REGULAR MEETING OF BOARD OF TRUSTEES

SANTA BARBARA JUNIOR COLLEGE DISTRICT

June 8, 1966, 4:00 p.m., Board Room

1. GENERAL FUNCTIONS

1.1 Call to Order

A regular meeting of the Board of Trustees of the Santa Barbara
Junior College District was called to order by President Garvin on
Wednesday, June 8, 1966 at 4:00 p.m. in the Board Room at Santa Barbara
City College.

1.2 Roll Call

Members present: Mrs. Kathryn O. Alexander
Mr. Wilbur L. Fillipini
Mr. James R. Garvin
Mrs. Dorothy N. Meigs

Members absent: Mr. Sidney R. Frank
Mrs. Winifred H. Lancaster
Mr. Benjamin P. J. Wells

Others present for all or a portion of the meeting included:

Dr. Robert C. Rockwell, Superintendent-President
and Secretary-Clerk to the Board
Mr. M. L. Huglin, Administrative Dean, Instruction
Mr. Lorenzo Dall'Armi, Administrative Dean, Business
Services
Mrs. Marie Lantagne, Administrative Dean, Student
Personnel
Mr. Selmer O. Wake, Director-Administrative Dean,
Adult Education
Mr. Spencer Blickenstaff, Assistant Dean, Adult Education
Mr. Charles F. Rheinschmidt, Assistant Dean, Student
Activities
Mrs. Alma Ritchie, Coordinator, Adult Education
Dr. John Forsyth, President, Academic Senate
Mr. Ralph E. Vernon, President, SBCC Instructors Association
Mr. William E. Miller, Chairman, Physical Science Division
Mrs. Elinor Brelsford ) Directors, Parent-Child Workshops
Mrs. Sarah Foot )
Mrs. Louise H. Thornton, Secretary to Superintendent
A number of other Santa Barbara City College staff members
Mr. William F. Moore, President, Class of 1966
Mrs. Laverne Marcy, observer for League of Women Voters
Mrs. Katherine McCloskey, education editor, Santa Barbara
News-Press
The President declared that a quorum was present and ordered that the Board proceed with the regular order of business.

1.3 Welcome to Guests

Mr. Garvin welcomed the guests and staff members present.

1.4 Minutes

It was moved by Mr. Fillippini, seconded by Mrs. Alexander, and unanimously carried, to approve the minutes as submitted for the regular meeting of May 26, 1966.

1.5 Hearing of Citizens and Petitions

None.

1.6 Communications

None.

2. PERSONNEL

2.1 Certificated Personnel Assignments

It was moved by Mr. Fillippini, seconded by Mrs. Meigs, and unanimously carried, that certificated personnel assignments recommended in Attachment 2.1 and in the addenda be approved.

2.2 Classified Personnel Assignments

It was moved by Mrs. Meigs, seconded by Mr. Fillippini, and unanimously carried, that classified personnel assignments recommended in Attachment 2.2 be approved.

3. CURRICULUM AND INSTRUCTION

3.1 Report of Physical Science Division

Mr. William E. Miller, chairman of the Physical Science division, introduced and told of the professional backgrounds and subject fields of the following teachers: Mr. Douthwaite, Mr. Julca, Mr. O'Connor, Mr. Schapansky, and Mr. Williams. He expressed appreciation for the help of Mr. Gadol, counselor, and Mr. Curtis, lab assistant.
Mr. Miller noted that the division provides several levels and sequences and offers labs in chemistry, physics, geology, and engineering. He listed as strengths of the division: (1) personnel and (2) wise investment of funds available for purchase of apparatus; and as difficulties encountered: (1) class size limitations that make it hard to develop new programs, (2) the need to increase the quantity of apparatus, and (3) the need for development of courses at technical levels just below engineering.

In time, Mr. Miller said, it is hoped to add personnel for instruction in earth science. New labs are being designed, the division is experimenting with modernizing lab exercises and expects to increase engineering facilities and instrumentation in chemistry labs. Plans are being made to expand offerings in advanced chemistry, to offer something in astronomy soon, to use computers in teaching engineering majors, to move more courses into the evening program, and to make even more extensive use of advisory committees.

To Mrs. Alexander's query for more details regarding the training of technicians just below the engineering level, Mr. Miller replied, "We need the person who can perform in the technical areas by the end of the program; he should be a marketable product at the end of the two years. The question is, should we design this program for students who fail in engineering courses or should we design it for the very capable students who can spend only two years in college?" He also noted that it is difficult to keep electronics students more than one year because industry pulls them out for employment.

Mrs. Alexander asked if transfer were smooth for the two-year students. Mr. Miller answered that this is not much of a problem except for one
California institution, where all the junior colleges seem to have a problem in equivalencies.

Mr. Williams called attention to a display of part of a collection of minerals obtained recently in the Bay area; because this size of mineral is hard to get, the collection is worth several thousands of dollars, but it was purchased at a greatly reduced price.

Mr. Garvin asked if the division members develop courses which they believe are needed, or if the courses are developed to meet student demand. Mr. Miller answered "both" and cited examples.

3.2 **Change of Status and Adjustment of Salary for Directors of Parent-Child Workshops**

At Mrs. Meigs' suggestion, Mr. Wake explained the basis for the request, saying, "This unique program is so effective and substantial that the amount of time put in beyond the amount of hourly salary deserves a three-fifths contract." He explained that the three-fifths was arrived at by figuring that the directors of the workshops work 9-2/3 teacher load units, 9 TLU being considered a three-fifths load.

Mrs. Alexander asked how the amount of time expended on these workshops compares with the Head Start program. Mr. Wake replied that the Head Start program involves 3 hours spent with children and 3 hours spent with parents and in preparation—a total of 6 hours. Mr. Garvin inquired if the two programs were similar. Mr. Wake said that the Head Start program acccents child care in nursery education and the Parent-Child Workshop places more stress on parent education.

Mrs. Meigs suggested that perhaps the title "director" should be changed to something more comparable with the other City College faculty, to avoid any misleading title and to clarify these persons' status. Mr. Wake said, "I am sure they would not object to being called "teacher-director."

Dr. Rockwell commented that the title "director" can mean anything and that titles should not fluctuate from level to level but are allowed to stand because of tradition. Mrs. Alexander remarked that "teacher" has the implication of certification, which would apply in the case of these directors.

It was moved by Mrs. Alexander, seconded by Mr. Fillippini, and unanimously carried, to change the position of Director of Parent-Child Workshop from an hourly position to a three-fifths contract position, salary to be based on the regular schedule, as follows:

<table>
<thead>
<tr>
<th>Name</th>
<th>Classification</th>
<th>3/5 Contract Salary</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mrs. Sarah Foot</td>
<td>I - 8</td>
<td>$5,106.00</td>
</tr>
<tr>
<td>Mrs. Clara L. Grant</td>
<td>I - 7</td>
<td>4,908.00</td>
</tr>
<tr>
<td>Mrs. Elimor Brelsford</td>
<td>III - 8</td>
<td>5,826.00</td>
</tr>
<tr>
<td>Mrs. Joanne Hendrick</td>
<td>I - 4</td>
<td>4,314.00</td>
</tr>
</tbody>
</table>

4. PLANTS AND PROPERTY

4.1 Request for Ratification of Change Order No. 3 to Landscape Contract, Phase II

Mr. Dall'Armi announced that in addition to the $500 pledged by the University of California, Santa Barbara, toward the cost of rehabilitating the turf on La Playa Field, the Santa Barbara City Schools districts have also pledged $500, so that actual cost to the Santa Barbara Junior College District will be $1,000 less than shown in the change order.

It was moved by Mr. Fillippini, seconded by Mrs. Alexander, and unanimously carried, to approve Change Order No. 3, covering reconditioning of the football playing area of approximately 55,000 sq. ft. according to alternate bid No. 2 dated May 3, 1966, including temporary sprinkler system, at a cost of $3,450.00.
The up-to-date summary of expenditures on Santa Barbara City College landscape job, Phase II, is as follows:

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Original contract price</td>
<td>$62,000.00</td>
</tr>
<tr>
<td>Change Order No. 1 Plus</td>
<td>$301.40</td>
</tr>
<tr>
<td>Change Order No. 2 Plus</td>
<td>$176.00</td>
</tr>
<tr>
<td>This Change Order No. 3 Plus</td>
<td>$3,450.00</td>
</tr>
</tbody>
</table>

New Contract Price .... $65,927.40

5. BUSINESS AND FINANCE

5.1 Purchase Order Reports

It was moved by Mr. Fillippini, seconded by Mrs. Meigs, and unanimously carried, that the purchase of supplies, equipment, and services on purchase order numbers 10498 through 10527, as listed in Attachments 5.1-a and 5.1-b, be approved.

5.2 Payment of Claims

It was moved by Mrs. Meigs, seconded by Mr. Fillippini, and unanimously carried, that payment of claims listed in Attachment 5.2-a be approved.

5.3 Adoption of Resolution No. 8, Authorizing Payroll Deductions for Employee Investment in Tax Sheltered Annuity Plans

Mr. Dall'Armi explained that, basically, this is a plan which has been instituted in other counties and has been cleared with the County Counsel. Employees may invest, in multiples of $25, in an insurance company annuity. At retirement age, when eligible for double deduction, the employee will not have to pay as much tax as he would at the present time.

Mr. Fillippini asked who was sponsoring the plan. Mr. Dall'Armi replied that there is no sponsor—the idea originated in the Los Angeles area. The investor selects a company and fills out a form requesting payroll deduction, at the time he signs his contract for the school year. The District's only connection with the plan would be to remit to the
plan, on behalf of the participant, the amount the latter elects to
deduct from his salary in monthly deposits. The plan is set up in
this way because of provisions in the Internal Revenue Code and the
State Education Code.

It was moved by Mr. Fillippini, seconded by Mrs. Alexander, and
unanimously carried, to adopt Resolution No. 8, authorizing payroll
deductions for employee investment in tax sheltered annuity plans and
authorizing the Administrative Dean, Business Services, to make neces-
sary arrangements with payroll to implement this investment plan.

Roll call vote was as follows: Mrs. Alexander Aye
Mr. Fillippini Aye
Mr. Garvin Aye
Mrs. Neigs Aye

5.4 Distribution of the Tentative Budget for the 1966-67 School Year

After Mr. Dall'Armi distributed copies of the proposed Tentative
Budget for the 1966-67 school year, Mr. Garvin said he would like to
appoint Mr. Fillippini as chairman, Mrs. Neigs, and himself to the
Budget Study Committee, to meet prior to the regular Board meeting on
June 23, 1966. The committee would present its report to the Board on
June 23, 1966. It was moved by Mrs. Alexander, seconded by Mr.
Fillippini, and unanimously carried, to approve appointment of this
committee.

6. STUDENT PERSONNEL

6.1 Request for Approval of Project Under Title III, George-Barden Act
(Formerly Title VIII, National Defense Education Act)

Mrs. Lantagne explained that the funds would be used to provide
increased supervision for students placed in off-campus jobs, especially
with regard to pre-employment situations and the work experience program.
If approved, the grant would also mean that the half-time person employed
for this work could make surveys and occupational studies for technical
education. This person would be Mr. Cedric Boeseke, whose present half-time position as Coordinator of Placement would be extended to a full-time position. Mrs. Lantagne added that the Coordinator's load has been greatly increased by the growing number of EOA students.

Mr. Fillippini stated, "For many years before becoming a Board member, I was acquainted with this worthwhile program; through Mr. Boeseke's efforts, many students have been enabled to continue their education."

Mr. Boeseke reported that 1,017 new students have come in to enroll for jobs; with the present time limitations of his position, supervision can be given only by telephone. Mr. Fillippini said that, because of their classes, many students cannot make contact with the placement office when it is open only half-days. Dr. Rockwell added that the funds will be received this summer if application is made now.

It was moved by Mr. Fillippini, seconded by Mrs. Alexander, and unanimously carried, to approve application for Federal funds in the amount of $9,250, under Title III, George-Barden Act (formerly Title VIII, National Defense Education Act), to provide salary, travel expense, and supplies for the placement and supervision of vocational students in pre-employment situations and for students in the work experience program, and to provide for occupational studies and surveys needed for the planning and development of technical education.

6.2 Request for Board Acceptance of Gift to the District from the Graduating Class of 1966

Mr. Rheinschmidt introduced Mr. William Moore, president of the Class of 1966, who described the large illuminated display sign to be presented to the District and its proposed location above the physical education field building. Mr. Dall'Armi noted that the architects had agreed with this proposed location. Mrs. Alexander commented that this
was an imaginative gift and that the students should be commended for thinking of benefiting the community as well as the college in their choice of a gift.

It was moved by Mrs. Alexander, seconded by Mr. Fillippini, and unanimously carried, to accept the illuminated display sign (valued at about $1,945 including installation and letters) presented to the District as a gift from the Class of 1966.

Mr. Garvin thanked Mr. Moore for his presentation and requested that a letter of appreciation be sent to the Class of 1966.

7. **COMMUNITY RELATIONS**

   No report.

8. **GENERAL INFORMATION**

   8.1 **Acknowledgment of College Publications**

   Mrs. Meigs commented on the high quality of the yearbook and literary magazine and on the favorable contents of the accreditation report recently received by Board members. Mr. Garvin added that the student newspaper also showed much talent; the other Board members concurred that all were publications of which the college could be proud.

9. **ADJOURNMENT**

   No further business being presented, President Garvin declared the meeting adjourned at 5:05 p.m. The next regular meeting will be held Thursday, June 23, 1966 at 4:00 p.m. in the Board Room at Santa Barbara City College.

Attest:

Mr. James R. Garvin  
President, Board of Trustees  
Santa Barbara Junior College District  

Dr. Robert C. Rockwell  
Superintendent-President and Secretary-Clerk to the Board of Trustees  
Santa Barbara Junior College District

Approved by Board of Trustees

on June 23, 1966