REGULAR MEETING OF BOARD OF TRUSTEES
SANTA BARBARA JUNIOR COLLEGE DISTRICT
January 12, 1967, 4:00 p.m., Board Room

1. GENERAL FUNCTIONS

1.1 Call to Order

A regular meeting of the Board of Trustees of the Santa Barbara Junior College District was called to order by President Garvin on Thursday, January 12, 1967, at 4:00 p.m. in the Board Room of Santa Barbara City College, Santa Barbara, California.

1.2 Roll Call

Members present: Mrs. Kathryn O. Alexander
Mr. Wilbur L. Fillippini
Mr. Sidney R. Frank
Mr. James R. Garvin
Mrs. Winifred H. Lancaster
Mrs. Dorothy N. Meigs

Members absent: Mr. Benjamin P. J. Wells

Others present for all or a portion of the meeting included:

Dr. Robert C. Rockwell, Superintendent-President and Secretary Clerk to the Board of Trustees
Mr. Lorenzo Dall'Armi, Administrative Dean, Business Services
Mr. M. L. Huglin, Administrative Dean, Instruction
Mr. Selmer O. Wake, Director-Administrative Dean, Adult Education
Mr. Spencer Blickenstaff, Assistant Dean, Evening College
Dr. Martin M. Bobgan, Assistant Dean, Adult Education
Mr. Lisle C. Bresslin, Assistant Dean, Admissions and Records
Mr. James E. Foxx, Assistant Dean, Instruction, Technical-Vocational
Mr. N. Gary Houck, Assistant Dean, Instruction, Technical-Vocational Research
Mr. Charles F. Rheinschmidt, Assistant Dean, Student Activities
Mrs. Margaret F. McGillin, Director, Nursing Education
Dr. John Forsyth, President, Academic Senate
Mr. Theron Barnes, Audio-Visual Assistant
Mrs. Louise H. Thornton, Secretary to Superintendent A number of other SBCC staff members
Mrs. Katherine McCloskey, staff writer, Santa Barbara News-Press
Mrs. Laverne Marcy, observer, League of Women Voters
The President declared that a quorum was present and ordered that the Board proceed with the regular order of business.

1.3 Welcome to Guests

Mr. Garvin welcomed guests and staff members present and invited comments from the audience during the course of the meeting.

1.4 Minutes

It was moved by Mr. Fillippini, seconded by Mrs. Meigs, and unanimously carried, to approve the minutes for the adjourned meeting of December 13, 1966, with the following correction: on page 12, line 4 of the last paragraph, insert "not" between "has" and "done."

1.5 Hearing of Citizens and Petitions

None.

1.6 Communications

a. Letter from County Counsel's Office Regarding Arbitration Hearing

The arbitration hearing between Viola, Inc., and the Santa Barbara Junior College District has been set for March 15, 1967, at 2233 Beverly Boulevard, Los Angeles, according to a letter to Dr. Rockwell from Mr. Thomas P. Anderle, Deputy County Counsel. Mr. Dall'Armi announced that Mr. Anderle will attend the next Board meeting to answer questions. At Mr. Anderle's request, this item will be placed first on the agenda.

b. Letter from County Superintendent of Schools Regarding Meeting on Public School Support

Dr. Fred J. Greenough, Santa Barbara County Superintendent of Schools, has notified the Board that a special regional meeting to discuss the State Department of Education's recommendation for public school support will be held January 25, 1967, at 10:00 a.m. at the County Schools Service Center auditorium, 4400 Cathedral Oaks Road, Santa Barbara. Dr. Rockwell noted that the meeting will
be significant for junior colleges, and Mr. Carvin urged Board members to attend.

2. **PERSONNEL**

2.1 **Certificated Personnel Assignments**

It was moved by Mr. Fillippini, seconded by Mr. Frank, and carried unanimously, to approve certificated personnel assignments as recommended in attachment 2.1 and in the addenda.

2.2 **Classified Personnel Assignments**

It was moved by Mrs. Lancaster, seconded by Mr. Frank, and unanimously carried, to approve classified personnel assignments as recommended in attachment 2.2 and in the addenda.

2.3 **Tribute to the Memory of John H. Barnes, Custodial Supervisor**

It was moved by Mr. Frank, seconded by Mrs. Lancaster, and carried unanimously, that the Superintendent write a letter, in behalf of the Board, to the family of the late John Barnes, expressing appreciation for his unselfish and loyal service to the District.

It was moved by Mr. Frank, seconded by Mr. Fillippini, and carried unanimously, that trustees' contributions for the John H. Barnes Memorial Scholarship Fund be sent as a gift from the Board as a whole.

Mr. Dall'Armi reported that Phi Beta Lambda, the business students' club, had donated five camellia plants to be placed in the Quad with a plaque stating they were dedicated to the memory of Mr. Barnes.

2.4 **Approval to Establish a New Classified Position of Public Information Assistant**

Discussion was held regarding the Superintendent's recommendation that a new classified position of Public Information Assistant be established on Range 20 of the salary schedule, and that such an employee be hired for one-fourth full-time, effective February 1, 1967. To Mrs. Lancaster's question if the City Schools had a public relations
person, Dr. Rockwell replied that they employed a staff for this purpose. He said that the SBJCD could not afford a full-time public relations person at present, and that the person employed would have to be flexible in scheduling his time.

Mrs. Meigs asked, "If, during a bond election campaign, for example, more than one-fourth time is needed, how would this be handled?" Dr. Rockwell said that the increase would be handled by "a Citizens' Bond Committee," pointing out that the District cannot employ personnel to pass bonds but can furnish only information about the needs of the District.

It was moved by Mrs. Alexander, seconded by Mrs. Meigs, and carried unanimously, to establish a new classified position of Public Information Assistant on Range 20 of the classified personnel salary schedule ($594-$716), with duties as outlined in attachment 2.4; said person would be employed for one-quarter of full-time effective February 1, 1967, or later if the selection process brings about a delay.

3. CURRICULUM AND INSTRUCTION

3.1 Authorization to Apply for a Basic Orientation and Training Program in the Local Hotel and Restaurant Industry

It was moved by Mr. Fillippini, seconded by Mrs. Lancaster, and unanimously carried, to authorize an application for a basic orientation and training program for those interested in working in the local hotel and restaurant industry, said program to be fully funded by the Manpower Development and Training Act, as outlined in attachment 3.1.

3.2 Approval of Budget for Continuing Basic Education Program

It was moved by Mr. Frank, seconded by Mrs. Lancaster, and carried unanimously, to approve the proposed budget for continuation of the Basic Education Program for the second semester, as outlined in attachment 3.2, said program to be fully funded by the Elementary and Secondary Education Act, Title III.
4. **COLLEGE PLANTS AND PROPERTY**

   No report.

5. **BUSINESS AND FINANCE**

   5.1 **Purchase Order Reports**

      It was moved by Mr. Fillippini, seconded by Mrs. Meigs, and carried unanimously, to authorize and/or ratify the purchase of supplies, equipment, and services on purchase order numbers 11637 through 11749, in accordance with attachments 5.1-a through 5.1-d.

   5.2 **Payment of Claims**

      It was moved by Mr. Frank, seconded by Mrs. Lancaster, and carried unanimously, to authorize and/or ratify the payment of claims in accordance with attachments 5.2-a and 5.2-b.

   5.3 **Ratification of Contract Agreements with Area Hospitals for Use of Clinical Facilities by ADN Students**

      Mr. Dall'Armi noted that this is a typical agreement for this type of arrangement. Among other things, the hospitals provide clinical facilities and materials, library references, medical records, and the counsel of all staff members, while the College agrees to develop and implement the curriculum and provide instructional supplies and equipment. The agreement, which has been approved by Mrs. McGillin, Director of Nursing Education for Santa Barbara City College, would go into effect July 1, 1967 and remain in effect through June of 1969. Mrs. McGillin has been working this year with the hospitals in setting up all arrangements.

      It was moved by Mrs. Lancaster, seconded by Mr. Frank, and carried unanimously, to ratify the agreements with Cottage, St. Francis, and Santa Barbara General hospitals, for providing clinical experience for future Santa Barbara City College Associate Degree Nursing students and to authorize the Administrative Dean, Business Services, to handle the necessary paper work.
6. STUDENT PERSONNEL

No report.

7. COMMUNITY RELATIONS

No report.

8. GENERAL INFORMATION

8.1 Progress Reports of Sub-Committees Regarding Future Plans, and Suggestions for Appointments to the Community Advisory Committee

Mr. Fillippini, chairman, reported on his sub-committee's recent meeting, saying that the members had done basic preliminary work toward reaching recommendations and conclusions. There is still much information the sub-committee wishes to obtain, so it will meet again prior to the next Board meeting to discuss further the direction the Board wishes to take, what procedures to follow to implement another bond election, and other pertinent matters. Mr. Fillippini stressed that the sub-committee intends to attempt to delve into every possible feasible direction that might be suggested by anyone, and is working toward having factual information to answer every comment with facts and figures.

Mr. Frank, reporting for Mr. Wells, chairman, said that his sub-committee had discussed the amount of bonds, examining various combinations which might be feasible for the next election and the methodology to be used in requesting appropriations. The group will meet again soon for further study.

Mrs. Alexander asked what sort of thinking the District was doing about the possible influx of students which would result if tuition were charged at the University and state colleges. Dr. Rockwell said he had been concerned but thought the District should wait to see what the final decision is regarding such tuition charges. He stated that if this proposal goes through it will have a profound effect on California
junior colleges. Santa Barbara City College would have to put in
more temporary buildings and take other emergency measures. Estimates
of the number of high school graduates would be analyzed to ascertain
the enrollment for which the College should prepare.

Mr. Frank commented that it looked as if the Board had been wise
to postpone its next bond election until fall, when the Board will know
more about the Legislature's actions.

Dr. Rockwell noted that a report from the office of State Senator
Charles B. Garrigus, chairman of an education committee, agrees that
it would be wrong to charge tuition at the University and state colleges;
they already have what amounts to tuition in their various charges.
This study is available in the Superintendent's office, if any Board
member wishes to read it, Dr. Rockwell said.

Mrs. Meigs commented that at the present time this situation may
seem unfortunate, but in the long run the focusing of attention on
these problems and on the role of the junior colleges could be helpful.
Mention was made by Mr. Frank of the "freeze" on enrollments for next
fall at certain institutions, and Mrs. Meigs added she had read that
UCLA would not take junior college transfers but that state colleges
would take only junior college transfers.

Mrs. Meigs suggested that it would seem a good idea for the two
sub-committee chairmen to confer on the interrelationship of the
studies made by their groups. Mr. Garvin said that a Committee of the
Whole meeting will be held after initial research is completed by each
sub-committee. He expressed the opinion that perhaps the bond election
should be held before next fall; every week saved on future development
would be valuable.
Mr. Garvin referred to a letter written to the Board members, proposing that a community advisory committee be appointed, to be composed of 27 members (three appointees named by each Board member, three by the College administration, and three by the Academic Senate). He requested trustees to give him their suggestions at the end of the meeting. After 27 members have been selected and have accepted the invitation to serve, an organizational meeting will be called.

Mrs. Meigs asked what type of work the committee would be called upon to do. Mr. Garvin replied that its initial purpose would be to advise on the District's immediate problems in connection with another bond election. While the committee would not perform the same kind of services for the College as the Affiliates do for the University, he said, he would like it to have the same status and permanency as the Affiliates.

Dr. Rockwell commented that two different committees may be desired: (a) a committee to study the immediate problem of facilities and planning; and (b) a long-range planning committee of a general nature similar to the present Community Advisory Council for SBCC. Some of those in this existing group might be named to the new committee.

Mrs. Meigs said she believed that the District would want actively pro-junior college people, not a cross-section of the community. She felt that the committee members would be busy people and it would be embarrassing if they spent much time to work out recommendations which were not accepted. When a consensus is arrived at, she said, the entire committee should either work for it or not remain on the committee.

After further discussion, it was moved by Mr. Fillippini, seconded by Mrs. Alexander, and unanimously carried, that a decision on appointing an advisory committee for the College's immediate problems be postponed
until the next meeting of the Board, and that the Superintendent
draft a format regarding the purposes of this committee.

8.2 Marine Technology Program (not on agenda)

Mr. Frank reported that Fullerton College's committee is working
diligently on the establishment of a marine technology course. From
Mr. Foxx, Mr. Frank has received word that an offshore drilling company
wants to install $100,000 worth of equipment at the end of the pier
in Santa Barbara; this would be available for SBCC students' use.
The California Divers firm will specify what it would need in the way
of trained persons; 30 were needed as of January 11, 1967. While
checking on funding, Mr. Frank said, he learned that Santa Barbara may
be eligible for a nationally-endowed marine center. This, with UCSB's
marine center, should encourage SBCC to establish its course. More
information from Washington, D. C., may become available in another
month. Mr. Garvin thanked Mr. Frank for his work and report.

9. ADJOURNMENT

The next regular meeting of the Board of Trustees of the Santa Barbara
Junior College District will be held Thursday, January 26, 1967, at 4:00 p.m.
in the Board Room at Santa Barbara City College, Santa Barbara, California.

No further business being presented, the President declared the meeting
adjourned at 5:00 p.m.

Attest:

James R. Garvin
President, Board of Trustees
Santa Barbara Junior College District

Approved by Board of Trustees
on January 26, 1967

Robert C. Rockwell
Superintendent-President and Secretary-
Clerk to the Board of Trustees
Santa Barbara Junior College District