MINUTES OF REGULAR MEETING OF BOARD OF TRUSTEES
SANTA BARBARA JUNIOR COLLEGE DISTRICT
October 24, 1968 - 4:00 p.m. - Board Room

1. GENERAL FUNCTIONS

1.1 Call to Order

A regular meeting of the Board of Trustees of the Santa Barbara
Junior College District was called to order by President Wells on
Thursday, October 24, 1968 at 4:00 p.m. in the Board Room at Santa
Barbara City College, Santa Barbara, California.

1.2 Roll Call

Members present:

Mrs. Kathryn O. Alexander (arrived during item 1.4)
Mr. Wilbur L. Fillippini
Mr. James R. Garvin (arrived during item 7.2)
Mrs. Ann Gutshall
Mrs. Dorothy N. Meigs
Mr. Benjamin P. J. Wells

Member absent:

Mr. Sidney R. Frank

Others present for all or a portion of the meeting:

Mr. Lorenzo Dall'Armí, Acting Superintendent-President and
Secretary-Clerk to the Board of Trustees
Mr. M. L. (Pat) Huglin, Administrative Dean, Instruction
Mr. Selmer O. Wake, Director-Administrative Dean, Adult Education
Mr. R. Spencer Blickenstaff, Assistant Dean, Community Services
and Special Programs
Mr. Lisle C. Bresslin, Assistant Dean, Admissions and Records
Mr. James E. Foxx, Assistant Dean, Technical-Vocational
Dr. Richard E. Gillies, Coordinator, Evening College
Mr. Maurice E. Ryan, Coordinator, Apprenticeship
Mr. Henry H. Bagish, President, Academic Senate
Mr. Theron Barnes, Audio-Visual Assistant
Mrs. Louise H. Thornton, Secretary to the Superintendent
A number of other SBCC staff members
Mr. Walker Tompkins, Santa Barbara News-Press staff writer
Miss Ellen Wakefield, SBCC Channels editor
Minutes - Regular Meeting, SBJCD Board of Trustees
October 24, 1968

Mr. Wells declared that a quorum was present and ordered that the Board proceed with the regular order of business.

1.3 Welcome to Guests

Mr. Wells welcomed guests and staff members present and invited comments from the audience during the course of the meeting.

1.4 Minutes

It was moved by Mr. Fillippini, seconded by Mrs. Gutshall, and unanimously carried to approve the minutes for the regular meeting of October 10, 1968.

1.5 Hearing of Citizens and Petitions

None.

1.6 Communications

a. Notice of Santa Barbara County School Boards Association Meeting

Mr. Wells reminded the trustees of the meeting of the Santa Barbara County School Boards Association on October 28, 1968 at 6:30 p.m. at Vandenberg Village, Lompoc. A program feature will be a demonstration of teacher self-appraisal through use of portable television techniques. Prior to the dinner meeting, district representatives will meet to elect members to the County Committee on School District Organization. Mr. Wells said he hoped that the SBJCD would be well represented at the Association meeting.

2. Personnel

2.1 Certificated Personnel Assignments

It was moved by Mrs. Meigs, seconded by Mr. Fillippini, and carried unanimously to approve personnel assignments for certificated staff as recommended in attachment 2.1 and the addenda.
2.2 Classified Personnel Assignments

It was moved by Mrs. Meigs, seconded by Mr. Fillippini, and carried unanimously to approve personnel assignments for classified staff as recommended in attachment 2.2 and the addenda.

3. CURRICULUM AND INSTRUCTION

No report.

4. PLANTS AND PROPERTY

4.1 Acceptance of Classroom Addition to Physical Science Building

Mr. Wieczorek of Daniel, Mann, Johnson, and Mendenhall has inspected the remodeling work completed on the Physical Science Building cupola and has advised that the job is complete and ready for acceptance. Upon the recommendation of the Acting Superintendent-President, it was moved by Mr. Fillippini, seconded by Mrs. Meigs, and unanimously carried to approve the remodeling completed on the cupola of the Physical Science Building; and to authorize the Administrative Dean, Business Services, to file Notice of Completion and process payment to the contractor in the amount of $4,194.00 which represents 90 per cent of the contract.

4.2 Authorization to Secure Bids for Purchase of New Vehicle

The District owns, among other vehicles, a 1962 Ford station wagon which was purchased from Surplus Property in January of 1966. A study of its use and maintenance problems indicates that the purchase of a new vehicle would be desirable, particularly for out-of-town trips, to transport small teams or small groups of staff members without renting a vehicle or paying 10 cents per mile on expense claims. "As a school district", Mr. Dall'Armi pointed out, "we should be able to
get a good price." Answering Mrs. Meigs' query, he explained that the campus business office controls checking out of vehicles, keys, and credit cards.

It was moved by Mrs. Alexander, seconded by Mr. Fillippini, and carried unanimously to authorize the Administrative Dean, Business Services, to proceed with securing bids for the purchase of a new multi-passenger vehicle. (Funds for this purpose were included in the 1968-69 budget.)

4.3 Specific Materials and Equipment Donated by E G & G

At the October 10, 1968 Board meeting, materials and equipment donated by E G & G were accepted as a gift to the District. These items have been inventoried and the following list was announced to the Board at this meeting, as a matter of information:

1 Drafting Machine
1 Drafting Table
3 Air Conditioners, Chrysler 1 Ton
5 Air Conditioners, GE 1/2 Ton

Mr. Ryan described the uses to which these gifts would be put in the instructional program.

4.4 Acceptance of Gift to Adult Division Evening Orchestra

It was moved by Mr. Fillippini, seconded by Mrs. Gutshall, and carried unanimously to accept from Dr. Fred Greenough a large collection of sheet music offered as a gift to the Adult Division evening orchestra, and to send a letter of thanks to the donor.

4.5 Acceptance of Gift of Journals for Geology Department

It was moved by Mrs. Alexander, seconded by Mr. Fillippini, and unanimously carried to accept from Mr. Albert Gregersen a set of the Bulletin of the American Association of Petroleum Geologists, dating from 1920, offered as a gift to the college geology department, and to send
a letter of appreciation to the donor. Mrs. Alexander remarked that this is a valuable type of gift; she hoped that publicizing it might result in the offer of other worthwhile gifts to the college. Mr. Williams noted that Mr. Gregersen's donation was the direct outcome of the publicity given the recent gift of topographic maps.

5. BUSINESS AND FINANCE

5.1 Purchase Order Reports

It was moved by Mrs. Meigs, seconded by Mrs. Alexander, and carried unanimously to authorize and/or ratify the purchase of supplies, equipment, and services on purchase orders 15964 through 16045; 1967-68 purchase order 13035; and R number 5025. (Please see attachment 5.1-a.)

5.2 Payment of Claims

It was moved by Mrs. Meigs, seconded by Mrs. Alexander, and carried unanimously to authorize and/or ratify the payment of claims as recommended in attachments 5.2-a and 5.2-b and the addenda.

5.3 Approval of Agreement with UCSB for Student Teaching Services

Each year, the Santa Barbara Junior College District has entered into an agreement with the University of California, Santa Barbara, to provide practice teaching experience for a number of UCSB teacher training students. Upon recommendation of the Acting Superintendent-President, it was moved by Mrs. Alexander, seconded by Mr. Fillippini, and unanimously carried to approve a contract with the University of California, Santa Barbara, in which the Santa Barbara Junior College District will provide supervisory teaching for no more than 15 students for a total not exceeding 90 quarter units (60 semester units); payment by the Regents of the University of California to the Santa Barbara Junior College District will be at a rate of $5.00 for each quarter unit of supervised teaching
provided (not to exceed $450.00) and the District, in turn, will make payment in like amount to the supervising teachers.

5.4 Adoption of Resolution No. 28 - Establishing Payment Schedule on Life Science-Geology Building

Prior to receiving State reimbursement for a portion of the expenses incurred in the construction of the Life Science-Geology Building, it is necessary that the Board adopt a resolution establishing a schedule of payments. The State will then pay to the District the amounts indicated in the schedule. Minor deviations from the schedule will be allowed upon request.

Upon recommendation of the Acting Superintendent-President, it was moved by Mr. Fillippini and seconded by Mrs. Alexander to adopt Resolution No. 28 which establishes a schedule of payments on the Life Science-Geology Building, as outlined in attachment 5.4.

Mr. Dall'Armi noted that the dirt excavated from the building site has been dumped into the gully along Leadbetter Road to form a parking area. Dirt excavated in the widening of Cliff Drive will also be added.

The architects' colored drawing of the new building was shown; it will go on display in the Campus Center.

Roll call on Mr. Fillippini's motion was as follows:

Ayes: Mrs. Alexander
Mr. Fillippini
Mrs. Gutshall
Mrs. Meigs
Mr. Wells

Nays: None

Not voting: None

Absent: Mr. Frank
Mr. Garvin
use of dashes and solid and dotted lines to indicate inferred, known, and concealed faults. SBCC is located on a concealed fault. One corner of the Hollister property which was offered as a gift to the District is traversed by the Los Carneros fault. Mr. Fillippini said that the Board's subcommittee on planning would meet soon to discuss the Hollister property and that the map would be very useful in their deliberations. Mr. Williams stated that it's almost impossible not to be close to a fault in this coastal area.

Mr. Dall'Armi commented that because of the efforts expended by the geology staff in cooperation with Mr. Whitehead, the map will be available to all school districts in this area; SBCC will let those districts know that the map has been developed, and the Santa Barbara News-Press reporter present at this meeting may wish to publicize this fact.

It was moved by Mr. Fillippini, seconded by Mrs. Meigs, and carried unanimously to express sincere appreciation by the Board to those involved in making the map.

8. ADJOURNMENT

At 4:35 p.m., it was moved by Mr. Garvin, seconded by Mr. Fillippini, and unanimously carried to adjourn the meeting and to meet next on the regular meeting date of November 14, 1968 at 4:00 p.m. in the Board Room of Santa Barbara City College, Santa Barbara, California.

Attest:
Benjamin F. J. Wells
President, Board of Trustees
Santa Barbara Junior College District

Lorenzo Dall'Armi
Acting Superintendent-President and Secretary-Clerk to the Board of Trustees
Santa Barbara Junior College District

Approved by the Board of Trustees on November 14, 1968