REGULAR MEETING OF BOARD OF TRUSTEES
SANTA BARBARA JUNIOR COLLEGE DISTRICT
March 24, 1966, 4:00 p.m., Board Room

1. GENERAL FUNCTIONS

1.1 Call to Order

A regular meeting of the Board of Trustees of the Santa Barbara
Junior College District was called to order by President Garvin on
Thursday, March 24, 1966 at 4:00 p.m. in the Board Room at Santa
Barbara City College.

1.2 Roll Call

Members present: Mrs. Kathryn O. Alexander
                   Mr. James R. Garvin
                   Mrs. Winifred H. Lancaster
                   Mrs. Dorothy N. Meigs
                   Mr. Benjamin P. J. Wells

Members absent: Mr. Wilbur L. Fillippini
                Mr. Sidney R. Frank

Others present for all or a portion of the meeting included:

Dr. Robert C. Rockwell, Superintendent-President and
  Secretary-Clerk to the Board
Mr. M. L. Huglin, Administrative Dean, Instruction
Mr. Selmer O. Wake, Director-Administrative Dean, Adult
  Education
Mr. Spencer Blickenstaff, Assistant Dean, Adult Education
Mr. Lisle C. Bresslin, Assistant Dean, Admissions and
  Records
Mr. James E. Foxx, Assistant Dean, Technical-Vocational
Mr. Charles F. Rheinschmidt, Assistant Dean, Student
  Activities
Dr. John Forsyth, President, Academic Senate
Mr. Ralph E. Vernon, President, Instructors' Association
Mr. Albert E. Revis, Chairman, Health and Physical
  Education Division
Miss Henriella Stiles, Director, Vocational Nursing
  Program
Mrs. Louise H. Thornton, Executive Secretary
A few other Santa Barbara City College staff members
Mrs. Katherine McCloskey, Santa Barbara News-Press
  education editor
Mrs. Laverne Marcy, observer, League of Women Voters
Mrs. Marian D. Barnes, observer, American Association
  of University Women
The President declared that a quorum was present and ordered that the Board proceed with the regular order of business.

1.3 Welcome to Guests

Mr. Garvin welcomed the guests and staff members present.

1.4 Minutes

It was moved by Mr. Wells, seconded by Mrs. Lancaster, and unanimously carried, to approve the minutes as submitted for the regular meeting of March 10, 1966.

1.5 Hearing of Citizens and Petitions

None.

1.6 Communications

a. Resolutions of State Board of Education

Dr. Rockwell read a request from Mr. Thomas Braden, President of the State Board of Education, that the Board of Trustees of the Santa Barbara Junior College District be informed of two resolutions adopted by the State Board of Education. These urge restoration of funds for the aid to federally impacted area programs, as provided under Public Laws 874 and 815.

(Mrs. Alexander entered the meeting.)

No action was taken; the Board decided to await any requests for support.

b. Questionnaire for Community College Trustees and Presidents

Dr. Rockwell reported that Michigan State University, which is studying the in-service education of community college boards of trustees at 150 selected institutions, has sent questionnaires to him and to Board members.

c. CSBA Bulletin on State Structure for the Governance of Junior Colleges

Dr. Rockwell summarized two proposals contained in the bulletin,
regarding the strengthening of leadership and coordination of junior college education in California:

(1) Division status for junior colleges within the State Department of Education, modifying and continuing existing relationships with the Department.

(2) Provision for separate State Board of Junior College Education having its own administrative organization.

Answering Mrs. Alexander's query as to his personal opinion, Dr. Rockwell stated that there is a strong feeling that under the present system junior colleges have not had a single voice to speak for them in Sacramento. The California Junior College Association has gone on record as favoring a "wait and see" policy; most junior colleges in the state prefer local control. Sen. Stiern's group favors a separate Board, because lack of one has resulted in junior colleges receiving a low amount of financial help. If Sen. Stiern's group is victorious, it will behoove the junior colleges to have ready a plan for a board at the state level.

The Board decided not to take action at this time but to study the matter more thoroughly. Members attending the CJCA spring conference April 3-5 may have reports to make on this subject.

Mrs. Lancaster moved that Dr. Rockwell reply to the CSBA that, interested as the SBJCD Board is in this proposition, it feels the matter is too serious to take action without more study. The motion was seconded by Mr. Wells and carried unanimously.

d. Letter of Appreciation from Chairman of Health Careers Conference

Dr. Rockwell read a letter from Mrs. Van Donge, chairman of the Health Careers Conference recently held on the SBCC campus, in which
she expressed appreciation for the fine cooperation given by the staff.

2. **PERSONNEL**

2.1 **Certified Personnel**

It was moved by Mrs. Meigs, seconded by Mrs. Lancaster, and unanimously carried, that certificated personnel assignments recommended in Attachment 2.1 and in the addenda be approved, deleting the item recommending sabbatical leave for Mr. Courtney, Dr. Feiler, and Miss Waughtell (as listed in the addenda) until after discussion of the sabbatical leave item under 2.3. Under the item on conference travel, Attachment 2.1, the names of Mr. Garvin and Mr. Wells were deleted, since they have cancelled their trip.

2.2 **Classified Personnel**

It was moved by Mrs. Lancaster, seconded by Mrs. Meigs, and unanimously carried, that classified personnel assignments recommended in Attachment 2.2 and in the addenda be approved.

2.3 **Proposed Sabbatical Leave Policy**

Dr. Rockwell explained that SBCC is presently operating under a policy inherited from the Santa Barbara High School District, and that the proposed policy presented at this meeting reflects the SBHSD policy but is geared to the junior college approach. He pointed out two major changes:

a. Page 1, "Distribution": The percentage has been raised to five per cent for the SBJCD from the one per cent of the SBHSD.

b. Page 3, "Certificated Personnel, Administrative": Such an addition to the policy, Dr. Rockwell said, will be almost unanimous among junior colleges within the next two or three years.

Following discussion, it was moved by Mrs. Alexander and seconded by Mrs. Meigs to adopt the proposed sabbatical leave policy.
Further discussion ensued, in the course of which Mrs. Lancaster and Mr. Wells expressed their desire to have more time for study of the proposed policy. Referring to page 3 of the proposed policy, "Notification," Mr. Wells said he believed that the Board should be given the opportunity to study the applications for sabbatical leave, including the statements of the applicants' goals for study during their leaves.

Mrs. Lancaster said that in fairness to the three faculty members recommended for leave in Attachment 2.1, and to the administration which must hire their replacements, she would like to see these three sabbatical requests approved at this time; but she would also like to delay action on the proposed policy itself until after further study.

Mrs. Meigs suggested that, if the policy were adopted at this time, it could be changed later if desired. Mrs. Alexander added that the proposed policy involves the best thinking of the faculty, and that perhaps the policy might be approved up to the section on administrators' leave. Dr. Rockwell said that much of the policy is taken from the Education Code and the District cannot depart very far from it. Mr. Huglin commented that sabbatical leave policy is often a factor in teacher recruitment.

Mrs. Alexander amended her motion, moving to adopt the proposed sabbatical leave policy but amending the section on "Notification" (page 3) to read: "Action will be taken on sabbatical leave applications by members of the Professional Standards and Leave Committee and the Board of Trustees by December 15 each year." Mrs. Meigs seconded the motion as amended and the motion carried 3 to 2, Mrs. Alexander, Mrs. Meigs, and Mr. Carvin voting "Aye" and Mrs. Lancaster and Mr. Wells voting "Nay."

It was moved by Mrs. Lancaster, seconded by Mr. Wells, and unanimously carried, to grant sabbatical leaves to Mr. Charles R. Courtney, Dr. Timothy Fetler, and Miss Maxine R. Waughtell, for the college year 1966-67, as
recommended in item 2.1 of the addenda. At the Board's request, Mr. Huglin told of each applicant's plans: Mr. Courtney will pursue his doctorate at the University of Arizona; Dr. Fetler will work toward a second doctorate (in philosophy) or study in Europe; Miss Waughtell will take graduate studies at UC, Berkeley, to update herself in her subject field.

2.4 **Formation of California School Employees Association Chapter in the Santa Barbara Junior College District**

The Board extended a welcome and best wishes to the newly-formed CSEA Chapter 289, and pledged its support and cooperation.

3. **CURRICULUM AND INSTRUCTION**

3.1 **Report of Health and Physical Education Division**

Mr. Albert H. Revis, chairman of the Health and Physical Education Division, introduced other members of the division: Mrs. Simmons, Miss Dekker, Mr. Wenzlau, Mr. Turner, Mr. Fairly, Mr. Sanford, Mr. Weist.

He explained that, by law, students who are under 21 and who are enrolled in eight or more units are required to enroll in physical education. Just recently, the college requirement that students over 21 and under 25 years of age must take physical education has been lowered to agree with the new law. Veterans are exempt.

The division offers three categories of instruction: physical education activity program, intercollegiate program, and pre-professional program. It is hoped to offer intramurals as soon as time and facilities permit.

There are 1500 students, in 58 classes, and 60 declared physical education majors, many of whom transfer to four-year institutions. Many municipal facilities are utilized in addition to the campus areas. SBCC participates in seven sports in the Western State Conference.
Questions from the Board were answered by Mr. Revis and his staff, with regard to dress and grooming of athletes on trips, and the personal payment by students of certain fees (bowling, golf) and of their own transportation to facilities off campus.

Mrs. Alexander inquired if the campus provided enough space for developing completely the comprehensive program desired. Mr. Revis replied, "Yes, for the projected enrollment of 4,000." Mr. Vernon pointed out the extensive use of municipal tennis courts by other schools. Mr. Garvin remarked that he felt it important from a public relations standpoint to keep the public informed that courses such as bowling are not fringe benefits but a physical education activity.

Mr. Revis was thanked by the Board for his interesting report.

3.2 Registered Nursing Program

a. Establishment of Associate in Arts Degree Program in Registered Nursing

Mr. Garvin asked Dr. Rockwell if any reactions had been received from the community. Dr. Rockwell replied by reading a letter from Mrs. Marjorie Meyer, 2717 Puesta del Sol, Santa Barbara, opposing the two-year course and expressing her opinion that the Knapp College of Nursing three-year course should be maintained until UCSB establishes its baccalaureate program in nursing. Mrs. Edna A. Hoyt, director of nursing education at Knapp, said she felt that this view was held mostly by those nurses who were graduated 25-30 years ago and who are not familiar with the current ADN collegiate program philosophy and curriculum.

Mrs. Alexander: Will the junior college course transfer? Mr. Foxx: We have been assured that our academic courses would transfer, but we do not yet know about the clinical experience; the latter would be up to the school to which the student transfers.
Dr. Rockwell: In the last five years, various levels of nursing education have been established: Licensed Vocational Nurses, two-year Registered Nurses, three-year Registered Nurses, Registered Nurses with bachelor's degree (four years), and graduate level (Public Health Nurses and supervisors). Mr. Rodney Lamb, administrator, Cottage Hospital, said there is a need for all of these levels of nursing.

Mrs. Lancaster: It is inevitable and only human that some resistance to the two-year RN program will be expressed, but we must move with the times. Mrs. Meigs: Will the federal financial support be for only one year? Dr. Rockwell: We feel reasonably certain that we can put in an application for funds for the second year but, even if the program two-year/application is turned down, the District can afford the program. Mrs. Lancaster: The nursing program is part of our community service; the community cannot afford not to have an adequate number of trained nurses.

The Board thanked Mr. Foxx for working out the program and financial details.

It was moved by Mrs. Lancaster, seconded by Mr. Wells, and unanimously carried, to establish a two-year Registered Nursing program at Santa Barbara City College, beginning September 1966.

b. Application for Registered Nursing Program Under the Vocational Education Act of 1963

It was moved by Mrs. Meigs, seconded by Mrs. Alexander, and unanimously carried, that application be made for reimbursement for one-half the cost of the Registered Nursing program for its first year, 1966-67, through the Vocational Education Act of 1963 (P.L. 88-210).

c. Change in Vocational Nursing Program

Mrs. Lancaster inquired if the proposed three-semester arrangement
would run contiguously with the rest of the college program. Mr. Foxx explained that the three semesters will be of regular length, not condensed within one year, with the same total number of hours as in the present two-semester program and omitting the summer session. One class would begin each fall and one would end each spring; this would entail two part-time teachers each fall term. The free summer months would encourage mothers of school-age children to enroll in the program and would give the younger, less mature students an opportunity for job experience.

Miss Henriella Stiles, director of the Vocational Nursing program, said it cannot be ascertained as yet whether or not the RN program will cut into the VN program, but it is believed that it will be an asset. The purposes of the programs are not the same, and those applying for the RN course who cannot meet the requirements could be channeled into the VN program. Replying to the Board's inquiry, she said that both courses are open to men as well as women.

Mrs. Hoyt said that in recruiting it may be difficult to explain the difference between the three-semester and the four-semester programs. Miss Stiles pointed out that the RN program might have two summer sessions in addition to the four semesters. These programs, she added, are not in competition with each other; LVN's assist the RN's. Mr. Foxx indicated that a lower teachability might exist among the VN students. Mrs. Alexander commented that she would like to see this opportunity offered to mothers and others who have been out of school for some time.

It was moved by Mrs. Alexander, seconded by Mr. Wells, and unanimously carried, to approve the reorganizing of the Vocational Nursing program on a three-semester basis, beginning with the fall semester of 1966.
3.4  Application for Projects Under the Vocational Education Act of 1963
(P.L. 88-210)

Dr. Rockwell announced that April 4, 1966 is the deadline for submission of these applications. He explained the importance of the new position of Assistant Dean of Instruction, Vocational and Technical Research, who would do much research in preparation of reports, follow through on federal bills, and from whose work the District would realize great benefits. Board members expressed their desire for time for further study. Mr. Foxx said that approval of the applications would not be binding; if the applications are approved in Sacramento, the Board could cancel them later if they wished.

The Board decided not to take action at this meeting but to hold an adjourned meeting on March 28, 1966 at 4:00 p.m. to discuss the applications and item 3.5 dealing with the appointment of an Assistant Dean of Instruction, Vocational and Technical Research.

3.5  Appointment of Assistant Dean of Instruction, Vocational and Technical Research

The Board decided to discuss this item at the adjourned meeting on March 28, 1966, as noted in item 3.4 above.

4.  PLANTS AND PROPERTY

4.1  Change Order on Asphalt Walks to be Installed in Conjunction with Landscape Job

It was moved by Mrs. Alexander, seconded by Mrs. Meigs, and unanimously carried, to approve Change Order No. 1 for the Santa Barbara City College landscape contract, Phase II, as follows:

Provide labor, material, and equipment to add the following asphalt walks:

a. 780 square feet of A.C. walk, 2" thick, between the Science Classroom Building and the Campus Center.

b. 590 square feet of A.C. walk, 2" thick, between the rear of the Administration Building and the walk adjacent to the steps leading to the Library.
Charge for this item ..................... plus $301.40

Summary of expenditures on Santa Barbara City College landscape job, Phase II, is as follows:

Original contract price ..................... $62,000.00
Change Order No. 1 ..................... plus 301.40

NEW CONTRACT PRICE ...... $62,301.40

4.2 Hiring of U.S. Grant and Son to Update Topographical Map of Campus

Dr. Rockwell explained that authorization by the Board to proceed with this matter was needed in order for the architects to complete work on the master plan of the campus.

It was moved by Mr. Wells, seconded by Mrs. Alexander, and unanimously carried, to authorize the hiring of U.S. Grant and Son to update the topographical map of the Santa Barbara City College campus.

5. BUSINESS AND FINANCE

5.1 Purchase Order Reports

It was moved by Mrs. Lancaster, seconded by Mr. Wells, and unanimously carried, that the purchase of supplies, equipment, and services on purchase order numbers 10214 through 10298, as listed in Attachments 5.1-a through 5.1-c, be approved.

5.2 Payment of Claims

It was moved by Mr. Wells, seconded by Mrs. Lancaster, and unanimously carried, that payment of claims listed in Attachment 5.2-a and in the addenda be approved.

5.3 Statement of Condition of General Fund, Special Reserve Fund, and Excess Tax Funds Cash Accounts

This item was submitted for information purposes only.

5.4 Statement of Appropriations, Expenditures, Encumbrances, and Balances

This item was submitted for information purposes only.

6. STUDENT PERSONNEL

No report.
7. COMMUNITY RELATIONS

No report.

8. GENERAL INFORMATION

No report.

9. ADJOURNMENT

No further business being presented, President Garvin declared the meeting adjourned at 6:25 p.m.

An adjourned meeting will be held on Monday, March 28, 1966 at 4:00 p.m. in the Board Room of Santa Barbara City College.

The next regular meeting will be held on Thursday, April 14, 1966 at 4:00 p.m. in the Board Room of Santa Barbara City College.

Attest:

Mr. James R. Garvin  
President, Board of Trustees  
Santa Barbara Junior College District

Dr. Robert C. Rockwell  
Superintendent-President and Secretary-Clerk to the Board of Trustees  
Santa Barbara Junior College District

Approved by Board of Trustees  
on April 14, 1966