AGENDA FOR REGULAR MEETING OF BOARD OF TRUSTEES

SANTA BARBARA JUNIOR COLLEGE DISTRICT

May 9, 1968 - 4:00 p.m. - Board Room

1. GENERAL FUNCTIONS
   1.1 Call to Order
   1.2 Roll Call
   1.3 Welcome to Guests
   1.4 Minutes
   1.5 Hearing of Citizens and Petitions
   1.6 Communications

      None.

2. PERSONNEL
   2.1 Certificated Personnel Assignments

      The Superintendent recommends authorization and/or ratification of certificated personnel assignments according to the recommendations noted in attachment 2.1.

   2.2 Classified Personnel Assignments

      The Superintendent recommends authorization and/or ratification of classified personnel assignments according to the recommendations noted in attachment 2.2.

3. CURRICULUM AND INSTRUCTION

   No report.

4. COLLEGE PLANTS AND PROPERTY
   4.1 Acceptance of Automobile Donated to the District for Use in Auto Shop

      Dr. Kermit A. Seefeld has donated a 1958 Ford Sunliner (approximate value $200) to the District for use in the Auto Shop. The Superintendent recommends that this gift be accepted and that a letter of acknowledgment be sent to Dr. Seefeld.

5. BUSINESS AND FINANCE
   5.1 Purchase Order Report

      The Superintendent recommends authorization and/or ratification of
the purchase of supplies, equipment, and services on purchase orders 14795 through 14868, and R numbers 2033 through 2045. Please see attachment 5.1-a.

5.2 Payment of Claims

The Superintendent recommends authorization and/or ratification of the payment of claims on attachments 5.2-a and 5.2-b and such other claims as may arise prior to the meeting in conjunction with the Santa Barbara Junior College District.

5.3 Agreement for Administering Employee Tax-Sheltered Annuities

Heretofore, tax-sheltered annuities for District employees have been administered by the County Superintendent of Schools. The County office is turning over this responsibility to individual districts as of July 1, 1968. Since the District payroll is still being handled by the City Schools, the Superintendent recommends that the Junior College District use the same procedure as adopted by the City Schools.

Under the arrangements entered into by the City Schools, the South Coast Agents and Managers Association will service the annuity program. The Superintendent recommends that the Assistant Secretary-Clerk be authorized to sign the agreement with the South Coast Agents and Managers Association for the administering of the tax-sheltered annuities program for the District.

5.4 Presentation of Budget Calendar

The time is approaching for the Board to study and adopt the budget for the 1968-69 college year. Certain legal requirements must be adhered to in the process leading up to the adoption of the final budget. To facilitate this end, a suggested budget calendar is submitted for Board consideration (please see attachment 5.4). The Superintendent recommends that this calendar be adopted.

5.5 Ratification of Agreement with the Architectural Firm of Daniel, Mann, Johnson, and Mendenhall

The settlement of the arbitration suit brought against the District by Viola, Inc., has necessitated that an agreement be consummated between the District and Daniel, Mann, Johnson, and Mendenhall. This agreement deals with certain insurance adjustments and releases. The County Counsel has drawn up the necessary documents which have been approved and signed by DMJM. The Superintendent recommends Board approval of this agreement in behalf of the District, with authorization for the Secretary-Clerk to execute the necessary papers.

5.6 Classified Salary Proposals

The Salary Subcommittee of the Board has received the proposals pertaining to classified salaries made by the California School Employees Association, Chapter 289, of the District. After careful study, the
Subcommittee recommends adoption of the proposals as outlined in attachments 5.6-a through 5.6-j.

The Superintendent concurs with this recommendation.

5.7 Certified Salary Proposals

Attachments 5.7-a through 5.7-c contain the certified salary proposals which have been studied and recommended for approval by the Salary Subcommittee of the Board. It should be noted that no recommendations are made at this time regarding hourly pay rates or administrative salaries. These will be forthcoming at a later date. Further information regarding these proposals will be presented at the time of the meeting.

The Superintendent recommends approval.

6. STUDENT PERSONNEL

No report.

7. GENERAL INFORMATION

7.1 Resolution No. 15 - Endorsement of State Bond Proposal (Proposition 2)

At the Board's request, a resolution endorsing the State Bond Proposal (Proposition 2) to be voted on June 4, 1968 has been drafted. Please see attachment 7.1.

7.2 Organization of Region 5, California Junior College Association

On Saturday, May 4, 1968, the organizational meeting of Region 5 of the California Junior College Association was held at Ventura Junior College. A constitution was adopted and officers were elected. Under the new constitution, a board member should be designated by the Board of Trustees to represent it on the Delegate Assembly. This should be done before the fall meeting. Dr. Rockwell will answer any questions regarding the organization of the Region.

8. ADJOURNMENT

The next regular meeting of the Board of Trustees of the Santa Barbara Junior College District will be held on Thursday, May 23, 1968 at 4:00 p.m. in the Board Room of Santa Barbara City College, Santa Barbara, California.

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