MINUTES OF REGULAR MEETING OF BOARD OF TRUSTEES
SANTA BARBARA JUNIOR COLLEGE DISTRICT

November 14, 1968 - 4:00 p.m. - Board Room

1. GENERAL FUNCTIONS

1.1 Call to Order

A regular meeting of the Board of Trustees of the Santa Barbara Junior College District was called to order by President Wells on Thursday, November 14, 1968 at 4:00 p.m. in the Board Room at Santa Barbara City College, Santa Barbara, California

1.2 Roll Call

Members present:

Mrs. Kathryn O. Alexander
Mr. Wilbur L. Fillippini (left during item 4.1)
Mr. Sidney R. Frank
Mr. James R. Garvin
Mrs. Ann Gutshall
Mrs. Dorothy N. Meigs
Mr. Benjamin P. J. Wells

Members absent:

None

Others present for all or a portion of the meeting:

Mr. Lorenzo Dall'Armi, Acting Superintendent-President and Secretary-Clerk to the Board of Trustees
Mr. M. L. (Pat) Huglin, Administrative Dean, Instruction
Mrs. Marie Lantagne, Administrative Dean, Student Personnel
Mr. Donald K. Sorsabal, Administrative Dean, Business Services
Mr. Selmer O. Wake, Director-Administrative Dean, Adult Education
Mr. R. Spencer Blickenstaff, Assistant Dean, Community Services and Special Programs
Mrs. Margaret F. McGillen, Assistant Dean, Health Occupations
Dr. Richard E. Gillies, Coordinator, Evening College
Mrs. Alma Ritchie, Coordinator, Adult Education
Mr. Maurice E. Ryan, Coordinator, Apprenticeship
Mr. Theron Barnes, Audio-Visual Assistant
Mrs. Louise H. Thornton, Secretary to the Superintendent
A few other SBCC staff members
Mrs. Katherine McCloskey, Santa Barbara News-Press staff writer
Miss Ellen Wakefield, SBCC Channels editor
Mr. Wells declared that a quorum was present and ordered that the Board proceed with the regular order of business.

1.3 Welcome to Guests

Mr. Wells welcomed guests and staff members present and invited comments from the audience during the course of the meeting.

1.4 Minutes

It was moved by Mr. Garvin, seconded by Mr. Fillippini, and unanimously carried to approve the minutes for the regular meeting of October 24, 1968.

It was moved by Mr. Fillippini, seconded by Mr. Frank, and unanimously carried to correct the minutes of the regular meeting of October 10, 1968 by adding the following item which was inadvertently omitted from those minutes:

"2.4 It was moved by Mr. Garvin, seconded by Mrs. Meigs, and carried unanimously to authorize Miss Gloria Castleberg and Mrs. Vicki Tyler to sign the payroll data sheet, Notice of Employment, effective October 1, 1968."

1.5 Hearing of Citizens and Petitions

None.

1.6 Communications

a. Notice of CSBA Region 11 Conference

Notice has been received of the California School Boards Association Region 11 conference to be held November 23, 1968, featuring discussion of the Miller Education Act (SB 1), statewide testing, program budgeting, state salary schedule and tax, and school legislation. Mr. Dall'Armi commented that, according to materials received by his office, the workshop would seem more applicable to grades K-12 than to junior colleges; he noted that
Mr. Sorsabal has been attending sessions on legislation and budgeting pertaining to junior colleges.

2. PERSONNEL

2.1 Certificated Personnel Assignments

It was moved by Mr. Garvin, seconded by Mr. Fillippini, and carried unanimously to approve personnel assignments for certificated staff as recommended in attachment 2.1 and the addenda.

2.2 Classified Personnel Assignments

It was moved by Mr. Garvin, seconded by Mr. Fillippini, and carried unanimously to approve personnel assignments for classified staff as recommended in attachment 2.2 and the addenda.

3. CURRICULUM AND INSTRUCTION

3.1 Report on Nursing and Health Occupations Programs

Mrs. McGillin, Assistant Dean, Health Occupations, distributed the following materials:

- Booklet, Health Occupations - Report of an Articulation Study, published by the Santa Barbara County Schools
- Brochures on SBCC's health occupations credit programs (Associate Degree Nursing, Medical Assisting, Radiologic Technology, Vocational Nursing)
- List of accredited schools offering the ADN program

She noted that non-credit programs are also offered: Hospital Nursing Aide, Registered Nurse Refresher, Home Health Aide.

Mrs. McGillin expressed the hope that a core concept curriculum can be offered at SBCC, so that all students can learn core concepts and develop common skills. Coordination of related programs is sought between high schools and the College.

The increased number of nursing graduates has merely kept pace with the population growth, especially in Santa Barbara which is a
medical center; in Santa Barbara County between 1960 and 1967, the
population rose more than 87,000—an average increase of 11,000
persons per year.

She stated that the College is developing plans to determine the
direction it would like to go in health occupations offerings. The
dentists of the community would like a Dental Assisting program similar
to Medical Assisting; if established, the course would have to begin
with one teacher and with clinical practice in local offices since
the District could not afford to purchase equipment right away. Other
local groups want the College to offer Occupational Therapy and
Medical Laboratory Assisting.

Mrs. McGillin told of enrollment in existing programs: Medical
Assisting - 13 freshmen, 11 sophomores; Radiologic Technology - 15
freshmen, 7 sophomores; ADN - 52 freshmen, 28 sophomores; VN - 23
students. Total amount of funding is $786,000, including construction
funds for the proposed Health Occupations Building.

Utilizing transparencies, she presented facts concerning the popula-
tion increase in the period 1955-1970 (all ages, 49%; under 21, 52%;
65 and over, 56%); shortage of health staff (caused by population
growth, expansion of health insurance plans, government support for
health care, and extensive construction of additional hospital and
clinical facilities); nurses' different degrees of responsibility and
the difficulty in getting qualified teachers of nursing; new respon-
sibilities of nurses; SBCC's VN program curriculum (45 units in 52
weeks); the 10-year growth pattern in ADN programs and in enrollments
in ADN programs; state-by-state growth of ADN programs; ADN programs
by higher education accrediting regions; associate degree agency
members of NLN; ADN programs accredited by NLN. She closed by
explaining the difference between the ADN graduate (the technical nurse) and the four-year program graduate (the professional nurse).

Mr. Wells thanked Mrs. McGillin for her interesting and comprehensive presentation.

4. PLANTS AND PROPERTY

4.1 Approval to Purchase New Vehicle for Adult Education

Upon recommendation by the Acting Superintendent-President, it was moved by Mr. Garvin, seconded by Mr. Frank, and unanimously carried to authorize the Administrative Dean, Business Services, to proceed with the securing of bids and ultimate purchase of a van-type vehicle to replace the 1960 station wagon presently used by the Adult Education Division. (Funds for this expenditure are included in the 1968-69 budget.)

(Mr. Fillippini left the meeting at this point.)

4.2 Acceptance of $90 Gift from Northside Kiwanis Club for Purchase of Braille Typewriter

Upon recommendation by the Acting Superintendent-President, it was moved by Mrs. Alexander, seconded by Mr. Frank, and unanimously carried to accept from the Northside Kiwanis Club of Santa Barbara a gift of $90.00 to be used in the purchase of a Braille typewriter for the Adult Education Division's Braille class; and to send a letter of acknowledgment and appreciation to the donor.

5. BUSINESS AND FINANCE

5.1 Purchase Order Reports

It was moved by Mr. Garvin, seconded by Mrs. Alexander, and carried unanimously to authorize and/or ratify the purchase of supplies,
equipment, and services on purchase orders 16046 through 16160, and
R numbers 5026 through 5030. (Please see attachment 5.1-a.)

5.2 Payment of Claims

It was moved by Mr. Garvin, seconded by Mrs. Alexander, and
carried unanimously to authorize and/or ratify the payment of claims
as recommended in attachments 5.2-a and 5.2-b and the addenda.

5.3 Adoption of Resolution No. 29 - Cooperative Purchasing

Upon recommendation of the Acting Superintendent-President, Mr.
Garvin moved that Resolution No. 29 (please see attachment 5.3) be
adopted to authorize the Administrative Dean, Business Services, to
accept and utilize the services of the County purchasing agent in
the purchase of selected materials, supplies, and equipment as may
be deemed advisable by the Administrative Dean, Business Services,
in conformance with the terms and conditions specified in County Board
of Supervisors' Resolution No. 68-496.

Mr. Sorsabal said that the Lompoc and Orcutt districts have
signed the resolution. In cases where a district may get a better
deal by purchasing as a school, rather than by utilizing the County
services, it may do as it sees fit, but must announce its decision in
advance, Mr. Sorsabal explained.

The motion was seconded by Mr. Frank, and roll call was as follows:

Ayes:  Mrs. Alexander  Mrs. Gutshall
       Mr. Frank       Mrs. Meigs
       Mr. Garvin     Mr. Wells

Nays:  None

Not voting:  None

Absent:  Mr. Fillippini
5.4 Acceptance of Bids - Marine Technology Equipment

Upon recommendation of the Acting Superintendent-President, it was moved by Mrs. Alexander, seconded by Mr. Garvin, and unanimously carried to accept the bid of $4,371.92 from Plastic Structures Company for two fiberglass tanks, and the bid of $5,175.45 from Bolstad Sales and Service Corporation for two air compressors; and to authorize the Administrative Dean, Business Services, to proceed with the purchase of said equipment for the Marine Technology program. (Advertised bids for the specified equipment were opened at 2:00 p.m. on October 29, 1968. Five bids were mailed to prospective vendors; two were returned.)

6. STUDENT PERSONNEL

No report.

7. GENERAL INFORMATION

7.1 Report on Resolutions Adopted at CJCA Fall Conference; Discussion of Help for Disadvantaged Students

Among the resolutions adopted during the California Junior College Association Fall Conference held the last week in October were two related to student minority groups (please see attachments 7.1-a and 7.1-b).

Mr. Dall'Armi reported that a highlight of the conference was the presentation by Dr. Ernest H. Berg (formerly a counselor and instructor at SBCC) of the Berg-Axtell report on problems of disadvantaged students in the California community colleges. Mr. Dall'Armi suggested that the SBJCD trustees may wish to read the report, which bears out the fact that the vast majority of these students must be taken care of by the junior colleges. He asked Mrs. Lantagne and Mr. Huglin to tell the Board how SBCC has met some of the recommendations in the Berg-Axtell report.
Mr. Huglin said that an Honors course concerned specifically with minorities was offered in the spring of 1968 by Dr. Frakes of the Social Science Division, and that a number of SBCC's existing history, political science, and sociology courses cover various aspects of minority groups. Proposed for 1969 are a two-semester sequence in African Civilization and a one-semester course on Minorities in the American Political System. He added that the State has been lenient regarding securing of credentials for qualified teachers of African Civilization courses. Mr. Wake stated that Adult Education is working out a short course, for the winter term, on the place of the Negro in American history. Eight SBCC staff members will attend a CJCA workshop on "How Can Junior Colleges Do a Better Job of Recruiting and Educating the Socially and Economically Disadvantaged?"

Mrs. Lantagne pointed out that the College has participated in the NDSL loans and work study program for many years. In the past two years, many SBCC students--upon transfer--have been selected for the EOP program at UCSB. A number of SBCC students benefit from the Santa Barbara Scholarship Foundation funds. After Dr. King's assassination, the Associated Students of SBCC allocated $1,000 for educating the disadvantaged and has since added another $1,000; the faculty and classified staff plan to supplement this amount. SBCC students are tutoring 20 high school seniors and two not now in high school; they will continue when their tutees enroll at SBCC. Students are also collecting food and clothing for the Community Clothing Bank. The Human Relations Committee of SBCC is being formed to determine policy for loans and scholarships and to organize the total service program for disadvantaged students (finances, tutorial program, and counseling).
Mr. Dall'Armi emphasized that the College has a long way to go yet to achieve all its goals for this group of students and that it is hoped that Federal funds will be available to assist the College.

Mrs. Lantagne said that of the four minority groups listed in the Berg-Axtell report (Black, Mexican American, Far Eastern, and Indian), the smallest percentage at SBCC (based on total population of the community) are the Mexican Americans. To Mrs. Gutshall's query as to how this group could be made more interested in attending SBCC, Mrs. Lantagne replied that funds and personnel are needed, and that work study students might recruit and work with church groups in their neighborhoods, for students are good recruiters. Mr. Dall'Armi opined that greater retention of the Mexican Americans in high school would be an important step.

Mr. Frank remarked that the College staff should be commended for their efforts in this undertaking.

7.2 Progress Report on Search for a Permanent Superintendent-President

Mr. Dall'Armi referred to the recent newspaper story which reported that 18 applications for the position of Superintendent-President have been received: 11 from California and one each from Arizona, Florida, Hawaii, Maryland, Pennsylvania, Utah, and Washington. Confidential papers from placement offices, but no application letters, have been received for a few other persons.

Speaking for the screening committee which met just prior to the Board session, Mr. Frank told the audience that the committee will not feel it must necessarily settle for the best of the applications actually received; rather, the best possible candidate for the position will be sought. Gross screening will be completed at the end of next week, to be followed by stratification; this process will be continued
up to the December 1, 1968 deadline date. If any candidates survive this screening, their names will be submitted to the selection committee for consideration, Mr. Frank said.

8. ADJOURNMENT

At 5:28 p.m., it was moved by Mr. Garvin, seconded by Mrs. Meigs, and unanimously carried to adjourn to a meeting on Tuesday, November 26, 1968 at 4:00 p.m. in the Board Room of Santa Barbara City College, Santa Barbara, California; and to omit the regular meeting date of Thursday, November 28, 1968, which is Thanksgiving Day.

Attest:
Benjamin P. J. Wells
President, Board of Trustees
Santa Barbara Junior College District

Lorenzo Dell'Armi
Acting Superintendent-President and Secretary-Clerk to the Board of Trustees
Santa Barbara Junior College District

Approved by the Board of Trustees
on November 26, 1968