1. GENERAL FUNCTIONS

1.1 Call to Order

A regular meeting of the Board of Trustees of the Santa Barbara
Junior College District was called to order by President Garvin on
Thursday, March 23, 1967 at 4:00 p.m. in the Board Room of Santa
Barbara City College, Santa Barbara, California.

1.2 Roll Call

Members present: Mr. Wilbur L. Fillippini
Mr. Sidney R. Frank
Mr. James R. Garvin
Mrs. Winifred H. Lancaster (late)
Mrs. Dorothy N. Meigs
Mr. Benjamin P. J. Wells

Members absent: Mrs. Kathryn O. Alexander

Others present for all or a portion of the meeting included:

Dr. Robert C. Rockwell, Superintendent-President
and Secretary-Clerk to the Board of Trustees
Mr. Lorenzo Dall'Armi, Administrative Dean,
Business Services
Mr. Selmer O. Wake, Director-Administrative Dean,
Adult Education
Mr. M. L. Huglin, Administrative Dean, Instruction
Mrs. Marie Lantagne, Administrative Dean, Student
Personnel
Mr. Spencer Blickenstaff, Assistant Dean, Evening
College
Mr. James E. Foxx, Assistant Dean, Instruction,
Technical-Vocational
Mrs. Margaret McGillin, Assistant Dean, Health
Occupations
Mr. N. Gary Mouck, Assistant Dean, Technical-
Vocational Research
Mr. Charles F. Rheinschmidt, Assistant Dean,
Student Activities
Dr. John Forsyth, President, Academic Senate
Mr. Richard Weist, President, SBCC Instructors
Association
Mr. Theron Barnes, Audio-Visual Assistant and
Representative of Chapter 289, CSEA
Mrs. Louise H. Thornton, Secretary to Superintendent
Mrs. H. J. Miller, observer, American Association
of University Women
Mr. Francis Sarguis, candidate for Board of Trustees,
Trustee Area 3
Mrs. Katherine McCloskey, staff writer, Santa
Barbara News-Press

The President declared that a quorum was present and ordered that
the Board proceed with the regular order of business.

1.3 Welcome to Guests

Mr. Garvin welcomed guests and staff members present and invited
comments from the audience during the course of the meeting.

1.4 Minutes

It was moved by Mr. Wells, seconded by Mr. Frank, and unanimously
carried, to approve the minutes for the regular meeting of March 9, 1967.

1.5 Hearing of Citizens and Petitions

None.

1.6 Communications

None.

2. PERSONNEL

2.1 Certificated Personnel Assignments

It was moved by Mr. Fillippini, seconded by Mr. Wells, and carried
unanimously, to approve certificated personnel assignments as recom-
mended in attachment 2.1 and addenda.

2.2 Classified Personnel Assignments

It was moved by Mr. Frank, seconded by Mr. Fillippini, and carried
unanimously, to approve classified personnel assignments as recommended
in attachment 2.2 and addenda.

3. CURRICULUM AND INSTRUCTION

3.1 Approval of Policy on Textbook Adoption

It was moved by Mr. Wells and seconded by Mr. Frank to adopt the
Policy on Textbook Adoption as outlined in attachment 3.1.

Questions from the Board elicited information from Mr. Huglin and Mr. Foxx that sometimes textbooks must be changed yearly to keep the students abreast of changes in the subject field, and that instructors are encouraged to supplement the textbooks with materials from current publications.

The motion was voted on and carried unanimously.

3.2 Approval of Policy on Credit by Examination

To Mr. Frank's query as to the number of students inquiring about this type of credit, Mrs. Lantagne said four or five had asked her about it. Mr. Foxx said he had about 200 requests yearly from returning servicemen and persons from industry. Mr. Huglin noted that tests would be made up by division chairmen. Dr. Rockwell commented that for years other institutions of higher education have had such an examination and that the junior colleges' "open door" policy has resulted in their enrolling students with varying situations (especially with respect to foreign languages).

(Mrs. Lancaster entered the meeting at this point.)

It was moved by Mr. Wells, seconded by Mr. Frank, and unanimously carried, to adopt the Policy on Credit by Examination as outlined in attachment 3.2.

3.3 Approval of VEA Project for RN Nursing Program

It was moved by Mr. Fillippini, seconded by Mr. Frank, and carried unanimously, to approve the application for Vocational Education Act matching funds in the amount of $23,153 toward a $62,709 project for the RN nursing program; this would include salaries, equipment, materials, and transportation allowances. The District's share would be $39,556.
4. COLLEGE PLANTS AND PROPERTY

No report.

5. BUSINESS AND FINANCE

5.1 Purchase Order Reports

Mrs. Meigs asked about the possibility of purchase orders being approved without Board action, since the Board had little background on the items involved and relied on the administration's recommendations. Mr. Dall'Armi answered that routine approval by the Board was requested as good business practice.

It was moved by Mrs. Meigs, seconded by Mr. Frank, and unanimously carried, to authorize and/or ratify the purchase of supplies, equipment, and services on purchase orders numbered 12131 through 12228, in accordance with attachments 5.1-a through 5.1-c.

5.2 Payment of Claims

Referring to the claim for $400 under addenda item 5.2, Mr. Garvin asked if the National League for Nursing, Inc., had accredited the City College program. Mrs. McGillin answered, "Yes."

It was moved by Mr. Wells, seconded by Mr. Fillippini, and carried unanimously, to authorize and/or ratify the payment of claims in accordance with attachments 5.2-a and 5.2-b and the addenda.

Mr. Frank then asked about the election expense claims for $2,399. Mr. Dall'Armi explained that this came to $10 per precinct and was prorated because other districts had used the same polling places.

5.3 Approval to Add Goleta Valley Community Hospital to List of Approved Hospitals for Use in the Radiologic Technology Programs

It was moved by Mr. Wells, seconded by Mr. Frank, and unanimously carried, to add the Goleta Valley Community Hospital to the list of approved hospitals for use in the Radiologic Technology programs and to authorize execution of the proper contract agreement to cover the required services.
6. STUDENT PERSONNEL
   No report.

7. COMMUNITY RELATIONS
   No report.

8. GENERAL INFORMATION

8.1 Cost Analysis by Budget Category of the Expenditures Made During the 1965-66 School Year for the Educational Program at City College

   This item (please see attachment 8.1) was presented as a matter of information only. Mrs. Meigs asked if all levels of education were included, to which Mr. Dall'Armi replied that the "State Average" figures were strictly for junior colleges. Mrs. Lancaster inquired if the percentage for "teachers" applied to full-time teachers or included persons engaged in teaching part-time and assigned part-time to other duties. Mr. Dall'Armi answered that the only pro-ration was for counselors teaching one or two classes. He noted that, by law, 50 per cent of current expense must be for teaching and that Santa Barbara City College spends 54 per cent in this category. Mrs. Lancaster asked if it weren't difficult to equate because the various schools might use different methods of figuring. Dr. Rockwell explained that guidelines for pro-rating are set down in detail by the State Department of Education.

8.2 Progress Report on Proceedings of the Citizens Advisory Committee

   Mr. Dall'Armi reported on the March 20, 1967 meeting of the Citizens Advisory Committee. Invited guests were Mr. Oliver Bedford of the Tax-Action Association (who brought with him Col. de Benedictus) and Mr. Christopher Story of the Apartment Owners Association. Most of the meeting was devoted to hearing from them why their organizations felt the November 1966 election failed, what chance they gave the next bond/tax election, and what proposals they might support. A written report of their presentations will be made available to the Board. Mr. Dall'Armi said it seemed to him that the speakers' remarks had a rather encouraging/
Mr. Dall'Armi then reviewed attachments 8.2-a, 8.2-b, and 8.2-c. At the March 27, 1967 meeting, chairmen of the sub-committees will be elected and meeting times and dates will be set up; the sub-committees will report back to the Committee of the Whole which, in turn, will report to the Board. Mr. Dall'Armi said that he and Dr. Rockwell concur with chairman Timmons and vice-chairman Slavin that the work of the group is progressing nicely. He added that staff members will be called on as resource persons to assist sub-committees, and that sub-committee No. 4 will probably be the first to report.

It was moved by Mr. Fillippini, seconded by Mr. Wells, and carried unanimously, to ratify the membership of the Citizens Advisory Committee, as listed in attachment 8.2-c and the addenda.

Dr. Rockwell noted that the sub-committees believe if they examine the District's budget and affirm that the funds are being wisely spent, then, during the election campaign, if any criticism is voiced about the District's finances, these committee members will be able to answer in an informed manner.

Mrs. Meigs suggested checking on what the "grassroots" people think about the questions listed in attachment 8.2-a, adding that some of the areas voting against the bonds last November were those who should have been most concerned with maintaining a good junior college. At UCSB, she said, a class in sociology had been conducting a house-to-house survey; she wondered if it would be possible for a SBCC class to go into the areas which voted against the bonds and learn the residents' real reasons—for example, were they intimidated by threats of rising rents if the landlords' taxes were raised? Dr. Rockwell commented that two members of the Citizens Advisory Committee had indicated a desire for such a poll and that the District would like to
look into the possibility of using SBCC or UCSB classes for this; however, he felt it wise to wait until the sub-committees go into operation. It is costly to conduct such a poll unless such student help is used; District money cannot be used, in any case; and although the poll might be well-structured, unskilled workers might not get the true answers, he said.

Concurring with Mrs. Lancaster and Mrs. Meigs, Mr. Wells said that probably University students would be a wiser choice as City College students might be too close to the picture and somewhat biased. Mr. Frank suggested that, in order to get optimum results, instructors should structure the poll. He also suggested the use of a consultant firm experienced in this field. To his question of whether or not it would be within the District's domain to ask such a firm about its charges, Dr. Rockwell replied that this type of survey cannot be paid for from District funds. Mr. Frank then asked if it would be appropriate for the Board to authorize a survey or if it would be better for the citizens' committee to do so. Dr. Rockwell said he thought it was an action better suited to the committee. Mrs. Meigs asked who made up the questionnaire (attachment 8.2-a). Dr. Rockwell said that Mr. Timmons, Mr. Slavin, and some administrative staff of the college had drafted the questions and presented them to the citizens' committee, which did some revising. Mr. Dall'Armi added that citizens' opinions received following the last election were utilized.

Mr. Fillippini said that the answers to the questionnaire are the opinions of a group who voted for the bonds; none of the "grassroots" people have been questioned. Mr. Frank remarked that, as Mr. Fillippini had noted, the "yes" people were asked to say why the "no" people voted as they did. Mr. Dall'Armi pointed out that the proponents of the "no"
vote agree with the points in the questionnaire, to which Mr. Frank replied, "But these were the vocal 'no's!'" Mr. Fillippini said he was not criticizing the questionnaire but he didn't "buy" the belief that the Tax-Action Association, which is mostly composed of businessmen and property owners, represents the masses of voters. He said he thought that "we should go to the masses and learn their reactions."

Mr. Dall'Armi noted that the present citizens' committee will not necessarily be the campaign promotional committee and that perhaps it will be the latter's function to do this. Mr. Frank said that information is needed not on how and why the masses voted in the past, but on how and why they would vote in the next election. Mr. Dall'Armi commented that maybe this group will not turn out to vote at the next bond election since it will not be held in conjunction with a general election. Mrs. McGillin said that the deduction has been made that the "no" vote up and down the State has been based on emotional reactions. She suggested that, in educating the people of the community as to the need for the junior college, an effort should be made to reach them on an emotional level.

At the conclusion of this discussion, Mr. Garvin welcomed Mr. Francis Sarguis, who was in the audience and who is a candidate from trustee area 3 in the April 18, 1967 election for Board of Trustees members.

9. **ADJOURNMENT**

The next regular meeting of the Board of Trustees of the Santa Barbara Junior College District will be held Thursday, April 13, 1967 at 4:00 p.m. in the Board Room at Santa Barbara City College, Santa Barbara, California.

No further business being presented, the President declared the meeting adjourned at 5:05 p.m.
Approved by Board of Trustees

on ______ April 13______, 1967