AGENDA FOR REGULAR MEETING OF BOARD OF TRUSTEES

SANTA BARBARA JUNIOR COLLEGE DISTRICT

May 11, 1967 - 4:00 p.m. - Board Room
Santa Barbara City College

1. GENERAL FUNCTIONS

   1.1 Call to Order
   1.2 Roll Call
   1.3 Welcome to Guests
   1.4 Minutes
   1.5 Hearing of Citizens and Petitions
   1.6 Communications
      a. Letter Announcing CSBA Spring Conference
         The California School Boards Association, New Region 11, announces its spring conference to be held Saturday, May 20, 1967 at Cabrillo High School in Lompoc. Board members wishing to attend are asked to notify the Superintendent's Office by May 16.

2. PERSONNEL

   2.1 Certificated Personnel Assignments
      The Superintendent recommends authorization and/or ratification of certificated personnel assignments according to the recommendations noted in attachment 2.1.

   2.2 Classified Personnel Assignments
      The Superintendent recommends authorization and/or ratification of classified personnel assignments according to recommendations noted in attachment 2.2.

   2.3 New President of Academic Senate Elected
      Mr. Henry H. Bagish, Associate Professor, Social Science Division, was recently elected to a two-year term as President of the Academic Senate, effective May 19, 1967. He replaces Dr. John Forsyth.

3. CURRICULUM AND INSTRUCTION

   No report.
4. **COLLEGE PLANTS AND PROPERTY**

4.1 **Recommendations of Board Sub-Committee Regarding Relocatable Buildings to be Used as Classrooms and Faculty Offices**

A sub-committee of the Board, composed of Mr. Fillippini and Mr. Wells, met with Mr. Garvin, the Superintendent, and the Administrative Dean, Business Services, to discuss the question of whether or not the District should acquire some relocatable buildings for use as classrooms and faculty offices. The following conclusions and/or recommendations are submitted by the sub-committee for Board consideration:

a. Because of anticipated enrollment increases, it would seem desirable that the District acquire some relocatable buildings to be used until such a time as permanent facilities can be made available.

b. It is recommended that the architectural firm of Arendt, Mosher, and Grant be authorized to develop plans for such relocatable buildings as the District may require. On the basis of present thinking, it appears that four relocatables will be needed on the Mesa Campus and one on the Adult Education property.

c. The financing of the relocatables should be accomplished by means of a small permissive tax override levy (probably not more than one cent). Education Code section 25541.5 provides for special increases in maximum tax rates in junior college districts if the funds derived from this source are used to lease plants and equipment.

d. Notwithstanding the fact that these facilities would be acquired on a lease basis, provision should be made in the terms of the contract that the District will reserve the right to purchase these relocatables if and when funding becomes available.

Much careful attention and study have gone into this question of relocatable facilities. After weighing the pros and cons of the matter, particularly in terms of the effect of insufficient classroom space on students and programs over the next two years, the Superintendent recommends that the plan as presented by the sub-committee be approved.

5. **BUSINESS AND FINANCE**

5.1 **Purchase Order Reports**

The Superintendent recommends authorization and/or ratification of the purchase of supplies, equipment, and services on purchase orders numbered 12392 through 12424. Please see attachment 5.1-a.

5.2 **Payment of Claims**

The Superintendent recommends authorization and/or ratification of payment of claims on attachments 5.2-a and 5.2-b and such other claims as may arise prior to the meeting in conjunction with the Santa Barbara Junior College District. (Please see attachment 5.2-c for list of election workers and amount paid to each.)
5.3 Request for Authorization to Advertise for Bids on Equipment and Furniture

The Superintendent recommends that the Board authorize the advertising for bids for purchase of the following items:

Remote Language Laboratory equipment

Lab tables and furniture for new Life Science laboratory to be housed in A-215

The estimated cost of the remote language lab equipment is $27,116.00, of which half will be funded by the Federal government. The estimated cost of the furniture for A-215 is $7,720.00. The lab tables specified in this bid are the type which can be moved to the new Life Science building when it is completed.

The advertisements will be run May 15, 1967 and May 22, 1967, with bid opening scheduled for May 31, 1967 at 2:00 p.m. in the Board Room. A review of the bids will be presented to the Board at its first meeting in June.

5.4 Presentation of Budget Calendar

The time is approaching for the Board to study and adopt the budget for the 1967-68 school year. Certain legal requirements must be adhered to in the process leading up to the adoption of the final budget. To facilitate this end, a suggested budget calendar is submitted for Board consideration (please see attachment 5.4). The Superintendent recommends that this calendar be adopted.

5.5 Presentation of Certificated Hourly Salary Proposals

Hourly certificated salaries have been under study by two different committees. These two committees represent the Santa Barbara City College Instructors' Association and the Adult Education Instructors' Association. The chairman of each of these committees will make a report to the Board on Thursday. Mr. Traughber, representing the SBCC Instructors' Association will make a proposal concerning Evening Credit College and Summer School pay. (Please see attachment 5.5-a.) Mr. George Shiers will present the proposal of the Adult Education Instructors' Association which recommends a plan for implementing the pay of all hourly certificated employees with the exception of summer session. (Please see attachment 5.5-b.)

The Superintendent recommends that these salary proposals be received and turned over to the administration for study.

6. STUDENT PERSONNEL

No report.

7. COMMUNITY RELATIONS

No report.
8. GENERAL INFORMATION

8.1 Commencement Scheduled for June 8, 1967

Commencement will be held Thursday, June 8, 1967 at 5:00 p.m. in the Library Patio. Further details will be announced at a later date.

9. ADJOURNMENT

The next regular meeting of the Board of Trustees of the Santa Barbara Junior College District will be held May 25, 1967 at 4:00 p.m. in the Board Room of Santa Barbara City College, Santa Barbara, California.

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