

The Superintendent requested a meeting with the Planning Committee at an early date to consider action on disposal of these sites, for recommendation to the full Board.

4.6 Recommended Approval of Revised Working Drawings, Physical Education Building

Mr. Richard Conklin of the firm of Daniel, Mann, Johnson & Mendenhall presented the revised working drawings for the Physical Education Building. After full discussion of the revisions as presented, it was moved by Mr. Garvin, seconded by Mrs. Alexander, and carried unanimously to approve the revised drawings. Upon recommendation of the Superintendent, it was further agreed that when the time line and budget figures are completed by the architect, the matter be brought back to the Board for final approval.

5. BUSINESS AND FINANCE

5.1 Recommended Authorization and/or Ratification of Purchase Orders and R Numbers for Supplies, Equipment and Services.
Upon recommendation of the Superintendent, it was moved by Mr. Garvin, seconded by Mr. Wells, and unanimously carried to authorize and/or ratify purchases of supplies, equipment, and services as listed in attachments 5.1-a and 5.1-b, with the stipulation that Purchase Order 19291, issued to Johnson & Company in the amount of $8006.25 be disbursed through the J.C. Bond Fund rather than the Junior College Fund as indicated.

5.2 Authorization and/or Ratification of Payment of Claims

Upon recommendation of the Superintendent, it was moved by Mrs. Meigs, seconded by Mrs. Gutshall, and unanimously carried to authorize and/or ratify the payment of claims as listed in attachments 5.2-a through 5.2-c.

5.3 Acceptance of Bid #59/SBCC Science Equipment, Life Science Geology Building

Upon recommendation of the Superintendent, it was moved by Mr. Wells, seconded by Mrs. Alexander, and unanimously carried to award the bid as indicated by the items underlined in attachment 5.3-a in the total amount of $22,285.77.

5.4 Approval to Submit Application for State Funds under the Extended Opportunities Program

Upon recommendation of the Superintendent, it was moved by Mr. Frank, seconded by Mrs. Gutshall, and unanimously carried to submit an application for State funds under the Extended Opportunities Program. Mr. Dall'Armi informed the Board of the funds available under this program, and stated that even though Santa Barbara is not listed as a depressed area, an application for funds will be submitted even though we will not receive as high priority as applications from some other areas.

6. STUDENT PERSONNEL

6.1 Report on Santa Barbara City College Preview - 1970

Dean Marie Lantagne reported that two Santa Barbara City College Preview programs have been scheduled this year. The first program presented on November 12 had drawn more students and parents than any previous
program. The second meeting will be held on November 19.

Counselor Donald Brown, chairman of the planning committee for the Santa Barbara City College Preview 1970, reported on the first program, and the improvements made in this year's program.

Mr. Garvin and Mr. Frank were excused from the meeting at 5:50 p.m.

7. GENERAL INFORMATION

7.1 Report, "Items for District and Institutional Study and Action, 1969-70 College Year."

The Superintendent reported on the progress being made in this undertaking of self-study, and stated that by June 30 it is contemplated that most of the items for study and action will be completed, or in the process of being completed.

In order to provide an easier check list for reviewing the progress of this undertaking, Mrs. Meigs suggested that the items be placed in chronological order.

7.2 Report on United Crusade-Community Chest Drive

The Superintendent stated that he was pleased to report that Santa Barbara City College contributions exceed those of any group participating in this year's drive. He introduced Dr. Sorsabal, Chairman of the Education Division, who in turn introduced Spencer Blickenstaff, College Chairman.

Mr. Blickenstaff reported that the College had almost doubled the amount of dollars contributed, and that even though the Community Chest had increased the College's quota, it had been exceeded by 144%, making the College the highest of all groups participating in the drive.

Dr. Sorsabal stated that with contributions still coming in, the quota had now been exceeded by 147%, and it is anticipated that it will near 200% by the close of the drive.
7.3 Reminder of Dinner Observing the 50th Anniversary of Adult Education in Santa Barbara, November 14, 1969

The Superintendent reminded the Board and members of the staff of the dinner on November 14. Mr. Wake reported that 300 reservations had been received to date.

7.4 Status of the Negotiating Council for the 1969-70 College Year

The Superintendent reported that inasmuch as there have been no requests on the part of certificated employee organizations for representation on the Negotiating Council, no council will be established for the 1969-70 college year. Each organization will negotiate individually as has been the case in past years.

7.5 Report on Coming Events

Mr. Jim Williams reported to the Board on the schedule of coming events for the next month, a listing of which had been prepared for distribution to the entire staff.

8. ADJOURNMENT

At 6:00 p.m., it was moved by Mrs. Alexander, seconded by Mrs. Maiga, and carried unanimously, to adjourn. The next meeting will be held on Tuesday, November 25th at 3:30 p.m. in the Board Room of Santa Barbara City College, Santa Barbara, California.

Attest:

Wilbur L. Felippini
President, Board of Trustees
Santa Barbara Junior College District

Julio L. Bortolazzo
Superintendent-President and Secretary-Clerk to the Board of Trustees
Santa Barbara Junior College District

Approved by the Board of Trustees on November 25, 1969.