AGENDA FOR REGULAR MEETING OF BOARD OF TRUSTEES

SANTA BARBARA JUNIOR COLLEGE DISTRICT

August 22, 1968 - 4:00 p.m. - Board Room

1. GENERAL FUNCTIONS

1.1 Call to Order
1.2 Roll Call
1.3 Welcome to Guests
1.4 Minutes
1.5 Hearing of Citizens and Petitions
1.6 Communications

2. PERSONNEL

2.1 Ratification of a New Administrative Position on the District Table of Organization

During the August 7, 1968 Board meeting, the trustees met in executive session to consider the establishment of a new administrative position on the District Table of Organization. The position discussed is that of Assistant Dean, Community Services and Special Programs. The duties and specifications for this new position are contained in attachments 2.1-a and 2.1-b.

The Acting Superintendent-President recommends approval of this position. The Acting Superintendent-President further recommends that Mr. R. Spencer Blickenstaff be assigned to this position, in accordance with the details listed in attachment 2.3.

2.2 Changes in Evening College Administrative Position

The Acting Superintendent-President recommends that the title for the administrator of the evening college program be changed from Assistant Dean, Evening College, to Coordinator, Evening College, effective September 1, 1968. The duties and other pertinent data regarding this position are listed in attachment 2.2.

2.3 Certificated Personnel Assignments

The Acting Superintendent-President recommends authorization and/or ratification of certificated personnel assignments, according to the recommendations noted in attachment 2.3.

2.4 Classified Personnel Assignments

The Acting Superintendent-President recommends authorization and/or
ratification of classified personnel assignments according to the recommendations noted in attachment 2.

2.5 Request for Adoption of Resolution No. 21, Authorizing Teaching in Minor Subject Fields

The Acting Superintendent-President recommends that the Board grant authorization for teachers holding the standard teaching credential with specialization in junior college teaching to teach their subject minors in the Santa Barbara Junior College District for the 1968-69 college year.

2.6 Request for Adoption of Resolution No. 22, Authorizing Extended Services

The Acting Superintendent-President recommends that the Board grant authorization for substitute teachers holding the standard teaching credential with a specialization in secondary teaching and substitute teachers holding the standard teaching credential with a specialization in junior college teaching to extend their teaching service outside their major and minor stated on the credential, for the 1968-69 college year.

3. CURRICULUM AND INSTRUCTION

No report.

4. PLANTS AND PROPERTY

4.1 Report on Life Science-Geology Building Bid Schedule

Advertisements requesting bids for construction of the Life Science-Geology Building were run in the Santa Barbara News-Press on August 14 and 21, 1968. Bid opening is scheduled for September 11, 1968 at 2:00 p.m. in this Board Room. A recommendation will be made to the Board on September 12, 1968 for awarding of a contract on this job.

Further details will be reported at the time of the meeting.

4.2 Request for Adoption of Resolution No. 20 - Conveyance of Property to the State Division of Highways

Resolution No. 20 authorizes conveyance of title and granting of a temporary easement to the State Division of Highways for purposes of highway construction. The District has complied with the legal requirements leading up to this transfer of title. Unless valid objections are heard during the course of the Public Hearing (during this meeting), the Acting Superintendent-President recommends adoption of Resolution No. 20.

4.3 Progress Report on the Updating of the Ten Year Master Plan

The Acting Superintendent-President and the Administrative Dean, Business Services, will make a brief progress report on the updating of the Ten Year Plan.
5. BUSINESS AND FINANCE

5.1 Purchase Order Report

The Acting Superintendent-President recommends authorization and/or ratification of the purchase of supplies, equipment, and services on purchase orders 15565 through 15700 and 13027 through 13030; and R numbers 5008 through 5011. Please see attachments 5.1-a and 5.1-b.

5.2 Payment of Claims

The Acting Superintendent-President recommends authorization and/or ratification of the payment of claims on attachment 5.2-a and such other claims as may arise prior to the meeting in conjunction with the Santa Barbara Junior College District.

5.3 Request for Authorization to Lease a Building to House Marine Technology Classes, Apprenticeship Training Classes, and Other Vocational Offerings

Since there are no adequate facilities on campus to house certain Marine Technology and Apprenticeship Training classes, arrangements have been made to lease a building off campus. A building of suitable size has been located. The Administrative Dean, Business Services, will report on the details and plans of this lease arrangement.

The Acting Superintendent-President recommends that Mr. Sorsabal be authorized to execute a lease agreement in behalf of the District.

6. STUDENT PERSONNEL

No report.

7. GENERAL INFORMATION

No report.

8. ADJOURNMENT

The next regular meeting of the Board of Trustees of the Santa Barbara Junior College District will be held on Thursday, September 12, 1968 at 4:00 p.m. in the Board Room of Santa Barbara City College, Santa Barbara, California.

LD'A/It