AGENDA FOR REGULAR MEETING OF BOARD OF TRUSTEES
SANTA BARBARA JUNIOR COLLEGE DISTRICT

September 8, 1966 - 4:00 p.m., Board Room

1. GENERAL FUNCTIONS
   1.1 Call to Order
   1.2 Roll Call
   1.3 Welcome to Guests
   1.4 Minutes
   1.5 Hearing of Citizens and Petitions
   1.6 Communications

2. PERSONNEL
   2.1 Certificated Personnel Assignments
       The Superintendent recommends authorization and/or ratification of certificated personnel assignments according to recommendations noted in Attachment 2.1.
   2.2 Classified Personnel Assignments
       The Superintendent recommends authorization and/or ratification of classified personnel assignments according to recommendations noted in Attachment 2.2.
   2.3 Establishment of New Classified Position
       The recently completed landscape work on campus and on La Playa Field adds considerable responsibility to the supervisory function necessary to maintain the grounds in good condition. At the present time, there is no position on the classified salary schedule equal to the job specifications summarized in Attachment 2.3. The Superintendent recommends that the classified position of Grounds Supervisor be established within Range 18 of the classified salary schedule and that the Administrative Dean, Business Services, be authorized to fill the position at the earliest possible date.

3. CURRICULUM AND INSTRUCTION
   No report.

4. COLLEGE PLANTS AND PROPERTY
   No report.
5. BUSINESS AND FINANCE

5.1 Purchase Order Reports

The Superintendent recommends authorization and/or ratification of the purchase of supplies, equipment, and services on purchase order numbers 11034 through 11172. Please see Attachments 5.1-a through 5.1-e.

5.2 Payment of Claims

The Superintendent recommends authorization and/or ratification of the payment of claims on Attachment 5.2-a and such other claims as may arise prior to the meeting, in conjunction with the Santa Barbara Junior College District.

5.3 Tuition Agreement with the Santa Barbara High School District for Students Attending Evening High School Classes

As has been the case for several years, the evening high school program for the 1966-67 year is to be conducted by the Adult Education Division. Reimbursement is made by the Santa Barbara High School District to the Santa Barbara Junior College District according to provisions outlined in the Education Code and the Government Code. The agreement covering the terms for reimbursing the Junior College District was approved by the Board last year. The Superintendent recommends that this agreement be renewed for the 1966-67 school year and that the Administrative Dean, Business Services, be authorized to execute the contract in behalf of the District.

5.4 Request for Approval of Contract Agreement with the Architectural Firm of Arendt, Mosher, and Grant for the Planning Connected with Construction of the Adult Education Center

At its July 26, 1966 meeting, the Board voted to retain the firm of Arendt, Mosher, and Grant to develop plans and render the necessary architectural services connected with the construction of an Adult Education Center. The terms of the proposed agreement have been worked out and will be reviewed for the Board at the time of the meeting. The Superintendent recommends approval of this contract agreement. The Superintendent further recommends that the named firm (Arendt, Mosher, and Grant) be authorized to proceed with the planning of the Adult Education Center, including the investigation of possible land acquisition necessary to provide an adequate site.

6. STUDENT PERSONNEL

No report.

7. COMMUNITY RELATIONS

No report.
8. GENERAL INFORMATION

8.1 Progress Report on Coming Bond Election

Tentative plans for the coming bond election will be presented. A progress report also will be made at this time.

9. ADJOURNMENT

The next regular meeting of the Board of Trustees of the Santa Barbara Junior College District is scheduled for Thursday, September 22, 1966 at 4:00 p.m. in the Board Room at Santa Barbara City College.

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