REGULAR MEETING OF BOARD OF TRUSTEES
SANTA BARBARA JUNIOR COLLEGE DISTRICT
June 13, 1968 - 4:00 p.m. - Board Room

1. GENERAL FUNCTIONS

1.1 Call to Order

A regular meeting of the Board of Trustees of the Santa Barbara Junior College District was called to order by President Wells on Thursday, June 13, 1968 at 4:00 p.m. in the Board Room at Santa Barbara City College, Santa Barbara, California.

1.2 Roll Call

Members present:

Mrs. Kathryn O. Alexander (arrived just following item 2.3)
Mr. Wilbur L. Fillippini (arrived during executive session)
Mr. Sidney R. Frank (arrived at beginning of item 2.3)
Mr. James R. Garvin
Mrs. Ann Gutshall
Mrs. Dorothy N. Meigs
Mr. Benjamin P. J. Wells

Members absent:

None

Others present for all or a portion of the meeting:

Mr. Lorenzo Dall'Armi, Assistant Superintendent, Business and Finance, and Assistant Secretary-Clerk to the Board of Trustees
Mrs. Marie Lantagne, Administrative Dean, Student Personnel
Mr. Spencer Blickenstaff, Assistant Dean, Evening College
Dr. Martin Bobgan, Assistant Dean, Adult Education
Mr. Lisle C. Bresslin, Assistant Dean, Admissions and Records
Mr. James E. Foxx, Assistant Dean, Technical-Vocational
Mr. Charles F. Rheinschmidt, Assistant Dean, Student Activities
Mr. Paul Ash, Coordinator, Adult Education
Mr. Maurice E. Ryan, Coordinator, Technical and Industrial Education Classes
Dr. George Frakes, Member, Representative Council of Academic Senate
Mr. Eugene Gingerich, Director, Data Processing
Mrs. Louise H. Thornton, Secretary to the Superintendent
Mr. Douglas Gerber, student, tape recorder operator
Col. Richard Temple, consultant to Santa Barbara County Taxpayers' Association, Inc.
Mr. Wells declared that a quorum was present and ordered that the Board proceed with the regular order of business.

1.3 Welcome to Guests

Mr. Wells welcomed guests and staff members present and invited comments from the audience during the course of the meeting.

1.4 Minutes

It was moved by Mr. Garvin, seconded by Mrs. Gutshall, and carried unanimously, to approve the minutes for the regular meeting of May 23, 1968.

1.5 Hearing of Citizens and Petitions

None.

1.6 Communications

a. Letters from Legislators Regarding AB 1318 and Board of Governors of California Community Colleges

Mr. Dall'Armi reported that night letters were sent to Senator Lagomarsino and Assemblyman Shoemaker, expressing the Board's opposition to AB 1318 in its present form and asking the legislators to push for its amendment or defeat.

Other night letters were sent to the same legislators urging their support for a fair and reasonable budget for the Board of Governors of the California Community Colleges.

Both men replied that they support the Board's views and will give as much assistance as possible.

2. PERSONNEL

2.1 Certificated Personnel Assignments

It was moved by Mr. Garvin, seconded by Mrs. Meigs, and carried unanimously, to approve personnel assignments for certificated staff through 2.1-c as recommended in attachments 2.1-a and addenda.
2.2 Classified Personnel Assignments

It was moved by Mr. Garvin, seconded by Mrs. Gutshall, and unanimously carried, to approve personnel assignments for classified staff as recommended in attachment 2.2 and addenda.

(Mr. Frank entered the meeting.)

2.3 Adoption of Provision Establishing the Right of the Board to Increase Salaries During the College Year

Education Code sections 13510 and 13602 require that appropriate rules and regulations be adopted by governing boards to permit salary increases during the school year. Mr. Dall'Armi said that the provision will seldom be needed with regard to certificated staff; it will be needed mostly with regard to classified staff who earn their six-months increments at varying times of the year (on the anniversary dates of employment).

It was moved by Mr. Garvin, seconded by Mr. Frank, and unanimously carried, to adopt the following District policy statements:

The Governing Board of the Santa Barbara Junior College District retains the right to increase the annual salaries during 1968-69 of persons employed in positions requiring certification qualifications.

The Governing Board of the Santa Barbara Junior College District retains the right to increase the annual salaries during 1968-69 of persons employed in positions not requiring certification qualifications.

2.4 Executive Session

Mr. Wells announced that this item would be moved to the end of the agenda, immediately prior to adjournment.

(Mrs. Alexander entered the meeting.)

3. CURRICULUM AND INSTRUCTION

3.1 Approval of New Courses for 1968-69

Referring to attachment 3.1, Mrs. Meigs asked if any of these
courses might be dropped because of low enrollments; Mr. Foxx replied that none should lack for sufficient students. Mrs. Meigs then inquired if any were funded by MDTA; he answered "No", but that VEA, NSF, and Smith-Hughes Act funds would help finance some courses. To Mrs. Meigs' further query if the District would receive ADA for the courses so funded, Mr. Dall'Armi said "Yes, most of them."

It was moved by Mrs. Meigs, seconded by Mr. Frank, and unanimously carried, to approve the new courses for 1968-69 as listed in attachment 3.1.

4. **PLANTS AND PROPERTY**

4.1 **Adoption of Resolution No. 17 - Conveyance of Property to the State Division of Highways**

No protests being entered at the Public Hearing on this date, it was moved by Mr. Garvin and seconded by Mrs. Alexander to adopt Resolution No. 17, which authorizes and directs the President of the Board of Trustees and the Assistant Secretary-Clerk of the Board of Trustees of the Santa Barbara Junior College District to execute the grant deed granting a temporary easement to the State of California for highway construction purposes over and across certain real property belonging to the District and to convey title to certain real property belonging to the District to the State of California, Division of Highways, for all uses and purposes of public roads—said temporary easements to terminate upon completion of the construction of the adjacent highway or, in any event, not later than June 30, 1970; and which contains a description of said property. (Please see attachment 4.1.)

Roll call vote was as follows:
Ayes:  Mrs. Alexander
       Mr. Frank
       Mr. Garvin
       Mrs. Gutshall
       Mrs. Meigs
       Mr. Wells

Nays:  None

Not voting:  None

Absent:  Mr. Fillippini

5. **BUSINESS AND FINANCE**

5.1 **Purchase Order Reports**

It was moved by Mr. Frank, seconded by Mrs. Alexander, and carried unanimously, to authorize and/or ratify the purchase of supplies, equipment, and services on purchase orders 14914 through 14972, and R numbers 2051 through 2054. (Please see attachment 5.1-a.)

5.2 **Payment of Claims**

It was moved by Mr. Garvin, seconded by Mrs. Meigs, and carried unanimously, to authorize and/or ratify the payment of claims as recommended in attachments 5.2-a and 5.2-b and the addenda.

To Mr. Frank's inquiry about charges for use of the Santa Barbara High School District computer, Mr. Dall'Armi said that the computer was used for instructional purposes, mostly in late afternoons and evenings during slack periods at the City Schools administration center. Next year, the Santa Barbara Junior College District will have its own computer center for this purpose.

5.3 **Distribution of 1968-69 Tentative Budgets**

Attachments 5.3 through 5.3-i were presented solely for information and study at this time. They will be discussed and presented for adoption during the next regular meeting on June 27, 1968, when the Budget Subcommittee of the Board will make its recommendations regarding adoption of said budgets.
5.4 Adoption of Hourly Certificated Salaries and Administrative Salaries for 1968-69

As Chairman of the Board's Salary Subcommittee, Mr. Frank reported that the proposed hourly salary schedule outlined in attachment 5.4 is the first departure from the fixed hourly rate. The Subcommittee feels this change in the method by which salaries will be implemented in this category is for the better.

Mr. Frank added that the Subcommittee is pleased to arrive at some figures acceptable both in terms of the proposed budget and in the value to the hourly instructors. The proposed schedule was unanimously approved by the Subcommittee, he said, and attachment 5.4 contains the Subcommittee's recommendations to the Board. Through a series of compromises the Subcommittee, hopefully, he added, has resolved the salaries to everyone's satisfaction.

Mr. Frank indicated that the Subcommittee proposes that the ratio method of arriving at administrative salaries be retained but that the time factor for Level III positions (assistant dean) be reduced from 1.2 to 1.175.

It was moved by Mr. Frank and seconded by Mr. Garvin to adopt the hourly certificated salary schedule as outlined in attachment 5.4, for 1968-69, and the administrative salary schedule for 1968-69 as outlined by Mr. Frank.

Mrs. Meigs asked if, in step I of the hourly certificated salary schedule, there were many persons with less than a B.A. degree; Mr. Dall'Armi estimated three to five per cent of the hourly staff fall
into this category. Dr. Bobgan discussed the equivalencies involved. Mr. Frank's motion was then voted on and carried unanimously.

Dr. Bobgan stated that Mr. Hackbert, President of the Adult Education Instructors' Association, had asked him to convey that group's thanks to the Board if the schedule were adopted, and to say that the Association liked the new method whereby it negotiated with the Board's Salary Subcommittee as the initial step, rather than making a public presentation at a Board meeting.

Dr. Frakes, speaking for the SBCC Instructors' Association at the request of its President, Mr. Reynolds, stated that the schedule was satisfactory to the Association and expressed appreciation to the Board.

5.5 Approval of Blue Cross Health Insurance Increased Rates Effective October 1, 1968

Blue Cross of Southern California has announced a rate increase effective October 1, 1968. The new rates are shown below, along with the present rate structure.

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<tr>
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<th>New Rates</th>
<th>Present Rates</th>
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<tbody>
<tr>
<td>Employee</td>
<td>$14.04</td>
<td>$12.41</td>
</tr>
<tr>
<td>Two-Party</td>
<td>26.93</td>
<td>25.29</td>
</tr>
<tr>
<td>Family</td>
<td>30.72</td>
<td>28.98</td>
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Mr. Dall'Armi noted that this type of increase is statewide and is probably due to increased hospital costs brought about by the effects of Medicare. The Santa Barbara High School District, which has CPA insurance, has also been apprised of increased costs. The instructors' associations and the District chapter of the California School Employees' Association will be notified of the increase and told that if they feel the rates are out of line for the coverage, they are welcome to seek bids from other insurance companies for health coverage.
Answering Mr. Frank, Mr. Dall'Armi said that last year's levy for this expense was 7 mills; this year it will probably be no higher. He concurred with Mr. Frank that increased assessed valuation may take care of the increased expense for health insurance.

It was moved by Mr. Frank, seconded by Mr. Garvin, and carried unanimously, to approve the new rates established by Blue Cross and to authorize the Assistant Superintendent, Business and Finance, to use the new employee rate for health insurance for computing the tax levy necessary to cover District employees, effective October 1, 1968.

5.6 Ratification of Renewal of Agreement with Santa Barbara City Schools for Contract Services Performed for the District

The agreement with the Santa Barbara City Schools for certain business and maintenance services expires as of June 30, 1968. The City Schools Board of Education has approved the renewal of this agreement for another one-year period.

Mr. Frank asked when the Santa Barbara Junior College District's computer services will take over this work. Mr. Dall'Armi explained that it would not be feasible to move business data processing to the campus until the District has its own accounting services. The District wants to be able to occupy one person full time before moving into this area. To be handled on campus this year will be data processing for the Admissions and Records office, and instruction in mathematics and business education classes. Payroll doubtless will be the first business function transferred to the college campus (possibly July 1, 1969). Mr. Dall'Armi suggested that the District might wish to bring Dr. Joyner back as a consultant on the timing of such transfers. It will be some time before the District can afford to take over the total maintenance function, he added.
2. PERSONNEL (continued from earlier portion of meeting; see page 3)

2.4 Executive Session and Subsequent Motions in Regular Session, Regarding Personnel Matters

Mr. Wells announced that the Board would go into executive session in the Superintendent's Office to discuss personnel matters, and would later reconvene in regular session in the Board Room.

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At this point, Col. Richard Temple, consultant for the Santa Barbara County Taxpayers' Association, Inc., said he would like to file with the Board a letter from the Association, regarding the District's Tentative Budgets. He said this would give the Board's Budget Subcommittee some suggestions for consideration before the June 27, 1968 Board meeting at which the Tentative Budgets will be discussed and presented for adoption. (He handed the letter to the Superintendent's secretary, Mrs. Thornton. Please see attachment 5.3-j.)

* * * * *

The Board then adjourned at 4:27 p.m. to go into executive session in the Superintendent's Office. (Mr. Fillippini arrived during the executive session.)

The Board reconvened in regular session at 5:34 p.m. in the Board Room.

It was moved by Mr. Fillippini, seconded by Mrs. Meigs, and carried unanimously, that Mr. Dall'Armi be appointed Acting Superintendent-President on an interim basis, effective July 1, 1968, until the selection of a permanent Superintendent-President is made.

It was moved by Mr. Frank, seconded by Mrs. Alexander, and carried unanimously, that President Wells appoint a subcommittee to search for a permanent Superintendent-President.
It was moved by Mr. Garvin, seconded by Mrs. Gutshall, and carried unanimously, that the position of Administrative Dean, Business Services, be filled at the earliest possible date.

8. ADJOURNMENT

The meeting was adjourned at 5:42 p.m. The next regular meeting will be held June 27, 1968 at 4:00 p.m. in the Board Room of Santa Barbara City College, Santa Barbara, California.

Attest: 
Mr. Benjamin B. J. Wells
President, Board of Trustees
Santa Barbara Junior College District

Mr. Lorenzo Dall'Armi
Assistant Superintendent and Assistant Secretary-Clerk to the Board of Trustees Santa Barbara Junior College District

Approved by the Board of Trustees

on June 27, 1968