REGULAR MEETING OF BOARD OF TRUSTEES
SANTA BARBARA JUNIOR COLLEGE DISTRICT
May 25, 1967 - 4:00 p.m. - Board Room

1. GENERAL FUNCTIONS

1.1 Call to Order

A regular meeting of the Board of Trustees of the Santa Barbara
Junior College District was called to order by President Garvin on
Thursday, May 25, 1967 at 4:00 p.m. in the Board Room at Santa Barbara
City College, Santa Barbara, California.

1.2 Roll Call

Members present: Mrs. Kathryn O. Alexander (late)
Mr. Wilbur L. Fillippini
Mr. James R. Garvin
Mrs. Winifred H. Lancaster
Mrs. Dorothy N. Meigs
Mr. Benjamin P. J. Wells

Members absent: Mr. Sidney R. Frank

Others present for all or a portion of the meeting included:

Dr. Robert C. Rockwell, Superintendent-President
and Secretary-Clerk to the Board of Trustees
Mr. Lorenzo Dall'Armi, Administrative Dean,
Business Services
Mr. M. L. Huglin, Administrative Dean, Instruction
Mrs. Marie Lantagne, Administrative Dean, Student
Personnel
Mr. Selmer O. Wake, Director-Administrative Dean,
Adult Education
Mr. Spencer Blickenstaff, Assistant Dean, Evening
College
Mr. Lisle C. Bresslin, Assistant Dean, Admissions
and Records
Mrs. Margaret F. McGillin, Assistant Dean, Health
Occupations
Mr. N. Gary Mouck, Assistant Dean, Research
Mr. Charles F. Rheinschmidt, Assistant Dean,
Student Activities
Dr. Martin M. Bobgan, Assistant Dean, Adult
Education
Mr. Maurice Ryan, Jr., Coordinator, Apprenticeship
Mr. Henry H. Bagish, President, Academic Senate
Mr. George Shiers, Chairman, Adult Education
Instructors' Association Salary Committee
Mr. Robert Traughber, Chairman, SBCC Instructors' Association Salary Committee
Mr. Theron Barnes, Audio-Visual Assistant and Chairman, CSEA Salary Committee, Chapter 289
Mrs. Louise H. Thornton, Secretary to Superintendent
A number of other staff members of SBCC
Mr. Richard Buffum, Adult Education Advisory Council and Editor, Coleta Gazette-Citizen
Mr. James Garrett, Santa Barbara News-Press staff writer

The President declared that a quorum was present and ordered that the Board proceed with the regular order of business.

1.3 Welcome to Guests

Mr. Garvin welcomed guests and staff members present and invited comments from the audience during the course of the meeting.

1.4 Minutes

It was moved by Mr. Wells, seconded by Mrs. Lancaster, and carried unanimously, to approve the minutes for the regular meeting of May 11, 1967.

1.5 Hearing of Citizens and Petitions

None.

1.6 Communications

A. Letter Requesting Nominees for Delegates for Region 11, Santa Barbara County School Boards Association

Dr. Rockwell read a letter from Mr. Edmund Burke, President, Santa Barbara County School Boards Association, stating that Santa Barbara County is entitled to two delegates for Region 11 of the Association and asking the Board to submit nominations if they wished. After brief discussion, the Board requested Dr. Rockwell to notify Mr. Burke that it had no nominees.

2. PERSONNEL

2.1 Certificated Personnel Assignments

It was moved by Mr. Fillippini, seconded by Mr. Wells, and carried
unanimously, to approve personnel assignments for certificated staff as recommended in attachment 2.1.

Mrs. Alexander entered the meeting at this point.

2.2 **Classified Personnel Assignments**

It was moved by Mrs. Lancaster, seconded by Mrs. Meigs, and carried unanimously, to approve classified personnel assignments as recommended in attachment 2.2 and addenda.

3. **CURRICULUM AND INSTRUCTION**

3.1 **Report on Health Occupations Division**

Mrs. Margaret F. McGillin, Assistant Dean, Health Occupations, made a progress report on preparing SBCC students for careers in four health occupations: Associate Degree Nursing, Vocational Nursing, Medical Assisting, and Radiologic Technology. (It is hoped to offer Laboratory Technician training sometime in the future.)

Hospitals have been the third largest industry in the U.S. since 1964, and are projected to first place by 1975, she said. She spoke on causes of the shortage of facilities and staff members in three categories: general hospital, mental health, and nursing homes. The 10-year growth in enrollment in AA degree programs has risen from 1,200 in 1955-56 to nearly 12,000 in 1965-66.

Mrs. McGillin explained the types of nursing training: LVN, one year; AA RN, two calendar years; diploma RN, three calendar years; baccalaureate RN, four academic years. Students may move from one area to another but must meet the requirements for each of these programs. She showed a chart of programs offered by each California junior college, noting that there are guidelines at the state level but that each school decides its own requirements. She also outlined
entrance requirements, costs, and curricula for the SBCC health occupations programs.

At Mrs. Lancaster's request, Mrs. McGillin explained age requirements, expenses, and the number of hours spent in the various courses. Mr. Fillippini asked if students needed their own cars to travel between hospitals and classrooms. Mrs. McGillin replied that students pool rides and that scheduling is set up to avoid the need for students to go to different locations in the same day.

Mr. Garvin thanked Mrs. McGillin for her comprehensive presentation.

3.2 Report on Proposed Trip on Colorado River for the Purpose of Developing Instructional Aids

Mr. Huglin introduced Mr. David Williams, Assistant Professor of geology, who opened his report by saying that very little geologic study has been made of the Grand Canyon. The goal of the proposed 300-mile, 14-day traverse of the Colorado River would be to collect geologic specimens and to develop two instructional films for college-level courses in geology.

Expenses for photographic supplies would amount to $2,800; Mr. Mouck has applied for funds to various charitable foundations. (Mr. Williams, his lab assistant and the students would pay their own personal expenses.) Mr. Garvin said that perhaps some of this cost could be repaid by rental or sale of the finished films if they were of a professional type. Mrs. Meigs suggested it might be possible to work out an arrangement with Brooks Institute of Photography. Mr. Williams replied that one of the students planning to make the trip is a professional photographer.

3.3 Approval of Request to Extend MDTA Project (Work Training Program, Inc.)

Because the special research project on "Developmental Dyslexia for Dependent Adults" (recently approved by the Board) may take three
to five months for processing, the Work Training Program, Inc., has been advised by Washington to request a short-term extension of 12 weeks of the present MDTA project. The 12-week period would run from June 13 to August 31, 1967, and would cost approximately $10,000 to cover instruction, administration, secretarial services, and supplies. This would be 100 per cent Federally reimbursed. Mr. Wake explained that the extension would help keep the present staff intact.

It was moved by Mr. Wells, seconded by Mr. Fillippini, and carried unanimously, to approve extension of said MDTA project, "Developmental Dyslexia for Dependent Adults", for a 12-week period running from June 13 to August 31, 1967, all costs to be 100 per cent Federally reimbursed.

4. COLLEGE PLANTS AND PROPERTY

4.1 Acceptance of Gift to the District from the Women's Auxiliary to the Santa Barbara County Medical Society

It was moved by Mrs. Lancaster, seconded by Mrs. Meigs, and carried unanimously, that the Superintendent write a letter of appreciation to the Women's Auxiliary to the Santa Barbara County Medical Society for the gift of an illuminated globe on a stand to be placed in the college library.

5. BUSINESS AND FINANCE

5.1 Purchase Order Reports

It was moved by Mr. Wells, seconded by Mr. Fillippini, and carried unanimously, to authorize and/or ratify the purchase of supplies, equipment, and services on purchase orders numbered 12425 through 12455; in accordance with attachment 5.1-a.

5.2 Payment of Claims

It was moved by Mrs. Meigs, seconded by Mr. Wells, and carried
unanimously, to authorize and/or ratify the payment of claims in accordance with attachments 5.2-a and 5.2-b.

5.3 Approval to Authorize County Superintendent of Schools to Make Inter-Budget Transfers

It was moved by Mrs. Alexander, seconded by Mr. Wells, and carried unanimously, to grant permission to the Santa Barbara County Superintendent of Schools to make inter-budget transfers so that the books may be closed at the end of the fiscal year.

5.4 Ratification of Revised Policies for Purchase of Supplies and Equipment and Advertising for Bids

It was moved by Mr. Fillippini, seconded by Mr. Wells, and carried unanimously, to adopt the policies as outlined in attachments 5.4-a and 5.4-b, in order to conform with the purchasing and bid advertising policies of the City Schools Business Division, which handles such transactions for the Santa Barbara Junior College District.

5.5 Approval of Agreement Between the District and Architectural Firm of Arendt, Mosher, and Grant in Connection with Portable Classrooms

It was moved by Mr. Fillippini, seconded by Mrs. Meigs, and carried unanimously, to approve the following agreement between the Santa Barbara Junior College District and the architectural firm of Arendt, Mosher, and Grant: Said architectural firm shall use relocatable classroom plans developed for the Goleta School District, at the rate of four per cent of the construction cost plus 2-1/2 times the direct personnel costs of all changes to the plans and specifications required by the SBJCD, and shall properly adapt said portables to the site.

5.6 Appointment of Board Subcommittee to Study the Budget for 1967-68

The 1967-68 Tentative Budget will be distributed at the June 7, 1967 Board meeting; adoption is scheduled for June 22, 1967. It was moved by Mr. Fillippini, seconded by Mrs. Lancaster, and unanimously carried, that President Garvin appoint a subcommittee of the Board to
review the budget and make any recommendations for revisions. Mr. Garvin appointed the following subcommittee to study the Tentative Budget for 1967-68 and report to the Board as a whole:

Mrs. Meigs, chairman
Mrs. Alexander
Mr. Wells

5.7 Report of Approval Received from Department of Health, Education, and Welfare for $500,000 Construction Grant

The Board was informed that the Department of Health, Education, and Welfare has approved a $500,000 grant for construction of a Life Science-Geology Building. The District's share would be approximately $750,000. Mr. Dall'Armi stated that a contract must be awarded by November, 1968, in order for the District to obtain these Federal funds.

5.8 Presentation of Classified Personnel Salary Proposals for 1967-68

Mr. Dall'Armi noted that the salary proposals for 1967-68 presented by the CSEA Salary Committee in attachment 5.8 were based on a cost-of-living adjustment and that $17,460 would be required to meet a 4 percent increase. He said this was in line with requests of neighboring school districts, including UCSB and the Santa Barbara City Schools classified personnel.

It was moved by Mrs. Lancaster, seconded by Mr. Wells, and carried unanimously, that the Board defer action on all salary schedules--classified and certificated--until it gets all essential information, since these schedules are tied together.

Mrs. Lancaster inquired if Mr. Shiers' group could come up with a modified proposal before two months, as a two-month wait did not seem feasible. Dr. Rockwell pointed out that the SBCC Instructors' Association Salary Committee members would soon be off-campus for the summer and not available to confer with the Adult Education Instructors' Association Salary Committee. Mr. Traughber, chairman of the SBCCIA
committee, said that someone would be available to answer questions but most of the committee would be gone. He added that the $7-9 proposed flat rate was acceptable to his group.

Mr. Shiers stated that the proposed modified proportional schedule was not tied in with contract rates but with three factors: experience, training, and service.

It was moved by Mrs. Alexander, seconded by Mr. Wells, and carried unanimously, that President Garvin appoint a Board subcommittee to study all salary proposals and report at the next Board meeting. Mr. Garvin appointed the following subcommittee of the Board to study the salary proposals at a meeting with Dr. Rockwell and Mr. Dall'Armi on May 29, 1967 at 2:00 p.m. at the college:

Mr. Fillippini
Mr. Garvin
Mr. Wells

Mr. Fillippini remarked that he didn't appreciate being squeezed in with a gun at his head, with no time to study the largest and extremely important item of the budget--salaries. He felt that more effort should have been made by the two salary committees to reach an agreement.

5.9 Discussion of Certificated Salary Proposals for 1967-68

Mr. Dall'Armi reviewed the three proposed certificated salary proposals for 1967-68: revised basic salary schedule (attachment 5.9-b); revised summer school pay rate (attachment 5.9-c); and hourly pay (attachment 5.9-c); as well as the anniversary increments (attachment 5.9-c). He said that the total amount required to implement all salary proposals--classified and certificated--was $85,995, and added it had been hoped that contracts could be written before certificated staff departed for the summer.
Mr. Fillippini expressed the opinion that it behooved the salary committees of the SBCCIA and the Adult Education group to get together on their proposals and that he was not convinced all efforts had been made. Their delay puts the Board in a difficult position. He went on to say that while he was sure there were perfectly legitimate answers to such questions as why a 5 per cent increase was requested in the basic salary with much higher percentages requested in the other proposals, Board members are obligated to know all the reasoning in order to answer to the general public.

* * * * * * * *

Mrs. Alexander left the meeting at this point.

* * * * * * * *

Mr. Traughber stated that it was a matter of philosophy rather than money on which the two groups could not compromise.

Mrs. Lancaster said she endorsed Mr. Fillippini's stand.

6. STUDENT PERSONNEL

6.1 Approval of Candidates for the Associate in Arts Degree

It was moved by Mr. Wells, seconded by Mrs. Meigs, and unanimously carried, to confer upon each of the students listed in attachment 6.1 the Associate in Arts degree, subject to completion of the state and local requirements for such degree.

7. COMMUNITY RELATIONS

No report.

8. GENERAL INFORMATION

No report.

9. ADJOURNMENT

Since the next regular meeting date, June 8, 1967, falls on the day of Commencement, the next regular meeting of the Board of Trustees of the
Santa Barbara Junior College District will be held Wednesday, June 7, 1967 at 4:00 p.m. in the Board Room of Santa Barbara City College, Santa Barbara, California.

No further business being presented, the President declared the meeting adjourned at 5:30 p.m.

Attest:  
James R. Garvin  
President, Board of Trustees  
Santa Barbara Junior College District

Robert C. Rockwell  
Superintendent-President and Secretary-Clerk to the Board of Trustees  
Santa Barbara Junior College District

Approved by Board of Trustees
on June 7, 1967.