REGULAR MEETING OF BOARD OF TRUSTEES
SANTA BARBARA JUNIOR COLLEGE DISTRICT
August 24, 1967 - 4:00 p.m. - Board Room

1. GENERAL FUNCTIONS

1.1 Call to Order

A regular meeting of the Board of Trustees of the Santa Barbara
Junior College District was called to order by President Wells on
Thursday, August 24, 1967, at 4:00 p.m. in the Board Room at Santa
Barbara City College, Santa Barbara, California.

1.2 Roll Call

Members present: Mrs. Kathryn O. Alexander
               Mr. Sidney R. Frank
               Mrs. Winifred H. Lancaster
               Mrs. Dorothy N. Meigs
               Mr. Benjamin P. J. Wells

Members absent:  Mr. Wilbur L. Fillippini
                Mr. James R. Carvin

Others present for all or a portion of the meeting included:

Dr. Robert C. Rockwell, Superintendent-President
    and Secretary Clerk to the Board of Trustees
Mr. Selmer O. Wake, Director-Administrative Dean,
    Adult Education
Mr. James E. Foxx, Assistant Dean, Technical-Vocational
Mr. Charles F. Rheinschmidt, Assistant Dean,
    Student Activities
Mr. Lisle C. Bresslin, Assistant Dean,
    Admissions and Records
Mr. Ward Lindenmayer, Audio-Visual representative,
    who taped the proceedings of the meeting
Mr. Maurice E. Ryan, representative of the
    Academic Senate
Miss Melody Gillard, Editor, SBCC's "Channels"
Mrs. Evarts C. Moore, Senior Stenographer-Clerk, who
    served as recorder in the absence of Mrs. Louise H.
    Thornton, Secretary to the Superintendent
The President declared that a quorum was present and ordered that the Board proceed with the regular order of business.

1.3 Welcome to Guests

The President welcomed guests and staff members present and invited comments from the audience during the course of the meeting.

1.4 Minutes

It was moved by Mrs. Alexander, seconded by Mr. Frank, and unanimously carried, to approve the minutes for the adjourned meeting of August 3, 1967.

1.5 Hearing of Citizens and Petitions

Dr. Rockwell noted that there were no citizens or petitions to be heard by the Board, but said he wished to introduce Miss Melody Gillard, 1967-68 Editor of SBCC's newspaper, "Channels." Board members said they found the paper very informative, and urged Miss Gillard "to keep up the good work."

1.6 Communications

Dr. Rockwell reviewed the following communications which had been noted on the agenda:

(a) Letter of appreciation from Daniel, Mann, Johnson and Mendenhall
(b) Notice of CSBA's Annual Conference
(c) Notice concerning workshops for school district governing board members

He also reminded Board members of the CSBA Regional Conference at Newport Beach, California, on September 15 and 16, 1967, and explained that there was a proposal by a northern junior college district to form one state junior college district.
Dr. Rockwell reported on two letters received from districts urging support of their candidates for positions in the CSBA Delegate Assembly, as follows:

Mrs. Elizabeth Deedy, nominated by the College of Marin Board of Trustees for the 20th Regional Constituency

Mr. Floyd Binns, nominated by the Simi Valley Unified School District Board of Education for the 11th Regional Constituency

Mr. Frank referred to a proposed curriculum statement prepared by Mr. Foxx and Dr. Profant for the Marine Technology program and said he wished to commend them for their efforts. He asked if funds were available to employ a coordinator for this program, and Dr. Rockwell replied in the affirmative, saying that selection of a person for this position will proceed as quickly as possible.

Mrs. Alexander noted that the October issue of "Skin Diver" will contain an article on this program, according to a fly-sheet from the magazine given her by Mr. Foxx.

2. PERSONNEL

2.1 Certificated Personnel Assignments

It was moved by Mrs. Meigs to approve personnel assignments for certificated staff as recommended on Attachment 2.1.

Mrs. Lancaster questioned the recommendation for payment of Mrs. Eleanor V. Simmons for her duties in the Student Activities Program. Dr. Rockwell said that this recommendation is necessary because Mrs. Simmons does not have an administrative credential, but must be paid for her services over and above her duties as a Physical Education instructor. Mrs. Lancaster observed that
other organizations employ student and recreational directors without the equivalent of administrative credentials, and Dr. Rockwell replied that all administrators, even those serving part-time in this capacity, must have administrative credentials in order to comply with State legal requirements for junior college certificated staff members.

In reply to Mr. Frank, Dr. Rockwell noted the defeat of legislation which would have abolished the requirement for credentials at the junior college level, but he said that governing boards may by resolution hire an instructor who does not hold the correct credential for his position, as recommended in item 2.3 of the agenda for this meeting. Mrs. Lancaster asked how this type of employment affects an instructor's tenure record, and Dr. Rockwell stated that a person cannot receive his tenure until he holds the correct credential.

There was discussion among Board members, Dr. Rockwell, and Mr. Wake on item 2.4 of this agenda, concerning an instructor's teaching in his minor field. Mrs. Lancaster said she felt there might be a lack of preparation and background in a minor teaching field, and that it might be better not to offer certain courses if qualified instructors are not available. Dr. Rockwell and Mr. Wake agreed with Mrs. Lancaster that it was most important to employ the best instructors for both SBCC and Adult Education, in order to maintain our reputation for quality education.
Mrs. Alexander said she would be interested in seeing a list of those persons employed under the resolutions proposed for adoption at this meeting (items 2.4 and 2.5 on the agenda), and Mrs. Lancaster said this seemed an excellent idea to her, also. Mrs. Alexander and Mrs. Lancaster explained that they were requesting for the Board's information a follow-up list of instructors employed and their qualifications, since they knew that it would be necessary to hire hourly teachers as soon as possible before classes begin September 11. Mr. Wake and Dr. Rockwell said such a list could be compiled for both day and evening credit programs and that it would be submitted to the Board later in the school year.

It was moved by Mrs. Meigs, seconded by Mrs. Alexander, and unanimously carried, to approve personnel assignments for certificated staff as recommended on Attachment 2.1.

2.2 **Classified Personnel Assignments**

It was moved by Mr. Frank, seconded by Mrs. Meigs, and unanimously carried, to approve personnel assignments for classified staff as recommended in Attachment 2.2 and in the addenda for this meeting.

2.3 **Adoption of Resolution #4 - Harold P. Fairly and Virginia L. Butler**

Dr. Rockwell explained that Mr. Fairly and Mrs. Butler both have earned MA's but not in the subject fields they will teach (Physical Education for Mr. Fairly and Business for Mrs. Butler). He said that the State Department of Education now requires a full major in the subject to be taught before a credential can be granted.
It was moved by Mrs. Meigs and seconded by Mrs. Alexander to adopt Resolution #4 authorizing Harold P. Fairly and Virginia L. Butler to teach for the 1967-68 college year.

Following discussion on credential requirements for Mr. Fairly and Mrs. Butler, a roll call vote was taken on the motion, as follows:

**Ayes:**  Mrs. Alexander, Mr. Frank, Mrs. Lancaster, Mrs. Meigs, Mr. Wells

**Nays:**  None

**Not Voting:**  None

**Absent:**  Mr. Fillippini, Mr. Garvin

2.4 **Adoption of Resolution #5 Authorizing Teaching in Minor Subject Fields**

Dr. Rockwell presented Resolution #5 which would authorize teachers holding the standard teaching credential with specialization in junior college teaching to teach their subject minors at SBCC. Mrs. Lancaster suggested adding to the resolution a qualifying statement, such as, "provided that the Board be informed of all individuals hired under this resolution," and Mrs. Alexander said she believed it should be a separate motion rather than an addition. Dr. Rockwell observed that the Board is informed when any person is employed, either on the classified or certificated staff.

Following further discussion, it was moved by Mrs. Alexander and seconded by Mrs. Meigs to adopt Resolution #5 granting authorization for teachers holding the standard teaching credential with specialization in junior college teaching to teach their subject minors in the Santa Barbara Junior College District for the 1967-68 college year. Roll call vote on the motion was as follows:
Ayes: Mrs. Alexander, Mr. Frank, Mrs. Lancaster,  
       Mrs. Meigs, Mr. Wells  
Nays: None  
Not Voting: None  
Absent: Mr. Fillippini, Mr. Garvin

2.5 Adoption of Resolution #6 Authorizing Extended Services

Dr. Rockwell presented Resolution #6 which would authorize 
substitute teachers to extend their teaching service outside the 
major and minor stated on their credentials, and Mrs. Lancaster 
said she was most concerned about the District's use of instructors 
who did not have either a major or a minor subject field as background. 
Mr. Wake pointed out that such a case might be a person with an 
English major who had been teaching for 25 years in a business 
college, or in other words, someone with a technical or vocational 
background.

Mrs. Lancaster said she would like to qualify this resolution 
by adding the statement, "provided other experience is equivalent 
to that required." Dr. Rockwell replied that the administration 
is always extremely careful in screening teaching applicants, that 
persons to be employed under this resolution would be presented 
on the certificated personnel list for Board approval, and that 
such names would be marked on future lists.

There was discussion among Board members, Dr. Rockwell, and 
Mr. Wake on such details as: evening instructors who have been 
criticized for lack of teaching qualifications; the amount of 
screening involved before hiring each new teacher; the fact that 
some well-qualified persons are unable to teach; the continuing need
for SBCC to maintain its high standards; the future possibility that junior colleges may not be required to adhere to secondary school requirements; and the opinion that a subject field major is a valuable requirement.

It was moved by Mr. Frank and seconded by Mrs. Alexander to adopt Resolution #6 granting authorization for substitute teachers holding the standard teaching credential with a specialization in secondary teaching and substitute teachers holding the standard teaching credential with a specialization in junior college teaching to extend their teaching service outside the major and minor stated on their credentials for the 1967-68 college year. Roll call vote on the motion was as follows:

Ayes: Mrs. Alexander, Mr. Frank, Mrs. Lancaster, Mrs. Meigs, Mr. Wells
Nays: None
Not Voting: None
Absent: Mr. Fillippini, Mr. Garvin

It was moved by Mrs. Lancaster, seconded by Mrs. Alexander, and unanimously carried, that as soon as possible after these persons have been hired (as authorized by the above resolution) Board members be furnished a listing of said individuals, itemizing their qualifications and subjects to be taught.

3. CURRICULUM AND INSTRUCTION

No report.

4. COLLEGE PLANTS AND PROPERTY

No report.
5. BUSINESS AND FINANCE

5.1 Purchase Order Reports

It was moved by Mrs. Lancaster, seconded by Mr. Frank, and unanimously carried, to authorize and/or ratify the purchase of supplies, equipment, and services on purchase orders 12551 through 12554 and 13414 through 13583 as recommended in Attachments 5.1-a and 5.1-b.

5.2 Payment of Claims

Following discussion of the length of time necessary for the arbitration hearings involving Viola, Inc., and the accompanying expense to the District, it was moved by Mrs. Alexander, seconded by Mr. Frank, and unanimously carried, to authorize and/or ratify the payment of claims as recommended on Attachments 5.2-a and 5.2-b.

5.3 Request for Authorization to Permit County Superintendent of Schools to Transfer Funds for Specified Purposes (Addenda Item)

Following discussion on this routine request, it was moved by Mrs. Alexander, seconded by Mrs. Lancaster, and unanimously carried, to authorize the County Superintendent of Schools to transfer Santa Barbara Junior College District funds for services provided by the County Service Fund.

6. STUDENT PERSONNEL

No report.

7. COMMUNITY RELATIONS

No report.

8. GENERAL DISCUSSION
8.1 Discussion of New Legislation Affecting the District

Dr. Rockwell referred to the CSBA Legislation Newsletter, dated August 7, 1967, and said that the 1967 State Legislature had enacted some very favorable bills in support of the junior colleges. He reported that AB 272 (school financial aid bill for district operating costs) could mean that SBJCD might receive approximately $40,000, if the bill is signed by the Governor. He also mentioned SB 851 (providing for a $65,000,000 State bond issue for junior college construction and to be submitted to the voters on the June, 1968, primary ballot) and SB 691 (establishing in 1968-69 a new program of State financing for junior college capital outlay). Board members questioned Dr. Rockwell on the possible effect this legislation might have on SBJCD's October 10 bond and tax rate election, and he replied that it probably would have no effect and that we should proceed with the election as planned.

Dr. Rockwell also summarized SB 669 and its amendments, which will create a 15-member Board of Governors of the California Community Colleges, if signed by the Governor. The Board is to be appointed by January 15, 1968, and on July 1, 1968, will succeed to all powers and duties with respect to junior colleges which are now vested in the State Board of Education, the Department of Education, and the Director of Education.

8.2 Discussion of Planning for the Election on October 10, 1967

Dr. Rockwell reported that he had talked with the editors of the three local newspapers and that they agreed to give good support and
coverage to the District's plans for a bond and tax rate election on October 10, 1967. He observed that citizens who had been contacted had some misgivings regarding passage of the election, although those in favor of education were in favor of the bonds.

Board members discussed the method of handling the election campaign, and it was concluded that working in small groups, perhaps in trustee areas, would give the best results. Dr. Rockwell said it was his opinion the only way to achieve a favorable vote would be through a doorbell ringing campaign to sell the needs of SBCC.

9. **ADJOURNMENT**

   It was moved by Mr. Frank, seconded by Mrs. Lancaster, and unanimously carried, to adjourn at 5:35 p.m. to a meeting on Thursday, September 14, 1967, at 4:00 p.m. in the Board Room at Santa Barbara City College, Santa Barbara, California.

[Signatures]

Attest: [Signature]

Mr. Benjamin P. J. Wells
President, Board of Trustees
Santa Barbara Junior College District

Dr. Robert C. Rockwell
Superintendent-President and Secretary-Clerk to the Board of Trustees
Santa Barbara Junior College District

Approved by Board of Trustees

on **September 14**, 1967