REGULAR MEETING OF BOARD OF TRUSTEES
SANTA BARBARA JUNIOR COLLEGE DISTRICT
May 12, 1966, 4:00 p.m., Board Room

1. GENERAL FUNCTIONS

1.1 Call to Order

A regular meeting of the Board of Trustees of the Santa Barbara Junior College District was called to order by President Garvin on Thursday, May 12, 1966 at 4:00 p.m. in the Board Room at Santa Barbara City College.

1.2 Roll Call

Members present: Mr. Wilbur L. Fillippini
Mr. James R. Garvin
Mrs. Winifred H. Lancaster
Mrs. Dorothy N. Meigs
Mr. Benjamin P. J. Wells

Members absent: Mrs. Kathryn O. Alexander
Mr. Sidney R. Frank

Others present for all or a portion of the meeting included:

Dr. Robert C. Rockwell, Superintendent-President and Secretary-Clerk to the Board
Mr. Lorenzo Dall'Armi, Administrative Dean, Business Services
Mr. M. L. Huglin, Administrative Dean, Instruction
Mrs. Marie Lantagne, Administrative Dean, Student Personnel
Mr. Selmer O. Wake, Director-Administrative Dean, Adult Education
Mr. Spencer Blickenstaff, Assistant Dean, Adult Education
Mr. Lisle C. Bresslin, Assistant Dean, Admissions and Records
Mr. Charles F. Rheinschmidt, Assistant Dean, Student Activities
Dr. John Forsyth, President, Academic Senate
Mr. Ralph E. Vernon, President, Instructors' Association
Mr. Charles L. Atkinson, Chairman, Fine Arts Division
Mrs. Louise H. Thornton, Executive Secretary
A number of other Santa Barbara City College staff members
Mr. William Sluis, Santa Barbara News-Press reporter
Mrs. Marian D. Barnes, observer for American Association of University Women
Mrs. Laverne Marcy, observer for League of Women Voters

The President declared that a quorum was present and ordered that the Board proceed with the regular order of business.

1.3 Welcome to Guests

Mr. Garvin welcomed the guests and staff members present.

1.4 Minutes

It was moved by Mr. Fillippini, seconded by Mr. Wells, and unanimously carried, to approve the minutes as submitted for the regular meeting of April 28, 1966.

1.5 Hearing of Citizens and Petitions

None.

1.6 Communications

None.

2. PERSONNEL

2.1 Certificated Personnel Assignments

It was moved by Mrs. Maigs, seconded by Mr. Fillippini, and unanimously carried, that certificated personnel assignments recommended in Attachment 2.1 and in the addenda be approved.

2.2 Classified Personnel Assignments

It was moved by Mrs. Lancaster, seconded by Mr. Wells, and unanimously carried, that classified personnel assignments recommended in Attachment 2.2 and in the addenda be approved.

3. CURRICULUM AND INSTRUCTION

3.1 Report of Fine Arts Division

Mr. Charles L. Atkinson, chairman of the Fine Arts Division and
associate professor of art, introduced and described the professional backgrounds of the following division members: Mr. Dunn and Mr. Balderston, music; Mr. Whittaker, Mr. Mastor, and Mr. Coburn, speech and drama; Mr. Nack, art instructor, was unable to be present.

Recalling that when he joined the Santa Barbara City College staff in 1955 there were 600 students, only 10 of whom were art majors, Mr. Atkinson said that today there are 171 fine arts majors in the student body of over 2,100. This number of majors, exceeded only by business administration, suggests today's students' increased interest in the fine arts.

The division's philosophy involves not only providing general education but also preparing students with skills and techniques. The staff's common purpose, Mr. Atkinson said, is the development of creative, expressive skills to produce performer and audience, consumer and commodity.

Mr. Dunn then enumerated course offerings in music and added that the staff attempts to make a case for the fine arts as a continuing experience beyond the college. He also told of the performing groups—the 140-voice choir, the chamber orchestra, concert band, and stage band—and invited the Board to attend coming performances and rehearsals.

Mr. Whittaker said that the speech and drama staff follows much the same philosophy as that expressed by the art and music faculty, with the goal of acquainting students with the delights of the theater. Performing groups include the College Theater and cooperative ventures with the music groups.

Mr. Atkinson concluded his presentation by expressing appreciation for the opportunity of visiting other junior college facilities on a recent trip with Board and staff members. Planning is now underway by the fine arts staff, preparatory to working with the architects in
designing buildings for completion of the Mesa campus.

Mr. Garvin conveyed the Board's thanks for a comprehensive report.

3.2 Policy on Outside Speakers in the Classrooms

This proposed policy was presented for first reading and will be
submitted for Board action at the next regular meeting.

Referring to the proposed policy, which would place in the hands of
the individual faculty member the responsibility for selection of
speakers in his classroom, Mrs. Lancaster asked what was being done at
the present time. Dr. Rockwell explained that a "Request for Outside
Speaker" form is filled in (name and title of speaker, topic, teacher,
class, time, date, and room) by the faculty member for the information
of administration.

It was agreed to continue this item to the next regular meeting,
May 26, 1966.

4. COLLEGE PLANTS AND PROPERTY

4.1 Reconsideration of the Installation of a Putting Green on La Playa Field

Mr. Dall'Armi referred to the December 23, 1965 Board meeting when
the Board elected to reject the alternate bid on construction of the
putting green on La Playa Field, at the time that the contract was
awarded for Phase II of the landscaping project, because the bid for
the green was higher than anticipated. The Board went on record at
that time as definitely desiring installation of the green as soon as
possible but only after negotiating for a lower price.

Mr. Dall'Armi explained that the County Counsel requires resubmission
of bids in such a case; it cannot be done on a change order. Therefore,
more bids were obtained and Mr. Dall'Armi distributed copies of the	tabulation of bids (please see Attachment 4.1). At President Garvin's
request that he offer his recommendation, Mr. Dall'Armi recommended that Aka Tani's bid of $1,590.00 be approved and that he be authorized to proceed accordingly.

It was moved by Mr. Fillippini, seconded by Mr. Wells, and unanimously carried, that the bid by Aka-Tani Landscape Company, in the amount of $1,590.00, be approved for installation of a putting green on La Playa Field, under Phase II of the landscaping project; and that the Administrative Dean, Business Services, be authorized to instruct the contractor to proceed while his men are on the job at the present time.

4.2 Rehabilitation of the Turf on La Playa Field

Mr. Dall'Armi discussed the need for and problems involved in reconditioning of the turf on La Playa Field. He said that this work could be done on a change order and that the University of California, Santa Barbara, had offered to pay $500.00 toward the cost, and that he would contact the Santa Barbara High School District to see if they would contribute a like amount. He distributed copies of the bid (containing four alternates) by Aka-Tani Landscape Company (please see Attachment 4.2).

Mr. Albert H. Revis, director of athletics, commented that early action would be necessary so that the field could be used this fall. Aka-Tani has said that the field could be ready the first of September if approval were given soon. To the Board's queries, Mr. Dall'Armi said that renovation would not have to be repeated annually, because Santa Barbara City College will be the sole user after this year; that the bid was based on precise, written instructions; and that the maintenance is guaranteed for 45 days after completion of the job.

It was moved by Mr. Fillippini, seconded by Mrs. Lancaster, and unanimously carried, to approve Alternate No. 3, in the amount of
$3,450.00, submitted by Aka-Tani Landscape Company, for reconditioning of the turf at La Playa Field, with the request that work commence immediately.

5. BUSINESS AND FINANCE

5.1 Purchase Order Reports

It was moved by Mr. Wells, seconded by Mrs. Meigs, and unanimously carried, that the purchase of supplies, equipment, and services on purchase order numbers 10435 through 10465, as listed in Attachments 5.1-a and 5.1-b, be approved.

5.2 Payment of Claims

It was moved by Mrs. Lancaster, seconded by Mr. Wells, and unanimously carried, that payment of claims listed in Attachments 5.2-a and 5.2-b and in the addenda be approved.

5.3 Presentation of Budget Calendar

After Mr. Dall'Armi pointed out that August 4, 1966, proposed date for public hearing and adoption of the final budget, was the date of the Fiesta parade, he suggested that the Board consider substituting an earlier date.

It was moved by Mr. Fillippini, seconded by Mrs. Lancaster, and unanimously carried, to adopt the proposed budget calendar for 1966-67 (please see Attachment 5.3), changing the date of August 4 to August 3, 1966.

Dr. Rockwell than said that the July 14, 1966 date (presentation and adoption of publication budget) could be combined with the annual organizational meeting of the Board of Trustees.

5.4 Report on Administrative Salaries

Mr. Wells, chairman of the Board's Salary Study Committee, reported that the committee had not yet completed its study of administrative
salaries and was awaiting receipt of materials from the State Department of Education. It was moved by Mr. Fillippini, seconded by Mr. Wells, and unanimously carried, to continue this item to the next regular Board meeting, May 26, 1966.

5.5 Classified Personnel Policies and Salary Proposals

Mr. Wells presented the recommendations of the Board's Salary Study Committee, which had met with Miss Castleberg and Mr. Barnes of the Classified Personnel Survey Committee, Dr. Rockwell, and Mr. Dall'Armi. Please see Attachment 5.5, copies of which were distributed by Mr. Wells after his presentation.

Mrs. Lancaster said it was her understanding that the cost-of-living increase figure would be closer to 2 or 3 per cent, rather than the 5 or 6 per cent figure named in the recommendations. While stressing that she favored a salary increase for classified personnel and commended this group's attitude in its proposals, she said she nevertheless felt that the Santa Barbara Junior College District was not in competition with other junior colleges, only with local business and industry, and that an out-of-line increase in SBJCD salaries might result in ill will among businessmen upon whom the college depends for support.

Mr. Wells cited an actual illustration of the need for paying appropriate salaries to retain superior clerical help. Mrs. Meigs asked how much would be saved in dollars if the proposed 5 per cent were reduced to 3 per cent; Mr. Dall'Armi replied "6,000.00."

Mr. Fillippini said he had checked wages in industry and that the SBJCD, while not out of line with most businesses, is below industry's salary schedules. Mr. Dall'Armi quoted custodial salaries in other areas, showing them to be higher than in the SBJCD. Mr. Garvin remarked that in the past the schools have tended to follow the City's lead, but
now perhaps the time has come when the City should begin to look to what
the schools are doing. Mrs. Lancaster suggested that in the future the
SBJCD might conduct a cooperative survey of salaries with the County
and City schools.

It was moved by Mr. Fillippini and seconded by Mrs. Meigs to adopt
the recommendations of the Board of Trustees' Salary Study Committee,
as listed in Attachment 5.5, including the $25.00-per-month salary
increase for each classified employee and the policies and revisions
listed in the original proposals. The motion carried, with Mrs.
Lancaster abstaining.

Mr. John Barnes, chairman of the Classified Personnel Survey Com-
mittee, expressed appreciation to the Board members for their favorable
consideration of the classified group's proposals, and thanked Mr.
Dall'Armi for his assistance to the committee.

5.6 Adoption of Resolution No. 7, Requesting Payment of Funds Due the District
Under Terms of the Junior College Construction Act of 1965 (SB 318)

Following a review by Mr. Dall'Armi of the application for and
approval of a project involving principally the rehabilitation of the
Administration Building, Phases I and II of the landscaping, archi-
tectural planning connected with the aforementioned, and some capital
outlay equipment purchases, it was moved by Mr. Wells, seconded by
Mrs. Lancaster, and unanimously carried, that Resolution No. 7 be adopted
requesting payment (in one lump sum) to the Santa Barbara Junior College
District of the amount of $192,218.79 from funds available under
Entitlement I, Junior College Construction Act of 1965 (SB 318); and
authorizing the Administrative Dean, Business Services, to submit said
resolution, along with other necessary documents, to the State of
California. Roll call vote was as follows:
6. STUDENT PERSONNEL

6.1 Policy on Student Political and Social Action and Implemental Procedures

Dr. Rockwell said that this proposed policy and the proposed administrative procedures to implement the policy were presented for first reading at this meeting; they will be submitted for Board action at the next regular Board meeting. He asked Board members to call him if, during the interim between this meeting and the next, they had any questions or needed additional materials. He explained that the proposed policy and procedures had been worked out over a period of one and one-half years.

Mr. Fillippini commented that it was obvious a lot of thought had gone into the preparation and that the proposals were very well done. He asked for clarification of paragraph 4 of the policy (Attachment 6.1-a), regarding what constituted a "recognized" group. Mrs. Lantagne answered that it is a campus group with an approved charter or constitution.

Referring to Attachment 6.1-b, page 2, F-1, Mrs. Meigs asked what would happen if the scheduled, approved speaker had to be replaced with a substitute after the five-day deadline. Mrs. Lantagne replied that approval would be given in such an emergency if the police protection arrangements had already been made. Mrs. Lancaster recalled that such situations had occurred in the past, and this last-minute change of speaker by the organization can be embarrassing. Dr. Rockwell said that such a situation would be handled administratively and that it might be well to have an escape clause to enable the administrator in charge to make a decision. Mr. Fillippini asked if there would be a standing committee of appeals and Dr. Rockwell answered "yes." Dr. Rockwell said
that there have been no disturbances on campus to date and it is hoped that adoption of the proposed policy would prevent any. Mr. Fillippini remarked that adoption of the proposed policy would mean much to the college in the future, should any disturbance occur.

It was agreed to continue this item to the next regular meeting, May 26, 1966.

6.2 Policy on Student Housing

Dr. Rockwell announced that this proposed policy, too, was presented at this time for first reading, and that it would be submitted for Board action at the next regular Board meeting.

Referring to Attachment 6.2, paragraph 4, Mr. Garvin inquired if a letter were sent out to parents at the present time. Dr. Rockwell replied "no", but that the college wants to make this a part of its procedures from now on. He added that the proposed policy incorporates the interpretation and legal backing of the County Counsel.

It was agreed to continue this item to the next regular meeting, May 26, 1966.

7. COMMUNITY RELATIONS

No report.

8. GENERAL INFORMATION

No report.

9. ADJOURNMENT

No further business being presented, President Garvin declared the meeting adjourned at 5:20 p.m. The next regular meeting will be held on May 26, 1966 at 4:00 p.m. in the Board Room at Santa Barbara City College.

Attest:  

Mr. James R. Garvin  
President, Board of Trustees  
Santa Barbara Junior College District

Dr. Robert C. Rockwell  
Superintendent-President and Secretary-Clerk to the Board of Trustees  
Santa Barbara Junior College District

Approved by Board of Trustees on May 26, 1966