ADJOURNED MEETING OF BOARD OF TRUSTEES
SANTA BARBARA JUNIOR COLLEGE DISTRICT
March 29, 1966, 4:00 p.m., Board Room

1. GENERAL FUNCTIONS

1.1 Call to Order

An adjourned meeting of the Board of Trustees of the Santa Barbara Junior College District was called to order by President Garvin on Tuesday, March 29, 1966, at 4:00 p.m. in the Board Room at Santa Barbara City College. Preceding the transaction of business, a moment of silence was observed in memory of James G. Cook, Assistant Professor of English at Santa Barbara City College, who died on March 25, 1966.

1.2 Roll Call

Members present: Mrs. Kathryn O. Alexander
Mr. Wilbur L. Fillippini
Mr. Sidney R. Frank
Mr. James R. Garvin
Mr. Benjamin P. J. Wells

Members absent: Mrs. Winifred H. Lancaster
Mrs. Dorothy N. Meigs

Others present for all or a portion of the meeting included:

Dr. Robert C. Rockwell, Superintendent-President and Secretary-Clerk to the Board
Mr. Lorenzo Dall'Armi, Administrative Dean, Business Services
Mr. M. L. Huglin, Administrative Dean, Instruction
Mrs. Marie Lantagne, Administrative Dean, Student Personnel
Mr. Selmer O. Wake, Director-Administrative Dean, Adult Education
Mr. Spencer Blickenstaff, Assistant Dean, Adult Education
Mr. Lisle C. Bresslin, Assistant Dean, Admissions and Records
Mr. James E. Foxx, Assistant Dean, Technical-Vocational
Mr. Charles F. Rheinschmidt, Assistant Dean, Student Activities
Dr. John Forsyth, President, Academic Senate
Mr. Ralph E. Vernon, President, Instructors' Association
Mr. John E. O'Dea, Chairman, Business Education Division
Mrs. Louise H. Thornton, Executive Secretary
A few other Santa Barbara City College staff members
Mrs. Katherine McCloskey, Santa Barbara News-Press
education editor

The President declared that a quorum was present and ordered that the
Board proceed with the regular order of business.

1.3 *Welcome to Guests*

Mr. Garvin welcomed the guests and staff members present.

1.4 *Minutes*

None.

1.5 *Hearing of Citizens and Petitions*

None.

1.6 *Communications*

None.

2. **PERSONNEL**

2.1 *Certificated Personnel Assignments*

It was moved by Mr. Fillippini, seconded by Mr. Wells, and unanimously
carried, that certificated personnel assignments recommended in Attachment
2.1 be approved.

*(Mrs. Alexander entered the meeting.)*

3. **CURRICULUM AND INSTRUCTION**

3.1 *Applications for Projects Under the Vocational Education Act of 1963*

Dr. Rockwell explained that only the request for authorization to pro-
ceed with these applications is being presented at this meeting. These
applications may be approved entirely or partially in Sacramento, and the
District may then match funds accordingly.

Mrs. Alexander: What about financing after the first year? Dr.
Rockwell: We will go off the 50 per cent reimbursement, but by then the
District will be able to handle it. Mrs. Alexander: Would these projects
be proposed if federal funds were not available? Dr. Rockwell: Yes, but
we would not be able to move quite as soon. Mrs. Alexander: My concern
is that we not structure our program to meet federal requirements. Dr.
Rockwell: We are applying because we want to move into this area. Mr.
Garvin: Are there strings attached? Dr. Rockwell: No, the government
does not attempt to run the show.

Mr. Fillippini: I firmly believe that the District must have a person
who specializes in looking into these programs; where we need to expand
curriculum, we should utilize everything available to us. To expedite this
matter, I would like to see the programs and the research position handled
separately. Submission of applications doesn't tie us down specifically;
we should submit them and then, if they are approved, we should delve into
the program as to cost factors. If AB-52 passes, it would eliminate the
override tax (with a few exceptions) and would eliminate the adult education
10 cent tax. We don't know what would happen in July if this or an amended
portion of the bill passes and we are committed to supporting these programs.

Mr. Dall'Armi: Whatever we levy at the present time may be retained as
part of our tax structure--including the 7.1 per cent adult education tax.

Mr. Fillippini: Will there be time to meet the deadline if the Board
wishes to examine these applications further after they come back from
Sacramento? Dr. Rockwell: Yes. Mr. Frank: The District would be com-
mitted for approximately $33,000 per annum, not a negligible sum. When
these applications come back from Sacramento, approved, we must take a good
look at them. Regarding personnel in application 3.1-b, what about replace-
ments for adult education? Dr. Rockwell: The shift is a part of a major
assignment of personnel which I hope to bring to the Board within the next
month.

Mrs. Alexander said she would like to have a chart showing the total
vocational program and what portions are financed by federal funds. Mr.
Frank concurred. Dr. Rockwell replied that such a chart will be furnished.

Referring to the proposed research position, Dr. Rockwell stressed the fact that the District would make many times Mr. Mouck's salary if the position were established. Mr. Mouck would do research to promote the improvement and expansion of the vocational program. Dr. Rockwell said that approval was hoped for as soon as possible, to allow time to recruit a highly qualified replacement for Mr. Mouck in the mathematics division.

Mr. Fillippini: How soon could we expect approval of these applications by the State? Mr. Foxx: We have been given the date of May 15.

It was moved by Mrs. Alexander, seconded by Mr. Fillippini, and unanimously carried, to authorize proceeding with the following three applications for projects under the Vocational Education Act of 1963 (P.L. 88-210):

a. Supplemental Requests to Previously Approved Business Education Projects.
b. Research, Supervision, Coordination, and Counseling in Vocational Education.
c. Medical Assisting.

3.2 Appointment of Assistant Dean of Instruction, Vocational and Technical Research

It was moved by Mrs. Alexander that Mr. Norman G. Mouck, Jr., be appointed to the position of Assistant Dean of Instruction, Vocational and Technical Research, on Administrative Level III-2 for the 1966-67 college year. The following discussion ensued:

Mr. Fillippini: I would like to see the entire structure before taking action. Mrs. Alexander: In line with the Superintendent's request for approval, and the accrediting team's recommendation, I would favor authorization of the position even if no federal funds were available. Mr. Garvin: These applications and the research position are not entirely tied together; also, in the long run the District would get back more than the amount of the salary by making this appointment.
Mr. Huglin listed other possible responsibilities of the research person, besides the study of federal bills and the handling of applications: study of conversion of Santa Barbara City College to the quarter system; follow-up study of non-transfer former students. He added that early selection of Mr. Mouck's replacement would be of great assistance in working out the fall schedule of courses with other mathematics instructors.

Replying to a question from Mr. Frank, Dr. Rockwell said that this position would not become effective until July 1, 1966.

Mrs. Alexander's motion was seconded by Mr. Fillippini and unanimously carried.

4. COLLEGE PLANTS AND PROPERTY

4.1 Request for Board Approval of a Change Order to Extend Underground Electrical Conduit to Sprinkler Control Clock at Southeast Corner of Campus Center Building

It was moved by Mr. Fillippini, seconded by Mr. Frank, and unanimously carried, to approve Change Order No. 2 for the Santa Barbara City College landscape contract, Phase II, as follows:

Provide labor, material, and equipment to accomplish the following:

a. Mount underground junction box on stub at north side of Campus Center Building.

b. Install underground conduit (approximately 150 feet) around the building to the southeast corner.

c. Mount second underground junction box (southeast corner), connect conduits, install wiring and connect to sprinkler system controller.

Charge for this item ............................................. plus $176.00

Summary of the expenditures on Santa Barbara City College landscape job, Phase II, is as follows:

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Original Contract Price</td>
<td>$62,000.00</td>
</tr>
<tr>
<td>Change Order No. 1</td>
<td>Plus 301.40</td>
</tr>
<tr>
<td>This Change Order No. 2</td>
<td>Plus 176.00</td>
</tr>
<tr>
<td>NEW CONTRACT PRICE</td>
<td>$62,477.40</td>
</tr>
</tbody>
</table>
5. BUSINESS AND FINANCE

5.1 Request for Approval of the Procedure to be Followed in Arranging for the Annual District Audit

It was moved by Mr. Frank, seconded by Mr. Wells, and unanimously carried, to authorize inclusion of the Santa Barbara Junior College District audit requirements as a part of the specifications prepared for bid by the City Schools Business Office, so that bids will be advertised, reviewed, and a contract awarded on a joint basis, with the understanding that the SBJCD will pay a pro-rated share of the costs.

To the Board's query, Mr. Dall'Armi replied that last year it cost the SBJCD less than $400.00 for its pro-rated share--much less than if the District were not part of the "package."

5.2 Request for Approval to Enter into Agreement with U. S. Grant and Son for Updating of Campus Topographical Survey

Mr. Dall'Armi explained that the new map was necessary because of certain changes since the last survey, including the recent completion of Shoreline Drive.

It was moved by Mr. Fillippini, seconded by Mr. Wells, and unanimously carried, to authorize U. S. Grant and Son to proceed with the updating of the topographical survey of the Santa Barbara City College campus, at a cost to the Santa Barbara Junior College District not to exceed $3,900.00.

6. STUDENT PERSONNEL

No report.

7. COMMUNITY RELATIONS

No report.

8. GENERAL INFORMATION

No report.

9. ADJOURNMENT

No further business being presented, President Garvin declared the meeting
Adjourned Meeting, SBJCD Board of Trustees; March 29, 1966

adjourned at 5:00 p.m. The next regular meeting will be held on Thursday, April 14, 1966 at 4:00 p.m. in the Board Room at Santa Barbara City College.

Attest:

Mr. James R. Garvin
President, Board of Trustees
Santa Barbara Junior College District

Dr. Robert C. Rockwell
Superintendent-President and Secretary-
Clerk to the Board of Trustees
Santa Barbara Junior College District

Approved by Board of Trustees

on ______April 14________, 1966