REGULAR MEETING OF BOARD OF TRUSTEES
SANTA BARBARA JUNIOR COLLEGE DISTRICT
May 26, 1966, 4:00 p.m., Board Room

1. GENERAL FUNCTIONS

1.1 Call to Order

A regular meeting of the Board of Trustees of the Santa Barbara
Junior College District was called to order by President Garvin on
Thursday, May 26, 1966 at 4:00 p.m. in the Board Room at Santa Barbara
City College.

1.2 Roll Call

Members present: Mrs. Kathryn O. Alexander
Mr. Wilbur L. Fillippini
Mr. Sidney R. Frank
Mr. James R. Garvin
Mrs. Winifred H. Lancaster
Mrs. Dorothy N. Meigs
Mr. Benjamin P. J. Wells

Members absent: None

Others present for all or a portion of the meeting included:

Dr. Robert C. Rockwell, Superintendent-President
and Secretary-Clerk to the Board
Mr. Lorenzo Dall'Armi, Administrative Dean,
Business Services
Mr. M. L. Huglin, Administrative Dean, Instruction
Mrs. Marie Lantagne, Administrative Dean, Student
Personnel
Mr. Selmer O. Wake, Director-Administrative Dean,
Adult Education
Mr. Spencer Blickenstaff, Assistant Dean, Adult
Education
Mr. Lisle C. Bresslin, Assistant Dean, Admissions
and Records
Mr. Charles F. Rheinschmidt, Assistant Dean, Student
Activities
Mr. James E. Foxx, Assistant Dean, Technical/Vocational
Mr. George Montgomery, MDTA Coordinator
Dr. John Forsyth, President, Academic Senate
Mrs. Alma Ritchie, Coordinator, Adult Education
Mrs. Joanne Hendrick \} Directors of Parent-Child Workshops
Mrs. Sarah Foot \}
Mrs. Elinor Brelsford  ) Directors of Parent-Child Workshops
Mrs. Clara Grant
Mrs. Louise H. Thornton, Executive Secretary
A number of other Santa Barbara City College staff members
Mr. Bruce Dunsmore, architect, Daniel Mann, Johnson, and Mendenhall
Mr. Charles Gibson, President-elect, Associated Students, Santa Barbara City College
Mr. Barney Brantingham, Santa Barbara News-Press reporter

The President declared that a quorum was present and ordered that
the Board proceed with the regular order of business.

1.3 Welcome to Guests

Mr. Garvin welcomed the guests and staff members present.

1.4 Minutes

It was moved by Mr. Wells, seconded by Mrs. Lancaster, and unani-
mously carried, to approve the minutes as submitted for the regular
meeting of May 12, 1966.

1.5 Hearing of Citizens and Petitions

None.

1.6 Communications

a. Letter Commending City College Music Groups

Dr. Rockwell reported that a letter had been received from
the Rev. Clyde Everton, Trinity Episcopal Church, commending "the
fine performance that the City College Choir and Chamber Orchestra,
under the direction of Harold Dunn, gave at Trinity Church last
Sunday evening." Board members concurred in praise of these
groups.

b. Yearbook and Accreditation Report

Dr. Rockwell called attention to the student yearbook and the
accreditation report, copies of which had been put at each Board
member's place.
2. **PERSONNEL**

2.1 **Certificated Personnel Changes for 1966-67**

Dr. Rockwell commented that Attachments 2.1 and 2.2 presented the over-all picture requested earlier by the Board. Mrs. Lancaster asked what would be the additional cost for these changes in administrative time. Mr. Dall'Armi replied that salaries will be computed on the basis of the time devoted to administration by each individual, some of whom will teach part-time. Mrs. Lancaster stated that although she had no particular objection to the proposed table of organization or to the report on certificated personnel changes for 1966-67, she would prefer to defer action on these items until the next meeting.

Mrs. Lancaster then moved that the Board not act on major policy changes or additions at the first meeting they are presented. Mr. Fillippini said he was opposed to this as an over-all policy—that there might be times when the Board would like to defer action, but that at other times the Board might feel ready to act immediately; each case should be handled individually. Mrs. Lancaster suggested that the words "except in an emergency" could be added to her motion.

Dr. Rockwell noted that these were routine changes and adjustments only, and added that if the administration had felt these were major changes the Board would have been given more time—such as in the case of the research and nursing director positions where more time was given; for the administration does not want the Board to feel that administration is trying to move too hastily. Financially, Dr. Rockwell said, the line has been held quite well. Mr. Fillippini commented that he was happy that, with this expansion, the line was held so well—that it was a pleasant surprise. Mrs. Alexander expressed her pleasure at having this information presented in one package.
Mr. Garvin declared Mrs. Lancaster's motion dead for lack of a second.

It was moved by Mr. Fillippini and seconded by Mrs. Alexander that the proposed Table of Organization (Attachment 2.2) be adopted. The motion carried, with Mrs. Lancaster abstaining.

2.3 Certificated Personnel Assignments

It was moved by Mrs. Alexander, seconded by Mr. Fillippini, and unanimously carried, that certificated personnel assignments recommended in Attachment 2.3 and in the addenda be approved.

2.4 Classified Personnel Assignments

It was moved by Mr. Wells, seconded by Mrs. Meigs, and unanimously carried, that classified personnel assignments recommended in Attachment 2.4 be approved.

3. CURRICULUM AND INSTRUCTION

3.1 Report on the Parent-Child Workshop Program (Adult Education)

Mrs. Alma Ritchie, Coordinator, Adult Education, introduced and told of the professional backgrounds of the following directors of the Parent-Child Workshop program: Mrs. Elinor Breisford, Mrs. Sarah Foot, Mrs. Clara Grant, and Mrs. Joanne Hendrick. She sketched the relationship of the workshops with Adult Education and the development of the program's various phases, and expressed appreciation to Mr. Wake for his encouragement and assistance.

Mrs. Breisford explained that parents must enroll in one or more classes in parent education in the Adult Education program before they may enroll a child in the morning laboratories of the workshops. These parents help to finance many aspects of the program. The directors take part in administration and counseling; they work with committees, parents, and children; and they serve as liaison persons with adult education and social welfare programs.
Mrs. Foot told of the surface aims and the deeper implications of the program. She said it is difficult to prophesy the results in parents and children, but the aim is to establish a medium to enable parents to develop insight. She described the types of workshops and said that there is a long waiting list for enrollment.

Mrs. Grant emphasized the importance of pre-academic training in the morning laboratories, which meet the mental, physical, and emotional needs of children 2½ to 5 years old.

Mrs. Hendrick discussed the role of the workshop in the community. She explained how San Marcos High School students are incorporated into this program, observing and working with children. She stressed that benefits to the community cannot be measured but that the directors and parents feel they are many.

Mrs. Ritchie invited the Board to visit the workshops. Mr. Wake said that another workshop may be initiated at the new Dos Pueblos High School and that interest has been expressed by the Carpinteria area for the next school year. Mr. Garvin thanked the speakers for their reports.

3.2 New Courses to be Approved for 1966-67

Mr. Foxx answered questions regarding the Fire Science sequence, explaining that a student may obtain a certificate after taking 24 units or may take 48 units toward the AA degree with a major in fire science. He said that this course and the X-Ray Technician course have been worked out as a result of heavy demand from the community. The X-Ray Technician course will be offered in cooperation with the four local hospitals; hospitals in Santa Ynez, Lompoc, and Ventura are also interested in participating. Mr. Foxx added that 39 vocational advisory committees are now in existence.
It was moved by Mrs. Lancaster, seconded by Mr. Fillippini, and unanimously carried, to approve the new courses for 1966-67, as listed in Attachment 3.2.

3.3 **Policy on Outside Speakers in the Classroom**

It was moved by Mrs. Alexander, seconded by Mrs. Meigs, and unanimously carried, to adopt the proposed policy on "Outside Speakers in the Classroom" (Attachment 3.3).

3.4 **Application for Funds Under Title II, Higher Education Act of 1965 - Library**

Replying to the Board's query, Mrs. Little, head librarian, said that these funds would be an outright grant. Although the District has only $3,785 for matching funds in the 1966 budget, she said it is hoped that the entire amount of $5,000 will be received.

It was moved by Mrs. Lancaster, seconded by Mrs. Alexander, and unanimously carried, to grant permission to apply for a basic grant of $5,000 for library materials under Title II, Part A, Section 202, of the Higher Education Act of 1965 (PL 89-329).

4. **COLLEGE PLANTS AND PROPERTY**

4.1 **Architect's Progress Report on the Mesa Campus**

Mr. Dunsmore, architect from Daniel, Mann, Johnson, and Mendenhall, distributed copies of *Space Requirements for the Ultimate Planning Program for SBCC Mesa Campus, 4,000 FTE.* He enumerated the levels of planning--master plan, concept, preliminary plans, and working drawings--and displayed a site plan depicting the location of present and proposed buildings for the completed Mesa Campus with an enrollment of 4,000 FTE students.

He said it is suggested by the architects that construction be divided into four increments to facilitate bidding. By creating access
to the upper campus off Leadbetter Road rather than off Cliff Drive. 116 additional parking spaces could be provided on the upper level. Total of upper area parking spaces will be contingent upon the topographical survey. Additional parking will be made available in the area of Pershing Park and the beach.

All of the proposed new facilities are now in the planning stage, Mr. Dunsmore noted. Dr. Rockwell explained that as yet no priority of construction has been determined. Mr. Fillippini expressed his interest in having the engineering and technical areas among the first to be completed.

Mr. Frank asked if basement storage would be provided for the geology area; Mr. Dunsmore said it would. Mrs. Meigs inquired as to who will estimate the cost of building and improving roads on campus; Mr. Dunsmore replied that the architects will work closely with the City in figuring these costs.

Mr. Frank asked about the status of the joint-use agreement with the City, with respect to Pershing Park. Dr. Rockwell answered that it would be premature at this time to say whether that area will be available soon, but that we are assuming we will have the use of it eventually. Mrs. Lancaster asked when this agreement expires. Dr. Rockwell said that the original agreement runs until there is mutual agreement on its discontinuance; last year, in the supplemental agreement, the City's auditorium committee was given seven years to decide whether or not it would build an auditorium in that area. To Mrs. Alexander's query as to what would have to come out of our plans for the Pershing Park area if the auditorium were built, Dr. Rockwell replied, "The tennis courts."
At Dr. Rockwell's request, Mr. Dunsmore compared the square footage of the SBCC campus with that of other colleges of 4,000 FTE enrollment. He said that 110-130 sq. ft. per FTE is the average; SBCC will run approximately 120 sq. ft. per FTE.

Mr. Dunsmore pointed out that planning is a team effort by the Board, administration, staff, architects, and engineers. He plans to meet with SBCC groups as often as possible, and the Board will be asked to act on each level of the planning. Mrs. Lancaster cautioned that sufficient time should be allowed for staff study, so that no mistakes would result from staff members being too rushed. Dr. Rockwell assured the Board that several staff meetings have been and will be held before summer vacation; in the Fall, further meetings will be scheduled. Mr. Dunsmore added that the only pressure on the staff at the present time is for information. The concept phase has been added for this very reason—to benefit the staff.

Mr. Fillippini asked about the ultimate date to finalize plans for financing and bonding. Mr. Dunsmore replied that the completed project budget will be presented very soon. Dr. Rockwell added that next week a report will be issued from the Superintendent's office, giving estimated costs and other information which the Board can use in studying the problem.

Mr. Garvin thanked Mr. Dunsmore for his presentation.

(This section was discussed prior to Section 2, Personnel, in these minutes.)

5. BUSINESS AND FINANCE

5.1 Purchase Order Reports

It was moved by Mr. Fillippini, seconded by Mr. Frank, and unanimously carried, that the purchase of supplies, equipment, and services
on purchase order numbers 10466 through 10497, as listed in Attachments 5.1-a and 5.1-b, be approved.

5.2 Payment of Claims

It was moved by Mr. Frank, seconded by Mrs. Lancaster, and unanimously carried, that payment of claims listed in Attachments 5.2-a and 5.2-b be approved.

5.3 Statement of Condition of General Fund, Special Reserve Fund, and Excess Tax Funds Cash Accounts

This item was presented only for the Board's information.

5.4 Statement of Appropriations, Expenditures, Encumbrances, and Balances

This item was presented only for the Board's information.

5.5 Approval of Lease Agreement for Rental of Classroom Space for Adult Education Home Arts Classes

It was moved by Mrs. Meigs, seconded by Mrs. Lancaster, and unanimously carried, to ratify lease agreements, on the basis of $170.00 per month, for two offices on the El Presidio Properties, to house Adult Education Home Arts classes, said leases to run until such time as some permanent facility is provided; and to authorize the Administrative Dean, Business Services, to execute said agreements in behalf of the Santa Barbara Junior College District.

5.6 Report of Board Sub-committee on Administrative Salaries

Mr. Wells, chairman of the Board's Salary Study Committee, presented the committee's report on administrative salaries and distributed copies of the report.

It was moved by Mr. Fillippini and seconded by Mrs. Alexander to approve the Board's Salary Study Committee report recommending that an immediate study be undertaken of methods used in other junior colleges in developing an administrative salary schedule.
Discussion was opened by Mrs. Lancaster, who said that this year
the Board had increased the total of administrative salaries by approxi-
mately 30 per cent over last year. She compared SBCC administrators' salaries with those of the Santa Barbara City Schools system, the City, the County, business, and industry. She stated that three
Excluding the Superintendent-President, she stated that three administrators
would be on a salary scale approximately equal to that of the assistant superintendent of schools; one approximately equal to high school principals; and four in the range of junior high school principals. (These figures were based on contemplated raises, she added.) Even if present administrative salaries were frozen, one would make as much as a high school principal, two as a junior high school principal, and others as an elementary principal.

college of SBCC's size should be paid salaries of the size proposed;
and that she could not go to the public to ask for bonds when adminis-
trators are being paid such high salaries. She went on to say that
in her research she had found that those junior colleges with which
SBCC compared salaries do not have as many administrators with these
top salaries, and that she would like to see job analyses made.

Mrs. Alexander commented that there is always room for an honest
difference of opinion, but that the Salary Study Committee feels it
is making responsible recommendations and has conducted an extensive study.

Mrs. Lancaster stated that at San Diego State, with an enrollment
of 17,000, the top deans receive a maximum of $18,000. The president
of Ventura College makes $18,000. According to SBCC's proposed schedule,
one dean would make about $19,000, two close to $18,000, and one close
to $17,000.
Mr. Frank explained the bases of the committee's figuring. He said that last year the Board's Salary Study Committee developed a program to insure a two-step progression program of specific increments and steps, to raise certificated and administrative salaries 15 per cent, if possible. Last year, 8 to 9 per cent, plus a lump sum, was granted. This year, the committee did what was promised for certificated staff members. The committee has been faced with a moving base and a variation on a moving base. The problem is to resolve a particular schedule so that we have a fixed base if we are to use percentages or that we speak in terms of specific numbers which can be graduated in any terms we wish to set up. We want to study not only the fixed base, he said, but also relative positions among junior college districts for exactly what constitutes the basis for analysis. Regarding small industries' salaries, the amount of salary fits the office, he explained.

Mr. Fillippini stated, "Last year we wanted to bring the college up to a competitive level, in two stages of percentage increase for administrators as well as certificated staff. This increase was 15 per cent. Mrs. Lancaster's figure of 30 per cent is a growth factor. The percentage of increase under the formula remains the same--15 per cent."

Mr. Fillippini then asked Mr. Dall'Armi what the increases under the formula would amount to this coming year. Mr. Dall'Armi answered that, calculated on the basis of giving step increments, the administrative payroll this year (excluding the Superintendent) would be $160,000. If step increments are included, the increase would be about 12 per cent; if excluded, 7.6 per cent.

Mrs. Lancaster said she did not recall that the administration had been promised the same 15 per cent increase as teachers, last year.
Shoving administrative salaries above the teachers' salaries this way each year will not encourage teachers to remain in instruction, she added.

Mr. Fillippini's motion, as seconded by Mrs. Alexander, was voted upon and carried 6-1, with Mrs. Lancaster dissenting.

Mrs. Lancaster moved that a study of other junior college districts' procedures in developing an administrative salary schedule be made. Mr. Fillippini said this was in the motion just voted on. Mrs. Lancaster said she had misunderstood the motion and that she favored the study but wished to go on record as opposing the particular administrative salaries going into effect for 1966-67.

Dr. Rockwell thanked the Board for its action. He said that he recognize both sides of the administrative salary problem, but that it is extremely difficult to obtain and keep excellent administrators when other junior college districts in the State offer higher salaries.

Mrs. Alexander remarked that our salaries should reflect the same desire in each area—we want good administrators as well as good teachers. Mr. Fillippini said that at this point the difference between administrators' and teachers' salaries could become completely disproportionate if we continue to follow the same formula. Mr. Dall'Armi commented that the ratios used to calculate the administrative deans' salaries should be leveled off, but the existing ratios for the positions of assistant deans and coordinators will need to be sustained in order to bring these positions to a competitive level.

6. STUDENT PERSONNEL

6.1 Policy on Student Political and Social Action and Implemental Procedures

It was moved by Mrs. Alexander, seconded by Mr. Fillippini, and unanimously carried, to adopt the proposed policy on "Student Political and Social Action" (Attachment 6.1-a).
6.2 **Policy on Student Housing**

It was moved by Mrs. Alexander, seconded by Mr. Fillippini, and unanimously carried, to adopt the proposed policy on "Student Housing" (Attachment 6.2).

Mrs. Lantagne thanked the Board and the committees composed of staff and students who helped formulate the two foregoing policies, and said that the policies would be of utmost importance to the students at SBCC.

7. **COMMUNITY RELATIONS**

No report.

8. **GENERAL INFORMATION**

8.1 **Commencement Plans and List of Graduates**

Following announcement by Dr. Rockwell of plans for Commencement on June 9, 1966, it was moved by Mr. Fillippini, seconded by Mrs. Meigs, and unanimously carried, to approve the list of graduates as listed in Attachment 8.1.

8.2 **Associated Students Election of Officers**

Mr. Rheinschmidt introduced Mr. Charles Gibson, president-elect of the Associated Students of SBCC, who spoke briefly of his desire to promote student activities at the college. (This section was presented prior to Section 2, Personnel, of these minutes.)

Mrs. Meigs suggested that the Board express thanks to the outgoing student body officers for their fine services and also express the Board's desire to be of assistance at any time to the incoming officers. The Board concurred, in a motion made by Mr. Fillippini, seconded by Mr. Frank, and unanimously carried.
9. ADJOURNMENT

9.1 Change in Date of Next Regular Meeting

Because the next regular meeting date of the Board of Trustees
would fall on the afternoon of Commencement, June 9, 1966, it was moved
by Mr. Fillippini, seconded by Mrs. Alexander, and unanimously carried,
to hold the next regular meeting on Wednesday, June 8, at 4:00 p.m. in
the Board Room of Santa Barbara City College.

9.2 Superintendent's Salary for 1966-67

At 6:45 p.m., the Board convened in executive session to discuss
the Superintendent's salary for 1966-67. The Board then reconvened
in regular meeting, after inviting any persons who might have been
standing by to return to the meeting.

It was moved by Mr. Fillippini, seconded by Mrs. Alexander, and
unanimously carried, that the salary of the Superintendent of the
Santa Barbara Junior College District for the school year 1966-67 be
set at $22,500.

No further business being presented, President Garvin declared
the meeting adjourned at 7:25 p.m.

Attest:  
Mr. James R. Garvin  
President, Board of Trustees  
Santa Barbara Junior College District

Dr. Robert C. Rockwell  
Superintendent-President and Secretary-Clerk to the Board of Trustees  
Santa Barbara Junior College District

Approved by Board of Trustees

on June 8, 1966