AGENDA FOR REGULAR MEETING OF BOARD OF TRUSTEES

SANTA BARBARA JUNIOR COLLEGE DISTRICT

June 23, 1966 - 4:00 p.m., Board Room

1. GENERAL FUNCTIONS
   1.1 Call to Order
   1.2 Roll Call
   1.3 Welcome to Guests
   1.4 Minutes
   1.5 Hearing of Citizens and Petitions
   1.6 Communications

   None.

2. PERSONNEL
   2.1 Certificated Personnel Assignments

      The Superintendent recommends authorization and/or ratification
      of certificated personnel assignments according to recommendations
      noted in Attachment 2.1.

   2.2 Classified Personnel Assignments

      The Superintendent recommends authorization and/or ratification
      of classified personnel assignments according to recommendations
      noted in Attachment 2.2.

3. CURRICULUM AND INSTRUCTION
   3.1 Receipt of Approval of Vocational Education Project No. 7-0838

      Our request for financial aid under the Vocational Education Act
      of 1963 (PL 88-210) has been approved. This request was filed under
      Project No. 7-0838 for the amount of $6,760 and was entitled, The
      Occupational Preparation of a General Office Worker Through a Technical
      Clerk-Typist, Secretarial, and Stenographic Program.

   3.2 Request for Authorization to File an Application for Extension of
      Adult Education EOA Basic Education Project

      Board authorization is requested to file an application for extension
      of the Adult Education EOA Basic Education Project. This is a
      100 per cent reimbursable program. The present Basic Education project
      runs out on June 30, 1966. Funds allocated under this extension would

carry the program forward into the 1966-67 school year. Mr. Wake will be on hand to answer any questions. (Please see Attachment 3.2.)

The Superintendent recommends that the Board approve this request for filing for an extension of the present project.

4. PLANTS AND PROPERTY

4.1 Report on Status of District-Owned Buildings with Respect to Recent Ruling by the Attorney General's Office on Board Responsibility for Ordering Inspection of Buildings Built Prior to 1933

A recent ruling by the State Attorney General indicates that the governing board of a school district has a legal responsibility to order inspection of school buildings built prior to 1933. The purpose of such an inspection would be to determine if these buildings meet the standards of the Earthquake Safety Act, commonly known as the Field Act. It is likely that a moratorium on compliance with this ruling may be granted, pending further study of the number of buildings involved throughout the State and the total estimated cost of replacing these buildings. A report is being compiled by the Administrative Dean, Business Services, which will reflect the status of District buildings with respect to this ruling. This report will be made to the Board at the regular meeting on Thursday, July 14, 1966.

4.2 Architect's Progress Report on Planning for Completion of Mesa Campus

Mr. Dunsmore of Daniel, Mann, Johnson, and Mendenhall will be present to make a progress report on planning for completion of the Mesa Campus. He will discuss three items:

a. Concept drawings of the physical education complex.
b. Revised Master Plan of the campus.
c. Tentative Calendar for construction and completion of buildings now being planned.

5. BUSINESS AND FINANCE

5.1 Purchase Order Reports

The Superintendent recommends authorization and/or ratification of the purchase of supplies, equipment, and services on purchase order numbers 10528 through 10556. Please see Attachment 5.1-a.

5.2 Payment of Claims

The Superintendent recommends authorization and/or ratification of the payment of claims on Attachments 5.2-a and 5.2-b and such other claims as may arise prior to the meeting, in conjunction with the Santa Barbara Junior College District.
5.3 Authorization for Making Budgetary Transfers to Permit Payment of Fiscal Obligations at the Close of the Current School Year

Under provisions of Education Code Section 20592, the County Superintendent of Schools may, with the consent of the governing board, make such transfers between the undistributed reserve and any expenditure classification as necessary to permit the payment of obligations at the end of the school year. The Superintendent recommends that this authorization be granted and that the Administrative Dean, Business Services, be instructed to complete the necessary forms provided for this purpose.

5.4 Renewal of Naval Reserve Training Center Use Agreement

Several years ago, the District entered into an agreement with the Department of the Navy for the use of certain classrooms and other facilities located in the Naval Reserve Armory. There is no charge made to the District for the use of these classrooms and facilities. Through the efforts of Commander Clark Seagraves, arrangements have been made to extend the terms of the agreement for another year. The Superintendent recommends that this renewal be ratified and that a letter of appreciation be directed to Commander Seagraves for his efforts in behalf of the District.

5.5 Adoption of Tentative Budget for the 1966-67 School Year

The Tentative Budget for the 1966-67 school year was distributed to Board members during the regular meeting on Wednesday, June 8, 1966. At that time, a Budget Study Sub-committee comprised of Mr. Fillipini, chairman, Mrs. Meigs, and Mr. Garvin was named to study the proposed Tentative Budget. The sub-committee has met with Dr. Rockwell and Mr. Dall'Armi. Mr. Fillipini will report the recommendations of the sub-committee to the Board during the meeting on Thursday. Copies of the proposed Tentative Budget and the transmittal letter are to be found in Attachment 5.5.

5.6 Financial Aid Contract with the Division of Real Estate

Santa Barbara Junior College District is entitled to a grant of $600.00 from the State Division of Real Estate. This money is to be used to initiate or expand and/or improve the real estate curriculum of City College. The Superintendent recommends approval of the contract which makes this grant possible, with authorization for the Administrative Dean, Business Services, to execute the necessary agreement.

6. STUDENT PERSONNEL

No report.

7. COMMUNITY RELATIONS

No report.
8. **GENERAL INFORMATION**

8.1 **Annual Organizational Meeting to be Held July 14, 1966**

In compliance with Section 964 of the Education Code, the annual organizational meeting of the Board of Trustees will be held on Thursday, July 14, 1966 at 4:00 p.m. in the Board Room. Among other items of business, the Board must elect a president, a vice-president, a secretary-clerk, and an assistant secretary-clerk for the school year 1966-67.

9. **ADJOURNMENT**

The next regular meeting of the Board of Trustees of the Santa Barbara Junior College District will be held on Thursday, July 14, 1966 at 4:00 p.m. in the Board Room at Santa Barbara City College.

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