AGENDA FOR REGULAR MEETING OF BOARD OF TRUSTEES
SANTA BARBARA JUNIOR COLLEGE DISTRICT

December 12, 1968 - 4:00 p.m. - Board Room

1. GENERAL FUNCTIONS

1.1 Call to Order
1.2 Roll Call
1.3 Welcome to Guests
1.4 Minutes
1.5 Hearing of Citizens and Petitions
1.6 Communications

a. Legislative Questionnaire Developed by the Junior College Section
Steering Committee of California School Boards Association

A copy of a legislative questionnaire covering some of the issues coming up before the legislature in the 1969 session is included in the materials accompany the agenda sent to Board members. Since the deadline for returning the questionnaire is December 20, 1968, each Board member is requested to submit his completed copy to the Acting Superintendent-President's office by the 18th. These will be forwarded to the CSBA office for tabulation.

Should any Board member have questions regarding the items covered in the questionnaire, please feel free to call upon the Acting Superintendent-President or any other staff member for information.

2. PERSONNEL

2.1 Certificated Personnel Assignments

The Acting Superintendent-President recommends authorization and/or ratification of certificated personnel assignments, according to the recommendations noted in attachment 2.1.

2.2 Classified Personnel Assignments

The Acting Superintendent-President recommends authorization and/or ratification of classified personnel assignments according to the recommendations noted in attachment 2.2.
3. CURRICULUM AND INSTRUCTION

3.1 Request for Approval of Adult Education Classes for Winter Term 1968-69 or Spring Semester 1969

The Acting Superintendent-President recommends approval of the Adult Education Division courses to begin the Winter term 1968-69 or Spring semester 1969. (Please see attachments 3.1-a and 3.1-b.) Mr. Wake will be present to answer any questions.

4. PLANTS AND PROPERTY

4.1 Request for Authorization to Complete Electrical Connections at Nopal Street Facility

The first phase of the electrical installation at Nopal Street is under way. It is estimated that to complete the electrical circuitry as necessary it will cost approximately $3,500.00. The Acting Superintendent-President recommends that the business office be authorized to proceed with the final phase of the electrical installations at the Nopal Street facility at a cost of not to exceed $3,500.00.

4.2 Report of Fire at Adult Education Center

Last week, fire gutted one of the office buildings at the Adult Education Center. A brief report will be made to the Board regarding the details of the fire, the amount of damage done, and possible courses open to the District in repairing or rehabilitating the building.

4.3 Facility Utilization Report - Nopal Street Property

At the last Board meeting, it was requested that a report be made regarding the projected use of the Nopal Street facility. Mr. Blickenstaff, who is the facility coordinator, has prepared a brief status report for your information.

5. BUSINESS AND FINANCE

5.1 Purchase Order Report

The Acting Superintendent-President recommends authorization and/or ratification of the purchase of supplies, equipment, and services on purchase orders 16279 through 16361, and R number 5031. Please see attachment 5.1-a.

5.2 Payment of Claims

The Acting Superintendent-President recommends authorization and/or ratification of the payment of claims on attachment 5.2-a, and such other claims as may arise prior to the meeting in conjunction with the Santa Barbara Junior College District.
5. BUSINESS AND FINANCE

5.2 Payment of Claims

Bond Building Fund

Amount due on claims not covered by purchase orders:

Testing
- Buena Engineering
  Life Science-Geology Bldg. $592.50

Total - Bond Fund $592.50

General Fund

Amount due on claims not covered by purchase orders:

Consultant
- Robert G. Poolman $1,646.78

Transportation on Job
- Maxine Dekker $10.60
- Dick Weist 25.20 35.80

Travel and Conference
- Lisle C. Bresslin 4.50
- George E. Frakes 4.00
- Robert D. Rutherford 80.88 89.38

Total - General Fund $1,771.91

5.5 Acceptance of Audit Report

The annual report of School District Funds and auxiliary activities for the 1967-1968 school year has been completed by William D. Kendall, C.P.A. Questions regarding reports and recommendations will be answered during the presentation. The Acting Superintendent-President recommends the Audit Report be accepted.

5.6 Request for Ratification of Agreements with Area Clinics for Use of Clinical Facilities by Medical Assisting Program Students

An agreement form has been developed to provide suitable clinical experience for students in the Medical Assisting Program. The Sanauma Medical Clinic and the Santa Barbara Medical Clinic are the clinics to be involved in the training program. The terms of the affiliation agreement will be reviewed at the time of the Board meeting. The Acting Superintendent-President recommends that the Board ratify these agreements and that the Administrative Dean, Business Services, be authorized to take care of the necessary paper work.
5.3 Request for Authorization to Purchase Furniture and Equipment for Nopal Street Facility

The facility located at 312 Nopal Street will house certain classrooms. It will be necessary to furnish each classroom with furniture and other equipment for instructional purposes. It has been estimated that $4,000.00 will be required to purchase this furniture and equipment. The Acting Superintendent-President recommends that the business office be authorized to proceed with the purchase of the necessary furniture and equipment at a cost not to exceed $4,000.00.

5.4 Adoption of Resolution No. 31 Calling for a Bond Election in the Spring of 1969

At its last meeting, the Board adopted a course of action to be followed in raising the District matching funds for the Mesa Campus construction program under Senate Bill 691 and the Ten-Year Plan. One of the stipulations in the policy position assumed by the Board was a commitment to give the taxpayers of the District a choice between "pay-as-you-go" or long-term financing as provided in bonds. Mr. Fillipini, chairman of the Board subcommittee on planning, will present the recommendation of his subcommittee on the details of a proposed bond election.

6. STUDENT PERSONNEL

6.1 Request for Board Approval to Revise the Probation and Disqualification Policy

The Scholastic Standards Committee has recommended that certain revisions be made in the Student Probation and Disqualification Policy. The revised policy is to be found in attachment 6.1-a, while the existing policy is listed under attachment 6.1-b. Mrs. Lantagne will outline the significant changes.

The Acting Superintendent-President recommends that the Board approve the revised Student Probation and Disqualification Policy.

7. GENERAL INFORMATION

7.1 Report on the City College Academic Senate

In accordance with legislative procedure outlined in Assembly Concurrent Resolution 48, the Board—on June 10, 1965—authorized formation of an academic senate for City College. This senate has now been functioning for a period in excess of three years. Mr. Bagish, president of the senate, will make a brief report to the Board, at which time he will review the history, the role, and the accomplishments of the SBCC Academic Senate.
5.7 Negotiation for Liability Insurance

The Marine Technology Program has caused our insurance
carrier to reconsider our premium due to an increased exposure.
The Acting Superintendent-President recommends that the
Assistant Dean, Business Services be authorized to renegotiate
our insurance to ensure adequate coverage for increased exposure.
7.2 Adoption of Resolution No. 32 - Request that Top Priority be Given to Junior College Students Who Transfer to State Colleges

The administration has prepared a resolution to be sent to the Board of Governors of the California Community Colleges. This resolution requests support for granting top priority to junior college students seeking transfer to state colleges.

The Acting Superintendent-President recommends adoption of Resolution No. 32.

8. ADJOURNMENT

Because the date of the next regularly scheduled Board meeting is the day after Christmas, the Acting Superintendent-President recommends that this meeting be cancelled, and that the Board meet next on the regular date of Thursday, January 9, 1969.