REGULAR MEETING OF BOARD OF TRUSTEES
SANTA BARBARA JUNIOR COLLEGE DISTRICT
February 23, 1967, 4:00 p.m., Board Room

1. GENERAL FUNCTIONS

1.1 Call to Order

A regular meeting of the Board of Trustees of the Santa Barbara
Junior College District was called to order by President Garvin on
Thursday, February 23, 1967 at 4:00 p.m. in the Board Room of Santa
Barbara City College, Santa Barbara, California.

1.2 Roll Call

Members present:  Mrs. Kathryn O. Alexander
Mr. Wilbur L. Fillipponi
Mr. Sidney R. Frank
Mr. James R. Garvin
Mrs. Winifred H. Lancaster
Mrs. Dorothy N. Meigs

Members absent:  Mr. Benjamin F. J. Wells

Others present for all or a portion of the meeting included:

Dr. Robert C. Rockwell, Superintendent-President
and Secretary Clerk to the Board of Trustees
Mr. Lorenzo Dall'Armi, Administrative Dean,
Business Services
Mr. M. L. Huglin, Administrative Dean, Instruction
Mrs. Marie Lantagne, Administrative Dean,
Student Personnel
Mr. Selmer O. Wake, Director-Administrative Dean,
Adult Education
Mr. Spencer Blickenstaff, Assistant Dean, Evening
College
Dr. Martin Boban, Assistant Dean, Adult Education
Mr. Lisle C. Bresslin, Assistant Dean, Admissions
and Records
Mr. James E. Foxx, Assistant Dean, Instruction,
Technical-Vocational
Mrs. Margaret F. McGillin, Assistant Dean, Health
Occupations
Mr. N. Gary Mouck, Assistant Dean, Technical-
Vocational Research
Mr. Charles F. Rheinschmidt, Assistant Dean,
Student Activities
Dr. John Forsyth, President, Academic Senate
Mr. Richard R. Weist, President, SBCC Instructors' Association
Mr.Theron Barnes, Audio-Visual Assistant and Representative of Chapter 289, CSEA
Mrs. Louise H. Thornton, Secretary to Superintendent
A number of other SBCC staff members

The President declared that a quorum was present and ordered that the Board proceed with the regular order of business.

1.3 Welcome to Guests

Mr. Garvin welcomed guests and staff members present and invited comments from the audience during the course of the meeting.

1.4 Minutes

It was moved by Mr. Fillippini, seconded by Mrs. Alexander, and carried unanimously, to approve the minutes for the regular meeting of February 9, 1967, with the following correction: page 8, section 8.1, first line of second paragraph should read, "Mr. Frank stated he did not favor this type of set-up, and that . . ."

1.5 Hearing of Citizens and Petitions

None.

1.6 Communications


Trustees interested in attending the CJCA Spring Conference on March 20-21, 1967 in Sacramento were asked to notify the Superintendent's office.

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At 4:10 p.m., the meeting was adjourned to the Physical Science Building, room 101, to hear Mr. Dunsmore of Daniel, Mann, Johnson, and Mendenhall make a presentation on preliminary plans for the proposed new buildings in phases III and IV. (Please see Sec. 4.1 of these minutes.) At 5:05 p.m., the Board
Regular Meeting, SBJCD Board of Trustees; February 23, 1967

(with the exception of Mrs. Alexander and Mr. Wells) reconvened in the Board Room to proceed with the balance of the meeting.

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2. PERSONNEL

2.1 Certificated Personnel Assignments

It was moved by Mr. Fillippini, seconded by Mr. Frank, and carried unanimously, to approve certificated personnel assignments as recommended in attachment 2.1.

2.2 Classified Personnel Assignments

It was moved by Mr. Frank, seconded by Mr. Fillippini, and carried unanimously, to approve classified personnel assignments as recommended in attachment 2.2 and in the addenda.

3. CURRICULUM AND INSTRUCTION

No report.

4. COLLEGE PLANTS AND PROPERTY

4.1 Presentation of Preliminary Drawings for Phase III and Phase IV (incomplete)

(This item was presented following Sec. 1.6, to accommodate the out-of-town architect.)

Mr. Dunsmore of Daniel, Mann, Johnson, and Mendenhall, showed the master plan of existing and proposed buildings for the Mesa Campus and said that the developments proposed for Pershing Park were still in the concept planning stage. DMJM is trying to determine what can be done, along engineering lines, regarding erosion of the bluff fronting on Cabrillo Boulevard. It has been decided to retain the main entrance on Cliff Drive (adding a turn-around area) because the State plans to widen the street to four lanes. The blind corner will be eliminated.
The only plans not completed in preliminary drawings are the theater, Campus Center remodeling with coffee shop, Administration Building remodeling with health occupations wing, and Vocational Trades Building. These preliminary plans are within three weeks of completion.

Mr. Dunsmore then showed floor plans and elevations of proposed new buildings and the planned system of roads around the entire campus. As to parking, an additional 1400-1500 on-campus and 1500 off-campus spaces will be provided. The majority of the trees now growing on campus will be preserved, he said.

Mr. Dunsmore then referred to the booklet, Preliminary Planning Data and Related Information, Phase III Development, distributed to Board members at the meeting. He said that if DMJM goes into working drawings within two to three weeks, this would be the performance schedule which could be expected. He added that the District could form its own "packages" but that DMJM would hope the District would not try to "salt and pepper" the site. Formation of such "packages" must make sense as far as the contractor is concerned and should not disrupt the campus.

Dr. Rockwell stated that recommendations for priorities, incorporating costs of units, will be presented at the next Board meeting. Mr. Dunsmore noted that the total estimated cost (under the budgeted amount) showed the care with which the buildings had been planned to make every square foot count. He assured the Board that, contrary to some rumors brought to his attention, the present buildings were not out of line in construction costs when compared with other junior colleges' buildings. Everyone in on the planning at the time thought final this was a realistic budget, and/costs were within 8/10 of one per cent
of the original budget.

He commended the Board for allowing DMJM to continue with preliminary planning after the bond election failure in November 1966; this put the District and architects that much further ahead. He also commended the District staff for their efforts in planning, which have made it their campus rather than the architects'.

At Dr. Rockwell's request, Mr. Dunsmore gave the following figures concerning overall square footage for 5,000 students at SBCC, as compared with other junior college campuses with that enrollment:

158,200 sq. ft. Existing buildings (including the Administration Building but excluding the temporaries)

326,244 sq. ft. Proposed new buildings (original figure was 327,000 sq. ft.)

484,444 sq. ft. Total (121 sq. ft. per student)

Note: Moorpark College's new campus in Ventura County has an ultimate area of 526,000 sq. ft. for 5,000 students.

When asked the cost per student, Mr. Dunsmore said this figure was pending preliminary cost estimates.

The Board and audience expressed appreciation for Mr. Dunsmore's presentation.

(Mrs. Alexander left the meeting at this point.)

5. BUSINESS AND FINANCE

5.1 Purchase Order Reports

It was moved by Mrs. Lancaster, seconded by Mrs. Meigs, and carried unanimously, to authorize and/or ratify the purchase of supplies, equipment, and services on purchase orders numbered 11958 through 12033, in accordance with attachments 5.1-a through 5.1-c.

5.2 Payment of Claims

It was moved by Mrs. Meigs, seconded by Mr. Fillippini, and carried unanimously, to authorize and/or ratify the payment of claims in
accordance with attachments 5.2-a and 5.2-b.

Answering Mr. Frank’s question, Mr. Dall’Armi said that the District might be able to operate with less than $5,000 in the revolving fund set up for the purpose of refunding student fees and that he would investigate this possibility. At present, it is required that the fund be replenished monthly to keep it at $5,000.

Referring to the claim on attachment 5.2-a, "Refund of Student Fees--Lorenzo Dall'Armi......$1,264.90", it was moved by Mrs. Lancaster, seconded by Mr. Filippini, and carried unanimously, that in future listing of such claims, Mr. Dall'Armi's name be listed as follows:

Lorenzo Dall'Armi, Administrative Dean, Business Services Revolving Fund Account of the Santa Barbara Junior College District.

This action by the Board will be conveyed to the Claims department of the Santa Barbara City Schools, which processes the SBJCD's claims.

5.3 Report on Investment of District Funds in Short-Term U.S. Treasury Notes

The information listed in the agenda was presented for purposes of information only. Mr. Dall'Armi noted that the District is attempting to keep all funds working to produce income.

5.4 Notification of Project Approval for Federal Funding in the Amount of $500,000 for Construction of a Life Science-Geology Building

The Board was informed that a second major construction grant has been approved for the Santa Barbara Junior College District in the amount of $500,000, under terms of the Higher Education Facilities Act of 1963. The project submitted in the application is the Life Science-Geology Building, estimated cost of which is $1,252,400. Mr. Garvin noted that this approval is a credit to the work of Mr. Mouck and other administrators.

Mr. Dall'Armi added that a health arts application for about $400,000 is pending; it will not require as high a percentage of matching
funds from the District as the others. The College will be visited in March by a group from Washington, D.C. and it is hoped that shortly thereafter notification of approval will be received.

He also said that if a proposed $65,000,000 grant of Federal funds is made available to California, the Santa Barbara Junior College District would be eligible for approximately $1,000,000 of that grant.

5.5 Approval of Rental Agreement with Miramar Hotel for Use of the Kitchen and Food Service Facilities

It was moved by Mr. Fillippini, seconded by Mr. Frank, and carried unanimously, to approve the rental agreement with the Miramar Hotel for use of the kitchen and food service facilities as a training center for the Adult Education MDTA Training Program of the Culinary Arts scheduled to commence on or about March 1, 1967; and to authorize the Administrative Dean, Business Services, to execute the proper contract form to cover terms of this lease.

6. STUDENT PERSONNEL

6.1 Adoption of Policies for Graduation, Probation, and Disqualification

Mr. Frank expressed the opinion that the words "13th and 14th grades" (under IV. A. of attachment 6.1) should not be used in District policies and correspondence unless required by the Education Code, because it is too similar to high school terminology.

Mrs. Lantagne commented that the wording was taken from Title 5 of the Education Code. Dr. Rockwell said he didn't think it was necessary to say "13th and 14th grades"; however, Title 5 uses this terminology because of the rule that a junior college may not offer courses above the level of grades 13 and 14. Mrs. Lancaster referred to IV. A. 2. b. of attachment 6.1 and said that if these grades were not specified, perhaps high school courses could not be excluded.
Mr. Garvin and Mr. Frank asked how widely the policies were circulated—in the college catalog and elsewhere? Mrs. Lantagne said they were in the catalog but in separated sections, and that it might be possible to eliminate mention of the 13th and 14th grades.

It was moved by Mr. Fillippini, seconded by Mrs. Lancaster, and carried unanimously, to adopt the Policies for Graduation, Probation, and Disqualification as submitted in attachment 6.1 but (as far as possible) in reproduction of the policies for public distribution, to omit the phrase "13th and 14th grades."

7. **COMMUNITY RELATIONS**

No report.

8. **GENERAL INFORMATION**

8.1 Report on Formation of Citizens Advisory Committee for the Bond/Tax Election

Trustees were invited to attend an organizational meeting Monday, February 27, 1967 at 8:00 p.m. in the Campus Center, when formation of a citizens advisory committee for the bond/tax election will be discussed. Mr. Fillippini inquired when the list of former workers might be supplemented with other names. Dr. Rockwell replied that he would be glad to accept suggestions at any time.

9. **ADJOURNMENT**

The next regular meeting of the Board of Trustees of the Santa Barbara Junior College District will be held Thursday, March 9, 1967 at 4:00 p.m. in the Board Room at Santa Barbara City College, Santa Barbara, California.

No further business being presented, the President declared the meeting adjourned at 5:35 p.m.
Attest:

James R. Garvin
President, Board of Trustees
Santa Barbara Junior College District

Robert C. Rockwell
Superintendent-President and Secretary-
Clerk to the Board of Trustees
Santa Barbara Junior College District

Approved by Board of Trustees

on March 9, 1967