AGENDA FOR ADJOURNED MEETING OF BOARD OF TRUSTEES
SANTA BARBARA JUNIOR COLLEGE DISTRICT

November 26, 1968 - 4:00 p.m. - Board Room

1. **GENERAL FUNCTIONS**
   1.1 *Call to Order*
   1.2 *Roll Call*
   1.3 *Welcome to Guests*
   1.4 *Minutes*
   1.5 *Hearing of Citizens and Petitions*
   1.6 *Communications*

   None.

2. **PERSONNEL**
   2.1 *Certificated Personnel Assignments*

   The Acting Superintendent-President recommends authorization and/or ratification of certificated personnel assignments, according to the recommendations noted in attachment 2.1.

   2.2 *Classified Personnel Assignments*

   The Acting Superintendent-President recommends authorization and/or ratification of classified personnel assignments according to the recommendations noted in attachment 2.2.

3. **CURRICULUM AND INSTRUCTION**

   No report.

4. **PLANTS AND PROPERTY**

   4.1 *Request for Approval to Install Electrical Power - Nopal Street Facility*

   A survey of the initial minimal electrical needs for classes currently assigned to use the Nopal Street facility has been compared with existing power available. Both Goleta Electric and B & T Electric, Inc., have estimated the cost of the job on a time and materials basis.

   The Acting Superintendent-President recommends that the Board authorize the Administrative Dean, Business Services, to employ B & T Electric, Inc., on a time and materials basis and at a cost not to exceed $3,000.00, to install the electrical circuitry necessary for the initial phase of the remodeling project.
4.2 Request for Approval to Install Lighting - Nopal Street Facility

The available illumination in the Nopal Street facility is insufficient for the proposed educational needs. A lighting contractor has estimated that providing the necessary lighting for the initial phase of facility utilization will require an investment of approximately $2,500.00.

The Acting Superintendent-President recommends that the Board authorize the Administrative Dean, Business Services, to proceed with the acquisition and installation of necessary lighting fixtures to illuminate sufficiently the facility for its initial educational use, at a cost not to exceed $2,500.00.

4.3 Authorization to Purchase Video Tape Equipment

The College has purchased one video tape recorder this year and has found it has a high utilization factor. A second video tape recorder will greatly enhance our educational program. The Brooks Foundation offered to sell such a piece of equipment, used only five times, to the College at a substantial savings. The Associated Students have purchased the equipment from Brooks.

The Acting Superintendent-President recommends that the Board authorize the Administrative Dean, Business Services, to purchase this used video tape recorder and peripheral equipment from the Associated Students, at a cost not to exceed $1,000.00.

4.4 Purchase of IBM Disk Packs

The District is currently renting six disk packs for the 1401 computer at a rate of $12.00 per month each, a total month's charge of $72.00. An investigation reveals that these same disk packs could be purchased at a monthly cost of approximately $40.00 on a 60-month lease-purchase agreement, at which time they would be owned by the District, a savings of approximately $2,000.00. There is no maintenance problem with this equipment and they may be used with the system 360 computers.

The Acting Superintendent-President recommends that the Board authorize the Administrative Dean, Business Services, to contract with IBM for the purchase of six disk packs over a 60-month period.

5. BUSINESS AND FINANCE

5.1 Purchase Order Report

The Acting Superintendent-President recommends authorization and/or ratification of the purchase of supplies, equipment, and services on purchase orders 16161 through 16278. See attachment 5.1.
5.2 Payment of Claims

The Acting Superintendent-President recommends authorization and/or ratification of the payment of claims on attachments 5.2-a and 5.2-b and such other claims as may arise prior to the meeting in conjunction with the Santa Barbara Junior College District.

5.3 Request for Approval to Cooperate with Westmont College in Submitting an Application for Title III Funds

A joint Title III project for library materials has been prepared by Westmont College. If approved, City College would stand to receive up to $4,460 for purchase of periodicals and other materials.

The Acting Superintendent-President recommends that the Board give approval for submitting this joint application.

5.4 Request for Approval to Submit an Application for Higher Education Act, Title I, Funds

The Health and Physical Education Complex is scheduled for construction in the first phase of the Ten-Year Plan as outlined in SB 691. Because this facility is to be used extensively for instructional purposes, there is a good chance that a project application for Title I funds could be approved.

The Acting Superintendent-President recommends that the Board authorize the preparation of a project to be submitted to HEW for Federal funds on the Health and Physical Education Complex.

5.5 Resolution No. 30 - Funding of the 1969-70 Construction Program Under SB 691

Under terms of SB 691, the governing board of a junior college district must submit to Sacramento by December 1, 1968 a resolution outlining the method to be used for raising the District share of the funds to finance the 1969-70 construction projects. The Planning Subcommittee of the Board has been working on such a resolution for this District. The resolution will be presented for consideration at the time of the meeting.

6. STUDENT PERSONNEL

No report.

7. GENERAL INFORMATION

7.1 Report on Search for a Superintendent-President

A progress report will be made to the Board regarding the search for a permanent superintendent-president.
8. **ADJOURNMENT**

The next regular meeting of the Board of Trustees of the Santa Barbara Junior College District will be held on Thursday, December 12, 1968 at 4:00 p.m. in the Board Room of Santa Barbara City College, Santa Barbara, California.