MINUTES OF ADJOURNED MEETING OF BOARD OF TRUSTEES
SANTA BARBARA JUNIOR COLLEGE DISTRICT

November 26, 1968 - 4:00 p.m. - Board Room

1. GENERAL FUNCTIONS

1.1 Call to Order

An adjourned meeting of the Board of Trustees of the Santa Barbara
Junior College District was called to order by President Wells on
Tuesday, November 26, 1968 at 4:00 p.m. in the Board Room at Santa
Barbara City College, Santa Barbara, California.

1.2 Roll Call

Members present:

Mrs. Kathryn O. Alexander
Mr. Wilbur L. Fillippini
Mr. Sidney R. Frank
Mr. James R. Garvin
Mrs. Ann Gutshall
Mrs. Dorothy N. Maiges
Mr. Benjamin P. J. Wells

Members absent:

None

Others present for all or a portion of the meeting:

Mr. M. L. (Pat) Huglin, Administrative Dean, Instruction
Mrs. Marie Lantagne, Administrative Dean, Student Personnel
Mr. Donald K. Sorsabal, Administrative Dean, Business Services, and
Assistant Secretary-Clerk to the Board of Trustees
Mr. Selmer O. Wake, Director-Administrative Dean, Adult Education
Mr. R. Spencer Bickenstaff, Assistant Dean, Community Services and
Special Programs
Dr. Martin Bobgan, Assistant Dean, Adult Education
Mr. James E. Foxx, Assistant Dean, Vocational/Technical
Mrs. Margaret F. McGillin, Assistant Dean, Health Occupations
Dr. Richard E. Gillies, Coordinator, Evening College
Mr. Henry H. Bagish, President, Academic Senate
Mr. Theron Barnes, Audio-Visual Assistant and Representative of
Chapter 289, California School Employees Association
Mr. Jerry Buzzard, student, tape recorder operator
Mrs. Louise H. Thornton, Secretary to the Superintendent
A few other SBCC staff members
Mrs. Katherine McCloskey, Santa Barbara News-Press staff writer
Miss Ellen Wakefield, SBCC Channels editor
Mr. Daniel J. Montoro, Executive Secretary, Santa Barbara County Taxpayers Association, Inc.

Mr. Wells declared that a quorum was present and ordered that the Board proceed with the regular order of business.

1.3 Welcome to Guests

Mr. Wells welcomed guests and staff members present and invited comments from the audience during the course of the meeting.

1.4 Minutes

It was moved by Mr. Garvin, seconded by Mrs. Gutshall, and carried unanimously to approve the minutes for the regular meeting of November 14, 1968.

1.5 Hearing of Citizens and Petitions

None

1.6 Communications and Conferences

a. Representation at Donor-Recipient Scholarship Tea

Mr. Wells thanked Mrs. Alexander and Mrs. Meigs for representing the Board at the Donor-Recipient Scholarship Tea held on campus November 24, 1968. Mrs. Meigs concurred with Mrs. Alexander's remarks that the affair was well organized and that not only the local groups giving scholarships but also the counselors should be commended for their participation.

b. Representation at CJCA Region 5: Recommended Resolution Regarding Junior College Students Wishing to Transfer to State Colleges

Mr. Wells thanked Mr. Frank for representing the Board at the California Junior College Association's Region 5 conference in Ventura on November 23, 1968. Mr. Frank commented that representatives from school boards, faculties, and student bodies met together to discuss such items as a statewide academic senate, junior college
credentials, the problem of state colleges freezing enrollments because of failure of Proposition 3, a statewide sabbatical leave policy, implementation of programs for the disadvantaged students in Region 5, and statewide tenure.

They passed a motion urging that state colleges make every effort to accommodate junior college transfer students this spring. They also passed a motion, with the additional provision that it be sent to the attention of the president of Los Angeles Southwest College, recommending that state colleges be requested to waive the 70-unit limitation for eligible junior college transfers whenever the state colleges find it necessary to impose restrictions on junior college transfer enrollments. Mr. Bresslin, faculty representative at the conference, noted that as most state colleges close their doors, our transferring students have a limited choice and also face such problems as the draft status and how many junior college units may be transferred.

Mrs. Lantagne reported that, since the initial news release, the chancellor of the state colleges has announced that top priority will be given to transferring junior college students. To Mrs. Meigs' query about high school student transfers, she replied that Santa Barbara High School has requested 60 applications for any of its interested students who wish to enroll in state colleges at midyear; however, not this many may actually apply. She noted that SBCC is writing an individual letter of appeal for each of its students in need of one. She concurred with Mr. Frank that it would be a good idea for the Board to send to the Board of Governors of the California Community Colleges a resolution covering the situation.
It was moved by Mr. Frank, seconded by Mr. Fillippini, and carried unanimously that the administration prepare, for adoption at the December 12, 1968 Board meeting, a resolution recommending that the Board of Governors of the California Community Colleges back the giving of top priority to junior college students by the state colleges.

Following Mr. Frank's comment that students attending the Region 5 conference offered excellent suggestions during the sessions, and Mr. Bresslin's suggestion that the Board go on record regarding student representation at such conferences, it was moved by Mr. Frank, seconded by Mrs. Alexander, and carried unanimously that student representatives should participate in both the area and the statewide CJCA meetings.

2. PERSONNEL

2.1 Certificated Personnel Assignments

Mr. Sorsabal announced that the words "as needed" should be added to the notation "$1,000 per month" in the item on Dr. David B. Probert, MDTA Supervisor-Counselor. This is necessary, he said, because the program comes under review every 60 days. Also, the effective date of Mr. Rheinschmidt's resignation should read "1969".

It was moved by Mr. Fillippini, seconded by Mrs. Alexander, and carried unanimously to approve personnel assignments for certificated staff as recommended in attachment 2.1 and the addenda.

Mr. Fillippini expressed regret at learning of Mr. Rheinschmidt's resignation. Mrs. Alexander added that his leaving would be a great loss to the District, for he has served ably and has represented the students very well. Mrs. Lantagne explained that Mr. Rheinschmidt's
new position at Santa Clarita Valley Junior College District will be that of Assistant Superintendent, Student Personnel (the work will be similar to Mrs. Lantagne's at SBCC), with a large increase in salary. She lauded Mr. Rheinschmidt as being extremely able in his position at SBCC and said the staff greatly regrets his leaving. The vacancy will be advertised immediately, she continued; it is hoped to fill the position by February 1, 1969.

2.2 **Classified Personnel Assignments**

It was moved by Mr. Fillippini, seconded by Mrs. Alexander, and carried unanimously to approve personnel assignments for classified staff as recommended in attachment 2.2 and the addenda.

3. **CURRICULUM AND INSTRUCTION**

No report.

4. **PLANTS AND PROPERTY**

4.1 **Approval to Install Electrical Power in Nopal Street Building**

Mr. Sorsabal noted that the needs described in agenda items 4.1 and 4.2 exist because, under terms of the contract, the District took the building "as is." The District will have to spend at least $10,000 to make the building useable for all groups (MDTA, Apprenticeship, Marine Technology).

It was moved by Mr. Garvin and seconded by Mrs. Alexander to authorize the Administrative Dean, Business Services, to employ B & T Electric, Inc., on a time and materials basis and at a cost not to exceed $3,000.00, to install the electrical circuitry necessary for the initial phase of the remodeling of the Nopal Street building.

Mr. Fillippini emphasized that a closer contact with trades unions is needed in view of labor's interest in the type of classes and equipment
to be housed in this building. He asked for a full report on the allocation of space and said that several responsible leaders have indicated they would be willing to donate toward long-needed equipment, through their special funding, once they know the District's exact intentions.

Mr. Blickenstaff stated that the building will be ready January 2, 1969. To Mr. Fillippini's request for copies of the scheduling, he said they would be available at the next Board meeting. Mrs. Meigs suggested that, in light of the sizeable investment in the building, the Board might like to visit it when it is completed. Mr. Wake asked Mr. Fillippini: if a list of needed equipment were prepared by Mr. Ryan, would it be helpful in obtaining the donations he mentioned? Mr. Fillippini said that matching funds may be obtained for this purpose.

Mr. Garvin's motion was then voted on and carried unanimously.

4.2 Approval to Install Lighting Fixtures in Nopal Street Building

It was moved by Mr. Garvin, seconded by Mr. Fillippini, and carried unanimously to authorize the Administrative Dean, Business Services, to proceed with the acquisition and installation of necessary lighting fixtures to illuminate sufficiently the Nopal Street building for its initial education use, at a cost not to exceed $2,500.00.

4.3 Authorization to Purchase Video Tape Equipment

The College purchased one video tape recorder this year and found it has a high utilization factor. Brooks Foundation recently offered to sell the District a similar piece of equipment, used only five times, at a substantial savings. Mr. Sorsabal said that the Associated Students then purchased the recorder from Brooks Foundation, with the understanding that the District would, in turn, purchase it from the AS.

Mr. Frank said he hoped this would be a toehold on getting closed circuit TV for instructional purposes; also, he asked if anything were
being done to establish a campus FM station. Mr. Huglin replied, "We are not actively pursuing this idea at this time." Mr. Frank then asked if the drama department would have use for the recorder. Mr. Sorsabal answered that the science and physical education divisions have been using the present equipment continuously; Mr. Buzzard said that the drama department would like to use it but must wait because of prior requests from other departments. Mr. Frank added that he will contact the drama staff regarding some surplus equipment he has that might be useful to them.

It was moved by Mrs. Alexander, seconded by Mr. Frank, and unanimously carried to authorize the Administrative Dean, Business Services, to purchase from the Associated Students, at a cost not to exceed $1,000.00, a used video tape recorder and peripheral equipment recently purchased from Brooks Foundation by the AS.

4.4 **Authorization to Purchase IBM Disk Packs**

The District is currently renting six disk packs for the 1401 computer at a rate of $12.00 per month each, a total month's charge of $72.00. An investigation reveals that these same packs could be purchased at a monthly cost of approximately $40.00 on a 60-month lease-purchase agreement, at which time they would be owned by the District—a savings of approximately $2,000.00. There is no maintenance problem with this equipment and the packs can be used with the system 360 computers.

It was moved by Mrs. Alexander, seconded by Mr. Fillippini, and unanimously carried to authorize the Administrative Dean, Business Services, to contract with IBM for the purchase of six disk packs over a 60-month period, under the terms listed above.

5. **BUSINESS AND FINANCE**

5.1 **Purchase Order Reports**

It was moved by Mr. Garvin, seconded by Mrs. Meigs, and unanimously
carried to authorize and/or ratify the purchase of supplies, equipment, and services on purchase orders 16161 through 16278. (Please see attachment 5.1-a.)

5.2 Payment of Claims

It was moved by Mr. Frank, seconded by Mrs. Meigs, and unanimously carried to authorize and/or ratify the payment of claims as recommended in attachments 5.2-a and 5.2-b and the addenda.

5.3 Approval to Cooperate with Westmont College in Submitting an Application for Title III Funds (Library Materials)

It was moved by Mrs. Meigs, seconded by Mr. Fillippini, and unanimously carried to approve submitting, in cooperation with Westmont College, a joint Title III project for library materials. SBCC may receive up to $4,460 for purchase of periodicals and other materials if the project is approved.

5.4 Approval to Submit an Application for Higher Education Act, Title I, Funds (Health and Physical Education Complex)

It was moved by Mr. Fillippini, seconded by Mr. Garvin, and carried unanimously to authorize the preparation of a project, to be submitted to the Department of Health, Education, and Welfare, for Higher Education Act, Title I funds for the Health and Physical Education Complex at SBCC.

Answering Mrs. Meigs' query, Mr. Sorsabal said that Robert C. Poolman and Associates, the District's planning consultants, are working on this. The complex is scheduled for construction in the first phase of the Ten-Year Plan as outlined in SB 691. Because this facility is to be used extensively for instructional purposes, there is a good chance that the project will be approved.

5.5 Adoption of Resolution No. 30 - Funding of the 1969-70 Construction Program Under SB 691

Under terms of Senate Bill 691, the governing board of a junior
college district must submit to Sacramento by December 1, 1968 a resolu-
tion outlining the method to be used for raising the District's share
of the funds to finance 1969-70 construction projects.

Mr. Fillippini, chairman of the Board's Subcommittee on Planning,
read Resolution No. 30. It was then moved by Mr. Fillippini and seconded
by Mr. Garvin to adopt Resolution No. 30 as recommended unanimously by
the Subcommittee on Planning and as outlined in attachment 5.5.

Mr. Fillippini then stated that the resolution is the result of
numerous meetings held by the subcommittee and others; the purpose of
presenting the resolution at this Board meeting appears in the last
"Whereas" which states, "the requirements of Senate Bill 691 make it
mandatory for the Board of Trustees to confirm the method of financing
to the State by December 1, 1968 in order to be included in the State
budget." The resolution explains that the District's share will be
raised in one of two ways: first, a bond election (the Board's preferred
method) will be held; if the election fails, a permissive override tax
will be levied.

The Board's Subcommittee on Planning has met with Mr. Sorsabal, Mr.
Huglin, Mr. Shiffman and Mr. Montoro (the latter two being officers of
the Santa Barbara County Taxpayers Association, Inc.) this week. (Mr.
Dall'Armi was unable to meet with the group because of illness.) Mr.
Fillippini recalled that prior to the District's last bond election,
this taxpayers' group said it couldn't support a tax override but it
would look favorably on a bond issue. Regarding the presently proposed
bond election, he said, that this is not to say at this time that the
organization will say yes or no, but Mr. Shiffman and Mr. Montoro have
been most cooperative with the committee and will participate in future
meetings to work out various details.
Mrs. Meigs asked: if a tax override of 30-40 cents per $100 of assessed valuation were necessary, would it be levied at that amount for only one year? Mr. Sorsabal replied that, according to the Ten-Year Plan, the second year's levy would be approximately the same amount as the first year and then it would begin to taper off. Mrs. Meigs then pointed out that the bonding would extend over a 25-year period and would cost taxpayers less than the tax. Mr. Sorsabal added that over a 25-year period, the maximum tax would be about six cents; this might be cut to four cents if all bonds were sold in the first year and the sum not needed for 1969-70 were invested. The cost of carrying out the Ten-Year Plan, he said, will be about $4,500,000, taking into account the Federal share.

Referring to priorities, Mr. Fillippini pointed out that the Health and Physical Education Complex is not just a gymnasium; it includes classrooms and it can be used by the entire community. At the present time, the District cannot comply with State requirements because it hasn't the required physical education facilities. Mr. Sorsabal noted that within the next calendar year the Ten-Year Plan must be re-examined to ascertain if any shifting of priorities is desirable.

Roll call vote was then taken on Mr. Fillippini's motion, as follows:

Ayes:        Mrs. Alexander  Mrs. Cutshall
               Mr. Fillippini  Mrs. Meigs
               Mr. Frank      Mr. Wells
               Mr. Garvin

Nays:        None

Not voting:  None

Absent:      None

Mr. Fillippini expressed the subcommittee's appreciation for the Board's support and for the advice and assistance given by Mr. Shiffman and Mr. Montoro.
Mr. Sorsabal stated that at the December 12, 1968 Board meeting, a resolution calling for a bond election will be submitted to the Board. Earliest date for such an election would be March 4, 1969. Mr. Wells thanked the subcommittee for its fine work.

5.6 Approval of MDTA Projects

It was moved by Mr. Frank and seconded by Mr. Fillippini to approve the following MDTA projects, subject to the availability of personnel, funds, and adequate housing for the programs:

<table>
<thead>
<tr>
<th>Position</th>
<th>Amount</th>
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<tbody>
<tr>
<td>Machine Set-up Operator</td>
<td>$71,747.00</td>
</tr>
<tr>
<td>Custodian-Porter I</td>
<td>18,300.00</td>
</tr>
<tr>
<td>Nurse (Licensed Vocational)</td>
<td>36,164.00</td>
</tr>
<tr>
<td>Nurse's Aide, Orderly</td>
<td>9,360.00</td>
</tr>
<tr>
<td>Laborer, Nursery</td>
<td>16,924.00</td>
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Answering Mrs. Alexander's query, Mr. Wake said that 15 students are involved in the Machine Set-up Operator class. Mr. Sorsabal stated that these projects will necessitate additional remodeling of the Nopal Street building. Mr. Foxx said that the machine shop would be utilized also by the Apprenticeship program. Mr. Fillippini commented that the recommendations offered at this Board meeting are the results of studies made by top-level people who comprised a countywide committee studying the area's vocational education needs.

Mr. Frank's motion was then voted on and carried unanimously.

5.7 Approval to Apply for Payment of Education Services for the Work Incentive Program (WIN)

Mr. Wake explained that a large number of heads of households who are now on public assistance will be paid over and above their welfare subsistence for enrolling in the WIN program. Any supplemental education needed can also be obtained for them. Mr. Sorsabal commented that there is a difference of opinion regarding what "excess costs" means. The District has been assured, he said, that it means over and above what
the State gives the District; however, there is nothing in writing to confirm this.

It was moved by Mr. Fillippini, seconded by Mr. Frank, and unanimously carried to apply for payment of education services for the Work Incentive Program (WIN) administered by the State Department of Education.

6. STUDENT PERSONNEL

No report.

7. GENERAL INFORMATION

7.1 Progress Report on Search for Superintendents-President

Mr. Frank, chairman of the screening committee, told the Board that the committee is in the process of evaluating the 29 applications received to date. When all applications received by the deadline date have been screened, the committee will stratify the results. Gross screening should be completed by mid-December.

8. ADJOURNMENT

At 5:14 p.m., it was moved by Mr. Garvin, seconded by Mr. Fillippini and unanimously carried to adjourn the meeting and to meet next on the regular meeting date of December 12, 1968 at 4:00 p.m. in the Board Room of Santa Barbara City College, Santa Barbara, California.

Attest:

Benjamin P. J. Wells
President, Board of Trustees
Santa Barbara Junior College District

Donald K. Sorsabal
Administrative Dean, Business Services, and Assistant Secretary-Clerk to the Board of Trustees
Santa Barbara Junior College District

Approved by the Board of Trustees

on December 12, 1968