REGULAR MEETING OF BOARD OF TRUSTEES
SANTA BARBARA JUNIOR COLLEGE DISTRICT
April 28, 1966, 4:00 p.m., Board Room

1. GENERAL FUNCTIONS

1.1 Call to Order

A regular meeting of the Board of Trustees of the Santa Barbara Junior College District was called to order by President Garvin on Thursday, April 28, 1966 at 4:00 p.m. in the Board Room at Santa Barbara City College.

1.2 Roll Call

Members present: Mrs. Kathryn O. Alexander
Mr. Wilbur L. Fillippini
Mr. Sidney R. Frank
Mr. James R. Garvin
Mrs. Winifred H. Lancaster
Mrs. Dorothy N. Meigs
Mr. Benjamin P. J. Wells

Members absent: None

Others present for all or a portion of the meeting included:

Dr. Robert C. Rockwell, Superintendent-President and Secretary-Clerk to the Board
Mr. Lorenzo Dall'Armi, Administrative Dean, Business Services
Mr. M. L. Huglin, Administrative Dean, Instruction
Mrs. Marie Lantagne, Administrative Dean, Student Personnel
Mr. Selmer O. Wake, Director-Administrative Dean, Adult Education
Mr. Spencer Blickenstaff, Assistant Dean, Adult Education
Mr. Lisle C. Bresslin, Assistant Dean, Admissions and Records
Mr. Charles F. Rheinschmidt, Assistant Dean, Student Activities
Dr. John Forsyth, President, Academic Senate
Mr. Ralph E. Vernon, President, Instructors' Association
Mrs. Louise H. Thornton, Executive Secretary
A number of other Santa Barbara City College staff members
Mrs. Katherine McCloskey, Santa Barbara News-Press education editor
Mr. Richard Buffum, chairman, and a number of other members of the Adult Education Advisory Council
Mr. Wallace Arendt and Mr. Leo Pedersen of Arendt, Mosher, and Grant, architects
Miss Pearl Chase

The President declared that a quorum was present and ordered that the Board proceed with the regular order of business.

1.3 Welcome to Guests

Mr. Garvin welcomed the guests and staff members present.

1.4 Minutes

Mr. Frank asked that there be inserted into the minutes of April 14, 1966, his comments at that meeting under section 3.1, "Request for Approval of Projects for 1966 Under National Defense Education Act", as follows:

"The college should think ahead in terms of all these programs, to enhance its equipment background for the furtherance of more lab experience by the students. Regarding Project G and the utilization of consultants from industry, this program should be followed with as much effort as possible to enable the college to keep au courant in a rapidly changing field."

It was moved by Mr. Wells, seconded by Mrs. Lancaster, and unanimously carried, to approve the minutes as amended for the regular meeting of April 14, 1966.

1.5 Hearing of Citizens and Petitions

None.

1.6 Communications

The Board's attention was called by Dr. Rockwell to the following two communications:

a. Resolution No. 6603 of the Santa Barbara County Board of Education, requesting that the proposed reduction in financial support to school districts, under Public Laws 874 and 815, by the Congress of the United States be rescinded.

b. Notification from Dr. Henry Tyler, executive secretary of the California Junior College Association, that the Senate Financial Committee did not accept the amendment to SB 43x (Stiern) which would have provided for one-half the cost of junior college construction to be paid by the State.
2. **PERSONNEL**

2.1 **Certificated Personnel Assignments**

It was moved by Mr. Fillippini, seconded by Mr. Wells, and unanimously carried, that certificated personnel assignments recommended in Attachment 2.1 and in the addenda be approved.

2.2 **Classified Personnel Assignments**

It was moved by Mr. Wells, seconded by Mrs. Lancaster, and unanimously carried, that classified personnel assignments recommended in Attachment 2.2 be approved.

3. **CURRICULUM AND INSTRUCTION**

3.1 **Report of Foreign Language Division**

Dr. John Forsyth, chairman of the Foreign Language Division and teacher of Spanish, introduced and described the educational backgrounds of the following division members: Mrs. Culler, German; Miss Thompson, French; Mr. Thompson, Spanish; Mr. Gallun, Spanish.

He enumerated the four basic skills: listening for comprehension, imitating correct pronunciation, reading, and writing, and added that often the foreign language teacher must spend the early part of the first semester reviewing fundamentals of English grammar. Increased interest in foreign languages in the past several years is attributed to more widespread travel and employment of Americans abroad, and greater concern with world affairs.

Of concern in planning the curriculum is the growing number of high school graduates who have taken several semesters of a foreign language before enrolling in college; special courses are needed to keep up language majors' skill and interest before their transfer to upper division work.

Dr. Forsyth extended an invitation to Board members to visit foreign language classes. A member of the audience, Mrs. Lillian Kleinman, praised
the instruction she had received in a City College French class.

A question and answer period ensued. Mrs. Alexander: Is there any demand for Latin? Dr. Forsyth: Very little, and there is no continuing source of students.

Dr. Forsyth explained that in four or five years the college will be enrolling students who have had foreign language instruction in the elementary grades; this will increase the need for more variety in college offerings. Mrs. Meigs commented on the currently large number of languages and dialects being taught in colleges and universities.

Mr. Frank: In the science field, when one needs to refer to papers written in a foreign language, it is hard to find a translation; a fill-in course in German for science majors is an excellent idea. How is the need for another language, such as Russian, determined? Dr. Forsyth: By a questionnaire given to all entering students.

Mrs. Lancaster: It seems a waste of a trained teacher to do the mechanical type of teaching which could be done by machines; is cost the deterrent? Dr. Forsyth: Our present Language Laboratory equipment is not entirely adequate for this; we hope to have a higher level of equipment when it can be afforded.

Mrs. McCloskey, Santa Barbara News-Press education editor, asked of what benefit the college language labs would be to students who had used superior equipment in high school. Dr. Forsyth said that much remedial work needs to be done with some of these students and that the course content is different.

At Dr. Rockwell’s suggestion, Mr. Wayne Thompson told of his use of the language lab at Cerritos College; he commented that a full-time technician is needed to keep the labs functioning efficiently. Mr. Frank: Great strides have been made in tape recorders and transistors with respect
to maintenance and lower prices, so perhaps maintenance will not be such a problem in years ahead.

Mrs. Alexander: What per cent of foreign language students are beginners and what per cent advanced? Dr. Forsyth: Roughly, 40 per cent have had recent instruction in foreign language.

Mrs. Meigs: How is a student's placement in a class determined if he has had high school instruction in foreign language? Dr. Forsyth: We place the student where we think he belongs; then we may find it necessary to shift him up or down after the initial week of class.

Mr. Wells: Can we obtain federal aid for language lab equipment? Dr. Forsyth: Yes, our present lab was so furnished.

Mr. Garvin thanked Dr. Forsyth for his interesting report.

3.2 Adoption of Textbooks for the College Year 1966-67

It was moved by Mrs. Meigs, seconded by Mr. Fillippini, and unanimously carried, to adopt for the college year 1966-67 the textbooks listed in Attachment 3.2.

4. COLLEGE PLANTS AND PROPERTY

4.1 Report on Planning for Adult Education Center

Mr. Wake introduced Mr. Wallace Arendt and Mr. Leo Pedersen of the architectural firm, Arendt, Mosher, and Grant. Mr. Arendt, also a member of the Adult Education Advisory Council, emphasized that his presentation would be of schematic plans only, showing what could be done on the property available and how the proposed new construction could be tied in with El Presidio.

The drawings included plans for underground parking; a 300-seat theatre; three levels of buildings containing studios, offices, and classrooms; and exterior views. During the question and answer period which followed, Mr. Arendt said that the 50,655 sq. ft. of underground and exposed parking
would cost about $600,000 (approximately $3,000 per car for underground); the theatre arts complex of 20,150 sq. ft., $700,000; the balance of the buildings, totaling 52,670 sq. ft., $1,300,000. The over-all total would be $2,600,000. Demolition and salvage were not estimated. Theatre construction would cost about $35 per sq. ft. (heavier footings required to support this higher structure); balance of the construction would run about $25 per sq. ft.

Miss Pearl Chase, member of the audience, spoke on the history of the property and her hope that any part of the buildings approaching "high rise" and coordination of the existing Presidio with new construction would be carefully scrutinized.

Mr. Arendt, replying to Board query, said that the Joyce Committee has discussed the feasibility of coordinating its proposed theater (2,000-3,000 seats) facilities with those of the Adult Education Center (Alhacama Theater) and the Lobero Theater (625 seats); the Committee's plans will be released on May 17, 1966. Mr. Richard Buffum, president of the Adult Education Advisory Council, added that the doors are open for communication between Adult Education and the Joyce Committee. Mr. Wake stated that the original intentions of the donor of the Adult Education property, Mrs. Alice Schott, were that the property be used for educational purposes only.

Mr. Frank inquired as to the feasibility of "sinking" the loft of the theater, as in San Francisco State's new theater, in the interests of economy; Mr. Arendt said this would be possible.

Mr. Buffum pointed out that the theater would be used for public lecture programs as well as for plays and concerts. To a query, Mr. Arendt replied that it would not be feasible to eliminate the Adult Education theater and use the Lobero instead, because the Adult Education theater would be in use all day, every day, at times when the Lobero would not be available.
To the question of what might happen to buildings at 814 Santa Barbara Street, Miss Chase said they could be sold for educational purposes only, and Mr. Wake took this opportunity to introduce Mr. and Mrs. Roy John, who are interested in endowing a hard crafts center at that address. Further details will be reported in a future Board meeting, Mr. Wake said.

Mr. Garvin thanked Mr. Arendt and Mr. Pedersen for their presentation.

5. BUSINESS AND FINANCE

5.1 Purchase Order Reports

It was moved by Mr. Frank, seconded by Mr. Wells, and unanimously carried, that the purchase of supplies, equipment, and services on purchase order numbers 10397 through 10434, as listed in Attachments 5.1-a and 5.1-b, be approved. (Mr. Dall'Armi noted that item No. 10407 should have been listed under the "Special Reserve Fund" rather than the "Bond Fund."

5.2 Payment of Claims

It was moved by Mr. Fillipini, seconded by Mrs. Lancaster, and unanimously carried, that payment of claims listed in Attachment 5.2-a be approved. (Mr. Dall'Armi noted that, under "Travel and Conference", the item for Mr. Frank's plane fare should be deleted as the trip was cancelled.)

5.3 Statement of Condition of General Fund, Special Reserve Fund, and Excess Tax Funds Cash Accounts

This item was presented only for the Board's information.

5.4 Statement of Appropriations, Expenditures, Encumbrances, and Balances

This item was presented only for the Board's information.

5.5 Statement of Condition of Bond Building Fund

This item was presented only for the Board's information.
5.6 Awarding of Contract on Purchase of Special Audio-Visual Programming Equipment and Materials for MDTA pre-vocational Basic Education Program

It was moved by Mr. Fillippini, seconded by Mrs. Meigs, and unanimously carried, that the bid of $4,762.00 by the Perceptual Development Laboratories, Inc., of St. Louis, Missouri, be accepted for special audio-visual equipment and materials required by the MDTA Pre-vocational Basic Education Program; and that the Administrative Dean, Business Services, be authorized to issue a purchase order.

5.7 Report from the Classified Personnel Survey Committee

Mr. Dall'Armi distributed to the Board materials dealing with recommendations made by the Classified Personnel Survey Committee and approved by the administration. He said that this committee or any of its members would be happy to confer with the Board or any sub-committee of the Board regarding the proposals. It is hoped that a decision on the matter of classified personnel salary policies and placement can be made at the first regular Board meeting in May.

5.8 Cooperation with the City of Santa Barbara Under Terms of the Joint-Use Agreement in Paving and Marking the Parking Lots Adjacent to La Playa Field

It was moved by Mrs. Lancaster, seconded by Mr. Wells, and unanimously carried, that the Santa Barbara Junior College District pay its share, approximately $3,000.00, of the expense involved in paving and marking those parking lots adjacent to La Playa Field and those located between the new Shoreline Drive extension and Leadbetter Park, under the joint-use agreement with the City of Santa Barbara; and that the cost of this project be charged against the Santa Barbara Junior College District Community Services Fund.

5.9 Presentation of Certificated Salary and Employee Health Insurance Proposals for Board Adoption

Mr. Garvin reviewed the background of work leading to the submission of
the proposed certificated salaries and the employee health insurance contract, after which Mr. Wells, chairman of the Board's Salary Study Committee, read the Committee's recommendations as listed in Attachments 5.9-a and 5.9-b.

It was moved by Mr. Wells that the recommendations of the Salary Study Committee of the Board of Trustees, as listed in Attachments 5.9-a and 5.9-b, be adopted.

Mrs. Lancaster asked for clarification of paragraph 2 (b); Dr. Robert Casier, chairman of the Negotiating Council, stated that, in essence, the teacher load unit rate is $11.50 and the hourly rate would then be calculated on the basis of the ratio of the number of lab hours to the number of lecture hours constituting a full load.

Regarding Mrs. Lancaster's query about Attachment 5.9-c, it was established that "month" refers to school month, not calendar month.

Mrs. Lancaster then moved to amend the original motion to the effect that the recommendations of the Salary Study Committee of the Board of Trustees, as listed in Attachments 5.9-a and 5.9-b, be adopted "exclusive of the administrative schedule." She explained that she favored voting separately on the administrative schedule. While she was in favor of the recommendations for teachers' salaries, she said, she believed that the administrative salaries would be too high for a college of Santa Barbara City College's enrollment, and out of proportion to salaries paid highly responsible administrators in Santa Barbara business and industry; she feared this might jeopardize a bond election.

Mr. Fillippini stated that it was not possible to rescind previous action of the Board by attaching an amendment to said motion; this item would have to be a separate action entirely. He requested a point of the order. Mr. Carvin said that the discussion was not in order until motion
was seconded. Mr. Frank added that the pertinency did not refer to what was involved in the major motion—that there was no connective tissue. Dr. Casier said that the committee's recommendations did not include recommendations on administrative salaries.

Mrs. Lancaster's motion to amend died for lack of a second.

It was moved by Mr. Fillippini, seconded by Mrs. Alexander, and unanimously carried, to amend the original motion to the effect that "health insurance coverage shall include those employees who serve on a 50 per cent-or-more basis."

The motion as amended was seconded by Mr. Fillippini and carried.

The vote was 6-0 in favor of the motion, with Mrs. Lancaster abstaining.

Dr. Casier then spoke for the teachers, saying, "On behalf of the Negotiating Council and the Instructors' Association, I would like to thank members of the Board for their action here today. We doubly appreciate the commitment for next year to keep the City College in the top third of salaries paid by California junior colleges. With the adoption of this schedule, two years of basic reform in the schedule have been completed. Areas of reform include the addition of two classes, a staggered schedule, and uniform step increments. When and if comparisons are made with other local districts, it would be well to point out that the two new classes extend the educational qualifications for beyond those normally associated with elementary and high school schedules. Ours is a college-type schedule. We believe that the adoption of the schedule and other items is in keeping with the established goal of excellence associated with the City College. Let me assure the Board that we instructors will also continue to strive for the goal of excellence in all our endeavors."

Mr. Dall'Armi extended thanks to the Board, on behalf of the classified employees, for the adoption of the health insurance proposal.
Mr. Dall'Armi called attention to the fact that the motion did not include the recommendation for summer pay for counselors and librarians (Attachment 5.9-c) made by the Superintendent, not by the Board committee. It was moved by Mrs. Alexander, seconded by Mr. Fillippini, and unanimously carried, to adopt the recommendation on summer pay for counselors and librarians, as listed in Attachment 5.9-c.

It was moved by Mr. Wells, and seconded by Mr. Fillippini, that the Board's Salary Study Committee undertake a study of the administrative salary schedule along with a study of the classified personnel salary schedule. The vote was 5-2 in favor of the motion, Mrs. Alexander and Mr. Garvin dissenting.

6. STUDENT PERSONNEL
   No report.

7. COMMUNITY RELATIONS
   No report.

8. GENERAL INFORMATION

   8.1 Visits to El Camino College and Los Angeles City College on May 5, 1966
   
   On May 5, 1966, members of the Board and staff will visit El Camino College and Los Angeles City College to inspect the facilities of each campus. A list of specific details was given to each Board member at this meeting.

9. ADJOURNMENT
   No further business being presented, President Garvin declared the meeting adjourned at 6:15 p.m. The next regular meeting will be held on Thursday, May 12, 1966 at 4:00 p.m. in the Board Room of Santa Barbara City College.
Attest:

Mr. James R. Garvin  
President, Board of Trustees  
Santa Barbara Junior College District

Dr. Robert C. Rockwell  
Superintendent-President and Secretary-Clerk to the Board of Trustees  
Santa Barbara Junior College District

Approved by Board of Trustees  
on May 12, 1966