MINUTES OF REGULAR MEETING OF BOARD OF TRUSTEES

SANTA BARBARA JUNIOR COLLEGE DISTRICT

September 12, 1968 - 4:00 p.m. - Board Room

1. GENERAL FUNCTIONS

1.1 Call to Order

A regular meeting of the Board of Trustees of the Santa Barbara Junior College District was called to order by Vice-President Frank on Thursday, September 12, 1968 at 4:00 p.m. in the Board Room at Santa Barbara City College, Santa Barbara, California.

1.2 Roll Call

Members present:

Mrs. Kathryn O. Alexander
Mr. Wilbur L. Fillippini
Mr. Sidney R. Frank
Mrs. Ann Gutshall
Mrs. Dorothy N. Veigs

Members absent:

Mr. James R. Garvin
Mr. Benjamin P. J. Wells

Others present for all or a portion of the meeting:

Mr. Lorenzo Dall'Armi, Acting Superintendent-President and Secretary-Clerk to the Board of Trustees
Mr. Donald K. Sorsabal, Administrative Dean, Business Services, and Assistant Secretary-Clerk to the Board of Trustees
Mr. M. L. (Pat) Huglin, Administrative Dean, Instruction
Mrs. Marie Lantagne, Administrative Dean, Student Personnel
Mr. Selmer O. Wake, Director-Administrative Dean, Adult Education
Mr. R. Spencer Bickenstaff, Assistant Dean, Community Services and Special Programs
Mr. Lisle C. Bresslin, Assistant Dean, Admissions and Records
Mr. James E. Foxx, Assistant Dean, Technical-Vocational
Mrs. Margaret F. McGillin, Assistant Dean, Health Occupations
Mr. Charles F. Rheinschmidt, Assistant Dean, Student Activities
Mr. B. Cedric Boeseke, Coordinator, Placement
Mr. Maurice Ryan, Coordinator, Apprenticeship
Mr. Henry H. Bagish, President, Academic Senate
Mr. Theron Barnes, Audio-Visual Assistant
Mrs. Louise H. Thornton, Secretary to Superintendent
Mr. Jerry Morin, student, tape recorder operator
A number of other SBCC staff members
Mr. Frank declared that a quorum was present and ordered that the Board proceed with the regular order of business.

1.3 Welcome to Guests

Mr. Frank welcomed guests and staff members present and invited comments from the audience during the course of the meeting.

1.4 Minutes

It was moved by Mr. Fillippini, seconded by Mrs. Meigs, and carried unanimously to approve the minutes for the regular meeting of August 22, 1968.

1.5 Hearing of Citizens and Petitions

None.

1.6 Communications

a. Letter from Santa Barbara County School Boards Association

Mr. Dall'Armi announced that dates of the SBCSBA had been changed and that copies of the letter containing new meeting dates have been given to trustees.

b. Letter from Ventura County Junior College District

Mr. Dall'Armi noted that trustees had received copies of a letter from the Ventura County JCD endorsing Mr. Phil McConnell for one of the five vacancies in the California School Boards Association Delegate Assembly. Biographical sketches of all 20 candidates have been received by Mr. Dall'Armi, who suggested that a Board member or members be named to study the resumes and bring a recommendation to the Board as a whole. Voting should be held by the second Board meeting in October.

Mr. Frank appointed Mrs. Alexander, Mrs. Gutshall, and Mrs.
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Meigs to serve as a screening committee to recommend a slate of candidates for the CSBA Delegate Assembly, for Board consideration.

2. PERSONNEL

2.1 Certificated Personnel Assignments

Mr. Dall'Armi stated that, at the bottom of the next to the last page of the "Adult Education Division Instructors' Pay Scale for the Fall of 1968", the word "competency" should be changed to "credential." This is necessary because of a legal technicality.

It was moved by Mr. Fillippini, seconded by Mrs. Alexander, and unanimously carried to approve personnel assignments for certificated staff as recommended in attachment 2.1 and the addenda, with the substitution of the word "credential" for "competency" in that portion of the attachment referring to the Adult Education Division instructors' pay scale for Fall 1968.

2.2 Classified Personnel Assignments

It was moved by Mrs. Meigs, seconded by Mrs. Gutshall, and carried unanimously to approve personnel assignments for classified staff as recommended in attachment 2.2 and the addenda.

3. CURRICULUM AND INSTRUCTION

3.1 Electronics Report

Mr. Dall'Armi announced that a report on electronics and engineering courses will be given at the next Board meeting.

4. PLANTS AND PROPERTY

4.1 Approval of Updated Ten Year Master Plan

Conformance with the conditions of SB 691 requires that each junior college district review and update its Ten Year Master Plan
annually, The firm of Robert C. Poolman and Associates, Facilities Consultants, of South Pasadena, California, has been retained by the District to make necessary revisions in the Plan, and Mr. Poolman was present at the meeting to make a progress report.

He stated that, basically, State support is dependent upon the capacity of the campus to meet the necessary weekly student contact hours. The Master Plan calls for the campus to accommodate approximately 5,000 day students (4,000 FTE) upon completion. The present campus is only one-third complete. While present facilities include 50 classrooms, 45 of these are temporary quarters including 14 portables. Several new programs (such as nursing and marine technology) will put particular strain on existing facilities.

An inventory must be taken of the physical facilities of the campus and of the curriculum. State officials reviewing the building program and proposed projects are required by law to apply space and utilization standards for junior college facilities. Low utilization becomes a major problem in justifying construction of new buildings even though the District may need facilities other than classrooms or laboratories. State policy is such that it will not provide more capacity than a campus needs at any one time.

The State is not in a position, even with matching funds, to support an overbuilt campus, Mr. Poolman continued. In 1970, if the original planning were followed, the campus would be 41 per cent overbuilt, according to State standards. This would preclude SBJCD from receiving support, so the consultants have modified this plan to see where the overage in space is located. (Please see attachment 4.1.) Library remodeling is now scheduled for an earlier date; conversion of present classrooms in the Library to their originally-
designed use will eliminate some capacity from the campus. It is recommended, also, that the Women's Gymnasium and the Lecture-Communications space be delayed. The demand in the various disciplines must be determined.

"We also presuppose the ability to gradually eliminate the 'temporary' buildings in a further attempt to eliminate capacity from the campus", Mr. Poolman stated, adding that the State may allow a 10 per cent leeway in overbuilding, but not as much as 40 or 50 per cent.

Mr. Dall'Armi then told the trustees that there is no basic change in the first funding year, 1969-70, when it is hoped to have funding to equip the Life Science-Geology Building and to construct a Health Occupations wing and a Men's Gymnasium and showers. Thorough study will be given to future curriculum plans. If a building now having low priority seems to be needed sooner than originally planned, it may be moved up in priority. Some re-shuffling is expected to become necessary in updating the Master Plan annually.

The division chairmen and Academic Senate members who heard Mr. Poolman's presentation at a noon meeting prior to this Board meeting were assured that they would be involved in the planning in the years ahead.

Mr. Fillippini asked what effect, if any, leasing of off-campus facilities would have. Mr. Poolman said it would count against the District as far as new facilities are concerned. Mr. Dall'Armi added that the use to which facilities are put is what counts--offices, classrooms, laboratories, services, etc. The percentage of usage of the Nopal Street building for Adult Education evening
classes would not count against the District.

Mr. Dall'Armi reported that he is writing Dr. Brossman, Chancellor of the California Community Colleges, that SB 691 contains some rather rigid requirements and restrictions. He will ask if the conditions set forth in the bill might be reviewed with the idea of making conformance to the conditions a little more reasonable and practical. Also, his letter will suggest that some consideration should be given to making certain revisions so that districts utilizing temporary or leased facilities are not so severely penalized.

Mr. Dall'Armi then noted that the District may sell some of the "temporary" facilities in order to establish eligibility with enough speed to qualify for building new structures. This, he added, is what he meant by "belt tightening" in his remarks at the last Board meeting. Mr. Fillippini concurred that the restrictions do not make sense when the District is leasing to make classes possible because it can't afford to build.

Upon recommendation of the Acting Superintendent-President, it was moved by Mrs. Alexander, seconded by Mr. Fillippini, and carried unanimously to approve the Santa Barbara Junior College District's updated Ten Year Master Plan for 1969-70.

4.2 Authorization to Pay Contractor for Completion of Computer Center

Conversion of building R-1 from a classroom to the Computer Center has been completed. Mr. Leggett of the architectural firm of Arendt/Mosher/Grant has inspected the job and recommends acceptance.

It was moved by Mr. Fillippini, seconded by Mrs. Alexander, and unanimously carried to accept the work done in converting R-1 to a
computer laboratory and to authorize payment in the amount of $4,923.00 to Kenneth Urton, contractor.

Mr. Dall'Armi commended the Computer Center staff for its excellent job in a report just completed for the Admissions and Records Office.

5. BUSINESS AND FINANCE

5.1 Purchase Order Reports

It was moved by Mrs. Alexander, seconded by Mrs. Meigs, and carried unanimously to authorize and/or ratify the purchase of supplies, equipment, and services on purchase orders 15701 through 15792 and number 13032; and R numbers 5012 through 5019. (Please see attachment 5.1-a.)

5.2 Payment of Claims

It was moved by Mr. Fillippini, seconded by Mrs. Gutshall, and carried unanimously to authorize and/or ratify the payment of claims as recommended in attachment 5.2-a and the addenda.

5.3 Approval of Agreement for Coordinated Vocational Education Project

The Santa Barbara County Superintendent of Schools has applied for and received approval of a Vocational Education Act project entitled, "A Continuing Project to Implement a County Plan for the Improvement of Vocational Education." Under the direction of the County Schools Vocational Coordinator, the project is designed to improve instruction by development of coordinated and articulated vocational programs of secondary education, high school, and junior college levels. An articulation study committee, composed of instructors of vocational education and counselors who are paid $25.00 for each day the committee meets, is established by the project. Honorariums are paid half from district funds and half from Federal
funds; SBJCD's budgeted share is estimated at $500.

It was moved by Mr. Fillipini, seconded by Mrs. Meigs, and carried unanimously to approve an agreement with the Santa Barbara County Superintendent of Schools for a Coordinated Vocational Education project, at a cost not to exceed $500.00, for the 1968-69 college year.

5.4 Approval of Agreement for Evening High School Tuition

Each year, the Santa Barbara Junior College District has entered into an agreement, on a net cost reimbursement basis, with the Santa Barbara High School District to conduct classes for adults working for high school diplomas.

It was moved by Mrs. Alexander, seconded by Mrs. Gutshall, and unanimously carried to approve an agreement between the Santa Barbara Junior College District and the Santa Barbara High School District for the payment of tuition on a net cost basis for Evening High School classes.

5.5 Awarding of Contract for Construction of Life Science-Geology Building

Mr. Dall'Armi reported that bids for construction of the Life Science-Geology Building were opened on September 11, 1968, and that MacLeod Construction Company of Ventura, California, submitted the low base bid of $1,039,900. (Please see attachment 5.5 for complete bid tabulation.) Mr. Dall'Armi noted that two local firms who wished to bid were unable to do so because they had just been awarded large local contracts which reduced the bonding available to them, to the point where they could not have taken on another large contract if it were awarded to either of them.

Saying that the base bid was somewhat under the architects' estimate, Mr. Dall'Armi recommended that the Board of Trustees award
a contract to MacLeod. He added that estimated construction time is 13 months, and that equipping of the building can be done during the 1969-70 college year. Thus, the building should be ready for occupancy by spring semester 1970.

He told the Board that the actual cost of the project must be submitted to the State Department of Finance for reviewing; if the square foot cost is too high, in their opinion, the State share will be reduced. He opined that the $26.93 per square foot cost in the base bid was reasonable and should meet with State approval. The District will be notified on this next week.

Mr. Dall'Armi then called attention to that portion of attachment 5.5 which lists the cost of the project, the amounts to be paid by Federal and State governments and by the District, and the sources from which the District's share will be paid. He stated that $250,000 is earmarked from state bond funds for equipping of the laboratories and for movable equipment.

It was moved by Mrs. Alexander, seconded by Mr. Fillippini, and carried unanimously, to accept the low base bid of $1,039,900 from the MacLeod Construction Company of Ventura, California, for construction of the Life Science-Geology Building for the Santa Barbara Junior College District, and to authorize the administration to enter into a contract for construction of said building.

Speaking on behalf of the staff, Mr. Huglin commended the Board on its action and expressed appreciation to Mr. Dall'Armi and other staff members for their long hours of work in steering this project through the past months.

5.6 **Authorization to Pay Past Due Invoices - Resolutions No. 24 and No. 25**

The County Counsel and the County Auditor have concluded that
it is illegal to pay invoices over a year old unless the Board of Trustees by resolution waives the statute of limitations. Two such resolutions were presented for Board approval, as follows:

a. Resolution No. 24 - Invoice Dated April 14, 1967

It was moved by Mrs. Alexander and seconded by Mrs. Gutshall to approve Resolution No. 24 authorizing payment of an invoice dated April 14, 1967 in the amount of $21.48. (Reason for delay: Company failed to give the District proper credit for a book not received.) Please see attachment 5.6-a.

Roll call vote was as follows:

Ayes: Mrs. Alexander
      Mr. Fillippini
      Mr. Frank
      Mrs. Gutshall
      Mrs. Meigs

Nays: None

Not voting: None

Absent: Mr. Garvin
        Mr. Wells

b. Resolution No. 25 - Invoice Dated April 4, 1967

It was moved by Mrs. Alexander and seconded by Mr. Fillippini to approve Resolution No. 25 authorizing payment of an invoice dated April 4, 1967 in the amount of $16.25. (Reason for delay: Material was ordered and received without a covering purchase order. Invoice was not received until March 12, 1968.) Please see attachment 5.6-b.

Roll call vote was as follows:

Ayes: Mrs. Alexander
      Mr. Fillippini
      Mr. Frank
      Mrs. Gutshall
      Mrs. Meigs
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Nays: None
Not voting: None
Absent: Mr. Garvin
         Mr. Wells

6. STUDENT PERSONNEL

6.1 Report on Fall 1968 Enrollment in Credit Classes

Mr. Bresslin reported that 3,217 day and 1,173 evening credit
students have been enrolled as of September 11, 1968. Final total
fall semester enrollment is expected to reach 4,400 credit students.

To Mrs. Alexander's query, Mr. Bresslin replied that 87-88 per cent
of the total are from the Santa Barbara district. Mr. Dall'Armi
pointed out that because the District is not admitting out-of-
district students this fall except in reciprocal situations or
where the other district pays the full cost, the percentage of
increase in total enrollment is only about 7-8 per cent; however,
the increase in resident students will amount to about 15 per cent.

7. GENERAL INFORMATION

7.1 Approval of Change in 1968-69 College Calendar

Section 5201 of the Education Code has been changed to read
"... when any of the holidays on which the schools would be closed
fall on Saturday, the public schools shall close on the preceding
Friday." Because of this change, the 1968-69 SBCC calendar must be
altered. Washington's Birthday, which falls on Saturday, February 22,
1969, will be celebrated on Friday, February 21, 1969.

Upon recommendation of the Acting Superintendent-President, it
was moved by Mrs. Alexander, seconded by Mrs. Gutshall, and carried
unanimously to approve the above change in the SBCC calendar for the
1968-69 college year.
7.2 Proposition 9 - "Watson Amendment"

The voters of California will be asked at the November 5, 1968 general election to approve or disapprove an initiative amendment to the State Constitution. (Please see attachment 5.4 for the "Summary Analysis of California Initiative Amendment on Property Tax Limitation" from the Stone and Youngberg Municipal Financing Letter No. 9, August 2, 1968; and the "Text of the Constitutional Amendment on Property Tax Limitation" for detailed information.)

Mr. Sorsabal quoted the Stone and Youngberg publication's statement that many boards of supervisors are coming out against this amendment, along with the League of California Cities, the California Taxpayers' Association, the California School Boards Association, major labor unions, leading bond attorneys, municipal financing experts, and other groups and individuals. This amendment, he said, is a progressive tax reduction; the amount of property taxes that could be levied for educational and welfare purposes would be reduced by 20 per cent each year until 1973. After 1973, no property tax could be levied for those purposes.

The amendment would have an adverse impact on out-of-state acceptance of bonds issued by the State. Many California communities have decided to sell all of their remaining authorized but unsold bonds in order to assure voters that approved projects will be completed.

Income and sales taxes are the other two besides property tax which reach everyone, Mr. Sorsabal continued. It is predicted that passage of Proposition 9 might triple the income tax and increase the sales tax to 11 cents on a dollar transaction, to make up for the decreased income from property tax. The trustees agreed that
the Legislature's approval of a tax relief measure may have an appreciable effect on the vote on Proposition 9.

Mr. Dall'Armi announced that a resolution for the Board's consideration will be presented at the first Board meeting in October.

Answering Mrs. Gutshall's question, Mr. Dall'Armi said he did not know the position being taken by service groups. He commented that PTA's are interested in hearing presentations on this question, that SBCC faculty will hold a meeting to discuss it, and that a campaign will be organized among the SBCC staff to work for defeat of the amendment.

Mrs. Meigs asked what groups were working for the passage of Proposition 9. Mr. Sorsabal replied, "Apartment house owners and real estate groups."

Mr. Daniel J. Montoro, new Executive Secretary of the Santa Barbara County Taxpayers' Association, Inc., stated that his Association has not yet taken a position for or against the tax limitation proposal but will determine its position after the arguments of pro and con forces are fully heard and weighed by the Association. Members are holding their annual dinner meeting in Santa Maria on September 27, 1968 at 6:30 p.m., at which time they will hear Mr. Phil Watson, Los Angeles County Assessor and chief sponsor of the amendment, debate Mr. Robert C. Brown, Executive Vice-President of the California Taxpayers' Association, who has been representing his organization throughout the State urging defeat of the amendment. The Association will then decide its position. Mr. Montoro invited Board members to attend the meeting.
8. **ADJOURNMENT**

Trustees were reminded that a visit to the new Computer Center is scheduled for 3:00 p.m. on September 26, 1968, immediately preceding the Board meeting.

At 5:22 p.m., it was moved by Mrs. Alexander, seconded by Mrs. Gutshall, and unanimously carried to adjourn the meeting and to meet next on the regular meeting date of September 26, 1968 at 4:00 p.m. in the Board Room of Santa Barbara City College, Santa Barbara, California

Attest: 
Mr. Sidney R. Frank  
Vice-President, Board of Trustees  
Santa Barbara Junior College District

Mr. Lorenzo Dalu Armi  
Acting Superintendent-President and Secretary-Clerk to the Board of Trustees  
Santa Barbara Junior College District

Approved by the Board of Trustees  
on September 26, 1968