AGENDA FOR REGULAR MEETING OF BOARD OF TRUSTEES
SANTA BARBARA JUNIOR COLLEGE DISTRICT
October 24, 1968 - 4:00 p.m. - Board Room

1. GENERAL FUNCTIONS
   1.1 Call to Order
   1.2 Roll Call
   1.3 Welcome to Guests
   1.4 Minutes
   1.5 Hearing of Citizens and Petitions
   1.6 Communications

2. PERSONNEL
   2.1 Certificated Personnel Assignments
       The Acting Superintendent-President recommends authorization and/or ratification of certificated personnel assignments, according to the recommendations noted in attachment 2.1.

   2.2 Classified Personnel Assignments
       The Acting Superintendent-President recommends authorization and/or ratification of classified personnel assignments according to the recommendations noted in attachment 2.2.

3. CURRICULUM AND INSTRUCTION
   No report.

4. PLANTS AND PROPERTY
   4.1 Acceptance of Classroom Addition to Physical Science Building
       Work has been completed on the remodeling of the Physical Science cupola. Mr. Wicentorek of Daniel, Mann, Johnson, and Mendenhall has inspected this work and advised that the job is complete and ready for acceptance. The room has been used since the second week of school, to the delight of the instructors concerned. The Acting Superintendent-President recommends approval of this work, with authorization for the Administrative Dean, Business Services, to file Notice of Completion and process payment to the contractor in the amount of $4,194.00 which represents 90 per cent of the contract.
4.2 **Request for Approval of Purchase of New Vehicle**

The Santa Barbara Junior College District owns, among other vehicles, a 1962 Ford station wagon which was purchased from Surplus Property in January of 1966. A study of its use and maintenance problems indicates that the purchase of a new vehicle would be desirable, particularly for out-of-town trips. The Acting Superintendent-President recommends that the Board authorize the Administrative Dean, Business Services, to proceed with securing bids for the purchase of a new multi-passenger vehicle. Funds for this purpose were included in the 1968-69 budget.

4.3 **Materials and Equipment Donated by E G & G**

At the October 10, 1968 Board meeting, the Board accepted material and equipment donated by E G & G. At that meeting, we were not able to delineate various pieces of equipment and materials which were donated. We have now received and inventoried the following items received from E G & G:

1. Drafting Machine
2. Drafting Table
3. Air Conditioners, Chrysler 1 Ton
4. Air Conditioners, GE 1/2 Ton

Receipt of these items has been acknowledged by letter.

4.4 **Acceptance of Gift to Adult Division Evening Orchestra**

Dr. Fred Greenough has offered a large collection of sheet music to the Adult Division for use by its Evening Orchestra. This is sheet music which reflects the big band era of the 30's and 40's.

In concurrence with the Director-Administrative Dean, Adult Education, the Acting Superintendent-President recommends that this gift be accepted in behalf of the District and that a letter of acknowledgment be sent to the donor.

4.5 **Addenda**

5. **BUSINESS AND FINANCE**

5.1 **Purchase Order Report**

The Acting Superintendent-President recommends authorization and/or ratification of the purchase of supplies, equipment, and services on purchase orders 15964 through 16045; 1967-68 purchase order 13035; and R number 5025. Please see attachment 5.1-a.

5.2 **Payment of Claims**

The Acting Superintendent-President recommends authorization and/or ratification of the payment of claims on attachments 5.2-a and 5.2-b and such other claims as may arise prior to the meeting in conjunction with the Santa Barbara Junior College District.
5.3 Request for Approval of Agreement with the University of California, Santa Barbara, for Student Teaching Services

Each year the Santa Barbara Junior College District has entered into an agreement with UCSB to provide practice teaching experience for a number of UCSB teacher training students. The terms of the agreement call for the District to provide supervisory teaching for no more than 15 students for a total not exceeding 90 quarter units (60 semester units). Further, the terms of this agreement call for payment by the Regents of the University of California to the Santa Barbara Junior College District at a rate of $5.00 for each quarter unit of supervised teaching provided and not to exceed $450.00. The District, in turn, makes payment in like amount to the supervising teachers. The Acting Superintendent-President recommends approval of this contract.

5.4 Resolution No. 28 - Establishing Payment Schedule on Life Science-Geology Building

Prior to receiving State reimbursement for a portion of the expenses incurred in the construction of the Life Science-Geology Building, it is necessary that the Board adopt a resolution establishing a schedule of payments. The State will then pay to the District the amounts indicated in the schedule. Minor deviations from the schedule will be allowed upon request.

The Acting Superintendent-President recommends the adoption of Resolution No. 28 covering the schedule of payments, as outlined in attachment 5.4.

6. STUDENT PERSONNEL

No report.

7. GENERAL INFORMATION

7.1 Election - California School Boards Association Delegate Assembly

A subcommittee composed of Mrs. Alexander, Mrs. Gutshall, and Mrs. Meigs has met to develop a recommendation regarding the ballot to be cast for the California School Boards Association Delegate Assembly. The report of this committee will be made at this meeting. All ballots must be returned by October 31, 1968.

7.2 Compilation of the Known Geologic Faults in the Santa Barbara Coastal Area

At a recent Board meeting, one of our trustees indicated interest in knowing more about the locations of earthquake faults within the District. Associate Professor David Williams and other members of the Geology staff have researched and developed information which should be of interest to all members of the Board. Mr. Williams will introduce Mr. Phil Olsen, geology instructor, who will make a brief report to the Board.
8. **ADJOURNMENT**

The next regular meeting of the Board of Trustees of the Santa Barbara Junior College District will be held on Thursday, November 14, 1968 at 4:00 p.m. in the Board Room of Santa Barbara City College, Santa Barbara, California.