AGENDA FOR REGULAR MEETING OF BOARD OF TRUSTEES
SANTA BARBARA JUNIOR COLLEGE DISTRICT
April 28, 1966 - 4:00 p.m., Board Room

1. GENERAL FUNCTIONS

1.1 Call to Order

1.2 Roll Call

1.3 Welcome to Guests

1.4 Minutes

1.5 Hearing of Citizens and Petitions

1.6 Communications

   a. Resolution No. 6603, Santa Barbara County Board of Education

      Resolution No. 6603 of the Santa Barbara County Board of Education has been received with a request that its contents be explained to the Board of Trustees. The resolution requests that the proposed reduction in financial support to school districts under Public Laws 874 and 815 by the Congress of the United States be rescinded.

   b. Notification by CJCA of Non-acceptance by Senate Financial Committee of SB 43x (Stieru) Amendment

      Dr. Henry Tyler, Executive Secretary of the California Junior College Association, has notified the Superintendent that the amendment to SB 43x (Stieru) was not accepted by the Senate Financial Committee. This amendment would have provided for one-half the cost of junior college construction from the State.

2. PERSONNEL

2.1 Certificated Personnel Assignments

      The Superintendent recommends authorization and/or ratification of certificated personnel assignments according to recommendations noted on Attachment 2.1.

2.2 Classified Personnel Assignments

      The Superintendent recommends authorization and/or ratification of classified personnel assignments according to recommendations noted on Attachment 2.2.
3. **CURRICULUM AND INSTRUCTION**

3.1 **Report of Foreign Language Division**

Dr. John Forsyth and other members of the Foreign Language Division will make a presentation.

3.2 **Adoption of Textbooks for College Year 1966-67**

The Superintendent recommends adoption of the textbooks listed in Attachment 3.2 for the college year 1966-67. Mr. Huglin will be present to answer any questions.

4. **COLLEGE PLANTS AND PROPERTY**

4.1 **Report on Planning for Adult Education Center**

For some months, Mr. Wallace Arendt of the architectural firm of Arendt, Mosher, and Grant has been developing some preliminary plans for possible improvement of the Adult Education Center. His work has been completed and he is ready to make a report to the Board. You will recall that each Board member has received a copy of the preliminary specifications as developed by the Adult Education staff. It would be helpful if each Board member would bring a copy of the specifications to the meeting.

5. **BUSINESS AND FINANCE**

5.1 **Purchase Order Reports**

The Superintendent recommends authorization and/or ratification of the purchase of supplies, equipment, and services on purchase order numbers 10397 through 10434. Please see Attachments 5.1-a through 5.1-b.

5.2 **Payment of Claims**

The Superintendent recommends authorization and/or ratification of the payment of claims on Attachment 5.2-a and such other claims as may arise prior to the meeting, in conjunction with the Santa Barbara Junior College District.

5.3 **Statement of Condition of General Fund, Special Reserve Fund, and Excess Tax Funds Cash Accounts**

Attached for the information of the Board is the financial statement for the General Fund, Special Reserve Fund, and Excess Tax Funds Cash Accounts as of March 31, 1966. Please see Attachment 5.3.

5.4 **Statement of Appropriations, Expenditures, Encumbrances, and Balances**

Attached for the information of the Board is the financial statement of Appropriations, Expenditures, Encumbrances, and Balances as of March 31, 1966. Please see Attachment 5.4.
5.5 Statement of Condition of Bond Building Fund

Attached for the information of the Board is the financial statement on the Bond Building Fund as of March 31, 1966. Please see Attachment 5.5.

5.6 Awarding of Contract on Purchase of Special Audio-Visual Programming Equipment and Materials for MDTA Pre-vocational Basic Education Program

The only company to submit a bid on the special audio-visual equipment and materials required by the MDTA Pre-vocational Basic Education Program was the Perceptual Development Laboratories, Inc., of St. Louis, Missouri. The total of the bid without sales tax is $4,762.00. This figure is within the amount budgeted for the purchase of the desired items and is totally reimbursable. The Superintendent recommends that this bid be accepted and that the Administrative Dean, Business Services, be authorized to issue a purchase order.

5.7 Report from the Classified Personnel Survey Committee

In January of this school year, a committee was formed to study various aspects of the policies related to classified employees. During the ensuing months, this Classified Personnel Survey Committee has studied in depth such areas as job descriptions, salary schedule structures, placement of personnel on the schedule, wage rates, and employee reclassifications. Comparisons have been drawn, not only with other junior college districts, but also with local school districts, governmental agencies, and private industry.

Having completed its study, the Classified Personnel Survey Committee is preparing a package of materials containing the recommendations of the committee as approved by the Administration. These recommendations will be made available to Board members no later than Friday of this week. The committee or any of its members will be happy to confer with the Board or any sub-committee of the Board regarding the proposals. It is hoped that a decision on the matter of classified personnel salary policies and placement can be made at the first regular Board meeting in May.

5.8 Cooperation with the City of Santa Barbara Under Terms of the Joint-Use Agreement in Paving and Marking the Parking Lots Adjacent to La Playa Field

The joint-use agreement with the City of Santa Barbara contains certain stipulations regarding the development of parking facilities in the La Playa Field-Leadbetter Beach area. The City has presented a proposal for extensive improvements to be made to the dirt parking lots adjacent to La Playa Field as well as the large lot located between the new Shoreline Drive extension and Leadbetter Park. The District share of the expense required to pave and mark these lots would amount to approximately $3,000.00. The Superintendent recommends that the Board authorize the allocation of funds necessary to bring about this much needed improvement and that the cost of the project be charged against the District Community Services Fund.

5.9 Presentation of Certificated Salary and Employee Health Insurance Proposals for Board Adoption

The joint proposals of the Negotiating Council and Administration
on certificated salaries and employee health insurance were presented to the Board of Trustees for study two weeks ago. Mr. Garvin, President of the Board, appointed a Salary Study Committee composed of Mr. Wells, chairman, Mrs. Alexander, and Mr. Frank. The Board Salary Study Committee subsequently met with Dr. Rockwell, Mr. Dall'Armi, Dr. Casier, Mr. Sofas, and Mr. Barnes to discuss the salary and health insurance proposals. As a result of this meeting, the Board Salary Study Committee presented its recommendations in the form of a written statement from Mr. Wells at a Committee of the Whole meeting attended by all Board members on Monday, April 25, 1966. The recommendations of the Board Salary Study Committee are contained in Attachments 5.9-a and 5.9-b.

The Superintendent recommends that the Board adopt the proposals as set forth in the noted attachments. The Superintendent further recommends that the policy covering summer pay for counselors and librarians, as described in Attachment 5.9-c be adopted.

6. STUDENT PERSONNEL

No report.

7. COMMUNITY RELATIONS

No report.

8. GENERAL INFORMATION

8.1 Visits to El Camino College and Los Angeles City College on May 5, 1966

On May 5, 1966, members of the Board and staff will visit El Camino College and Los Angeles City College to inspect the facilities of each campus. The group will leave the SBCC campus at 7:30 a.m. and will be back in Santa Barbara about 5:00 p.m. Those making the trip will be notified of further details before departure.

9. ADJOURNMENT

The next regular meeting of the Board of Trustees of the Santa Barbara Junior College District will be held on Thursday, May 12, 1966 at 4:00 p.m. in the Board Room at Santa Barbara City College.