REGULAR MEETING OF BOARD OF TRUSTEES
SANTA BARBARA JUNIOR COLLEGE DISTRICT
June 7, 1967 - 4:00 p.m. - Board Room

1. GENERAL FUNCTIONS

1.1 Call to Order

A regular meeting of the Board of Trustees of the Santa Barbara
Junior College District was called to order by President Garvin on
Wednesday, June 7, 1967 at 4:00 p.m. in the Board Room at Santa
Barbara City College, Santa Barbara, California.

1.2 Roll Call

Members present: Mrs. Kathryn O. Alexander
Mr. Wilbur L. Fillippini
Mr. Sidney R. Frank
Mr. James R. Garvin
Mrs. Dorothy N. Meigs
Mr. Benjamin P. J. Wells

Members absent: Mrs. Winifred H. Lancaster

Others present for all or a portion of the meeting included:

Dr. Robert C. Rockwell, Superintendent-President
and Secretary Clerk to the Board of Trustees
Mr. Lorenzo Dall'Armi, Administrative Dean,
Business Services
Mr. M. L. Huglin, Administrative Dean, Instruction
Mrs. Marie Lantagne, Administrative Dean, Student
Personnel
Mr. Selmer O. Wake, Director-Administrative Dean,
Adult Education
Mr. Spencer Blickenstaff, Assistant Dean, Evening
College
Mr. N. Gary Mouck, Assistant Dean, Research
Mr. Henry H. Bagish, President, Academic Senate
Mr. George Shiers, Chairman, Adult Education
Instructors' Association Salary Committee
Mr. Robert Traughber, Chairman, SBCC Instructors'
Association Salary Committee
Mr. Theron Barnes, Audio Visual Assistant and
Chairman, CSEA Salary Committee, Chapter 289
Mrs. Louise H. Thornton, Secretary to Superintendent
A number of other staff members of SBCC
Mrs. Katherine McCloskey, Santa Barbara News-Press
staff writer
The President declared that a quorum was present and ordered that the Board proceed with the regular order of business.

1.3 Welcome to Guests

Mr. Garvin welcomed guests and staff members present and invited comments from the audience during the course of the meeting.

1.4 Minutes

It was moved by Mr. Fillippini, seconded by Mr. Wells, and carried unanimously, to approve the minutes for the regular meeting of May 25, 1967.

1.5 Hearing of Citizens and Petitions

None.

1.6 Communications

None.

2. PERSONNEL

2.1 Certificated Personnel Assignments

It was moved by Mrs. Meigs, seconded by Mr. Fillippini, and carried unanimously, to approve personnel assignments for certificated staff as recommended in attachment 2.1.

2.2 Classified Personnel Assignments

It was moved by Mr. Frank, seconded by Mr. Wells, and unanimously carried, to approve classified personnel assignments as recommended in attachment 2.2 and the addenda.

2.3 Approval of Table of Organization for 1967-68

It was moved by Mrs. Alexander, seconded by Mr. Fillippini, and carried unanimously, to adopt the Table of Organization for 1967-68 as shown in attachment 2.3, and with the addition of addenda item 2.3.

3. CURRICULUM AND INSTRUCTION

No report.
4. COLLEGE PLANTS AND PROPERTY

4.1 Approval to Advertise for Bids on the Construction of Four Relocatable Buildings on the Mesa Campus

It was moved by Mr. Fillippini and seconded by Mrs. Meigs that the Assistant Secretary-Clerk be authorized to advertise for bids for the construction of four relocatable buildings on the Mesa Campus.

Mr. Dall'Armi reported that at the present time the contract agreement for these buildings is being worked out for the approval of the County Counsel.

The motion was voted on and carried unanimously.

Mr. Frank inquired about the price range. Mr. Dall'Armi said that the buildings would be based on plans developed for the Goleta School District, deleting cabinet work, sink, and intercom in order to reduce the cost by 2-3 thousand dollars, for a net cost of approximately 10-11 thousand dollars per building.

Mr. Garvin asked if any other plans had been considered. Mr. Dall'Armi answered, "No", explaining that if another set of plans had to be developed, the necessity for submitting them to the State of California for approval would mean too long a delay.

4.2 Acceptance of Bids for Remote Language Laboratory Equipment and Life Science Laboratory Furniture

Mr. Dall'Armi noted that seven firms had been invited to submit bids and answered Mr. Frank's questions concerning how specifications were determined.

It was moved by Mr. Wells, seconded by Mr. Frank, and unanimously carried, that the following bids be accepted and that the Administrative Dean, Business Services, be authorized to issue purchase orders:

a. Remote Language Laboratory equipment: Educational Electronics of California - $23,906.76
b. **Life Science Laboratory furniture**: Watson Dreps Company - $6,611.28

5. **BUSINESS AND FINANCE**

5.1 **Purchase Order Reports**

It was moved by Mrs. Meigs, seconded by Mr. Wells, and carried unanimously, to authorize and/or ratify the purchase of supplies, equipment, and services on purchase orders 12456 through 12472, in accordance with attachment 5.1-a.

5.2 **Payment of Claims**

It was moved by Mr. Fillippini, seconded by Mr. Frank, and carried unanimously, to authorize and/or ratify the payment of claims in accordance with attachments 5.2-a and 5.2-b and the addenda.

5.3 **Approval of Renewal of Agreement with the Santa Barbara City Schools for Contract Services Performed for the District**

It was moved by Mr. Wells, seconded by Mr. Fillippini, and unanimously carried, to approve a one-year extension of the agreement with the Santa Barbara City Schools to perform certain business and maintenance services for the Santa Barbara Junior College District, and to authorize the Assistant Secretary-Clerk to execute the necessary papers.

5.4 **Approval of Financial Aid Contract with the Division of Real Estate**

It was moved by Mrs. Meigs, seconded by Mr. Wells, and unanimously carried, to approve a financial aid contract with the State Division of Real Estate, whereby the Santa Barbara Junior College District would receive a grant of $600.00 to be used to initiate or expand and/or improve the real estate curriculum of Santa Barbara City College; and to authorize the Administrative Dean, Business Services, to execute the necessary agreement.

5.5 **Distribution of 1967-68 Tentative Budgets**

Copies of the Tentative Budgets for 1967-68 were distributed at
the meeting. Mrs. Meigs, chairman of the Board's subcommittee on budget study, announced that the subcommittee would meet June 13, 1967 at 10 a.m. in the Board Room. Other members are Mrs. Alexander and Mr. Wells.

5.6 Adoption of Classified and Certificated Salary Proposals for 1967-68

It was moved by Mr. Fillippini that the changes and additions in custodial classifications, as listed in attachment 5.6-a, and the following recommendations of the Board's subcommittee on salary study with respect to classified and certificated salaries for 1967-68 be adopted:

a. That a four per cent salary increase be granted to full-time classified employees of the District.

b. That the revised basic salary schedule for certificated employees (attachment 5.6-b) be adopted.

c. That the summer school pay rate as outlined in attachment 5.6-c be ratified.

d. That the interim adjustment in the hourly pay rate as proposed by the Superintendent (attachment 5.6-d) be approved for a one-year period with the proviso that an administratively appointed committee be formed to do an in-depth study of hourly salaries. The subcommittee further recommends that the step feature of the latest proposal made by the Adult Education Instructors' Association Salary Committee be considered as a desirable feature for possible adoption when a proposal is presented to the Board next year.

e. That action on adoption of the proposal for anniversary increments be postponed until further study is made.

Mr. Wells asked if there shouldn't be a proviso that approval of salaries was dependent upon available funds in the budget. Mr. Dall'Armi replied that the amounts necessary to finance these salary adjustments are incorporated in the Tentative Budgets just distributed, which are balanced budgets.

Mr. Wells inquired how many members would be on the committee to study the hourly pay schedule. Dr. Rockwell said each segment would
be represented, but the total number on the committee has not yet been determined. The committee list will be a future agenda item and will be presented for Board approval.

Mr. Wells seconded Mr. Fillippini's motion.

Mrs. Meigs inquired how administrative salaries were taken care of in the budget. Mr. Dall'Armi explained that they are predicated on the proposal presented at the May 25, 1967 meeting. Any deviation would have to be picked up in the Publication Budget.

Answering a query as to his study subcommittee's decision on administrative salaries, Mr. Frank said that there is some indication that the subcommittee will be coming up with something fairly similar to what has been proposed and that the recommendation will be somewhat in the range of the budget.

Mr. Fillippini noted that he had made his motion because the budget indicates that it has included salaries in all ranges within the existing tax structure, and because the Board accepts in good faith the ability of the administration.

Mr. Dall'Armi asked that two changes of wording be entered into Mr. Fillippini's motion: Under proposal "a", change "full-time" to "regular" so that one-half and three-fourths time employees will not be affected adversely; under proposal "c", add the words "effective June 19, 1967", so that summer pay can be consistent for the entire summer session.

Mr. Fillippini said he amended his motion to include these two changes in wording. Mr. Wells seconded Mr. Fillippini's amended motion. The motion as amended was voted on and carried unanimously.

5.7 Adoption of Procedures to be Followed in Salary Discussions and Negotiations and in Budget Study

It was moved by Mr. Fillippini, seconded by Mr. Wells, and carried
unanimously, that the following procedures be followed in salary discussions and negotiations and in budget study:

a. That a calendar be adopted by the Board to be used as a guide in establishing dates for discussion, negotiation and adoption of salary proposals. The purpose of setting up a calendar is to insure that salary proposals can be studied and acted upon by the Board prior to preparation of the District budgets and in time for issuance of certificated employee contracts.

b. That two Board study subcommittees be appointed during the organizational meeting in July and that these study subcommittees function under the following titles:

(1) Board Salary Study Subcommittee
(2) Board Budget Study Subcommittee

6. STUDENT PERSONNEL

6.1 Approval of Additional Candidates for Associate in Arts Degree

It was moved by Mr. Wells, seconded by Mrs. Meigs, and unanimously carried, that the Board of Trustees of the Santa Barbara Junior College District confer upon each of the students listed in attachment 6.1 and in the addenda the Associate in Arts degree, subject to completion of the state and local requirements for such degree. These are additions to the list approved at the May 25, 1967 Board meeting.

7. COMMUNITY RELATIONS

No report.

8. GENERAL INFORMATION

8.1 Commencement Exercises on June 8, 1967

Dr. Rockwell noted that the same procedures as last year will be followed for the 1967 Commencement on Thursday, June 8, 1967 at 5 p.m. in the Library Patio.

8.2 Santa Barbara County Taxpayers' Association, Inc., Dinner on June 16, 1967

Mr. Garvin said that Board members had received from the Santa Barbara County Taxpayers' Association, Inc., an invitation to a dinner meeting on Friday, June 16, 1967 and urged that all members attend, if possible.
8.3 Expression of Gratitude from Classified Employees

Mr. Theron Barnes, Vice-President of Chapter 289, California School Employees Association, and chairman of its salary committee, spoke on behalf of the classified staff of Santa Barbara City College, expressing appreciation to the Board for its past and present efforts to keep classified salaries within the range considered for the rest of the District employees.

9. ADJOURNMENT

The next regular meeting of the Board of Trustees of the Santa Barbara Junior College District will be held Thursday, June 22, 1967 at 4:00 p.m. in the Board Room of Santa Barbara City College, Santa Barbara, California.

No further business being presented, the President declared the meeting adjourned at 4:30 p.m.

Attest:  

James M. Garvin  
President, Board of Trustees  
Santa Barbara Junior College District

Robert C. Rockwell  
Superintendent-President and Secretary-Clerk to the Board of Trustees  
Santa Barbara Junior College District

Approved by Board of Trustees on June 22, 1967