MINUTES OF REGULAR MEETING OF BOARD OF TRUSTEES

SANTA BARBARA JUNIOR COLLEGE DISTRICT

August 22, 1968 - 4:00 p.m. - Board Room

1. GENERAL FUNCTIONS

1.1 Call to Order

A regular meeting of the Board of Trustees of the Santa Barbara Junior College District was called to order by President Wells on Thursday, August 22, 1968 at 4:00 p.m. in the Board Room at Santa Barbara City College, Santa Barbara, California.

1.2 Roll Call

Members present:

Mrs. Kathryn O. Alexander (entered during item 1.6)
Mr. Wilbur L. Fillippini
Mr. Sidney R. Frank (entered during item 2.2)
Mr. James R. Carvin
Mrs. Ann Gutshall
Mrs. Dorothy N. Meigs
Mr. Benjamin F. J. Wells

Members absent:

None

Others present for all or a portion of the meeting:

Mr. Lorenzo Dall'Armi, Acting Superintendent-President and Secretary-Clerk to the Board of Trustees
Mr. Donald K. Sorsbal, Administrative Dean, Business Services, and Assistant Secretary-Clerk to the Board of Trustees
Mr. Selmar O. Wake, Director-Administrative Dean, Adult Education
Dr. Martin M. Bobgan, Assistant Dean, Adult Education
Mr. Leslie C. Bresslin, Assistant Dean, Admissions and Records
Mr. Charles F. Rheinschmidt, Assistant Dean, Student Activities
Mr. William E. Miller, Vice-President, Academic Senate
Mrs. Louise H. Thornton, Secretary to Superintendent
Mr. Douglas Gerber, student, tape recorder operator
A number of other SBCC staff members

Mr. Wells declared that a quorum was present and ordered that the Board proceed with the regular order of business.
1.3 Welcome to Guests

Mr. Wells welcomed guests and staff members present and invited comments from the audience during the course of the meeting.

1.4 Minutes

It was moved by Mr. Garvin, seconded by Mrs. Meigs, and carried unanimously to approve the minutes for the adjourned meeting of August 7, 1968.

1.5 Hearing of Citizens and Petitions

None.

1.6 Communications

a. Letter from Santa Maria Union High School District re Nominee for Delegate Assembly of California School Boards Association

Mr. Dall'Armi mentioned that trustees had received copies of a letter from the Santa Maria Union High School District, stating that its board has nominated Mr. A. J. Diani as candidate for the Delegate Assembly of the CSBA from Region 11, and enclosing a biographical sketch.

b. Brochures on Administrative Opening and Forum Program

Mr. Dall'Armi noted that Board members had received, with their agendas, copies of the brochure advertising the superintendent-presidency opening and copies of the 1968-69 Forum schedule--examples of Mr. Reilly's work. The brochure has been distributed throughout California and also will be sent to focal points in the rest of the U. S. (to addresses suggested by the California Junior College Association).

(Mrs. Alexander arrived at the meeting.)

c. Announcement of New Public Relations Consulting Service

Mr. Garvin said he had received a brochure from Mr. Campbell.
Hanson, educational public relations consultant who has just moved to Santa Barbara. He gave the publication to Mr. Dall'Armi for possible future reference.

2. PERSONNEL

2.1 Ratification of New Administrative Position on District Table of Organization

It was moved by Mr. Garvin, seconded by Mr. Fillippini, and carried unanimously to approve establishment of the new administrative position, Assistant Dean, Community Services and Special Programs, as outlined in attachments 2.1-a and 2.1-b; and to assign Mr. R. Spencer Blickenstaff to this position, effective September 1, 1968. (Discussion of this matter was conducted in an executive session held during the August 7, 1968 Board meeting.)

2.2 Approval of Changes in Evening College Administrative Position

Following the Acting Superintendent-President's recommendation that the title for the administrator of the evening college program be changed, Mr. Wake said that for candidates interested in full-time employment, a 2/5 assignment could possibly be worked out in another area of administration. Since approximately 50 per cent of the program is vocational, he added, some of the salary may be reimbursable.

(Mr. Frank arrived at the meeting.)

Mr. Dall'Armi commented that it might be difficult to find a person to serve for only 3/5 time, so the added 2/5 assignment—whether in teaching or administration—would be a good idea.

It was moved by Mrs. Alexander, seconded by Mr. Fillippini, and carried unanimously to approve changing the title of the administrator of the evening college program from Assistant Dean, Evening College, to Coordinator, Evening College, effective September 1, 1968, as
outlined in attachment 2.2.

2.3 Certificated Personnel Assignments

It was moved by Mr. Garvin and seconded by Mr. Fillippini to approve personnel assignments for certificated staff as recommended in attachment 2.3 and the addenda.

Mrs. Alexander inquired about the use of "Instructor" instead of a specific name in some instances. Mr. Dall'Armi explained that the District may no longer approve pay retroactively so, in order to pay a teacher promptly when/is employed on short notice, the position itself must be ratified now and the name may be ratified later. (The County Schools Office has followed this procedure.)

Mr. Garvin's motion was voted on and carried unanimously.

2.4 Classified Personnel Assignments

It was moved by Mrs. Maigs, seconded by Mrs. Gutshall, and carried unanimously to approve personnel assignments for classified staff as recommended in attachment 2.4 and the addenda.

2.5 Adoption of Resolution No. 21, Authorizing Teaching in Minor Subject Fields

It was moved by Mr. Garvin and seconded by Mr. Fillippini to adopt Resolution No. 21, which authorizes all holders of a standard teaching credential with specialization in junior college teaching to teach their subject minors in grades 13 and 14 for the 1968-69 college year (please see attachment 2.5).

Roll call vote was as follows:

Ayes:  
Mrs. Alexander  
Mr. Fillippini  
Mr. Frank  
Mr. Garvin  
Mrs. Gutshall  
Mrs. Maigs  
Mr. Wells
Nays: None
Not voting: None
Absent: None

2.6 Adoption of Resolution No. 22, Authorizing Extended Services

It was moved by Mr. Fillippini and seconded by Mrs. Alexander to adopt Resolution No. 22, which authorizes all holders of a standard teaching credential with specialization in secondary teaching and all holders of a standard teaching credential with specialization in junior college teaching to substitute outside their major and minor areas as necessary to carry out their assignments in the District in grades 13 and 14 for the 1968-69 college year (please see attachment 2.5).

Roll call vote was as follows:

Ayes: Mrs. Alexander
Mr. Fillippini
Mr. Frank
Mr. Garvin
Mrs. Gutshall
Mrs. Meigs
Mr. Wells

Nays: None
Not voting: None
Absent: None

2.7 Adoption of Resolution No. 23, Obtaining a Credential for Mr. Nibba

It was moved by Mr. Fillippini and seconded by Mrs. Alexander to adopt Resolution No. 23, which authorizes Mr. Loren D. Nibba, holder of a standard teaching credential with specialization in secondary teaching, to teach in his subject major in grades 13 and 14 for the 1968-69 college year (please see attachment 2.7).
Roll call vote was as follows:

Ayes: Mrs. Alexander
       Mr. Filippini
       Mr. Frank
       Mr. Garvin
       Mrs. Gutshall
       Mrs. Maige
       Mr. Wells

Nays: None

Not voting: None

Absent: None

3. CURRICULUM AND INSTRUCTION

3.1 Discussion of Electronics Program

Referring to publicity he had read about the Ventura County Junior College District’s program in electronics, Mr. Wells expressed interest in the SBCC enrollment figures for electronics classes. He quoted Mr. Huglin as saying that local students have evinced little interest in SBCC’s electronics program and that there is a substantial attrition rate because students can find jobs after learning just the basics. Mr. Wells said he believed that this area is an electronics center and that the job opportunities here should generate much interest in the SBCC classes.

Mr. Dall’Armi told Mr. Wells that he would be furnished with an enrollment count for fall semester electronics classes and that research on expansion plans, etc., would be instituted. A report will be made at a future Board meeting.

At Mr. Dall’Armi’s request, Mr. Gadol distributed copies of the 1968-69 SBCC catalog, which had just arrived from the printer’s. He called attention to pages 155-157, on which appear descriptions of electronics offerings, and gave trustees materials concerning the electronics major and graduation requirements.
PLANTS AND PROPERTY

4.1 Report on Life Science-Geology Building Bid Schedule

Mr. Dall'Armi reported that advertisements requesting bids for construction of the Life Science-Geology Building were run in the Santa Barbara News-Press on August 14 and 21, 1968. Bid opening is scheduled for September 11, 1968 at 2:00 p.m. in the Board Room; and on September 12, 1968, a recommendation will be made to the Board for awarding of a contract. It is hoped that the bids will come in under one million dollars, Mr. Dall'Armi said, adding that funding is predicated upon the availability of $300,000, the District's share of the cost. The building is scheduled for occupancy spring semester, 1970.

Mr. Garvin asked how many firms have indicated interest in bidding. Mr. Dall'Armi replied that some local firms have said they cannot muster sufficient bonding to bid; but he concurred with Mr. Filippini that the fact that a number of UCSB buildings have been built by local firms was a good omen.

4.2 and (At Mr. Dall'Armi's request, these two items were moved on the agenda to follow item 4.4.)

4.4 Acceptance of Deed from SBHSD and Permission Granted to Record Same

The Santa Barbara Junior College District has received from the Santa Barbara High School District a grant deed for a certain parcel of land constituting a portion of the City College campus site. This parcel contains that property to be dedicated to the State of California by Resolution No. 20. Mr. Dall'Armi recommended that the Board accept this real property and consent to the recordation thereof by the Assistant Secretary-Clerk. He added that this procedure is a formality and presents no legal problem. Mr. Sorsabal
explained that seven parcels of land were involved in the transfer of property from the SBHSD to the SJCCD; however, there was not time before this Board meeting to prepare papers for the other six parcels, so they will be submitted later.

It was moved by Mr. Fillippini, seconded by Mr. Frank, and carried unanimously to accept from the Santa Barbara High School District a certain parcel of land constituting a portion of the Santa Barbara City College campus site (as described in Resolution No. 20) and consent to the recordation thereof by the Assistant Secretary-Clerk (please see attachment 4.2).

4:2 Adoption of Resolution No. 20, Conveying Property to the State Division of Highways

It was moved by Mrs. Alexander and seconded by Mr. Garvin to adopt Resolution No. 20, which authorizes the President and the Assistant Secretary-Clerk of the Board of Trustees of the Santa Barbara Junior College District to execute a grant deed to the State of California, Division of Highways, conveying title and granting temporary easement, for all uses and purposes of public roads, to all that real property described in Resolution No. 20 (please see attachment 4.2).

Roll call vote was as follows:

Ayas:  Mrs. Alexander
       Mr. Fillippini
       Mr. Frank
       Mr. Garvin
       Mrs. Gutshall
       Mrs. Meigs
       Mr. Wells

Nays: None

Not voting: None

Absent: None
4.3 Progress Report on the Updating of the Ten Year Master Plan

Mr. Dall'Armi told the trustees that Mr. Sorsabal and Mr. Poolman (consultant employed August 7, 1968 by the Board to update the Ten Year Plan) recently attended a conference at which the Plan procedures were discussed. Mr. Sorsabal reported that the District seemed well along in its work, as compared with many other districts represented at the conference, with regard to meeting the September 1, 1968 deadline to obtain a high priority. In addition to the physical plant planning, the District must also compile a ten-year academic plan, course by course, he said.

To Mr. Filippini's query as to the thinking behind these requirements, Mr. Dall'Armi replied that the State Department of Education needs to know how funds are to be utilized before it can disburse them and publish an accounting. He warned the Board that some "belt tightening" must be done under terms of SB 691, which makes funds available only under strictest standards of utilization and square footage per student contact hour. The moment the Life Science-Geology Building is completed, the District will have acquired all this square footage of capacity which may be considered more than actually needed according to State standards. Thus, it is necessary to begin phasing out the "temporary" buildings and library space being used for classrooms and offices. There is no problem in qualifying for the first year but, on an on-going basis, the District has some problems to work out. Mr. Dall'Armi said he believed the District will be lucky to complete the campus in 10 years, under SB 691.

Mrs. Meigs asked if this would make for an inflexible program. Mr. Dall'Armi explained that changes may be made each year. Inquiring if September 1 will always be the due date, Mr. Miller commented that
the Academic Senate was concerned at not being involved in planning this year. Mr. Dall'Armi explained that there had been no revisions in the 1969-70 program, and he assured Mr. Miller that the Senate will be asked to work with Mr. Huglin, Mr. Sorsabal, and Mr. Poolman during the coming college year, on updating the Plan for future years.

Mr. Dall'Armi stated that State Department of Education projections are based on enrollments in public schools, using a factor to account for private schools and out-of-state and foreign students. He concluded by saying that Mr. Huglin will bring the staff up to date on this entire matter at an early fall semester meeting.

5. BUSINESS AND FINANCE

5.1 Purchase Order Report

It was moved by Mr. Garvin, seconded by Mr. Frank, and carried unanimously to authorize and/or ratify the purchase of supplies, equipment, and services on purchase orders 13027 through 13030 and 15565 through 15700; and R numbers 5008 through 5011. (Please see attachments 5.1-a and 5.1-b.)

5.2 Payment of Claims

It was moved by Mrs. Maiga, seconded by Mr. Fillippani, and carried unanimously to authorize and/or ratify the payment of claims as recommended in attachment 5.2-a and the addenda.

5.3 Authorization to Lease a Building to House Marine Technology Classes, Apprenticeship Training Classes, and Other Vocational Offerings

Since there are no adequate facilities on campus to house certain Marine Technology and Apprenticeship Training classes, arrangements have been made to lease a suitably-sized building off-campus. Any MDTA programs approved can also be housed there. Answering Mr. Garvin's query, Mr. Dall'Armi said that the building formerly housed Ponta Labs
on Nopal Street (about a mile or a mile and one-half from the campus) and that ample parking is available. Mr. Sorsabal related details of the lease arrangement, which will cost one cent per square foot for a total of approximately 13,000 square feet. The lease will be for two years with an option to renew.

Mrs. Alexander moved that Mr. Sorsabal be authorized, in behalf of the District, to execute a lease agreement for a building to house Marine Technology classes, Apprenticeship Training classes, and other vocational offerings.

Mr. Dall'Armi stated that this cost has been budgeted and is partly reimbursable because of the vocational nature of the classes, and that none of the 35-cent tax will be used. Mr. Fillippini asked if sufficient equipment would be made available for students' use. Mr. Dall'Armi said that expansion of space for these classes would make it possible not only to move in the equipment now in the District's possession but also to accept equipment proffered by local groups. He added that class scheduling would provide an opportunity for use of the equipment by more than one program, thus establishing a fine shop set-up. Also earmarked for this building is much equipment acquired from VEA funds. Mr. Fillippini remarked that apprenticeship advisory committees would now be able to offer tangible help and Mr. Waka said he knew of certain groups who wished to offer equipment.

Mrs. Alexander's motion was seconded by Mr. Garvin and carried unanimously.

Mr. Dall'Armi then asked Mr. Sorsabal to report on the recently announced tax rates. Mr. Sorsabal stated that the school tax rate for the 1968-69 fiscal year in the Santa Barbara Junior College District would be 63 cents, up one cent from the District's estimates.
7. GENERAL INFORMATION

7.1 Information on Cancelled Adult Education Course

Mr. Wake referred to his earlier announcement of the cancellation of the course, "The Rights of the Individual vs. the Rights of the State." Many persons were disappointed that this cannot be offered in Santa Barbara, especially since one of the speakers will appear in the Ventura area. He described the efforts made to obtain prominent speakers to present the opposite view—all to no avail.

7.2 Property Available on Ladera Street

Mr. Garvin said that the owner of 55,000 square feet of property on Ladera Street is interested in trading for certain property owned by the Santa Barbara Junior College District—specifically, 1.7 acres near the campus and some land at Olive and Canon Perdido streets. Asking price for the Ladera Street land is $2.00 per square foot. Mr. Garvin said he realized the District is not in a position to pay out $60,000, which is the amount of the trust deed on the property; however, the property would provide supplemental parking space for the College, so he was bringing the matter to the trustees' attention. Also, he added, the transaction would be subject to some conditions, such as filling in to the City's standards.

7.3 Expression of Appreciation to Mr. Buffum

Mr. Frank noted that Mr. Richard Buffum was leaving Santa Barbara and suggested that Mr. Buffum's help to and interest in Santa Barbara City College be recognized in a note of appreciation.

It was moved by Mr. Frank, seconded by Mr. Garvin, and carried unanimously that Mr. Dall'Armi prepare such a letter for Mr. Wells' signature.
3. **ADJOURNMENT**

Mr. Dall'Armi informed the Board that three trustees will be attending an out-of-town conference on the next regular meeting date, September 12, 1968. He asked if the other four members of the Board would be able to attend this important Board meeting at which the contract will be let for the Life Science-Geology Building and at which approval will be needed for the updated Ten Year Plan. Mr. Fillippini, Mr. Frank, Mrs. Gutshall, and Mrs. Meigs indicated they would comprise the required quorum.

At 5:12 p.m., it was moved by Mr. Garvin, seconded by Mrs. Alexander, and unanimously carried to adjourn the meeting and to meet next on the regular meeting date of September 12, 1968 in the Board Room of Santa Barbara City College, Santa Barbara, California.

Attest:  
Mr. Benjamin E. J. Weing  
President, Board of Trustees  
Santa Barbara Junior College District

Mr. Lorenzo Dall'Armi  
Acting Superintendent-President and Secretary-Clerk to the Board of Trustees  
Santa Barbara Junior College District

Approved by the Board of Trustees  
on September 12, 1968