ADJOURNED REGULAR MEETING OF BOARD OF TRUSTEES

SANTA BARBARA JUNIOR COLLEGE DISTRICT

August 25, 1966, 4:00 p.m., Board Room

1. GENERAL FUNCTIONS

1.1 Call to Order

An adjourned regular meeting of the Board of Trustees of the Santa Barbara Junior College District was called to order by President Garvin on Thursday, August 25, 1966 at 4:00 p.m. in the Board Room of Santa Barbara City College, Santa Barbara, California.

1.2 Roll Call

Members present: Mrs. Kathryn O. Alexander
Mr. Wilbur L. Filippini
Mr. Sidney R. Frank
Mr. James R. Garvin
Mrs. Winifred H. Lancaster
Mrs. Dorothy N. Meigs
Mr. Benjamin P. J. Wells

Members absent: None

Others present for all or a portion of the meeting included:

Dr. Robert C. Rockwell, Superintendent-President and Secretary-Clerk to the Board of Trustees
Mr. Lorenzo Dall'Armi, Administrative Dean
Business Services
Mrs. Marie Lantagne, Administrative Dean, Student Personnel
Mr. Selmer O. Wake, Director-Administrative Dean, Adult Education
Mr. Lisle C. Bresslin, Assistant Dean, Admissions and Records
Mr. N. Gary Mouck, Assistant Dean, Vocational-Technical Research
Mr. Charles F. Rheinschmidt, Assistant Dean, Student Activities
Mr. Ralph E. Vernon, Past President, SBCC Instructors' Association
Mrs. Louise H. Thornton, Secretary to Superintendent
Mr. Charles Gibson, President, Associated Students
Mr. Ed Michaelsen, Sports Editor, Channels
Mr. Bruce Dunsmore, architect from Daniel, Mann, Johnson, and Mendenhall, Los Angeles, California
Mrs. Laverne Marcy, observer, League of Women Voters
The President declared that a quorum was present and ordered that the Board proceed with the regular order of business.

1.3 Welcome to Guests

Mr. Garvin welcomed guests and staff members present, and invited comments from the audience during the course of the meeting.

1.4 Minutes

It was moved by Mr. Wells, seconded by Mr. Fillippini, and unanimously carried, to approve the minutes for the adjourned meeting of August 3, 1966 and for the regular meeting of August 11, 1966.

With regard to use of a tape recorder as suggested at the August 3, 1966 meeting, Dr. Rockwell said it had not been arranged for this meeting because the audio-visual supervisor was on vacation. He related his experiences at board meetings where recorders had been used and eventually discarded because the practice did not seem worthwhile to continue. Problems arose because the recorder does not always catch all speakers' remarks clearly and in their entirety; each speaker must necessarily identify himself before each of his statements; and a special technical set-up must be installed. Dr. Rockwell added that he did not believe taping was the answer to what the Board wished to accomplish and he suggested written statements for inclusion in the minutes might be submitted in cases where it is wished to record greatly detailed discussions.

Mr. Frank said he believed that the tape would help the secretary pick up anything which might have escaped her, thus avoiding the corrections and additions sometimes necessary in the past. He said it wasn't planned to take the time to play back tapes during Board meetings, but he thought it desirable to record certain discussions in complete detail. Mrs. Meigs agreed that the tape would be useful as a supplement. She said she felt that minutes should contain only indirect quotations
and that all main points should be recorded as fully as possible. Responding to urging by Mr. Frank and Mr. Fillippini that a tape recorder be used on a trial basis, Dr. Rockwell said that the recorder would be ready for the next meeting.

1.5 Hearing of Citizens and Petitions

None.

1.6 Communications

None.

2. PERSONNEL

2.1 Certificated Personnel Assignments

It was moved by Mr. Fillippini, seconded by Mr. Frank, and unanimously carried, to approve certificated personnel assignments as recommended in Attachment 2.1.

2.2 Classified Personnel Assignments

It was moved by Mrs. Lancaster, seconded by Mrs. Meigs, and unanimously carried, to approve classified personnel assignments as recommended in Attachment 2.2 and in the addenda.

In reply to Mrs. Alexander's query about the duties of the EOA recruiter, Mr. Wake said that the employee was responsible for securing enrollees for the program. His effort supplements that of the community committees and news media.

3. CURRICULUM AND INSTRUCTION

No report.

4. COLLEGE PLANTS AND PROPERTY

4.1 Review of Some Aspects of the Preliminary Planning as Related to the Gymnasium-Physical Education Facilities

Mr. Bruce Dunsmore of the architectural firm of Daniel, Mann, Johnson, and Mendenhall reported that representatives from the City Planning and
Public Works departments, the College, and DMJM had conferred on August 24, 1966 on problems related to the redesigning of Leadbetter Road. Drawings he displayed reflected the proposal to raise Leadbetter Road in order to develop a new entrance to the campus. The Cliff Drive entrance would then be abandoned. The City approves this proposal and, while it cannot allocate any funds at this time, there may be a possibility of its helping with fill to build up Leadbetter Road and with cement work for gutters and curbs. Because Cliff Drive is a State highway, the State would like to see the existing entrance abandoned and might be willing to assist in its relocation.

If the area across Leadbetter Road is developed and entry is needed to that site, it is suggested that full right-of-way be considered with the College developing only that portion from the center toward the campus, leaving future needs to be handled by the adjacent property owner.

Because of the several agencies involved in the improvement of Leadbetter Road, DMJM was asked by the City and College representatives to separate the costs of the different parts of the improvement program to make each clearly identifiable for future cost participation.

Mr. Dunsmore then showed sketches of alternatives for utilizing the deck area serving as a roof for the main gymnasium plaza. To proceed with preliminary drawings, he said, he must know whether or not the Board wishes this space covered with a concrete slab. (Base price would be about $14,000.)

Mrs. Alexander remarked that it seemed a valuable space if the college wanted to develop the gymnasium to be used also as a community center with the deck as a supplementary area. She thought it might be short-sighted to jettison the possibility. Mr. Fillippini said that, because of the deck's accessibility to inside activities of the building, he felt it
would be wise to develop the roof area at the time of construction, even if its specific use were not determined immediately.

Answering the Board's query, Mr. Dunsmore said that sufficient courts for physical education classes had been planned for elsewhere on the campus. Mrs. Lancaster then commented that if the court needs were met elsewhere it would not seem logical to pay for construction of more courts on this deck. She also said that the deck might not be usable all year because of weather conditions. She went on to say that, although she understood the question of saving acreage, she had not heard any fundamental needs predicted for the deck. Mrs. Alexander replied that the space would be particularly convenient for outdoor dance and calisthenics classes for women.

Mr. Fillippini asked if the physical education staff had discussed this subject. Mr. Dunsmore replied that they had come out in favor of utilizing the deck if approval could be obtained.

It was moved by Mr. Frank and seconded by Mrs. Alexander to install a double concrete slab surface for the roof-deck of the main gymnasium plaza, at an approximate cost of $14,000. The motion carried 6-0, with Mrs. Lancaster abstaining.

Mr. Dunsmore then recalled the discussion at a previous Board meeting, when he was requested to obtain the comparative costs of using folding seating and permanently fixed seating for the main gymnasium. He distributed copies of his findings which showed that using permanent seating would require an additional 5,800 sq. ft. of space. Including the cost of seating, this would amount to approximately $104,000 more in building cost than is now anticipated. Folding seating, as presently planned, is estimated at approximately $27,000. The Board concurred that the decision to use folding seating was the proper one.

Mr. Garvin thanked Mr. Dunsmore for his presentation.
5. **BUSINESS AND FINANCE**

5.1 **Purchase Order Reports**

It was moved by Mr. Frank, seconded by Mrs. Lancaster, and unanimously carried, to authorize and/or ratify the purchase of supplies, equipment, and services on purchase order numbers 10892 through 11033, in accordance with Attachments 5.1-a through 5.1-e.

5.2 **Payment of Claims**

It was moved by Mr. Frank, seconded by Mrs. Alexander, and unanimously carried, to authorize and/or ratify the payment of claims in accordance with Attachment 5.2-a.

5.3 **Request for Approval to Enter into a Lease Agreement for Renting a Classroom Unit to be Used to House Adult Education EOA Classes**

It was moved by Mr. Fillippini, seconded by Mr. Frank, and unanimously carried, to approve ratification of a lease agreement to run from August 15, 1966 to February 1, 1967, for a classroom unit located at 403 Laguna Street (available on an $80.00 per month lease basis), for housing the Adult Education Economic Opportunity Act Basic Education classes, and to authorize the Business Office to execute the necessary papers. The rental fee is totally reimbursable from project funds.

5.4 **Notification from State Department of Education Regarding the Amount of Entitlement Due the District Under the Junior College Construction Act**

Mr. Dall'Armi reported that the State Department of Education has notified the Santa Barbara Junior College District that the amount pledged to the District under Entitlements II and III of the Junior College Construction Act is $590,312. He emphasized that, in order to qualify for receipt of these funds, the District must submit and have approved a project totaling $1,277,920, and that funding for said project must be available in order to receive the State share of this grant. The District's specific project for this application probably will be the gymnasium-physical education facilities—chosen primarily because they
are well along in planning and because they would not receive a high rating in federal applications. If the bond election is not successful, the District will still have two years to apply for Entitlement II funds and three years for Entitlement III funds.

5.5 Receipt of Entitlement I Funds from the State of California

Mr. Dall'Armi reported, for information purposes only, that the Santa Barbara Junior College District this week received from the State of California a check for $163,385.79. This amount represents 85 per cent of the $192,218.79 due the District for Entitlement I of the Junior College Construction Act. The State will send the remaining $28,833.00 later. Because such funds must be used for capital outlay purposes only, they will be deposited in Special Reserve Account No. 2.

5.6 Investment of Funds from Special Reserve Account No. 2 in U. S. Treasury Bills

Mr. Dall'Armi explained that because there will be no immediate use of the funds recently received from the State and deposited in Special Reserve Account No. 2, it is recommended that they be used to purchase U. S. Treasury Bills which will bring in a larger amount of interest than is available by leaving the money in the County treasury. Should it become necessary to use all or part of these invested funds prior to the maturity date, the Business Office may request sale of the bills at an earlier date.

It was moved by Mr. Wells, seconded by Mr. Fillippini, and unanimously carried, that the Administrative Dean, Business Services, be authorized to purchase, from funds in Special Reserve Account No. 2, U. S. Treasury Bills with maturity value of $150,000, maturing in approximately 180 days, said purchase to be handled by the Security First National Bank, with the bills to be held for safekeeping by that bank and retained for the time period specified.
Discussion of Liability Insurance for Board in Connection with Field Act
(Not on meeting agenda)

Mr. Dall'Armi explained that each Board member is covered for
$2,000,000 for liability in connection with the safety of Santa Barbara
Junior College District buildings, under the Field Act. The insurance
carrier believes that this is adequate coverage; however, Mr. Dall'Armi
said, if the Board wishes he will ascertain the difference in premium for
$10,000,000 coverage for each member.

To Mrs. Alexander's question if the Adult Education Center buildings
had been inspected, Mr. Dall'Armi replied that such inspection had not
been ordered, pending the outcome of the bond election. If the Board
wishes an immediate inspection, this can be done. He added that the
District's intent to build new structures has been declared through its
request for funds from a bond election. Dr. Rockwell remarked that this
information will be included in a pre-election brochure.

6. STUDENT PERSONNEL

No report.

7. COMMUNITY RELATIONS

No report.

8. GENERAL INFORMATION

8.1 Approval of Additional Members for the Advisory Committee for Vocational Nursing

It was moved by Mrs. Lancaster, seconded by Mr. Frank, and unanimously
carried, to approve the following persons for membership on the Advisory
Committee for Vocational Nursing:

Mrs. Erma Foxen, President
Santa Barbara Licensed Vocational Nursing Association

Mrs. Catherine Porter, Executive Secretary, District 11
Santa Barbara County Nurses' Association
Report on Fall Semester Registration (Not on meeting agenda)

At Mrs. Alexander's request, Mr. Bresslin reported on registration figures for the fall semester. Sixty-nine per cent of the predicted 2,600 enrollees have registered. As of August 24, 1966, the figure was 1,791 which is 300 ahead of the same date last year. Preregistered students are now validating. Mr. Bresslin estimated that about two per cent of those preregistered will probably not return for validation.

Discussion of Bond Election (Not on meeting agenda)

Board members received lists of Santa Barbara City College advisory committee members to enable them to avoid duplications when submitting names to the Superintendent's office for a citizens' committee for the bond election.

Mr. Garvin stressed the participation necessary on the part of the Board--such as service on a speakers' bureau. He asked for suggestions from the Board and said that the architects also can help. Dr. Rockwell is working on an outline encompassing Board, staff, and students' ideas, which will be presented for Board approval.

Discussion of Governance of Junior Colleges and CJCA Fall Conference (not on meeting agenda)

Dr. Rockwell said that although it may be too early for Board members to know if they can attend the California Junior College Association fall conference in Los Angeles October 25-27, he will make seven reservations now. Members were asked to notify his office of their decision.

Trustees attending the conference will vote on the draft of proposed legislation which would create a State Board for California junior colleges. Other State associations, such as California School Boards Association and California Teachers Association, are also coming up with suggestions. Both Dr. Rockwell and Mrs. Lancaster commented that formation of such a
board appears inevitable. Mr. Frank pointed out that a vital point is the differentiation in types of districts, and asked if the subject of governance of junior colleges shouldn't be discussed by the SBJCD Board before the CJCIA conference. Dr. Rockwell replied that the topic would be an agenda item in October. He added that the SBCC Instructors' Association has planned a discussion of this question.

9. **ADJOURNMENT**

No further business being presented, the President declared the meeting adjourned at 5:15 p.m. The next regular meeting of the Board of Trustees of the Santa Barbara Junior College District will be held Thursday, September 8, 1966 at 4:00 p.m. in the Board Room at Santa Barbara City College.

Attest:  

[Signature]

James R. Garvin  
President, Board of Trustees  
Santa Barbara Junior College District

[Signature]  

Robert C. Rockwell  
Superintendent-President and Secretary-Clerk to the Board of Trustees  
Santa Barbara Junior College District

Approved by Board of Trustees  
on **September 8**, 1966