1. GENERAL FUNCTIONS

1.1 Call to Order

A regular meeting of the Board of Trustees of the Santa Barbara Junior College District was called to order by President Garvin on Thursday, May 11, 1967 at 4:00 p.m. in the Board Room at Santa Barbara City College, Santa Barbara, California.

1.2 Roll Call

Members present: Mr. Sidney R. Frank
                    Mr. James R. Garvin
                    Mrs. Winifred H. Lancaster
                    Mrs. Dorothy N. Meigs
                    Mr. Benjamin F. J. Wells

Members absent: Mrs. Kathryn O. Alexander
                    Mr. Wilbur L. Fillippini

Others present for all or a portion of the meeting included:

Dr. Robert C. Rockwell, Superintendent-President and Secretary-Clerk to the Board of Trustees
Mr. Lorenzo Dall'Armi, Administrative Dean, Business Services
Mr. M. L. Huglin, Administrative Dean, Instruction
Mr. Selmer O. Wake, Director-Administrative Dean, Adult Education
Mr. Spencer Blickenstaff, Assistant Dean, Evening College
Mr. Lisle C. Bresslin, Assistant Dean, Admissions and Records
Mr. James E. Foxx, Assistant Dean, Instruction, Technical/Vocational
Mr. N. Gary Mouck, Assistant Dean, Technical/Vocational Research
Mr. Charles F. Rheinschmidt, Assistant Dean, Student Activities
Dr. Martin M. Bobgan, Assistant Dean, Adult Education
Mrs. Alma R. Ritchie, Coordinator, Adult Education
Mr. Maurice Ryan, Jr., Coordinator, Apprenticeship
Dr. John Forsyth, President, Academic Senate
Mr. Henry H. Bagish, President-elect, Academic Senate
Mr. George Shiers, Chairman, Adult Education Instructors' Association Salary Committee
Mr. Robert Traughber, Chairman, SBCC Instructors' Association Salary Committee
Mr. Theron Barnes, Audio-Visual Assistant and Representative of Chapter 289, CSEA
Mrs. Louise H. Thornton, Secretary to Superintendent
A number of other staff members of SBCC

The President declared that a quorum was present and ordered that the Board proceed with the regular order of business.

1.3 Welcome to Guests

Mr. Garvin welcomed guests and staff members present and invited comments from the audience during the course of the meeting.

1.4 Minutes

It was moved by Mrs. Meigs, seconded by Mr. Wells, and unanimously carried, to approve the minutes for the regular meeting of April 27, 1967, with the following correction: On page 12, next-to-the-last line, reverse the names of Mr. Frank and Mr. Wells.

1.5 Hearing of Citizens and Petitions

None.

1.6 Communications

a. Letter Announcing CSBA Spring Conference

A letter has been received announcing that the California School Boards Association spring conference will be held May 20, 1967 at Cabrillo High School in Lompoc. Board members wishing to attend are asked to notify the Superintendent's Office by May 16.

2. PERSONNEL

2.1 Certificated Personnel Assignments

It was moved by Mr. Wells, seconded by Mrs. Meigs, and carried unanimously, to approve personnel assignments for certificated staff as recommended in attachment 2.1.
2.2 **Classified Personnel Assignments**

It was moved by Mrs. Lancaster, seconded by Mr. Wells, and carried unanimously, to approve classified personnel assignments as recommended in attachment 2.2 and addenda.

2.3 **Introduction of New President of Academic Senate**

Mr. Henry H. Bagish, Associate Professor, Social Science Division, was introduced as the newly-elected President of the Academic Senate. Beginning May 19, 1967, he will serve a two-year term, replacing Dr. John Forsyth. At Dr. Rockwell's suggestion, it was moved by Mr. Frank, seconded by Mr. Wells, and carried unanimously, that Dr. Forsyth, first President of the two-year-old Senate, be commended for his fine service. Mr. Huglin then commented that the Representative Council of the Senate had just passed a similar resolution.

3. **CURRICULUM AND INSTRUCTION**

No report.

4. **COLLEGE PLANTS AND PROPERTY**

4.1 **Authorization to Acquire Relocatable Buildings for Use as Classrooms and Faculty Offices**

It was moved by Mr. Wells and seconded by Mrs. Maign that the recommendations submitted by a Board subcommittee relative to acquisition of relocatable buildings be approved as follows:

a. Because of anticipated enrollment increases, it would seem desirable that the District acquire some relocatable buildings to be used until such a time as permanent facilities can be made available.

b. It is recommended that the architectural firm of Arendt, Mosher, and Grant be authorized to develop plans for such relocatable buildings as the District may require. On the basis of present thinking, it appears that four relocatables will be needed on the Mesa Campus and one on the Adult Education property.
c. The financing of the relocatables should be accomplished by means of a small permissive tax override levy (probably not more than one cent). Education Code section 25541.5 provides for special increases in maximum tax rates in junior college districts if the funds derived from this source are used to lease plants and equipment.

d. Notwithstanding the fact that these facilities would be acquired on a lease basis, provision should be made in the terms of the contract that the District will reserve the right to purchase these relocatables if and when funding becomes available.

Directing his question to Mrs. Meigs who, at the April 27, 1967 meeting had voted against such acquisition, Mr. Frank asked what the feeling was currently. Mrs. Meigs replied that at the last meeting she was opposed simply because she believed that the Board needed more time for study of the matter. She asked if anyone had considered seriously her suggestion about using tents as a temporary housing measure. Mr. Wells replied that the subcommittee had indeed talked about tents but thought their use would be psychologically detrimental, that the relocatables would be usable for many things the tents could not accommodate, and that there were also the matters of security and the danger of damage to tents from high winds and rain.

Mrs. Lancaster inquired if these would be the same type of portable buildings as those now on campus and if additional buildings must be developed by architects; she said she thought they could be purchased readymade. Mr. Dall'Armi explained that in view of the time factor, it might be desirable to purchase prefabs because financing would make it practical to lease. However, as one Board member had pointed out at an earlier meeting, this procedure would deprive local labor of some work. Architectural planning is necessary, Mr. Dall'Armi continued, whether
the buildings are built from scratch or are prefabs, because it is the County Counsel's ruling and Education Code provision that relocatables be designed by an architectural firm in the employ of the district. He stated that the buildings would be similar to those now on campus--built on the spot but movable later if necessary.

To Mr. Garvin's query if they could be leased with option to purchase, Mr. Dall'Armi answered that other junior college districts have been permitted to do this and that Deputy County Counsel Curiel would let the Board know if this is permissible in the SBJCD. Mr. Dall'Armi noted that a lending institution would give the District financing to pay off the contractor in full; the District could then pay off over a period of time to be determined (probably five or six years). At the time of final payment, the District would have ownership. If the County Counsel rules that the District cannot use a lending institution, then the requirements would specify that the contractor set up financing.

Expressing the opinion that the District owes the local contractor and laborer a chance at this work, providing that the difference in cost is within reason, Mrs. Lancaster asked how much more it would cost to construct from scratch than to buy prefabs. Mr. Dall'Armi answered that it would be cheaper to construct from scratch and quoted the following figures: Modulux - $13,000 to $14,000 (if no unusual site conditions are present); Arendt, Mosher, and Grant's estimate for buildings like those used by the local elementary district (but eliminating features not necessary at the junior college level) - $12,000 or less. The Mesa Campus' present portables cost less than $10,000; the type to be built this summer would be comparable in quality to these existing portables, which have stood up well. Mr. Wells mentioned that examples of such buildings could be seen on the grounds of Goleta and Hollister elementary schools.
Regarding section (d) of the subcommittee's recommendation, Mr. Frank asked if the District were leasing from the bank while the loan was in effect, wouldn't it be automatic for the buildings to belong to the District when they were paid for. Mr. Dall'Armi said that when the bond election is passed this fall, what remains of the present bond and reserve funds could be used to pay off the loan before the end of the five-year period, thus saving interest. Dr. Rockwell added that this would result in an option without penalty.

Answering Mrs. Meigs' question as to whether all portables would have to be put in at one time, Mr. Dall'Armi said that the four for the Mesa Campus could go in simultaneously; the Adult Education portable could go in separately. Mrs. Meigs asked the location of the Adult Education relocatable. Mr. Dall'Armi answered, "814 Santa Barbara Street. This would eliminate the necessity for renting two units now being used for classrooms."

Mr. Wells' motion was voted on and carried unanimously.

5. **BUSINESS AND FINANCE**

5.1 **Purchase Order Reports**

It was moved by Mrs. Lancaster, seconded by Mr. Wells, and carried unanimously, to authorize and/or ratify the purchase of supplies, equipment, and services on purchase orders numbered 12392 through 12424, in accordance with attachment 5.1-a.

Mr. Dall'Armi said that at a later date he would present for Board consideration a plan which would reduce the length of the purchase order attachment. In this plan, the Superintendent and/or the Administrative Dean, Business Services, would be authorized to approve items up to and through $250.00.
5.2 Payment of Claims

It was moved by Mr. Wells, seconded by Mr. Frank, and unanimously carried, to authorize and/or ratify the payment of claims in accordance with attachments 5.2-a and 5.2-b and the addenda.

5.3 Authorization to Advertise for Bids on Equipment and Furniture

It was moved by Mr. Wells, seconded by Mr. Frank, and unanimously carried, to authorize the advertising for bids for purchase of the following items: remote language laboratory equipment; laboratory tables and furniture for new life science laboratory to be housed in A-215; at a cost of $27,116 for the language laboratory equipment (half of which will be funded by the Federal government) and $7,720 for life science furniture.

The advertisements will run May 15 and 22, 1967; bids will be opened May 31, 1967 at 2:00 p.m. in the Board Room. A review of the bids will be presented to the Board at its first June meeting.

Mr. Dall'Armi noted that the District has been more or less governed in its purchasing by the procedures used in the City Schools, with whom it contracts for such services. The City Schools Board of Education has a new policy which makes it unnecessary for this kind of information to come before the Board if it has been budgeted. (The Board still approves the low bid and makes final selection.) Mr. Dall'Armi said it is hoped to eliminate some intermediate steps and not ask the SJBCD Board of Trustees for approval to pay routine, authorized bills.

5.4 Approval of Budget Calendar for 1967-68

Referring to attachment 5.4, the proposed budget calendar for 1967-68, Mr. Dall'Armi called attention to the change in the first meeting date of June, which conflicts with Commencement. Members agreed that the date of June 7, 1967 would be satisfactory to the majority as a date for the first meeting in June.
It was moved by Mrs. Meigs, seconded by Mr. Frank, and unanimously carried, to adopt the budget calendar for the 1967-68 school year, as set forth in attachment 5.4.

Mrs. Meigs asked if the Board would meet as a committee to discuss the budget. Mr. Dall'Armi answered that the Board could do as it did last year, when a subcommittee was set up to study the budget. Mr. Garvin said this could be determined at the June 7, 1967 meeting of the Board.

5.5 Presentation of Certificated Hourly Salary Proposals

a. Evening Credit College and Summer Session Pay

Mr. Robert Traughber, Chairman, SBCC Instructors' Association Salary Committee, noted that his presentation was connected with the proposals made to the Board on April 27, 1967 and that it reflected the Committee's view that the three programs were integral parts of one entity. The programs are woven together financially and academically, he said. He stated that the present hourly rate ignores the number of hours spent in grading and preparation, pointed out that there are presently three different methods of paying, and reviewed the proposals regarding evening credit college and summer session payment as set forth in attachment 5.5-a.

Mr. Frank opened the discussion by stating, "I think the present system is fine." He mentioned his personal experience in teaching at the University of California under three different systems (regular year, summer, and extension) and said he believed the three programs at SBCC to be different from each other with no equivalent basis.

He then reviewed the three programs: (a) in the annual contract category, the instructor is involved with classes and committees
for the entire academic year; (b) regarding the relevance of the summer schedule to that of the regular year, the District doesn't contract with the staff for these services and many not on the regular staff teach in the summer program; (c) in the evening credit program, no one is under contract except those teaching night classes as part of their annual contracts. Retaining the existing three salary schedules would keep the District out of many potential inequities in assignments, Mr. Frank said, adding that he thought "a good healthy negotiation is fine."

Mrs. Lancaster commented that when the District goes on the quarter system, these proposed ideas could be incorporated. She asked if there were difficulties in getting instructors for evening and summer programs. Mr. Wake answered that the great majority of evening teachers are also on the day faculty. In some areas, he said, it is difficult to find teachers for evening credit classes.

Mr. Huglin commented that philosophically he agreed with Mr. Traughber's premise. He noted that, at the present time, summer session pay is based on a percentage of the salary schedule at a fixed point and asked Mr. Frank if this could be applicable to the evening rate. Mr. Frank answered, "It's possible." Mrs. Lancaster remarked that the point of negotiation, then, becomes: what is the fixed point? As one salary scale goes up, so do the others.

Mr. Garvin thanked Mr. Traughber for his excellent presentation and ordered that the report be turned over to the administration for study.

b. Adult Education Not-for-Credit Program Pay

Mr. George Shiers, Chairman, Adult Education Instructors' Association Salary Committee, referred to page 3 ("Summary") of
attachment 5.5-b, saying that the Association was proposing the "proportional" type of pay schedule outlined on page 4. The Association recommends that the total schedule be adopted for three years, going to cut-off "A" for 1967-68, to "B" for 1968-69, and to "C" for 1969-70.

Mr. Shiers also called attention to pages 5 and 6 which cover qualifications, equivalencies, placement, and advancement. With reference to the comparative scale on page 8, he said that the local Adult Education teachers' pay now ranks lowest in its history. If the proposed schedule were adopted, SBCC would go to twenty-first place if other districts stayed the same which, of course, they wouldn't. He closed by referring to the diagram on page 2, which contrasts the percentage of increase in contract pay with that of hourly pay.

Mr. Frank stressed the fact that this proposal was still relative to the regular schedule and that the frame of reference should be based on the going rate. The point was made that the proportional pay proposal doesn't apply because if the District adopts this type of pay, then it adopts the philosophy that the programs are the same.

Mrs. Meigs asked what effect this would have on hiring new teachers who would work for less than the older, experienced teachers; she thought some of this might rebound to the detriment of Adult Education. From an economical point of view, people could be obtained to teach summer, evening credit, and non-credit classes for less than regular pay simply because people are doing this as an extra activity rather than as their sole source of income. Mr. Wake and Mr. Shiers replied that the more experienced teachers would be rewarded under the "proportional" pay.
Mrs. Meigs asked if other districts' adult education courses were free. Mr. Wake answered that 83 per cent do not have any fee, but Dr. Rockwell questioned this percentage.

Mr. Frank said he didn't object to establishing a rate for summer and evening teachers, with all the structuring desired, but he did think it an error to base it on a position in the regular schedule.

Dr. Rockwell requested that Mr. Wake furnish him with the source material used for the comparative scale on page 8 of attachment 5.5-b.

After Mr. Wake replied, "Yes" to Mrs. Lancaster's inquiry as to whether the evening high school would be under this program, she said that in many districts the evening high school is run by the high school district, so their salaries would not be comparable to junior college salaries. If the high school-level and junior college-level salaries are mixed, then SBCC's average would be higher, she pointed out. If these could be separated, there would be a better basis. Likes should be compared with likes, she added.

Dr. Rockwell commented that the administration would study this matter and make recommendations to the Board at a future date.

Mr. Garvin thanked Mr. Shiers for his comprehensive report and ordered that it be turned over to the administration for study.

6. **STUDENT PERSONNEL**
   
   No report.

7. **COMMUNITY RELATIONS**
   
   No report.

8. **GENERAL INFORMATION**

   8.1 **Commencement Scheduled for June 8, 1967**

   Dr. Rockwell announced that Commencement would be held Thursday,
June 8, 1967 at 5:00 p.m. in the Library Patio; further details will be given at a later date. State Assemblyman Winfield A. Shoemaker will give the address and the Rev. John Alexie Crane of the Unitarian Church will be the minister.

Mr. Bresslin reported a total of 277 candidates for the Associate in Arts degree.

9. ADJOURNMENT

The next regular meeting of the Board of Trustees of the Santa Barbara Junior College District will be held Thursday, May 25, 1967 at 4:00 p.m. in the Board Room at Santa Barbara City College, Santa Barbara, California.

No further business being presented, the President declared the meeting adjourned at 5:30 p.m.

Attest:

James R. Garvin
President, Board of Trustees
Santa Barbara Junior College District

Robert C. Rockwell
Superintendent-President and Secretary-Clerk to the Board of Trustees
Santa Barbara Junior College District

Approved by Board of Trustees

on May 25, 1967