1. GENERAL FUNCTIONS

1.1 Call to Order

A regular meeting of the Board of Trustees of the Santa Barbara Junior College District was called to order by Mr. Garvin (in the absence of President Wells and Vice-President Frank) on Thursday, September 14, 1967 at 4:00 p.m. in the Board Room at Santa Barbara City College, Santa Barbara, California.

1.2 Roll Call

Members present:  Mrs. Kathryn O. Alexander  
Mr. Wilbur L. Fillippini  
Mr. James R. Garvin  
Mrs. Winifred H. Lancaster  
Mrs. Dorothy N. Meigs

Members absent:  Mr. Sidney R. Frank  
Mr. Benjamin P. J. Wells

Others present for all or a portion of the meeting included:

Dr. Robert C. Rockwell, Superintendent-President and Secretary-Clerk to the Board of Trustees  
Mr. Lorenzo Dall'Armi, Administrative Dean, Business Services  
Mr. M. L. Huglin, Administrative Dean, Instruction  
Mrs. Marie Lantagne, Administrative Dean, Student Personnel  
Mr. Selmer O. Wake, Director-Administrative Dean, Adult Education  
Mr. Spencer Blickenstaff, Assistant Dean, Evening College  
Mr. Lisle C. Bresslin, Assistant Dean, Admissions and Records  
Mr. James E. Foxx, Assistant Dean, Technical-Vocational  
Mrs. Margaret F. McGillin, Assistant Dean, Health Occupations  
Mr. N. Gary Mouck, Administrative Assistant, Research and Development  
Mr. Charles F. Rheinschmidt, Assistant Dean, Student Activities  
Mr. Henry H. Bagish, President, Academic Senate
Mr. Ward Lindenmayer, student, tape recorder operator
Mrs. Louise H. Thornton, Secretary to Superintendent
A number of other staff members of SBCC
Mrs. Katherine McCloskey, Santa Barbara News-Press staff writer

Mr. Garvin declared that a quorum was present and ordered that
the Board proceed with the regular order of business.

1.3 Welcome to Guests

Mr. Garvin welcomed guests and staff members present and
invited comments from the audience during the course of the meeting.

1.4 Minutes

It was moved by Mrs. Meigs, seconded by Mrs. Alexander, and
carried unanimously, to approve the minutes for the regular meeting
of August 24, 1967.

1.5 Hearing of Citizens and Petitions

None.

1.6 Communications

None.

2. PERSONNEL

2.1 Certificated Personnel Assignments

It was moved by Mrs. Meigs, seconded by Mr. Fillippini, and
unanimously carried, to approve personnel assignments for certifi-
cated staff as recommended in attachment 2.1 and the addenda.

2.2 Classified Personnel Assignments

It was moved by Mrs. Alexander, seconded by Mrs. Meigs, and
carried unanimously, to approve personnel assignments for classified
staff as recommended in attachment 2.2 and the addenda.

2.3 Adoption of Resolution No. 7 - Lester L. Stevens

Mr. Huglin explained that, while the Fisher bill has made Mr.
Stevens temporarily ineligible for the proper credential, Mr.
Stevens has arranged to fulfill the necessary requirements as soon as possible. It was moved by Mrs. Alexander and seconded by Mr. Fillippini to adopt Resolution No. 7, authorizing Lester L. Stevens to teach in his subject matter major in grades 13 and 14 for the 1967-68 college year. Roll call vote was taken as follows:

Ayes: Mrs. Alexander, Mr. Fillippini, Mr. Garvin, Mrs. Lancaster, Mrs. Meigs

Nays: None

Not voting: None

Absent: Mr. Frank, Mr. Wells

2.4 Adoption of Resolution No. 8 - Margaret A. Covert

Mr. Huglin referred to the communication sent to Board members with their agenda, as an explanation of the situation with regard to Mrs. Covert's teaching in her minor subject field before she has completed the course work for this minor (which she will do this year). It was moved by Mr. Fillippini and seconded by Mrs. Lancaster to adopt Resolution No. 8, authorizing Mrs. Margaret A. Covert to teach outside her academic major area until her academic minor is completed, and then to teach her minor when it is completed, in grades 13 and 14 for the 1967-68 college year. Roll call vote was taken as follows:

Ayes: Mrs. Alexander, Mr. Fillippini, Mr. Garvin, Mrs. Lancaster, Mrs. Meigs

Nays: None

Not voting: None

Absent: Mr. Frank, Mr. Wells

3. CURRICULUM AND INSTRUCTION

3.1 Acceptance of Check for Purchase of Braille Machines

It was moved by Mrs. Lancaster, seconded by Mr. Fillippini, and
carried unanimously, to accept a $500.00 contribution from Mrs. Anne K. Root for the purchase of Braille machines to be used in the Adult Education Braille transcribing classes. The Superintendent was asked to send a letter of appreciation to Mrs. Root.

Mr. Wake described the Braille transcribing program and the need for more machines. He noted that the local Lions Club may also assist in purchasing such machines, which are used by junior high school students as well as adults. Each machine costs about $90.00.

4. COLLEGE PLANTS AND PROPERTY

4.1 Acceptance of Bids on Printshop Equipment and Library Shelving

Mr. Dall'Armi presented a tabulation of bids for printshop equipment and library shelving (please see attachment 4.1-a). Upon the recommendation of the Superintendent, it was moved by Mrs. Alexander, seconded by Mrs. Meigs, and unanimously carried, to accept the low bid of Barker Products (offset duplicator, $4,184.00; lineup table, $820.00; wax coater, $296.00) for printshop equipment; and the low bid of County Stationers (steel shelving, $3,588.00) for library shelving; and to authorize the Business Office to issue purchase orders for same.

5. BUSINESS AND FINANCE

5.1 Purchase Order Reports

It was moved by Mr. Fillippini, seconded by Mrs. Lancaster, and unanimously carried, to authorize and/or ratify the purchase of supplies, equipment, and services on purchase orders numbered 13584 through 13679. (See attachment 5.1-a.)

5.2 Payment of Claims

It was moved by Mrs. Alexander, seconded by Mr. Fillippini, and unanimously carried, to authorize and/or ratify the payment of claims
as recommended in attachment 5.2-a.

Mrs. Meigs inquired about the progress of the arbitration hearings involving Viola, Inc. Mr. Dall'Armi reported that one of the three panel members had just died; thus, the District is faced with the following alternatives: (1) the District may ask for an entirely new panel, which would mean losing the time and money already invested in the proceedings as well as incurring additional costs; (2) the District has an option to continue with the existing two panel members, with special ground rules established to avoid a stalemate. Deputy County Counsel Robert Curiel plans to confer with the secretary of the arbitration board on the latter possibility. It may be that the District will be asked to make some sort of settlement. There would not seem to be any reason to believe that an entirely new panel would be any more favorable to the District's cause. Another report will be made on this situation at the next Board meeting, Mr. Dall'Armi said.

Mr. Fillippini asked what would happen if the two-member panel deadlocked at 1-1, to which Dr. Rockwell replied that the question would go to a third party for ruling. One of the arbitrators wishes to leave for Australia in October, so the hearings may be concluded soon. Mr. Fillippini opined that, taking all things into consideration, it would seem best to go ahead and bring a third party into the arbitration if necessary and if both parties agree.

5.3 Adoption of Civic Center Policies for the District

Mr. Fillippini called attention to item 3 on the first page of the proposed rules and regulations for use of school property for public purposes and as a civic center. He said he was not concerned with the intent of the statement, but with the manner in which it was
phrased. He did not feel that picketing should be considered a "disturbance of the peace."

It was moved by Mr. Fillippini, seconded by Mrs. Lancaster, and unanimously carried, to adopt the "Rules and Regulations for Use of School Property for Public Purposes and as a Civic Center" (including the fee schedule), as set forth in attachments 5.3-a through 5.3-e, with the elimination of the word "picketing" in line 4 of item 3 on the first page.

5.4 Report on Investment of District Funds in Short-Term U.S. Treasury Notes

Referring to this informational item from the agenda, Mr. Garvin asked if all the District's surplus funds were in treasury notes. Mr. Dall'Armi said that all but about $60,000 of the District's bond funds are so invested; this balance has not been reinvested because it will be needed to pay for arbitration expenses and, possibly, a settlement.

5.5 Report on 1967-68 Tax Levies

Mr. Dall'Armi noted that the one-cent increase over last year, as shown in attachment 5.5-a, was attributable to the leasing of the four new relocatable buildings. He also explained the factors involved in bond interest and redemption.

6. STUDENT PERSONNEL

6.1 Preliminary Report on Fall Semester Enrollment

Mr. Bresslin reported a gross day enrollment of 3,070 as of September 14, which is a 13-14% increase over last year at the same time. Evening credit class enrollment is approximately 1,150, making a total enrollment for credit classes of 4,150-4,200. He said that the full-time-equivalent figure would be 83%, or 2,800 students. Mr. Huglin noted that the relocatables were scheduled for completion by October 1.
7. COMMUNITY RELATIONS

7.1 Progress Report on the Bond and Tax Election of October 10, 1967

Dr. Rockwell reported that staff and citizens had held several meetings, and that the Education Committee of the Santa Barbara Chamber of Commerce had endorsed the propositions. The Committee members commented to him that the packaging of this election, offering voters a choice, was excellent. The ballots should be off the press the first of next week. Letters to special interest groups are being prepared by Mr. Dall'Armi, who is heading up the campaign at the College. The SBCC Instructors' Association will do much contact work and will handle mailing to educators. Dr. Rockwell also noted that at the last Board meeting the members supported the idea of the personal approach to residents in their respective trustee areas.

Mr. Dall'Armi reported that the Associated Students will finance and handle mailing to parents. Alumni will also receive material, and a general purpose letter will be sent to other friends of the College. Brochures are being printed to be sent to all parents of students in the District. The approach is to get the "yes" votes to the polls, and the PTA's will furnish much assistance. There will be no high-powered advertising campaign, but newspaper support in articles and editorials has been promised.

Mrs. Meigs asked about answering "letters to the editor" written by persons who have factual misconceptions about news items regarding the election. Dr. Rockwell said he felt that most of these writers have chosen to disregard the facts and are oriented to "no"voting, and that no progress could be made in trying to change them. The District's policy, he said, is to keep everything on a positive note.
Mrs. Alexander pointed out that "this time we are going out to a much better informed public." Mr. Garvin said that it is expected that all Board members will contact individual voters and groups in their areas to encourage voting favorable to the District's needs. Dr. Rockwell reiterated that all suggestions will be welcomed, and Mrs. Meigs commented that the League of Women Voters is alerted to the election.

8. GENERAL INFORMATION

8.1 Notice of Election of Representatives to the Delegate Assembly of the California School Boards Association

Dr. Rockwell told Board members that biographical sketches of all candidates would be sent out soon with a ballot on which the Board member is to list his first 15 choices in order of preference. These 15 names will then be placed on the official ballot for voting to determine the top ten at the October 12, 1967, Board meeting.

9. ADJOURNMENT

Mr. Garvin declared the meeting adjourned at 4:50 p.m. The next regular meeting of the Board of Trustees of the Santa Barbara Junior College District will be held Thursday, September 28, 1967 at 4:00 p.m. in the Board Room at Santa Barbara City College, Santa Barbara, California.

Attest:          

Mr. James E. Garvin  
Acting President, Board of Trustees  
Santa Barbara Junior College District  

Dr. Robert C. Rockwell  
Superintendent-President and Secretary-Clerk to the Board of Trustees  
Santa Barbara Junior College District

Approved by Board of Trustees on September 28, 1967