MINUTES OF REGULAR MEETING OF BOARD OF TRUSTEES

SANTA BARBARA JUNIOR COLLEGE DISTRICT

September 26, 1968 - 4:00 p.m. - Board Room

1. GENERAL FUNCTIONS

1.1 Call to Order

A regular meeting of the Board of Trustees of the Santa Barbara Junior College District was called to order by President Wells on Thursday, September 26, 1968 at 4:00 p.m. in the Board Room at Santa Barbara City College, Santa Barbara, California.

1.2 Roll Call

Members present:

Mrs. Kathryn O. Alexander
Mr. Sidney R. Frank
Mr. James R. Garvin
Mrs. Ann Gutshall
Mrs. Dorothy N. Meigs
Mr. Benjamin F. J. Wells

Members absent:

Mr. Wilbur L. Fillippini

Others present for all or a portion of the meeting:

Mr. Lorenzo Dall'Armi, Acting Superintendent-President and Secretary-Clerk to the Board of Trustees
Mr. Donald K. Sorsabal, Administrative Dean, Business Services, and Assistant Secretary-Clerk to the Board of Trustees
Mr. M. L. (Fat) Huglin, Administrative Dean, Instruction
Mrs. Marie Lantagne, Administrative Dean, Student Personnel
Mr. Selmer O. Wake, Director-Administrative Dean, Adult Education
Mr. R. Spencer Blickenstaff, Assistant Dean, Community Services and Special Programs
Dr. Martin M. Bobgan, Assistant Dean, Adult Education
Mrs. Margaret F. McGillin, Assistant Dean, Health Occupations
Mr. Charles F. Rheinschmidt, Assistant Dean, Student Activities
Mr. B. Cedric Boekeke, Coordinator, Placement
Mr. Maurice Ryan, Coordinator, Apprenticeship
Mr. Henry N. Bagish, President, Academic Senate
Mr. Theron Barnes, Audio-Visual Assistant
Mrs. Louise H. Thornton, Secretary to Superintendent
Mr. Jerry Morin, student, tape recorder operator
A number of other SBCC staff members
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Mrs. Katherine McCloskey, Santa Barbara News-Press staff writer  
Miss Ellen Wakefield, SBCC Channels editor  
Mr. James Brett, student observer

Mr. Wells declared that a quorum was present and ordered that the  
Board proceed with the regular order of business.

1.3 Welcome to Guests

Mr. Wells welcomed guests and staff members present and invited  
comments from the audience during the course of the meeting.

1.4 Minutes

It was moved by Mrs. Meigs, seconded by Mrs. Alexander, and  
carried unanimously to approve the minutes for the regular meeting  
of September 12, 1968.

1.5 Hearing of Citizens and Petitions

None.

1.6 Communications

a. Report on Meeting of Marine Technology Advisory Committee

Bringing the Board up to date on actions of the Marine  
Technology Advisory Committee, Mr. Frank said it was gratifying  
to hear Mr. Parks, instructor/coordinator, report at the last  
committee meeting that the enthusiastic class of 51 students  
ranged from neophytes to teachers. The latter are proving very  
helpful to the inexperienced members of the class. Mr. Dall'Armi  
statement that Mr. Foxx, Mr. Parks, and Mr. Parker will make a  
complete report at an October Board meeting, regarding number  
of students, where they come from, their ages, etc.

b. Information on CJCA Fall Conference and CASA-CSBA Joint Annual  
Conference

Trustees interested in attending one or both of the following  
conferences were asked to notify the Acting Superintendent-President's office:
2. PERSONNEL

2.1 Certificated Personnel Assignments

It was moved by Mr. Garvin, seconded by Mr. Frank, and carried unanimously to approve personnel assignments for certificated staff as recommended in attachment 2.1 and the addenda.

2.2 Classified Personnel Assignments

It was moved by Mr. Garvin, seconded by Mr. Frank, and carried unanimously to approve personnel assignments for classified staff as recommended in attachment 2.2 and the addenda.

2.3 Authorization to Sign Payroll Sheet Notice of Employment

A change in payroll procedures requires that the person signing the payroll data sheet, Notice of Employment, be so authorized by the governing board. Upon recommendation of the Acting Superintendent-President, it was moved by Mrs. Alexander, seconded by Mr. Garvin, and carried unanimously that Mrs. Agnes Spink be authorized to sign the payroll data sheet, Notice of Employment, the effective date to be retroactive to August 1, 1968.

3. CURRICULUM AND INSTRUCTION

3.1 Report on Electronics Program at SBCC

Mr. Huglin acknowledged his indebtedness to Mrs. Lantagne, Mr. Foxx, Mr. Miller, Mr. O'Connor, and Mr. Ryan for their help in preparing his report on the College's program in electronics. He stated that the number of declared majors in electronics has remained constant during the past four years and that the neighboring colleges
(Hancock, Ventura, and Moorpark) have had similar experiences in growth patterns for electronics majors. Nine day and evening classes were scheduled for this fall, but two were cancelled because of low enrollment. Average class size in the remaining seven classes is 16 students.

The committee studying the electronics program discussed the following questions in exploring what could be done to bolster the program:

1. There seems to be some student reluctance to enroll in electronics classes and a question of status in the minds of students and parents.

2. Because many students who are not capable of becoming electronics technicians become discouraged and drop out, the committee wants to consider the possibility of a system composed of more than one track.

3. Students become employable early in the program and leave when a job opportunity arises. Less than 50 per cent of those starting complete the program.

4. The committee is examining new possibilities for curriculum which would involve cooperation with industry; this would preclude the District's having to invest in expensive equipment, or not being able to offer a course because of lack of money to buy such equipment.

5. Perhaps the District should be willing to train students who will be employable statewide and nationwide (i.e., Marine Technology) rather than just locally.

6. More classes might be scheduled at night to encourage attendance by persons working during the day. Some day students could also be enrolled in these evening classes.
7. Regional cooperation among the junior colleges of this area might be promoted; for instance, SBCC students could attend a Dental Assisting course in Ventura, while some from Hancock could enroll in a SBCC course not offered there. This would help each district to broaden its offerings while saving money on installation of costly equipment.

Mr. Ryan, electronics instructor, sketched the history of the development of the electronics program at SBCC. The program was offered on a part-time basis prior to 1960 and originally emphasized radio and TV. Today’s emphasis is on industrial electronics. He described the curriculum core and other courses making up the electronics major and also told of the not-for-credit program. Those who finish the credit program receive a Certificate of Completion; of these, 40 per cent also complete requirements for the AA degree.

Mr. Ryan noted that area schools have been meeting together to ascertain how to get more students. In addition to the information disseminated to counselors at junior and senior high schools, a movie was developed in cooperation with Brooks Institute of Photography. This movie, for use by the various schools, was then shown to the Board and audience. It depicts students working on electronics projects and tells of employment opportunities. The narrator encourages students to see their vocational education advisers and to visit electronics classrooms.

During the ensuing discussion, Mr. Frank recalled his previous remarks about the District setting up its own radio station for training in the electronics area (also in drama, speech, etc.). Mr. Sorsabal commented that a channel has been allocated in Santa Barbara
County for educational TV. Lack of cable has delayed development, but this problem may be overcome soon.

Regarding student reluctance to enroll, Mrs. Lantagne said that this also is present in other segments of vocational training. Many students and parents apparently feel that the status of UCSB makes four-year college programs more desirable. When SBCC's Student Personnel staff visit high school campuses, they find only a smattering of students willing to express interest in vocational training. To Mrs. Alexander's query if development of an open-ended program would help correct this situation, Mr. Ryan answered that a two-track system should be helpful. Mr. Frank concurred that the multi-track idea sounds promising.

Mr. O'Connor, engineering instructor, explained work load problems encountered by SBCC students. Mrs. Alexander inquired to what extent SBCC faces difficulty regarding students arriving from high schools who have inadequate training for college engineering. Mr. O'Connor replied, "One of three requires remedial work. Their high school preparation may be good but it is not directed to the obstacles they must clear before taking engineering in college."

Mrs. Meigs noted that some Carpinteria students come to Santa Barbara to take classes that cannot be offered in their high school. Mrs. Lantagne added that even though students have taken the right courses in high school, they change their minds upon entering college; they are not always realistic in their choices, for engineering requires not only mathematical but also verbal skills.

Mr. Wells asked about placement in jobs after the two-year electronics program. Mr. Ryan replied that there is no trouble in placing students, although they may have to take entry-level jobs
when they first join a firm. Mr. Wake noted that some industrial firms are carrying on their own educational programs in teaching employees.

Mr. Huglin commented that these problems were being discussed before Mr. Wells expressed his personal interest in this matter, that the staff plans to continue working with advisory groups, and that the Board will be kept informed of progress.

4. PLANTS AND PROPERTY

4.1 Progress Report on Life Science-Geology Building Project

Mr. Dall'Armi stated that at the last Board meeting, the awarding of a contract to the low bidder was approved based on the funding that the State Department of Finance would approve. First, the District received word that the State would allow $27.00 per square foot but this would have to include alternates 1 and 2. The District would have had to pick up an additional $143,000, 60 per cent of this from District funds. The District does not have money for this and so informed the State Department of Finance which, in turn, asked the District to submit a revised budget. This was done; this morning, the District learned that the State Department of Finance has agreed to allow $27.00 per square foot for construction of the building only, and will allow funding from SB 691 for alternates 1 and 2.

Mr. Sorsabal announced that MacLeod Construction Company will be on the site next week. With 395 calendar days as the time schedule, the building should be ready for occupancy for the 1970 spring semester.
4.2 Acceptance of Maps Donated to District for Use by Geology Students

Mr. Dan Kennedy has donated 3,910 topographic maps of the area between Monterey and San Diego, for use by geology students in learning to interpret topographic maps and the effects of geological agents and processes. It was moved by Mr. Frank, seconded by Mrs. Alexander, and unanimously carried to accept this gift and to send a letter of thanks to Mr. Kennedy.

5. BUSINESS AND FINANCE

5.1 Purchase Order Reports

It was moved by Mr. Garvin, seconded by Mr. Frank, and carried unanimously to authorize and/or ratify the purchase of supplies, equipment, and services on purchase orders 15793 through 15889 and 1967-68 purchase order number 13033; and R numbers 5020 through 5022. (Please see attachment 5.1-a.)

5.2 Payment of Claims

It was moved by Mr. Garvin, seconded by Mrs. Alexander, and carried unanimously to authorize and/or ratify the payment of claims as recommended in attachment 5.2-a and the addenda.

5.3 Adoption of Resolution No. 26 - Acquisition of Surplus Property

Upon the recommendation of the Acting Superintendent-President, it was moved by Mrs. Alexander and seconded by Mr. Frank to adopt Resolution No. 26 authorizing Lorenzo Dall'Armi, Acting Superintendent-President, and D. K. Sorsabal, Administrative Dean, Business Services, to act as representatives of the Board of Trustees of the Santa Barbara Junior College District in the acquisition of surplus federal property from the California State Educational Agency for Surplus Property. (Such approval is required in order to acquire federal
surplus property with a government acquisition cost of either $2,500 and over or under $2,500.)

Roll call vote was as follows:

Ayes:  Mrs. Alexander
Mr. Frank
Mr. Garvin
Mrs. Gutshall
Mrs. Meigs
Mr. Wells

Nays:  None

Not voting:  None

Absent:  Mr. Fillippini

6. STUDENT PERSONNEL

6.1 Policy Concerning Outside Groups and Individuals

Recently, the Santa Barbara City Council adopted City Ordinance No. 3227, which spells out the procedures for dealing with persons or groups who interfere with the peaceful conduct of activities on campus. A policy for SBCC was then developed by the Student Personnel Committee.

Mr. Dall'Armi noted that the policy, as stated in attachment 6.1, has been unanimously approved by the Academic Senate. He recommended that the policy be adopted to enable the District officially to call on outside help if needed and to deal with requests for distribution of materials, solicitation of money and memberships, etc. Asking if the County Counsel had approved the policy, Mr. Wells opined that it did not seem strong enough. Mr. Dall'Armi answered that the County Counsel has approved the City Ordinance which, in essence, permits the District administration to call police to deal with unruly persons.

Replying to Mr. Frank's query, Mrs. Lantagne explained the composition of the Student Personnel Committee. She said that the
policy was initiated as a follow-up to the policy adopted by the Board a year ago, regarding outside speakers. Mr. Rheinschmidt added that this is similar to the policy provided for the University of California and the state colleges.

It was moved by Mrs. Alexander, seconded by Mrs. Gutshall, and unanimously carried to adopt the "Policy Concerning Outside Groups and Individuals" as stated in attachment 6.1.

7. GENERAL INFORMATION

No report.

8. ADJOURNMENT

Mr. Dall'Armi announced that reports on the Marine Technology program and the nursing programs would be presented at meetings in the near future.

At 5:15 p.m., it was moved by Mr. Garvin, seconded by Mrs. Alexander and unanimously carried to adjourn the meeting and to meet next on the regular meeting date of October 10, 1968 at 4:00 p.m. in the Board Room of Santa Barbara City College, Santa Barbara, California.

Attest:  
Mr. Benjamin P. J. Wells  
President, Board of Trustees  
Santa Barbara Junior College District

Signed:  
Lorenzo Dall'Armi  
Acting Superintendent-President and Secretary-Clerk to the Board of Trustees  
Santa Barbara Junior College District

Approved by the Board of Trustees  
on October 10, 1968