ADJOURNED MEETING OF BOARD OF TRUSTEES
SANTA BARBARA JUNIOR COLLEGE DISTRICT
August 3, 1966, 4:00 p.m., Board Room

1. GENERAL FUNCTIONS

1.1 Call to Order

An adjourned meeting of the Board of Trustees of the Santa Barbara Junior College District was called to order by President Garvin on Wednesday, August 3, 1966, at 4:00 p.m. in the Board Room of Santa Barbara City College, Santa Barbara, California.

1.2 Roll Call

Members Present: Mr. Sidney R. Frank
Mr. James R. Garvin
Mrs. Dorothy N. Meigs
Mr. Benjamin P. J. Wells

Absent: Mrs. Kathryn O. Alexander
Mr. Wilbur L. Fillippini
Mrs. Winifred H. Lancaster
Dr. Robert C. Rockwell, Superintendent-President
and Secretary-Clerk to the Board

Others present for all or a portion of the meeting included:

Mr. Lorenzo Dall'Armi, Administrative Dean, Business Services
Mrs. Marie Lantagne, Administrative Dean, Student Personnel
Mr. James E. Foxx, Assistant Dean, Vocational-Technical
Mr. N. Gary Mouck, Assistant Dean, Vocational-Technical Research
Dr. John Forsyth, President, Academic Senate
Mr. Sam L. Gadol, Counselor and Assistant Professor
Mrs. Evarts C. Moore, Senior Stenographer-Clerk
(serving as recorder in the absence of Mrs. Louise H. Thornton, Secretary to Superintendent)
Mr. Bruce Dunsmore, Daniel, Mann, Johnson and Mendenhall, Architects
Mrs. Katherine McCloskey, education editor, Santa Barbara News-Press
Mrs. Laverne Marcy, observer, League of Women Voters
Mr. John Stassinos, electrical engineer and Goleta resident
The President declared that a quorum was present, with three Board members absent, and ordered that the Board proceed with the regular order of business.

1.3 **Welcome to Guests**

Mr. Garvin welcomed guests and staff members present, and invited comments from the audience during the course of the meeting.

1.4 **Minutes**

Mr. Garvin requested Board members' approval of the minutes for the adjourned regular meeting of July 26, 1966, and there was discussion on the wording of these minutes, particularly under Item 4.1, page 5, **Report by Chairman of Committee of the Whole Regarding the Date and Amount of the Bond Election.** Mrs. Meigs referred to quotation of her remarks on Page 5, clarifying and expanding the statement.

Mr. Frank suggested that on the basis of this discussion, as well as Mrs. Lancaster's request at the July 26 meeting to revise the minutes of May 26, it might be wise to consider the use of a tape recorder at Board meetings. Mr. Dall'Armi reported that he and Dr. Rockwell had discussed this possibility in the past, and that they would explore and implement this suggestion prior to the next Board meeting. Mr. Dall'Armi also noted that Mrs. Thornton had been instructed to prepare summarization-type minutes, and Board members agreed that she was not expected to take verbatim notes but that tape recordings would be of assistance to her in preparing the minutes and would serve to refresh Board members' memories if they wished to listen to the tapes at their convenience. Board members also agreed that it was better to avoid direct quotations in the minutes unless
individual members specifically requested inclusion of such statements as a matter of official record.

Mr. Wells asked that his remarks be included under Item 5.1, page 8, Retention of Architect to Complete Planning of Adult Education Facilities, and he presented a statement for insertion in the July 26 minutes.

It was moved by Mr. Frank, seconded by Mr. Wells, and unanimously carried to approve the minutes for the adjourned regular Board meeting of July 26, 1966, with the following corrections:

Revise Mrs. Meigs' statement on page 5, lines 14 and 15, to read:

"Asking for the $18,000,000 is the most economic thing to do, not only for the taxpayers but also from the standpoint of personnel time (staff, teachers, and community), and I think the electorate would understand this also if given all the facts. We should tell them the truth, and the truth is that we need the $18,000,000 to get the job done."

Insert the following statement between lines 11 and 12, page 8:

Mr. Wells: "As the architects have been hired by the Student Council and have progressed to the point where plans should be considered for the development of the center, I believe we have an obligation to select the architectural firm without delay. And as this firm, Arendt/Mosher/Grant, has been doing the study and preliminary work, I believe they should be hired."

1.5 Hearing of Citizens and Petitions

None.

1.6 Communications

Mr. Carvin read a postcard received from Mrs. Alexander who is on vacation.

2. PERSONNEL

2.1 Certificated Personnel Assignments

It was moved by Mr. Frank, seconded by Mrs. Meigs, and unanimously
carried, to approve certificated personnel assignments as recommended in Attachment 2.1.

2.2 Classified Personnel Assignments

It was moved by Mrs. Mertz, seconded by Mr. Wells, and unanimously carried, to approve classified personnel assignments as recommended in Attachment 2.2 and in the addenda.

2.3 Adoption of Resolution Related to Obtaining a Credential for a Santa Barbara City College Instructor

Mr. Dall'Armi said that because of complications in securing a credential for Mr. Harold F. Fairly, it was necessary for the Board to adopt a resolution authorizing him to teach physical education for the 1966-1967 school year. Board members discussed with Mr. Dall'Armi various aspects of the teaching credential requirement at the junior college level and the possible change in legislation specifying that such an instructor would require only a master's degree and not a credential.

It was moved by Mr. Wells, seconded by Mr. Frank, and unanimously carried, to adopt Resolution #4 authorizing Mr. Harold F. Fairly to teach physical education at Santa Barbara City College for the 1966-1967 school year, in lieu of the prescribed credential.

3. CURRICULUM AND INSTRUCTION

No report.

4. PLANTS AND PROPERTY

4.1 Request for Acceptance of Concept Drawings for Mesa Campus Buildings and Authorization to Architectural Firm of Daniel, Mann, Johnson, and Mendenhall to Proceed with Development of Preliminary Drawings

Mr. Garvin noted that Mr. Bruce Dunsmore of Daniel, Mann, Johnson, and Mendenhall had presented for Board consideration concept drawings
of several Mesa Campus buildings, both at the July 26 meeting, and prior to this meeting. The buildings included in the list of drawings presented for approval, with authorization to proceed with development of preliminary drawings, are as follows:

Little theater - drama-music complex, including offices
Art building, including offices
Business education classroom building, including offices
English classroom building, including reading lab.
Mathematics classroom building
Foreign languages classroom building, including offices and language and psychology labs.
Life science classroom building, including offices, and geology Physics and chemistry labs. (addition to present science building)
Social science office building
English office building

The Board members discussed with Mr. Dunsmore the size and use of proposed classrooms and such related details as: multipurpose rooms to handle increased student enrollments; lecture type classes versus smaller classes with more individual student-instructor contact; the possible development of educational TV in SBCC's communications center; the acoustical and financial drawbacks inherent with the use of flexible walls; the difference between flexible and movable walls; the need for sloping floors in lecture-type areas; and the need for teacher aides in classes which are instructed by educational TV.

Mr. Wells said he hoped the Little Theater was not to be constructed first (as listed in the agenda item), and Mr. Dall'Armi replied that no priorities have been determined as yet. Mr. Dunsmore added that some thought had been given to dividing the plans into increments, and that the Little Theater and the Physical Education Building could be considered "packages" for bidding purposes.
Mr. John Stassinos, 678 Ardmore Drive, Goleta, inquired if the concept plans for this entire group of buildings were to be approved at this meeting, noting that the public might not agree with the necessity for all these buildings, particularly with the amount of money to be requested in the forthcoming bond election. It was his opinion that plans should be approved at this time for essential buildings only, and he suggested that it would seem more economical to combine the social science and English offices in the same buildings as related classrooms, rather than in separate buildings.

Mr. Dunsmore explained that much long-range study was involved, that the preliminary plans would not be completed by the date of the bond election, and that constantly increasing enrollments made it necessary to plan for the maximum use of the present site. He pointed out that many of the offices are adjacent to classrooms, but others (which could be used for several purposes) are proposed in separate buildings. He also explained, in answer to a question from Mr. Stassinos, some of the factors against construction of buildings higher than 3 stories, such as traffic problems, economics, space needs, and consideration of the educational program. Mrs. Meigs recalled that during her years of teaching it was very helpful for an instructor to have an entirely separate office, not adjacent to or part of a classroom.

Mr. Wells returned to the matter of construction priorities, and Mr. Garvin inquired as to the method of establishing such a list. Mr. Dall'Armi said that a priority list probably should come from the Division of Instruction, but that approval of the concept drawings
at this time would in no way commit the Board to any particular order of construction. Mr. Dunsmore agreed, adding that by the time preliminary drawings are ready for presentation priorities should be clarified.

It was moved by Mrs. Meigs and seconded by Mr. Frank to approve concept drawings for the above-listed buildings on the Mesa Campus; and to authorize the architectural firm of Daniel, Mann, Johnson and Mendenhall to proceed with the development of preliminary drawings, with the understanding that no priorities have been established which would bind the District to a construction schedule.

Mr. Stassinos inquired if this action would commit the Board to pay for architectural fees in case the District's financial picture should change. Mr. Garvin replied that payment would necessarily have to be made for services rendered, and that the plans are based upon the College's curriculum which would not be changed drastically in any case.

The motion was unanimously carried.

4.2 Adoption of the Resolutions Required for Calling a District Bond Election in Conjunction with the General Election in November

Please see item 5.6 of these minutes, under "Business and Finance."

4.3 Acceptance of Phase II, Landscape Planting, Irrigation and Appurtenant Work

It was moved by Mr. Wells, seconded by Mr. Frank, and unanimously carried, to accept the landscape work performed by Aka-Tani Landscape Company on the City College campus, as recommended by Richard B. Taylor, Landscape Architect; and to authorize filing of the notice of completion by the Administrative Dean, Business Services.
5. BUSINESS AND FINANCE

5.1 Purchase Order Reports

It was moved by Mr. Frank, seconded by Mr. Wells, and unanimously carried, to authorize and/or ratify the purchase of supplies, equipment, and services on purchase orders numbers 10773 through 10891, in accordance with Attachments 5.1-a through 5.1-d.

5.2 Payment of Claims

It was moved by Mr. Wells, seconded by Mr. Frank, and unanimously carried, to authorize and/or ratify the payment of claims in accordance with Attachments 5.2-a and 5.2-b.

5.3 Public Hearing and Presentation of the 1966-1967 Final Budget for Adoption

Following Mr. Garvin's announcement of public hearing, it was moved by Mr. Frank, seconded by Mr. Wells, and unanimously carried, to adopt the Final Income and Expenditures Budget for 1966-1967 for Santa Barbara Junior College District in the amount of $2,783,077.

Mrs. Meigs commented that she was pleased to see the tax rate would remain the same as it had been in 1965-1966.

5.4 Acceptance of Offer from Beard Motor Company for Use of Driver Training Automobile

Mr. Dall'Armi reported that the Beard Motor Company has offered the Adult Education Division the loan of an automobile for use in the Driver Training Program, since it is impractical for the Adult Education Division to continue to borrow cars from the City Schools program, as it has done in the past.

Following discussion of the details involved in the loan and use of such automobiles, it was moved by Mr. Frank, seconded by Mr. Wells,
and unanimously carried, to accept the offer from Beard Motor Company
for loan of an automobile to be used in the Adult Education Division's
Driver Training Program, and to authorize the Business Office to
negotiate the agreement.

5.5 Request to Authorize Employee Payroll Deductions for Repaying Loans
from and Investing in the Santa Barbara Teachers Federal Credit Union

Mr. Dall'Armi said that both the classified and certificated
employee organizations of the District have requested implementation
of payroll deductions for purposes of repaying loan obligations and/or
making investments in the Teachers Credit Union. He noted that this
is a service made available to employees in many school districts.
Board members questioned him on the details involved, particularly
the additional bookkeeping procedures, and Mr. Dall'Armi said that
with the use of data processing there should be no undue workload
for the City Schools Payroll Department.

It was moved by Mr. Frank, seconded by Mrs. Meigs, and unanimously
carried, to authorize payroll deductions for District classified and
certificated employees for purposes of repaying loan obligations
and/or making investments in the Santa Barbara Teachers Federal
Credit Union; and further, to instruct the Business Office to implement
details with the City Schools Payroll Department.

5.6 Adoption of Resolutions Required for Calling District Bond Election in
Conjunction with General Election in November

Mr. Garvin noted that at the adjourned meeting held on July 26,
1966, the Board took action to set the date of a District Bond Election
on Tuesday, November 8, 1966, in the amount of $18,098,000. The bonds
are to be used to finance the completion of the Mesa Campus and to develop the joint-use facilities with the City of Santa Barbara; to purchase a site in the Goleta Valley and partially develop said site; and to construct an Adult Education Center.

Mr. Dall'Armi said that the three necessary resolutions setting forth the salient facts as prescribed in the Education Code and the Election Code had been prepared, and he recommended their adoption in compliance with Board action on July 26, 1966.

It was moved by Mr. Wells and seconded by Mr. Frank to adopt Resolution #1 ordering a school bond election and stating the purposes for which the funds will be used, said resolution to be submitted to the County Superintendent of Schools. Roll call on the motion was as follows:

Ayes: Mr. Frank, Mr. Wells, Mrs. Meigs, Mr. Garvin
Nays: None
Absent: Mrs. Alexander, Mr. Fillippini, Mrs. Lancaster
Not Voting: None

It was moved by Mr. Wells and seconded by Mr. Frank to adopt Resolution #2 requesting consolidation of the school bond election with the General Election on November 8, 1966. Roll call on the motion was as follows:

Ayes: Mr. Frank, Mr. Wells, Mrs. Meigs, Mr. Garvin
Nays: None
Absent: Mrs. Alexander, Mr. Fillippini, Mrs. Lancaster
Not Voting: None

It was moved by Mr. Frank and seconded by Mr. Wells to adopt Resolution #3 requesting the County Board of Supervisors to process absentee ballots. Roll call on the motion was as follows:
Ayes: Mr. Frank, Mr. Wells, Mrs. Meigs, Mr. Garvin
Nays: None
Absent: Mrs. Alexander, Mr. Fillipini, Mrs. Lancaster
Not Voting: None

It was moved by Mr. Wells and seconded by Mr. Frank to establish a Citizens' Committee to aid the District in passing the forthcoming bond election.

There was discussion on the method of selecting members for this important committee, and Mr. Dall'Armi reported that Dr. Rockwell's suggestion had been to augment the membership of the present Adult Education and City College Advisory Committees. Mrs. Meigs requested that current membership lists of these committees be sent to Board members so that they would not submit duplicate names to Dr. Rockwell.

There was also discussion on the wording of the motion, following which Mr. Wells withdrew his motion and Mr. Frank withdrew his second. It was then moved by Mr. Wells and seconded by Mr. Frank that the existing Adult Education and City College Advisory Committees be augmented to establish a Citizens' Committee to promote the bond election.

Following further discussion of proposed committee membership, the motion was carried unanimously.

Mr. Dall'Armi suggested that any citizens' names should be submitted to Dr. Rockwell as soon as possible after his return to the office (about August 19).

5.7 Statement Regarding Partial Approval of Adult Education EOA Basic Education Project and Authorization to Submit Revised Budget

Mr. Dall'Armi said word had been received from the State Department of Education that the Adult Education EOA Basic Education Project No. 42-905-B1-67 had been approved in the amount of $8,210.
which amount is considerably under the original project request for $25,480.18. Mr. Wake is now requesting Board authorization to submit a revised project budget in the amount of $8,210., although the agenda item had first been presented for information only.

Board members discussed with Mr. Dall'Armi the type of classes which would be provided by this program, and expressed their disappointment that the funds allotted had been cut so drastically.

It was moved by Mr. Wells, seconded by Mrs. Meigs, and unanimously carried, to accept the amount of $8,210. approved by the State Department of Education for Adult Education EOA Basic Education Project No. 42-905-BI-67 for 1966-1967, and to authorize the submission of a revised budget for this project by the Director of Adult Education.

5.8 Summary of Reimbursements Approved on District VEA Projects

Mr. Dall'Armi reported that a disposition had been made on each of the Vocational Education Act projects submitted by the District as follows:

<table>
<thead>
<tr>
<th>Project</th>
<th>Requested</th>
<th>Approved</th>
</tr>
</thead>
<tbody>
<tr>
<td>Medical Assistant (7-0483)</td>
<td>$9,915.00</td>
<td>$3,305.00</td>
</tr>
<tr>
<td>Registered Nursing (7-0484)</td>
<td>8,700.00</td>
<td>6,650.00</td>
</tr>
<tr>
<td>General Office Worker (7-0838)</td>
<td>4,760.00</td>
<td>4,760.00</td>
</tr>
<tr>
<td>Research &amp; Supervision (7-1184)</td>
<td>24,100.00</td>
<td>14,400.00</td>
</tr>
<tr>
<td><strong>Totals</strong></td>
<td>$47,475.00</td>
<td>$29,115.00</td>
</tr>
</tbody>
</table>

This report was for the Board's information only, said Mr. Dall'Armi, and he noted that the amounts listed as approved are reimbursements for items already in the 1966-1967 budget, even though the original requests had not been granted.

Mr. Frank referred to the previous agenda item and inquired if
the District could afford to underwrite a program as important as Basic Education. Mr. Dall'Armi replied that the funds required had not been included in the 1966-1967 Adult Education budget, and it would now be too late to do so.

6. **STUDENT PERSONNEL**

   No report.

7. **COMMUNITY RELATIONS**

   No report.

8. **GENERAL INFORMATION**

   No report.

9. **ADJOURNMENT**

    Mr. Garvin said the next regular meeting of the Board of Trustees was scheduled for Thursday, August 11, 1966, but he believed that most of the members would be out of the city on that date. Following discussion, it was agreed that Mr. Dall'Armi would handle the legal requirements of adjourning the meeting to August 25, in the absence of a quorum on August 11.

    Mr. Dall'Armi reported for Board information that a statement had been received from the office of State Assemblyman Winfield A. Shoemaker regarding the effect of the proposed change in the majority required for passage of bond elections. It is Mr. Shoemaker's opinion that if the measure to reduce the necessary majority to 60% is passed on November 8, any bond issue on the ballot will require only the 60% majority instead of 66-2/3%.
No further business being presented, the President declared the meeting adjourned at 5:35 p.m.

Attest:

James R. Garvin
President, Board of Trustees
Santa Barbara Junior College District

Lorenzo Dall'Armi
Acting Superintendent and Assistant Secretary-Clerk to Board of Trustees
Santa Barbara Junior College District

Approved by Board of Trustees

on August 25, 1966