REGULAR MEETING OF BOARD OF TRUSTEES
SANTA BARBARA JUNIOR COLLEGE DISTRICT
February 9, 1967, 4:00 p.m., Board Room

1. GENERAL FUNCTIONS

1.1 Call to Order

A regular meeting of the Board of Trustees of the Santa Barbara Junior College District was called to order by President Garvin on Thursday, February 9, 1967 at 4:00 p.m. in the Board Room of Santa Barbara City College, Santa Barbara, California.

1.2 Roll Call

Members present: Mrs. Kathryn O. Alexander
Mr. Wilbur L. Fillipini
Mr. Sidney R. Frank
Mr. James R. Garvin
Mrs. Winifred H. Lancaster
Mrs. Dorothy N. Meigs
Mr. Benjamin F. J. Wells

Members absent: None

Others present for all or a portion of the meeting included:

Dr. Robert C. Rockwell, Superintendent-President and Secretary-Clerk to the Board of Trustees
Mr. Lorenzo Dall'Armi, Administrative Dean, Business Services
Mr. M. L. Huglin, Administrative Dean, Instruction
Mrs. Marie Lantagne, Administrative Dean, Student Personnel
Mr. Selmer O. Wake, Director-Administrative Dean, Adult Education
Mr. Spencer Blickenstaff, Assistant Dean, Evening College
Mr. Lisle G. Bresslin, Assistant Dean, Admissions and Records
Mrs. Margaret F. McGillin, Assistant Dean, Health Occupations
Mr. N. Gary Mouck, Assistant Dean, Technical-Vocational Research
Mr. Charles F. Rheinschmidt, Assistant Dean, Student Activities
Dr. John Forsyth, President, Academic Senate
Mr. Richard R. Weist, President, SBCC Instructors' Association
Mr. Theron Barnes, Audio-Visual Assistant and representative of Chapter 289, CSEA
Mrs. Louise H. Thornton, Secretary to Superintendent
A number of other SBCC staff members
Mr. Barney Brantingham, staff writer, Santa Barbara News-Press
Mr. Stewart Maigs, citizen, Carpinteria, California
Mrs. Laverne Marcy, observer, League of Women Voters
Mrs. Howard J. Miller, observer, American Association of University Women
Miss Karen French, observer and provisional member, Junior League

The President declared that a quorum was present and ordered that the Board proceed with the regular order of business.

1.3 Welcome to Guests

Mr. Garvin welcomed guests and staff members present and invited comments from the audience during the course of the meeting.

1.4 Minutes

It was moved by Mr. Wells, seconded by Mr. Frank, and carried unanimously, to approve the minutes for the regular meeting of January 26, 1967.

1.5 Hearing of Citizens and Petitions

None.

1.6 Communications

a. Letter from Ronald A. Hodge, SBCC Student

At Mr. Garvin's request, Dr. Rockwell read the letter written to him by Ronald A. Hodge, student at SBCC, who expressed his gratitude for the high level of instruction he received at the college, noting particularly the social science staff. Dr. Rockwell added that he felt this was a wonderful tribute to the staff. Mr. Frank suggested that the Board thank Mr. Hodge for his letter,
b. **Letter from County Counsel's Office Giving New Date for Arbitration Hearing Between SBJCD and Viola, Inc.**

Dr. Rockwell announced that Mr. Cutler, County Counsel, had written him that the arbitration hearing between Viola, Inc., and the Santa Barbara Junior College District has been rescheduled for Thursday, April 6, 1967. The place, time, and Board of Arbitrators remains the same as originally announced.

c. **Letter from Japanese Student, Stating Intention to Attend SBCC**

Mr. Garvin read a letter sent him by a 20-year-old Japanese girl, stating that she hopes to attend SBCC and asking for a college catalog. Dr. Rockwell said that Mr. Bresslin would reply to her questions and send a catalog.

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At this point in the meeting, Dr. Rockwell displayed an old photo of the Leadbetter mansion which once stood on the site of the present college library. The photo was given to him by Mr. Francis Price, Jr., who obtained it from Mrs. Leadbetter. It will be framed and hung in an appropriate location.

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2. **PERSONNEL**

2.1 **Certificated Personnel Assignments**

It was moved by Mr. Fillippini, seconded by Mr. Wells, and carried unanimously, to approve certificated personnel assignments as recommended in attachment 2.1 and in the addenda.

2.2 **Classified Personnel Assignments**

It was moved by Mr. Fillippini, seconded by Mr. Wells, and carried unanimously, to approve classified personnel assignments as recommended in attachment 2.2 and in the addenda.
2.3 Approval to Revise Personnel Policies on Overtime Compensation in Accordance with PL 89-601, an Amendment to the Fair Labor Standards Act

It was moved by Mr. Fillippini to approve revision of existing personnel policies to provide that on or after February 1, 1967, non-professional employees shall receive not less than 1-1/2 times the employee's regular rate of pay after 44 hours in a work week, according to PL 89-601, an amendment to the Fair Labor Standards Act.

Mr. Dall'Armi noted that by February 1, 1969, anything beyond the normal work week of 40 hours will be compensated in this manner. He said that the District is not affected to a great extent by this ruling for it does not apply to certificated staff but mostly to custodians (and they are usually paid for overtime out of the Community Services Tax, not out of operating funds).

Mr. Garvin asked about present policy in accumulating overtime. Mr. Dall'Armi explained that, as a general policy, employees may build up to a total of two weeks of overtime per year—one week of which is paid for and one week of which is taken in compensatory time. It is yet to be determined if this will eliminate compensatory time except for the first four hours after the 40-hour work week. Mr. Frank suggested that perhaps 1-1/2 compensatory time could be given.

Mr. Wells seconded Mr. Fillippini's motion and the motion was carried unanimously.

3. CURRICULUM AND INSTRUCTION

No report.

4. COLLEGE PLANTS AND PROPERTY

4.1 Report on Steps Being Taken to Minimize Soil Erosion Along Cabrillo Boulevard

Mr. Dall'Armi diagrammed on the chalkboard the topography of the
District's property fronting on Cabrillo Boulevard. He explained that one area was fenced in some time ago to protect an Indian burial site of archeological importance. Several months ago, unauthorized persons doing excavating destroyed the drainage system in that immediate area, thus contributing to the present erosion problem. At Mr. Dall'Armi's invitation, following the last heavy storm, City street and public works department officials came to the campus to look over the situation and offer their advice. The consensus was to rebuild the existing dirt ditch with a berm, and to remove the blacktop (which encourages gophers to nest under it because of the warmth it affords), plant grass, and keep it mowed. Mr. Dall'Armi said he asked the officials about terracing and installing a retaining wall, as suggested in a Santa Barbara News-Press editorial (at a cost of about $40,000). The City officials said there would be no assurance these measures would offer relief from excess erosion. Students have offered to help replant iceplant in eroded areas, and as soon as bulldozing is completed they will begin on this work.

Mr. Dall'Armi said that any further measures would depend upon funds made available through passage of a bond election. He assured the Board that there had been no negligence on the part of the District.

Mrs. Lancaster and Mr. Wells advocated eradicating the gophers by contacting a pest control firm. Mr. Fillippini said that the existing gopher holes would have to be eliminated, also. Mr. Carvin thanked Mr. Dall'Armi for his report.

5. BUSINESS AND FINANCE

5.1 Purchase Order Reports

It was moved by Mr. Frank, seconded by Mrs. Alexander, and carried unanimously, to authorize and/or ratify the purchase of supplies, equip-
ment, and services on purchase orders numbered 11867 through 11957, in accordance with attachments 5.1-a through 5.1-c.

5.2 Payment of Claims

It was moved by Mr. Frank, seconded by Mrs. Meigs, and carried unanimously, to authorize and/or ratify the payment of claims in accordance with attachment 5.2-a.

5.3 Statement of Condition of General Fund, Special Reserve Fund, and Excess Tax Funds Cash Accounts

This report (attachment 5.3) was presented as a matter of information only. Mr. Dall'Armi commented that since attachments 5.3 and 5.4 had been made up, the District had received a check for $48,719 in reimbursement for Adult Education projects and a check for the funding of the EOA Basic Education Program.

5.4 Statement of Appropriations, Expenditures, Encumbrances, and Balances

This report (attachment 5.4) was presented as a matter of information only.

5.5 Authorization to Increase the Amount of District-Paid Health Insurance Coverage for Employees

It was moved by Mrs. Lancaster, seconded by Mr. Wells, and carried unanimously, to pay from District funds earmarked for this purpose (the 8-mill permissive tax levy) the $2.00 monthly rate increase levied by Blue Cross of Southern California for District-paid health insurance coverage for employees, said rate increase being effective March 1, 1967. (This would leave a balance of $1.80 per month for two-party coverage and $2.35 per month family rate to be assumed by the employees covered.)

Answering Mr. Fillippini's query, Mr. Dall'Armi said there were no changes in benefits in conjunction with the premium increase.

5.6 Notification of Project Approval for Funding to Provide Remote Language Laboratory

An application submitted under terms of the Higher Education Act of
1965, Part A, Title VI, for funds to provide a remote language labora-
tory has been approved; the Federal share amounts to $13,558 of the
estimated total cost of $27,116. It was pointed out by Mr. Dall'Armi
and Mr. Huglin that the equipment could be moved into the proposed new
facilities at a later date, if the District purchases and installs the
equipment in present facilities. The present laboratory is outdated
and in need of repairs, Mr. Dall'Armi said. The new laboratory could
be used by speech, drama, and music students as well as by the foreign
language classes. Mr. Dall'Armi attributed approval of the application
to two reasons: (a) the significant capital needs of this District and
(b) the way in which Mr. Mouck prepared the application and substantiated
the statements therein.

Mr. Dall'Armi stated that other funding, amounting to over
$1,000,000, is hoped for soon in connection with the proposed life
science-geology and health occupations buildings.

Dr. Forsyth, chairman of the foreign language division, answered
questions from the Board and explained that the new laboratory's
activities would be handled by remote control. Mr. Fillippini asked
if the money for matching funds were available and Mr. Dall'Armi
replied, "Yes, it will be in next year's budget."

6. STUDENT PERSONNEL

6.1 Report on Enrollment for Spring Semester 1967

Mr. Bresslin announced that 2,350 students (approximately 1,900
FTE) had enrolled for spring semester 1967 day credit classes. This
is an 11 per cent increase over spring semester 1966 and a 12 per cent
decrease over fall semester 1966. (The latter figure represents a
normal drop-off, he said.) Forty-six per cent of the day classes are
closed out. In the evening credit classes, the enrollment of approxi-
mately 1,100 is not an increase over last fall, but this is not significant, Mr. Bresslin said, because all classes closed out early.

Mr. Garvin inquired about fall 1967 enrollment prospects. Mr. Bresslin said that many variables were involved but that he has projected a 10-15 per cent increase in the day credit program.

7. **COMMUNITY RELATIONS**

No report.

8. **GENERAL INFORMATION**

8.1 Approval of Establishment of Advisory Committee for Coming Bond or Tax Rate Election

Mr. Garvin suggested following the advisory committee format presented by the Superintendent in the materials sent to trustees prior to the meeting and asked that each Board member give him four names from which three will be selected for the temporary committee. Letters to those selected would be sent out at an early date, for the District should have its campaign organized by the middle of March, he said. Some of these members might be named later to the permanent committee proposed in the format.

Mr. Frank stated he favored this type of set-up, but that "it would be a shame to let the people on the former campaign committee slip away; they should be brought back into the fold" to serve on the new committee. He further stated he believed that for the coming election it would be a matter of a door-to-door campaign to inform voters.

Mrs. Meigs inquired if the list of former bond campaign committee members were available. She said she didn't know who came to the meetings and gave time and money; she would like to know how those persons functioned before asking them to work on a new committee. Mr. Dall'Armi replied that such a list is available, but that because committees were formed by trustee areas it would be hard to say how many worked. He recalled that
some committee members commented they would have liked to be in on
decision making.

Mrs. Alexander said that, as she understood it, Mr. Frank wished
to reactivate the former bond committee and ask those members to help
make decisions. She said she concurred that those persons are in the
best position to know the aspects of the college program.

Mr. Wells commented that the former committee members would welcome
seeing their efforts realized.

Mrs. Alexander stressed that it would be advantageous to have such
an informed and hard-working group and not have to start from scratch.

Mrs. Meigs suggested holding an evening organizational meeting.
She said that probably not all of those invited could attend, but that
those who did come could pick an executive group from among themselves
to work with the Board and college staff.

Mr. Fillippini stated that, in principle, he thought the District
was obligated to find out if the previous committee members wished to
serve again. He suggested that a letter be sent stating that the old
committee is being reactivated and asking the former members if they
wish to participate again. They might also be asked to submit names
of other interested persons who could be of assistance. Then the
original group could be supplemented as desired. He suggested the
title, "Advisory Committee for the Bond Issue of the City College."

Mr. Fillippini continued by saying that at this time the bond
issue, not the formation of a permanent committee, is the major issue;
later, perhaps, an Affiliates-type group could be developed. He said
he saw no need for a long-standing committee at this time, asking what
issues could be discussed with a permanent committee that are not the
responsibility or prerogative of the Board.
Mrs. Meigs urged including students right from the beginning, because a number of them are deeply concerned.

Dr. Rockwell said he believed that the proposed group of 27 would be quite adequate to take under its wing those who worked for the last election. It would also provide an opportunity to bring in other people who would be helpful, including students. Rather than writing letters, he suggested, contact might be made by the administration in person or by telephone.

Dr. Rockwell noted that many junior colleges have permanent committees which have proved of great value; the members are kept informed of what is being done before the college comes to them for help in bond elections, etc. He said he felt the Board would find a permanent committee to be beneficial and had never heard of any instance where members tried to take over the prerogatives of the Board.

It was moved by Mr. Fillippini, seconded by Mr. Frank, and carried unanimously, that an advisory committee be created officially for the coming Santa Barbara Junior College District bond or tax rate issue; that contact be made with those who served on the last bond election committee, to determine if they wish to serve again; and that the Board be advised of the names of those wishing to participate.

9. ADJOURNMENT

The next regular meeting of the Board of Trustees of the Santa Barbara Junior College District will be held Thursday, February 23, 1967, at 4:00 p.m. in the Board Room at Santa Barbara City College, Santa Barbara, California.

No further business being presented, the President declared the meeting adjourned at 5:15 p.m.
Attest:

James R. Garvin
President, Board of Trustees
Santa Barbara Junior College District

Robert C. Rockwell
Superintendent-President and Secretary-
Clerk to the Board of Trustees
Santa Barbara Junior College District

Approved by Board of Trustees
as corrected

on __February 23__, 1967.