AGENDA FOR REGULAR MEETING OF BOARD OF TRUSTEES
SANTA BARBARA JUNIOR COLLEGE DISTRICT
December 14, 1967 - 4:00 p.m. - Board Room

1. GENERAL FUNCTIONS
   1.1 Call to Order
   1.2 Roll Call
   1.3 Welcome to Guests
   1.4 Minutes
   1.5 Hearing of Citizens and Petitions
   1.6 Communications

      None.

2. PERSONNEL
   2.1 Certificated Personnel Assignments

      The Superintendent recommends authorization and/or ratification of
      certificated personnel assignments according to the recommendations
      noted in attachment 2.1.

   2.2 Classified Personnel Assignments

      The Superintendent recommends authorization and/or ratification of
      classified personnel assignments according to recommendations noted in
      attachment 2.2.

   2.3 Request for Adoption of Classified Personnel Policies on Industrial
      Accident Leave and Overtime Compensation

      Recent changes in the Education Code require that districts adopt
      certain new or revised policies regarding classified personnel. Attach-
      ments 2.3-a and 2.3-b contain the suggested policies covering the two
      areas listed above. The Superintendent recommends approval of these
      classified personnel policies.

3. CURRICULUM AND INSTRUCTION

3.1 Request for Approval of Adult Education Classes for Winter Term

      The Superintendent recommends approval of the Adult Education Division
      courses to begin during the winter term or spring semester (please see
      attachments 3.1-a and 3.1-b). Mr. Wake will be present to answer any
      questions.
3.2 **Report on Study of Four-Quarter Plan**

The Board of Trustees has been directed by the State Board of Education to report the result of its study on the four-quarter plan by January 1, 1968.

The Superintendent recommends that the Board of Trustees adopt a "watch and wait" policy in regard to conversion to the four-quarter plan of operation. (Please see attachments 3.2-a, 3.2-b, 3.2-c, and 3.2-d.)

Mr. Dall'Armi, Mr. Huglin, and Mrs. Lantagne, administrative deans, and Mr. Bagish, president of the Academic Senate, will be present to answer questions.

4. **PLANTS AND PROPERTY**

4.1 **Consideration of Feasibility Study in Conjunction with the Hollister Property Gift Offer**

Some months ago, the Board authorized the firm of Arendt, Mosher, and Grant to make a feasibility study designed to ascertain whether or not the Winchester Canyon Hollister property contained a suitable site for future District use. This study has now been completed and copies circulated to Board members. Representatives of the architectural firm will be present at the Board meeting to answer questions.

The Superintendent will make a recommendation regarding the procedure to be followed to reach a decision in the matter of accepting the Hollister Company offer.

4.2 **Status of District Request for Approval of Change in Junior College Act Construction Project**

The request made by the District to have Entitlement 3 funds transferred from the Physical Education Building to the Life Science-Geology Building has been approved by both the State Department of Education and the State Department of Finance. On November 9, 1967, the Director of Finance signed a letter addressed to the Joint Legislative Budget Committee urging approval of the change in project. The procedure for Budget Committee action stipulates that if no adverse word is received by the District within thirty days, tacit approval is given. Based on this premise, the Board may consider that State funding on the Life Science-Geology Building will be forthcoming.

In view of these developments, the Superintendent recommends that the Board authorize the administration to proceed with the necessary steps to comply with State and Federal requirements and that the architects be instructed to prepare to go to bid at the earliest possible date.

5. **BUSINESS AND FINANCE**

5.1 **Purchase Order Report**

The Superintendent recommends authorization and/or ratification of
the purchase of supplies, equipment, and services on purchase orders 14155 through 14214. Please see attachment 5.1-a.

5.2 Payment of Claims

The Superintendent recommends authorization and/or ratification of the payment of the claims on attachment 5.2-a and such other claims as may arise prior to the meeting, in conjunction with the Santa Barbara Junior College District.

5.3 Request for Board Approval of Assignment Forms to be Used in Transferring Ownership of the Four New Relocatable Buildings

Don Greene, the contractor and owner of the four new relocatable buildings just completed, is desirous of transferring ownership of these buildings to a holding company. The County Counsel has approved the forms to be used in this transfer of interest. The Superintendent recommends approval of these forms so that the transfer may be consummated.

5.4 Review of Bids on Microscopes to be Purchased for the Life Science Division

Attachment 5.4-a contains a review of the bids on the microscopes to be purchased for the Life Science Division. The Superintendent recommends that the bids be awarded as underlined on the attachment. Half of the funding for the purchase of these microscopes will come from an NDEA project.

6. STUDENT PERSONNEL

No report.

7. COMMUNITY RELATIONS

No report.

8. GENERAL INFORMATION

8.1 Membership of Academic Senate in View of County Counsel’s Opinion

During the discussion, at the last Board meeting, regarding the new opinion of the County Counsel which ruled against administrators serving as members of the Academic Senate, the Board requested Mr. Bagish and Dr. Casier to prepare papers stating their reasons for and against the County Counsel opinion. These papers (please see attachments 8.1-a and 8.1-b) state clearly the thoughts of both sides of the question.

In an effort to clarify the position of the Academic Senate on this important question, Mr. Bagish is conducting an election among the Senate members, asking two questions: (1) Do you want administrators to be members of the Senate? and (2) Do you want to appeal the opinion of the County counsel? The results of this election will be available for the Board meeting on Thursday, December 14, 1967. (The previous vote of the Academic Senate not to appeal the opinion of the County Counsel has been ruled invalid because a quorum was not present.)
It should be noted that the administrators voted not to appeal the County Counsel opinion at a meeting held on Friday, December 1, 1967.

9. **ADJOURNMENT**

The next regular meeting of the Board of Trustees of the Santa Barbara Junior College District will fall on Thursday, December 28, 1967. Because of the holiday season, the Board may not wish to meet on that date but, rather, adjourn to the next regular meeting date of Thursday, January 11, 1968, at 4:00 p.m. in the Board Room of Santa Barbara City College, Santa Barbara, California.