MINUTES OF REGULAR MEETING OF BOARD OF TRUSTEES
SANTA BARBARA JUNIOR COLLEGE DISTRICT

October 23, 1969 - 4:00 p.m. - Board Room
Santa Barbara City College
Santa Barbara, California

1. GENERAL FUNCTIONS

1.1 Call to Order

A regular meeting of the Board of Trustees of the Santa Barbara
Junior College District was called to order by Vice President Meigs
on Thursday, October 23, 1969, at 4:00 p.m. in the Board Room,
Santa Barbara City College, Santa Barbara, California.

1.2 Roll Call

Members present:

Mrs. Kathryn O. Alexander (Arrived during 1.7 -- 4:30 p.m.)
Mr. Sidney R. Frank (Arrived during 1.7 -- 4:30 p.m.)
Mr. James R. Garvin
Mrs. Ann Gutshall
Mrs. Dorothy N. Meigs
Mr. Benjamin P. J. Wells

Members absent:

Mr. Wilbur L. Fillippini

Others present for all or a portion of the meeting:

Dr. Julio L. Bortolazzo, Superintendent-President and Secretary-
Clerk to the Board of Trustees
Mr. Lorenzo Dall'Armi, Assistant Superintendent
Mr. M. L. (Pat) Huglin, Administrative Dean, Instruction
Mrs. Marie Lantagne, Administrative Dean, Student Personnel
Dr. Donald K. Sorsabal, Administrative Dean, Business Services,
and Assistant Secretary-Clerk to the Board of Trustees
Mr. Selmer O. Wake, Director-Administrative Dean, Adult Education
Mr. Lisle C. Bresslin, Assistant Dean, Admissions and Records
Mr. James E. Foxx, Assistant Dean, Technical-Vocational
Mr. R. Spencer Blickenstaff, Assistant Dean, Community Services
and Special Programs
Mrs. Margaret F. McGillin, Assistant Dean, Health Occupations
Mr. Alfred L. Silvera, Assistant Dean Student Activities
Mr. Russell S. Wenzlau, Coordinator, Evening College
Mr. Raymond P. O'Connor, President, Academic Senate
Mr. John Kay, President, SBCC Instructors' Association
Mr. Theron Barnes, A-V Assistant
Mrs. Louise H. Thornton, Secretary to the Superintendent
Mrs. Irene W. Evans, Secretary to the Superintendent
A number of other SBCC staff members
Mrs. Katherine McCluskey, Santa Barbara News-Press staff writer
Col. R. L. Temple, Interim Executive Secretary, Santa Barbara
County Taxpayers' Association, Inc.
James M. Williams, College Community Relations Assistant
Arthur Campos, Editor, Channels

Mrs. Meigs declared that a quorum was present and ordered that
the Board proceed with the regular order of business.

1.3 Welcome to Guests

Mrs. Meigs welcomed guests and invited comments from the audience
during the course of the meeting.

1.4 Minutes

It was moved by Mr. Garvin, seconded by Mr. Wells, and carried
unanimously to approve the minutes as mailed for the regular meeting
of September 25, 1969.

1.5 Hearing of Citizens and Petitions

None

1.6 Communications

The Board acknowledged the following communications:

a. Letter from Mrs. Mary Lou Zoglin, Region 20, California School
Boards Association, Dated October 3, 1969, regarding talks by
Candidates for the CSBA Delegate Assembly, October 19, 1969,
Los Angeles, California.

b. Letter from Mrs. Elizabeth M. Deedy, Member of Board of Trustees
of College of Marin, Requesting no Votes for her as nominee for
CSBA Delegate Assembly, dated September 24, 1969.

1.7 Executive Session – 1969 Election of Delegates for the California
School Boards Association Delegate Assembly, and discussion relative
to certificated personnel, which is excluded from open meeting by
the Brown Act.

At 4:10 p.m., the Board adjourned to go into executive session
with Dr. Bortolazzo in the Superintendent's office. Board Members
Kathryn O. Alexander and Mr. Sidney R. Frank arrived at 4:30 p.m.
and joined the Board in the executive session.
At 4:50 p.m. the regular meeting of the Board of Trustees of the Santa Barbara Junior College District reconvened in regular session in the Board Room of Santa Barbara City College. Mrs. Meigs reported that the Board had unanimously elected the following delegates for the 1969 California School Boards Association Delegate Assembly:

James Darrah, San Joaquin Delta JC
Cecil Plummer, Yosemite JC
Mrs. Mary Lou Zoglin, Foothill JC
Harry Hiroaka, State Center JC
John Lichti, San Luis Obispo County JC

2. PERSONNEL

2.1 Certificated Personnel

a. Approval of Certificated Personnel Assignments

Upon recommendation of the Superintendent, it was moved by Mr. Garvin, seconded by Mrs. Alexander, and carried unanimously to approve the certificated personnel assignments as outlined in attachment 2.1-a.

b. Approval of Change of Title for Mr. B. Cedric Boeseke

Upon recommendation of the Superintendent, it was moved by Mr. Wells, seconded by Mrs. Gutshall, and carried unanimously to approve the change of title for Mr. B. Cedric Boeseke from "Coordinator, Placement" to "Placement and Financial Aids Coordinator," as outlined in attachment 2.1-b.

c. Approval of Request for Leave of Absence for Remainder of 1969-70 College Year and for the 1970-71 College Year, by Mr. Lorenzo Dall’Armi, Assistant Superintendent.

Upon recommendation of the Superintendent, it was moved by Mr. Garvin, seconded by Mr. Wells and unanimously carried to approve Mr. Dall’Armi's request for leave of absence as set forth in attachment 2.1-c.

It was further moved by Mr. Frank, seconded by Mr. Wells and
unanimously carried that Mr. Dall'Armi's leave be granted with regret, and it be spread on these minutes that it is the consensus of this Board that the Santa Barbara County School system is very fortunate to obtain a man of Mr. Dall'Armi's caliber.

2.2 Classified Personnel

a. Approval of Classified Personnel Assignments

Upon recommendation of the Superintendent, it was moved by Mrs. Alexander, seconded by Mr. Garvin, and carried unanimously to approve the classified personnel assignments as outlined in attachment 2.2-a.

b. Approval to Create a General Maintenance Position

Upon recommendation of the Superintendent, it was moved by Mr. Garvin, seconded by Mr. Wells, and carried unanimously to defer action on this appointment until a full Board is present.

c. Approval of Appointment of Mrs. Irene W. Evans to Position of Secretary to the Superintendent - Replacement for Mrs. Louise H. Thornton (Resigned)

Upon recommendation of the Superintendent, it was moved by Mr. Garvin, seconded by Mrs. Cutchall, and carried unanimously, to appoint Mrs. Irene W. Evans to the position of Secretary to the Superintendent, as set forth in attachment 2.2-c.

d. Approval to Employ Two Account Clerks (Range $445-541) - Business Services.

Upon recommendation of the Superintendent, it was moved by Mr. Wells, seconded by Mrs. Alexander, and carried unanimously to approve the addition of two Account Clerks (Range $445-541) to the staff of the Business Services.

3. CURRICULUM AND INSTRUCTION

3.1 Report on Geology Field Trip, October 15-19, 1969
Mr. David M. Williams, Jr., Associate Professor, Physical Science, reported on the Geology Field Trip to the Eastern Sierra Nevada Mountains, Owens Valley, Panamint Valley and Mohave Desert. Following discussion regarding the possibility of students being deprived of such an experience for financial reasons, the Superintendent stated that every effort will be made to assist students in such instances.

4. PLANTS AND PROPERTY

4.1 Progress Report - Apprenticeship Training Center, 302 East Montecito Street

Dr. Sorsabal reported that the Apprenticeship Training Center is nearing completion, and will be ready for occupancy on November 3, 1969.

4.2 Report of Acquisition of Temporary Office Space

Dr. Sorsabal reported that the two trailers are on campus, and although they are somewhat unsightly, they are adequate for the present. It is hoped that they will be removed from campus by September 15, 1970.

4.3 Ratification of Additional Paving - Haskell Construction Company, and Authorization for Payment following filing of Notice of Completion

Upon recommendation of the Superintendent, it was moved by Mr. Wells, seconded by Mrs. Alexander, and unanimously carried to authorize a change in the Haskell Construction Company contract in the additive amount of $496.00 for the construction of a protective berm on the east and west sides of the Loma Alta parking lot. The Business Office was directed to file a Notice of Completion, and the Board authorized full payment of the contract cost in the amount of $3,836.00.

4.4 Progress of General Maintenance of Building and Grounds

Dr. Sorsabal reported on the progress made in the re-roofing schedule, installation of the sprinkling system on campus, and also
the building repairs and driveway construction at the Nopal Street building. Selection of an architect for the Pershing Park development is now underway.

4.5 Report on Life Science-Geology Building

Dr. Sorsabal reported that the Life Science-Geology Building is 65% complete at this time. Although the schematics indicated 97% completion by this date, work is progressing rapidly in all phases of construction. The building will be completed and ready for occupancy for the fall term of the 1970-71 school year.

4.6 Acceptance of Gift - Electro-Optical Industries, Inc.

Upon recommendation of the Superintendent, it was moved by Mr. Wells, seconded by Mr. Garvin, and unanimously carried to accept the equipment offered by the Electro-Optical Industries, Inc., and the administration was directed to forward a letter of acceptance and appreciation to the firm.

4.7 Approval to Submit an Application for Title I, Higher Education Facilities Act Grant

Upon recommendation of the Superintendent, it was moved by Mr. Wells, seconded by Mr. Garvin, and unanimously carried to submit an application for a Title I, HEFA construction Grant, the deadline for which is November 3, 1969. Mr. Dall'Armi briefed the Board on the present status of such grants and the criteria for approval. The District's ability to provide matching funds will be an important factor in considering this request.

4.8 Approval of Change Order No. 14 - Life Science-Geology Building

Upon recommendation of the Superintendent, it was moved by Mrs. Alexander, seconded by Mr. Wells, and unanimously carried to approve Change Order No. 14 in the contract for the Life Science-Geology
Minutes - Regular Meeting, SBJCD Board of Trustees  
October 23, 1969

Building, as follows:

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Original Contract price</td>
<td>$1,039,900.00</td>
</tr>
<tr>
<td>Change Orders No.'s 1 through 13</td>
<td>00.00</td>
</tr>
<tr>
<td>Change Order No. 14</td>
<td>4,208.16</td>
</tr>
<tr>
<td>New contract price</td>
<td>$1,044,108.16</td>
</tr>
</tbody>
</table>

5. BUSINESS AND FINANCE

5.1 Authorization and/or Ratification of Purchase Orders and R Numbers

Upon recommendation of the Superintendent, it was moved by Mr. Carvin, seconded by Mr. Wells, and unanimously carried to authorize and/or ratify purchases of supplies, equipment, and services as listed in attachments 5.1-a and 5.1-b.

5.2 Authorization and/or Ratification of Payment of Claims

Upon recommendation of the Superintendent, it was moved by Mr. Wells, seconded by Mrs. Gutshall, and unanimously carried to authorize and/or ratify the payment of claims as listed in attachments 5.2-a through 5.2-c.

5.3 Approval for Submitting an Application for Student Financial Aid Funds

Upon recommendation of the Superintendent, it was moved by Mrs. Gutshall, seconded by Mr. Frank and unanimously carried to submit applications for student financial aid funds by October 24, 1969, for the following programs:

<table>
<thead>
<tr>
<th>Program</th>
<th>Total</th>
<th>Federal</th>
<th>SBCC</th>
</tr>
</thead>
<tbody>
<tr>
<td>Work/Study</td>
<td>$106,250</td>
<td>$85,000</td>
<td>$21,250</td>
</tr>
<tr>
<td>Economic Opportunity</td>
<td>60,000</td>
<td>60,000</td>
<td></td>
</tr>
<tr>
<td>National Defense Student Loans</td>
<td>16,000</td>
<td>14,560</td>
<td>1,440</td>
</tr>
</tbody>
</table>

It was noted that the Associated Students contributed $12,000 toward the Student Aid Program.

5.4 Approval for Submitting an Application for Funding under the Allied Health Professions Act
Upon recommendation of the Superintendent, it was moved by Mr. Wells, seconded by Mr. Garvin, and unanimously carried to authorize the submitting of an application for funding under the Allied Health Professions Act.

5.5 Distribution of Adopted Budget 1969-70

Dr. Sorsabal distributed copies of the adopted budget for the 1969-70 school year. Attention was directed to the Assessed Valuation figures set forth on page 49. Dr. Sorsabal stated that the Unsecured total for the 1969-70 school year was indicated as $19,691,529 when the budget was adopted on August 4, 1969; however, it had been determined that this figure was in error, and this figure has been corrected to $27,006,784.

Dr. Sorsabal reviewed the format of the final budget as presented. Col. R. L. Temple, Interim Executive Secretary of the Santa Barbara County Taxpayers' Association stated that the new format was excellent, as it made the costs more visible, and that he would like to see all districts adopt a similar format.

5.6 Approval of Budget Calendar, 1970-71

Dr. Sorsabal reviewed the proposed calendar for the preparation of the 1970-71 budget. Upon recommendation of the Superintendent, it was moved by Mr. Wells, seconded by Mrs. Alexander, and unanimously carried to adopt the Budget Calendar for 1970-71, as set forth in attachments 5.6-a and 5.6-b.

5.7 Acceptance of Advertised Bid #58 - 25 Binocular Microscopes

Upon recommendation of the Superintendent, it was moved by Mr. Garvin, seconded by Mr. Wells and unanimously carried, to accept the low bid of Johnson & Company in the total amount of $8,006.25, including sales tax. (See listing of bids on Agenda.)
5.8 **Addenda - Approval and Funding of Manpower Development Training Act Projects**

Upon recommendation of the Superintendent, it was moved by Mr. Wells, seconded by Mrs. Gutshall and unanimously carried to approve the Manpower Development Training Act Projects set forth in the Addenda, 5.8.

The Superintendent announced appointment of Mr. R. Spencer Blickenstaff as Assistant Dean of the Manpower Development Training Act commencing October 27, and stated that Mr. Blickenstaff's present duties will be absorbed by other members of the administrative staff.

Mrs. Alexander requested a report indicating the employment figures of graduates under this program, and the Superintendent stated that such report would be presented at a future meeting of the Board.

6. **STUDENT PERSONNEL**

6.1 **Approval of Organization of the Student Placement and Financial Aids Office**

Upon recommendation of the Superintendent, it was moved by Mr. Garvin, seconded by Mrs. Alexander, and unanimously approved to adopt the organization of the Student Placement and Financial Aids office, as presented in attachment 6.1.

6.2 **Application for Student Financial Aid Funds**

The Board approved this application under item 5.3.

7. **GENERAL INFORMATION**

7.1 **Announcement of Dinner Observing the 50th Anniversary of Adult Education in Santa Barbara, November 14, 1969**

Mr. Wake stated that Dr. Paul H. Sheats, Professor of Adult Education, University of California, Los Angeles, will be the featured speaker at the Anniversary dinner to be held in the Campus Center.
7.2 Presentation of Items for Institutional Study and Action, 1969-70 College Year

The Superintendent presented a list of 13 major problem areas with 201 individual items for District study and action during the 1969-70 college year (attachment 7.2), and stressed the need to define what the College is going to achieve and to review and evaluate throughout the school year. The major problem areas were listed, and the Superintendent stated that at the next meeting he will recommend a replacement for Mr. Dall'Armi on the basis of a job description dealing with Institutional Research.

Mr. Frank described the function and goals of the local Industry Educational Council, of which he is a member, and the Council's continuing study of the relationship of industry and education.

7.3 Report by Mr. Dall'Armi on Workshop on Federal Programs and on Conferences with Federal Agency Officials in Washington, D.C., October 2-4, 1969

Mr. Dall'Armi reported that the purpose of his trip was to ascertain the status of funds available for educational programs, scholarships, loans and construction of school facilities, and that he had also met with Senator Cranston and Congressman Teague. Federal support for education is diminishing; however, there will be continued support for aid to disadvantaged students and for vocational education. Throughout the conference there was the feeling that community colleges, as far as Washington is concerned, are in a very favorable position in terms of receiving what Federal money that will be available.

7.4 Announcement of Pre-Registration for California School Boards Association Annual Conference, December 5-9, 1969 in San Francisco

Information regarding the Conference was provided for members
of the Board. The Superintendent advised that his office would handle the pre-registration and reservations for Board members planning to attend.

7.5 Adult Education Division Enrollment Report - Fall Semester 1969 - Credit and Non-Credit Classes

Mr. Wake reported a total of 2,833 enrolled in the Evening Credit Classes, 6,401 enrolled in General Adult Non-Credit Classes, with a total enrollment of 9,234, as compared to 7,551 last year. (Attachment 7.5.)

The Superintendent stated that figures on the total enrollment for the college would be available at the next meeting of the Board.

7.6 National Vietnam Moratorium Program - October 15, 1969

The Superintendent reported on the National Vietnam Moratorium Program held from 10 a.m. to 12 noon on October 15. Both sides of the issue were presented, and the students are to be commended for their presentation of this program.

7.7 List of Coming Events, October 23 - November 13, 1969

The Superintendent stated that Mr. Williams had prepared a list of coming events between now and the next Board meeting. He will also prepare a Round-Up for each Board meeting so all staff members will know what is going on.

8. ADJOURNMENT

At 6:27 p.m., it was moved by Mr. Wells, seconded by Mr. Frank and carried unanimously, to adjourn and meet on the next regular meeting date of November 13, and that the regular meeting scheduled for November 27 be re-scheduled for Tuesday, November 25th. Both meetings to be held at 4:00 p.m. in the Board Room of Santa Barbara City College, Santa Barbara, California.
8.1 Resolution No. 7 - A Tribute to the Late Charles L. Atkinson

Mrs. Meigs introduced Resolution No. 7 - A Tribute to the late Charles L. Atkinson, Professor of Fine Arts, which was unanimously adopted by the Board. (Attachment 8.1)

The meeting adjourned in Memoriam to Charles L. Atkinson, Professor, Fine Arts Division, Santa Barbara City College from September, 1955 to October 15, 1969.

Attest:

Dorothy N. Meigs
Vice President, Board of Trustees
Santa Barbara Junior College District

Julio L. Bortolazzo
Superintendent-President and Secretary-Clerk to the Board of Trustees
Santa Barbara Junior College District

Approved by the Board of Trustees
on November 13, 1969.